

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE MEETING OF THE SUMMER SCHOOL
COMMITTEE AT 12 COATES CRESCENT, EDINBURGH,
ON SATURDAY, 15TH NOVEMBER, 1986, AT 5 P.M.

PRESENT: Mr D. Macleod (in the Chair), Dr. A. MacFadyen, Mr A.S. Aitkenhead,
Mrs L. Gaul, Mr W.A. Gray, Miss A.B.W. Mann, Mrs S. Nedderman.

SS86/30 APOLOGIES

As intimated at the Executive Meeting held earlier in the day Miss Gibson (Secretary) had suffered an injury on the previous evening and would be unable to attend. The convener invited Mrs Gaul to make notes on the business of the meeting.

SS86/31 MINUTES

The Minutes of the meeting on 9th August, 1986 had already been approved at the Executive Council earlier in the day.

SS86/32 BUSINESS ARISING

SS86/26(a) Dance Tickets; After some discussion it was agreed that the Younger Hall Dance tickets should be ordered as in 1986 but that Mr Macleod and Miss Gibson should approach the Tourist Board to ensure that any unsold tickets are returned to them without penalty. It was also agreed that Social Dancing should be available at University Hall on all Younger Hall dance nights and should be timetabled as such.

SS86/33 APPLICATION FORM FOR 1987

- (a) The Finance Committee decision regarding fees for 1987 was noted.
- (b) The draft application form was approved after discussion concerning requirements necessary for attending the various classes.
- (c) The Committee approved the format of the booklet to be sent to all students with the following amendments:-
 - i. BEDROOM/OUTDOOR KEYS. At the beginning of this paragraph insert "For security reasons doors are locked at midnight".
 - ii. Delete LATE KEY paragraph.
 - iii. LAUNDRY. Insert quotes round 'A'.
 - iv. MAP. It was suggested that names of halls be marked more clearly - possibly by placing a box round them.

SS86/34 PRIORITIES FOR ACCEPTANCE 1987

The Committee agreed that these should be the same as in 1986.

SS86/35 REVIEW OF TEACHERS AND PIANISTS

The lists of teachers and pianists were reviewed and updated.

SS86/36 CLASSES/LECTURES

- (a) It was agreed that the number of classes, syllabus and content would remain as in 1986. Should a mixed Highland class be included then this would be held during an afternoon session/s.
- (b) It was decided that Mrs Muriel Taylor and Mr Robert Mackay be invited to give a talk on each of the two courses in 1987. The subject matter "Music for Scottish Country Dancing".

SS86/37 HALLS

The Director informed the meeting that application for halls for 1987 had been made and in the event of these not being available it would be necessary to make enquiries re other available accommodation.

SS86/38 DEPUTE DIRECTOR

The appointment of Depute Directors to be decided as in 1986.

SS86/39 SCHOLARSHIP COMMITTEE

It was agreed that the composition of this sub-committee should be Chairman, Vice-Chairman and the Director of Summer School.

SS86/40 OTHER BUSINESS

- (a) Letter from Dr. Andrew Patterson.
- (b) It was agreed that the Director should advise staff acting as MCs at social dance evenings to avoid turning these evenings into another class session by reducing the amount of instruction given.
- (c) It was suggested that consideration should be given to the possibility of separate accommodation being used at Summer School for Strathspey Sales and the Office.

Secretary's Note

It had already been discussed with Miss Walker last year, and decided, that the office would be used as such only and that the shop (Strathspey Sales and RSCDS items) would be housed in the Science Library.

- (d) It was agreed that the committee should resist any changes in the dates of the A.G.M., such as had been suggested at the Executive Council Meeting earlier in the day.

SS86/41 DATE OF NEXT MEETING

St. Andrews - 1st August, 1987.

Duncan Mackay

PAPER APART

Summer School Meeting, 15th November 1986.

Minute SS86/35

It was decided:-

Possible Highland Teachers: Bill Zobel
Colin Smith

Following teachers were suggested by Branches and Mr Macleod would make a point of seeing them:-

Miss Elizabeth Ferguson (Dumfries)
Miss Irene Bennett (St. Andrews)
Mrs C. Mair (St. Andrews)

Added to list

Dr. Ian Hall (Manchester))
Mrs Alison Russell (Reinstated)) Teachers
Mrs E. MacCausland (Belfast))

Miss Angela Young (Rec. from)
Music Course)) Pianists
Miss Anne Campbell (Rec. by)
Glasgow Br.))

Mr C. Todd (Teacher) was proposed but not accepted for Summer School staff.

Mr Fred Hays (Pianist) was removed from the list.

Duncan Macleod 1986.

Director, Summer School
& Convener Summer School
Committee.

SS86/36 CLASSES/LECTURES

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- (b) It was decided that Mrs Muriel Taylor and Mr Robert Mackay be invited to give a talk on each of the two courses in 1987. The subject matter "Music for Scottish Country Dancing".

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- (b) It was agreed that the Director should advise staff acting as MCs at social dance evenings to avoid turning these evenings into another class session by reducing the amount of instruction given.
- (c) It was suggested that consideration should be given to the possibility of separate accommodation being used at Summer School for Strathspey Sales and the Office.

Secretary's Note

It had already been discussed with Miss Walker last year, and decided, that the office would be used as such only and that the shop (Strathspey Sales and RSCDS items) would be housed in the Science Library.

- (d) It was agreed that the committee should resist any changes in the dates of the A.G.M., such as had been suggested at the Executive Council Meeting earlier in the day.

SS86/41 DATE OF NEXT MEETING

St. Andrews - 1st August, 1987.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING IN UNIVERSITY HALL, KENNEDY GARDENS,
ST. ANDREWS, ON SATURDAY, 8TH AUGUST, 1987,
AT 2.30 P.M.

PRESENT: Mr D. Macleod (in the Chair), Mr A.S. Aitkenhead, Mrs L. Gaul, Mr W.A. Gray,
Miss A.B.W. Mann, Mrs S. Nedderman.

SS87/1 APOLOGIES

Dr. A. MacFadyen

SS87/2 MINUTES

The Minutes of the Meeting on 15th November, 1986 had been approved at the Executive Council in May, 1987.

SS87/3 BUSINESS ARISING

Mrs Gaul asked what the position had been this year regarding the Younger Hall Dance tickets. The Secretary reported that tickets ordered this year for the 1st, 2nd and 3rd dances of each course had been 150, 140 and 120 respectively. On the first course the tickets had been completely sold for the first two dances but 29 tickets had been returned for the last dance. Of the first dance on the second course 3 tickets had been returned though given time these could have been disposed of. The Secretary was asked to watch the situation for the last two dances and if necessary to reduce the quantities ordered for next year. This would be a matter for the Committee to consider at the next meeting.

SS87/4 SUMMER SCHOOL REPORT

- (a) The Secretary reported that the number attending this School was around 840.

Although this was a drop from last year (925) the Committee agreed that last year was a quite exceptional occasion with the celebration of the centenary of Dr. Milligan's birth and indeed it was considered that it was perhaps inadvisable to have such a large number. They agreed that in general attendances at Summer School were maintaining a satisfactory average over the years.

- (b) The Director reported that classes were the same as last year so far as numbers were concerned except that in one week there was no F1 group, and there was an amalgamation of Intermediate and Elementary in the second week of the first course because of an imbalance of numbers.

The same halls were used as in the past.

We had two new teachers and two new pianists on the first course and brought back one who had not played since 1978. On the second course we had three new teachers and two new pianists. We had a lot of problems due to illness. Jennifer Wilson called off and Alison Russell could not come. However, we managed to cover the gaps. All the staff had done very well indeed. The new staff had come from a wide geographical area.

SS87/5 OTHER BUSINESS

- (a) Mr Gray reported that the floor in All Saint's Church Hall had a fault which he considered should be remedied.
- (b) Mr Macleod intimated that the Summer School would have to move out of University Hall next year while modernisation was being carried out and we would be housed in the John Burnet Hall and the Macintosh Hall. There were always problems inherent in splitting the course but we would have to minimise these as much as possible.
- (c) Mr Aitkenhead considered that the next Committee for the 1988 School should consider question of the division of classes, e.g. should we have two intermediate classes?

SS87/6 NEXT MEETING

14th November, 1987

The meeting closed at 3.40 p.m.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Tel: 031-225-3854

12 Coates Crescent,
EDINBURGH,
EH3 7AF

10th July 1987
12 8

To: All Members of the Summer School Committee

The next meeting of the Summer School Committee will take place on Saturday,
6 8th August, 1987, at 2.30 p.m. in University Hall, St. Andrews.
McInnes Hall Abbotsford Crescent

The Minutes of the last meeting are enclosed and the agenda is appended. It is hoped you will be able to attend.

M. MURIEL GIBSON
Secretary

A G E N D A

1. Apologies
2. Minutes of Meeting on ¹⁴15th November 1986⁷ (already approved)
3. Business Arising
4. Summer School 1987⁸
 - (a) Secretary's Report
 - (b) Director's Report
5. Any Other Business
6. Next Meeting
¹⁹⁸⁸
~~14th November 1987~~ ^{10th Sept.} 1987 (after Executive Committee)

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING AT 12 COATES CRESCENT, EDINBURGH, ON
SATURDAY, 14TH NOVEMBER, 1987, AT 5.00 P.M.

PRESENT: Mrs A.H.T. Holden (in the Chair), Dr. A. MacFayden, Mrs L. Gaul,
Mr W.A. Gray, Miss A.B.W. Mann, Mrs S. Nedderman.

ATTENDING: Miss M.M. Gibson (Secretary)

SS87/7 CHAIRMAN'S REMARKS

Mrs Holden welcoming members to the Committee said that, although tribute had been paid to Mr Duncan Macleod at the A.G.M. and the Executive Council of the Society, this particular Committee should record the great loss we had suffered with the death of one who had worked very hard for the Summer School and who had convened this Committee for the last ten years. All members subscribed to this sentiment.

SS87/8 APOLOGIES

Mr A.S. Aitkenhead

SS87/9 MINUTES

The Minutes of the Meeting on 8th August had been approved earlier in the day at the Executive Council Meeting.

SS87/10 BUSINESS ARISING

After discussing the sales of tickets for the various dances last year the Committee came to the conclusion that it was difficult to forecast with any degree of accuracy what the ticket sales would be next year. However, it was decided that for the first dance in each course we should ask for 150 tickets in 1988 and see how they went and that 120 tickets should be requested for each of the following two dances in each course.

SS87/11 APPLICATION FORMS FOR 1988

- (a) The Committee noted that the Finance Committee had increased fees only by the increase in catering charges imposed by the University. This, with some difficulty, had been reduced to an increase of £2 per week. As other items such as halls, travel, etc. would increase next year the Finance Committee had recommended that afternoon tea on the first assembly day of each course be cut out and there would be no sherry at the Director's Welcome (this in any case had not been a normal routine every year).

The Director said that we would endeavour to supply tea and biscuits from our own resources on the first day of the course since those travelling to the Summer School would no doubt appreciate that.

The Committee were very pleased to learn that Mrs Macleod had agreed to continue to supervise the teas.

- (b) The draft application form, amended to suit this year's circumstances, was approved.
- (c) The draft of instructions to students was approved and the Secretary said that the two halls in which the School would be accommodated this year would be added to the map included in the booklet. "Dress Optional" was added to the information regarding the Younger Hall dances.

The Secretary was asked to investigate the possibility of having AA direction signs to the residences displayed and to ascertain costs.

SS87/12 PRIORITIES FOR ACCEPTANCE

Priorities would follow the normal routine. It was noted that applicants not immediately accepted were able to have a place later when withdrawals occurred, as a general rule.

SS87/13 REVIEW OF STAFF LISTS

The lists of teachers and pianists were reviewed and updated.

SS87/14 PROGRAMME

The Director said that there would be the usual arrangement of classes and dances but there would be some provision for Highland steps for country dancers one day in the first week and the following week might have "Party Dances" in each of the two courses.

Mrs Holden asked the Committee if it might be worthwhile asking for one of the University's lecturers to talk, say, on a Thursday afternoon on some subject of general interest - e.g. history of St. Andrews etc. The Committee agreed that this possibility should be investigated.

The Director also felt that people on a Sunday afternoon were often dependent on others taking them out to see the surrounding area and she mooted the possibility of arranging an afternoon coach trip after lunch arriving back in time for dinner. The Committee welcomed this idea and Mrs Gaul accepted the invitation to undertake the responsibility for organising a tour. Students wishing to take advantage of a coach trip would be asked to pay the necessary cost beforehand. Costs would include fare and any entrance charges for special visits.

SS87/15 HALLS

The Secretary reported that she had applied for the usual halls. Replies were awaited regarding the Gymnasium and the Students' Union and Miss Gibson would remind the University that we still awaited confirmation. She said that she had particularly asked the Boys' Brigade Hall to reply by the 14th November as they had inconvenienced us last year by delaying their reply. It was decided that, as they had not replied by the date of the meeting, we should take advantage of Miss Walker's kind offer of University Hall and should the Boys'

Brigade Committee later offer us the hall we would tell them that we should contact them next year but had to make a decision for 1988 School at this meeting.

Looking ahead it was agreed that some investigation be made of Rusacks, St. Leonard's and the TA Hall as possible venues for classes.

SS87/16 DEPUTE DIRECTOR

Mrs Gaul proposed that the Director should draw up a short leet and that Committee members would choose the Depute Director from that. Miss Mann seconded the motion which was unanimously agreed. The short leet could be 3 or 4.

SS87/17 SCHOLARSHIPS

It was decided that the Director and the Chairman and Vice-Chairman of the Society would form the selection committee and that they should meet on 9th January after the Examinations Committee Meeting.

SS87/18 INDIVIDUAL RECORDING AT SUMMER SCHOOL

The General Purposes Committee had remitted to the Summer School Committee for consideration the matter of individuals making tape and video recordings of Summer School activities. The Committee considered that there should be no video filming or recording of music without prior consultation with the Director of Summer School so far as classes and social dancing were concerned.

Mention of this ruling would be made in the Director's Welcome to everyone.

SS87/19 OTHER BUSINESS

(a) The Secretary reported the misgivings of the Strathspey Sales Directors regarding the effect on sales of splitting the office and shop. She herself, while appreciating more room in the office and more room for the shop, saw several disadvantages in the split and certain advantages in having them together. What was required was one larger room, perhaps.

However, we would be in temporary accommodation this year and it may not be possible to produce improvements but the matter would be borne in mind for the future.

(b) In reply to Mrs Gaul's query regarding the follow-up of suggestions at the Open Forum this year, Mrs Holden said she would like first to know if the suggestions reflected the opinions of the majority of those who had attended Summer School. She considered that a form should be given out at Summer School this year to give us some idea of what the general feeling was of ordinary students and the Committee at its next meeting could consider some of the points raised.

(c) In order to give the Committee more time to discuss matters of policy, future planning etc. it was agreed that in future the Director and the Secretary be empowered to prepare the application forms and Instructional Booklet. This would free the Committee to meet on a day other than the date of the Executive Council if required.

SS87/20 NEXT MEETING

6th August at St. Andrews

The Chairman thanked all members for their attendance and the meeting closed at 7.36 p.m. with a vote of thanks to the Chair.

A. H. T. Holden .

SUMMER SCHOOL COMMITTEE MEETING

14th November, 1987

PAPERAPART

Minute 87/13

The following teachers were added to the approved list:

Anita Mackenzie (Stirling Branch)

Fay Golding (Edinburgh Branch)

It was decided not to add to the list the following

Mrs. Sheila Barnes

Mr. Harold Barnes

Mrs. Moira Stacey

Miss Joanna Fogden (Ladies' Step) but borne in mind in case of emergency

Ms. Susan Young (To ask Mrs. Corson to encourage Ms. Young to come to
Summer School)

The following pianist was added to the approved list:

Mrs. Pat Clark (Durham)

The Committee noted that Mrs. Lilian Thomson was somewhat limited.
Would be adequate for class but not for social dancing.

.....^{21st} November 1987

.....
A. H. T. Holden
Convener. _____

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Tel: 031-225-3854

12 Coates Crescent,
EDINBURGH, EH3 7AF.

23rd October, 1987

To: All Members of the Summer School Committee

The next meeting of the Summer School Committee will take place on Saturday, 14th November, 1987, at 5.00 p.m. (or immediately after the Executive Council if later) at 12 Coates Crescent, Edinburgh.

You will already have received a copy of the Minutes of the last meeting with your Executive Council papers and the Agenda is appended.

M. MURIEL GIBSON
Secretary

A G E N D A

1. Apologies
2. Minutes of Meeting on 8th August, 1987
3. Business Arising (and not included elsewhere in the Agenda)
- SS87/3 Dance Tickets
4. Application Form for 1988
 - (a) To note Finance Committee's decision regarding fees.
 - (b) To approve draft application form.
 - (c) To approve instructions to students.
5. Priorities for acceptance
6. Review of approved lists of
 - (a) Teachers
 - (b) Pianists
7. Programme
- Classes, lectures etc.
8. Halls
9. Depute Director
10. Scholarships
- To appoint sub-committee to select recipients.

Tel: 031-222-0822

12 Gordon Crescent,
EDINBURGH, EH3 7AF

11. Remit from General Purposes Committee (GP87/28)

- To consider permissibility of video and tape recordings at Summer School.

12. Any Other Business

13. Next Meeting

- 6th August, 1987 at St. Andrews

You will already have received a copy of the Minutes of the last meeting with your Executive Council papers and the Agenda is appended.

M. MURIEL GIBSON
Secretary

A G E N D A

1. Apologies
2. Minutes of Meeting on 8th August, 1987
3. Business Arising (and not included elsewhere in the Agenda)
 - 2287/3 Dance Tickets
4. Application Form for 1988
 - (a) To note Finance Committee's decision regarding fees.
 - (b) To approve draft application form.
 - (c) To approve instructions to students.
5. Priorities for recruitment
6. Review of approved lists of
 - (a) Teachers
 - (b) Planners
7. Programme
 - Classes, lectures etc.
8. Hall
9. Deputy Director
10. Scholarships
 - To appoint sub-committee to select recipients.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING IN MCINTOSH HALL, ST. ANDREWS, ON
SATURDAY, 6TH AUGUST, 1988 AT 2.30 P.M.

PRESENT: Mrs A.H.T. Holden (in the Chair), Mr A.S. Aitkenhead, Mrs L. Gaul,
Mr W.A. Gray, Miss A.B.W. Mann, Mrs S. Nedderman.

ATTENDING: Miss M.M. Gibson (Secretary)

SS88/1 APOLOGIES

Dr. A. MacFadyen

SS88/2 MINUTES

The Minutes of the meeting of 14th November had been approved at the Executive Council meeting on 14th May, 1988.

SS88/3 BUSINESS ARISING

SS87/10 The tickets in each course had been limited to 150 for the first dance and 120 for the next two. It had still been rather a struggle to get the tickets sold on the first course though the second appeared more promising. Members were asked to think about the present system and the matter would be discussed at the next meeting.

SS87/11(c) It was agreed that AA signs should be requested for next year's School giving directions to University Hall.

SS87/13 Halls: The Chairman said that Rusack's had been seen and was neither suitable nor available. The TA Centre had a splendid hall which was not available. St. Leonard's had not yet been seen. There was the possibility of using Madras Hall again and the Secretary had been asked to ascertain if it could be made available, the price, and whether or not a guarantee could be given of its availability to us once it was booked.

SS87/19(b) A questionnaire had been given out at Summer School and it was hoped to have an analysis of the replies presented to the next meeting. Approximately 2/3 of the forms had been returned from the first course; when the second course forms were available the Director hoped that Mr Gray would prepare the analysis.

SS87/19(c) Members would note that it had been arranged to meet on a date other than that of the Executive Council.

SS88/4 SUMMER SCHOOL REPORT

(a) The Secretary reported that the number attending the School this year was around 860 plus (applications were still being received). No one was left on the Waiting List.

While the Bursars in both residences had done their utmost to be helpful and the food in both halls was excellent there had been complaints in the John Burnet Hall of inability to sleep because of traffic noise on the road alongside the Hall.

The Secretary felt that there was a waste of time by having the shop open from 2-5 p.m. as custom dwindled from 3 p.m. onwards and in the last hour there was at times no one. She had appreciated the voluntary help given by Miss M.M. Brown and Miss M. Duffield.

The question of shop hours would be considered at the next meeting.

- (b) Mrs Holden said that with change of hall and change of Director she had not wished to make too many other changes. However several changes had been made in staffing and two of the new pianists had come from the first and second music courses; two others had previously been at Summer School some time ago and had returned this year.

On the teaching side, Mr Clement had this year taken the first course piping class and when Mr Johnston could not accept the invitation to take the second course a local pipe major had been employed. There had been new teachers introduced into the staff and others had this year off.

We were fortunate this year, when we did not have the Boys Brigade Hall that Miss Walker of University Hall had given us the use of the Common Room and Old Dining Room there.

The halls in the two residences this year had proved adequate for the examination classes.

Mrs Holden said she had endeavoured to arrange the timetable so that the same people did not always have to go to the farther away halls. Classes took more or less the same form.

Examination Classes were as follows:

| | | | |
|----------|-----------------|----|-------------------|
| Course 1 | Prelim. Test | 15 | (2 failed) |
| | Teachers' Cert. | 19 | (7 failed) |
| Course 2 | Prelim. Test | 20 | No results as yet |
| | Teachers' Cert. | 18 | |

It was suggested that the one week intermediate and elementary might be put together. This was left for further discussion at the next meeting.

The Director reported that the Ladies' Step had around 30 in each class; Men's Highland had Week 1 - 5, Week 2 - 7, Week 3 - 12 in the Advanced class with the Intermediate class being similar.

Her aim had been to mitigate the effect of a split between the two Halls and there had been an inter change of staff on certain nights for dinner and chats afterwards.

In respect of the Monday night reception Mr Aitkenhead suggested that we take the Younger Hall for the night or have it in the Dining Room at University Hall. There was also a suggestion that the Gymnasium PE Centre could be used for this purpose.

Mrs Holden said that the coach trips to Scone Palace had been a great success with three coaches used for each Course and asked for suggestions for next year's trips at the next Committee meeting. She congratulated Mrs Gaul on her organisation of the excursions.

The two talks, one by Mr Lamont Brown when 150 were present and the other by Mr Peter Adamson with an audience of around 100 were both excellent and appeared to be popular.

Mr Aitkenhead said that the Highland steps for S.C.D. had also been popular. "Party Dances" on Course 1 attracted as many as the room could accommodate.

Mrs Gaul suggested that the Highland classes and the Step Classes might be held in the afternoon giving the two morning lessons over to S.C.D. This also would be discussed on 10th September.

SS88/5 CORRESPONDENCE

Mrs Holden had received a letter complaining of an incident which had occurred causing annoyance and embarrassment to Mr Taylor. Mrs Holden said that she intended to write to Mr Taylor regretting that the incident had taken place. The Committee supported this course of action.

SS88/6 TRAVEL

The Committee reiterated its policy in respect of travel expenses for the staff at Summer School; in the case of teachers coming from overseas, travel was paid for only from the port/place of disembarkation.

SS88/7 OTHER BUSINESS

(a) Meeting on 10th September. It was agreed that subjects to be discussed would include:

- Grading of classes and dancers.
- Venue for Reception and dancing on first Monday.
- Special gathering at the beginning for first timers.
- Special badges for first timers.
- Optional afternoon activities.
- Walk throughs for social dancing for Elementary and Intermediate dancers.
- Letter from Mrs Kelley - to be taken away and thought about.
- Consider suggestion that the Director should not necessarily have "G" class every week but a different class each week of the course.
- Mr Aitkenhead suggested a news sheet to go out with the Bulletin.

SS88/8 NEXT MEETING

Saturday 10th September, at 10.00 a.m.

The meeting closed at 4 p.m. with a vote of thanks to the Chair.

*A.H.T. Holden
10/9/88.*

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Tel: 031-225-3854

12 Coates Crescent,
EDINBURGH,
EH3 7AF.

12th July, 1988

To: All Members of the Summer School Committee

The next meeting of the Summer School Committee will take place on Saturday, 6th August, 1988, at 2.30 p.m. in McIntosh Hall, Abbotsford Crescent, St. Andrews.

The Minutes of the last meeting are enclosed and the Agenda is appended. It is hoped you will be able to attend.

M. MURIEL GIBSON
Secretary

AGENDA

1. Apologies
2. Minutes of Meeting on 14th November 1987 (already approved)
3. Business Arising
4. Summer School 1988
 - (a) Secretary's Report
 - (b) Director's Report
5. Any Other Business
6. Next Meeting
10th September 1988 (~~after Executive Committee~~)

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING AT 12 COATES CRESCENT, EDINBURGH,
ON SATURDAY, 10TH SEPTEMBER, 1988, AT
10.00 A.M.

PRESENT: Mrs A.H.T. Holden (in the Chair), Dr. A. MacFadyen,
Mr A.S. Aitkenhead, Mrs L. Gaul, Mr W.A. Gray, Miss A.B.W. Mann,
Mrs S. Nedderman.

ATTENDING: Miss M.M. Gibson (Secretary), Mrs J.A. Moore (Secretary-Designate)

SS88/9 CHAIRMAN'S REMARKS

Welcoming members to the meeting, Mrs Holden gave a special welcome to Mrs Joan Moore who was with the Committee for the first time and who would shortly take over from Miss Gibson as Secretary.

SS88/10 APOLOGIES

None

SS88/11 MINUTES

The Minutes of the meeting on 6th August were approved.

SS88/12 BUSINESS ARISING

Mrs Holden drew attention to Minute SS88/4(b) in which it was stated that Mrs Gaul's suggestion in respect of Highland and Step Classes being held in the afternoon would be discussed on 10th September and said that, while not specifically listed on the Agenda, would be discussed under the item "Optional Afternoon Activities".

SS88/13 QUESTIONNAIRE

Because of the postal strike, it had not been possible to forward the results of the questionnaire issued to Summer School participants to Committee members before the meeting. However, Mr Gray, who had undertaken the analysis of the replies went through the results in detail and the Committee bore the findings in mind as they went through the Agenda.

SS88/14 YOUNGER HALL DANCE TICKETS

It had already been decided that there would be social dancing in the hall of residence also on the evenings of the Younger Hall Dances.

In the light of experience it was decided to ask the St. Andrews and N.E. Tourist Board if we might have tickets reserved for our members at the Summer School in 1989 as follows:

| | | |
|-----------------------|------|-----|
| 1st Dance each course | | 150 |
| 2nd Dance " " | | 100 |
| 3rd Dance " " | | 120 |

It was decided to put on the Agenda for the January meeting consideration of Dances being held by the Society on Tuesday evenings throughout Summer School. To this end the Secretary would enquire about the possibility of Younger Hall being available to us on those evenings and what the cost would be and what the price of tickets would have to be. The cost of a band should also be taken into account.

SS88/15 CLASSES

It was decided to keep the Elementary Class.

If there was a very large Intermediate Class an endeavour would be made to divide it.

On Dr. MacFadyen's suggestion it was decided to concentrate on the possibility of improving the grading of the Elementary and Intermediate classes in 1989. At a higher level the question of a technique class and a social emphasis class would be left to another year.

More emphasis would be made at the Staff meeting for teachers of all classes to ascertain the level of students early in the course and to ensure they were in the correct class.

Mrs Gaul raised the difficulty of Elementary students who joined in the second week of the course. Mrs Holden promised to bear this in mind and to see if anything could be done about it, depending on the number of applications.

It was agreed that the Director should take a different class each week of the course and it was left to the Director to decide which classes she would teach.

SS88/16 RECEPTIONS

The choice of venue, as an alternative to University Hall, appeared to be Younger Hall, the Union Debating Hall or the P.E. Centre Sports Hall.

It was decided that the Secretary should enquire if the Sports Hall would be available for each Monday of the Summer School and what the cost would be of the Hall and ask Bobby Crowe for a quotation for a two or three piece band. Two-piece band would probably be sufficient as we had pianists on the staff. These costs would have to be taken into account when assessing the School fee. If the Sports Hall were not available the matter would be put on the January meeting Agenda for further consideration.

SS88/17 FIRST TIMERS

It was decided that similar name badges would be issued to all students but a box of "stickies" (small coloured circles or stars) would be available for first timers to take one and stick it on their name badge. A notice would be placed by the box inviting first timers to take a "sticky".

SS88/18 OPTIONAL AFTERNOON ACTIVITIES

It was decided by 4 votes to 2 to leave the Highland classes in the second morning period as at present. The Director of Summer School said it might be helpful to have teachers of these classes sound out their students in this matter.

Tuesday, Wednesday and Thursday afternoons would offer optional activities.

Each week there should be included :-

(a) one class for Highland Steps for Country Dancers.

(b) one class for Alternative Dances.

(c) A talk

(i) on Music (Miss Sim to be asked to undertake this).

or

(ii) the History of Scottish Country Dancing (by Dr. MacFadyen if available).

(One talk to be given the first week, and the other to be given the second week of each course).

SS88/19 SOCIAL DANCING

It was decided to try to give Elementary and Intermediate dancers an opportunity to walk through the social dance programmes in the afternoons in preparation for the dancing in the evening. It was decided that the Secretary would ascertain if it were possible to have St. Leonard's Church Hall on Tuesday, Wednesday and Thursday afternoons for this purpose. Before doing so the Secretary would ascertain from the Director of Summer School at what times the Hall would be required. (Time decided 2.30 - 4.00 p.m.)

SS88/20 EXCURSIONS

There was no doubt that the excursions had been popular and it was decided, in response to requests, to have a visit on each Sunday throughout the course (i.e. four excursions). Suggestions regarding places to visit were: Glamis Castle, Falkland Palace, Kellie Castle, the Discovery (Dundee).

Mrs Gaul was again appointed organiser of the excursions and it was left to her to decide the venues.

SS88/21 CORRESPONDENCE

A letter had been received from Mrs R. Kelley (Berks, Hants, Surrey Border Branch). Having read her comments it was decided that there should be greater liaison between the teachers in Week 1 and Week 2 of each course as regards their classes and Mrs Holden undertook to speak to the staff about this.

SS88/22 NEWS SHEET

Mr Aitkenhead's suggestion for a special News Sheet for Summer School was rejected by 6 to 1 votes. The Committee asked Mr Aitkenhead to bring to the next meeting the new publicity literature. This could be helpful when considering further publicity for Summer School.

SS88/23 SHOP HOURS

It was decided in the light of experience to have the Shop open from 9 - 9.30 a.m. and 2 - 4 p.m.

SS88/24 LISTS OF SUMMER SCHOOL TEACHERS AND PIANISTS

The approved lists were reviewed and updated.

SS88/25 HALLS

The Secretary was instructed to ask how much the Activities Room in the P.E. Centre would be to hire, and was it possible to have it Tuesday to Friday and Monday to Friday each course.

It was also decided to ask Miss Bennett to look at St. Leonard's School Hall to assess its suitability, the sets it could accommodate and to check that there was a piano.

SS88/26 SCHOLARSHIPS

It was agreed that the Scholarship Committee would again be the Chairman, Vice-Chairman and Director of Summer School.

SS88/27 OTHER BUSINESS

- (a) The Committee had not heard the results of the examinations in the second course and the Secretary stated that there had been two failures in the Preliminary Test and that all candidates had passed in the Teachers' Certificate class.
- (b) Musicians: A majority of members (4) expressed a preference for pianists to play for classes but in principle there would be no objection to accordionists or violinists in certain circumstances.
- (c) It was left to the Director's discretion whether or not visiting artists contributed at the Ceilidhs.
- (d) Photographs: Mr Gray said that the photographer used during the last Summer School was prepared to take class photographs if required. It was decided that some provision should be made for an official photographer and that the task of co-ordination would be allocated to a different member of staff each year in the particular Course.

SS88/28 AGENDA FOR NEXT MEETING

The Director asked that members who wished to raise other matters arising from the questionnaire, and which had not been mentioned at this meeting, should forward a note of them to the Secretary before the next meeting (preferably at least four weeks before the meeting date).

SS88/29 NEXT MEETING

7th January, 1989 at 10.00 a.m.

In concluding the meeting Mrs Holden, on behalf of members present, thanked Miss Gibson for her service to the Committee over the years, this being the last Summer School Committee which she would attend.

The meeting closed at 2.15 p.m. with a vote of thanks to the Chairman.

A.H.T. Holden

Convened

SUMMER SCHOOL COMMITTEE MEETING

10th September, 1988

PAPER APART

Minute SS88/24

Approved Lists of Teachers and Pianists

PIANISTS

It was decided to add Mrs Elma Reid,
11 Brimond Place,
Westhill,
Aberdeen.
Tel: 741930

to the list of Pianists. (Recommended by Miss Lesley
Martin.)

Miss Kinghorn's name was removed from the list of
pianists at her own request.

TEACHERS

Mrs Pam Dignam, 22 Braecroft Avenue, Westhill, Aberdeen,
AB3 36RF (Tel: 0224-741078) was added to the list as
a possible Highland Dancing teacher. She was interested
in the Summer School and could be used in an emergency
if there were a shortage of male Highland teachers.

It was confirmed that the following teachers be retained
on the list:-

Colin Smith (for Highland)
Bill Zobel (for Highland/Scottish)
Anita Mackenzie
Christine Mair
and
Pipe Major Barron (Piping)

Graham Donald's name would be retained on the list but
he was not available at present.

Date: 10th September 1988

.....
Director, Summer School.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

P A P E R A P A R T

Minute SS92/5

Teachers

A letter was received from Glasgow Branch recommending Miss C Traynor as a potential teacher for Summer School. Mr Aitkenhead will go to the Branch class to hear Miss Traynor teach.

A letter was received from London Branch recommending Miss Green and Mr Rousseau as potential teachers at Summer School. A letter will be sent asking the Branch to let us know when they have classes in the week beginning 16 March.

A letter from York and North Humberside Branch recommending Mr Brown as a potential teacher will be acknowledged.

A letter received from Doncaster Branch recommending Mrs Stacey as a potential teacher has already been dealt with.

All other correspondence relating to staffing matters will be dealt with at the meeting in September and all other matters referring to the above at the same time.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY, 7TH JANUARY, 1989 AT 10.00 A.M.

PRESENT: Mrs A.H.T. Holden (in the Chair), Mr A.S. Aitkenhead, Dr. A. MacFadyen,
Miss A.W. Miller, Mr W.A. Gray, Miss A.B.W. Mann, Mrs S. Nedderman,
Mr J. Rae.

ATTENDING: Mrs J.A. Moore (Secretary)

SS89/1 CHAIRMAN'S REMARKS

Welcoming members, Mrs Holden gave a special welcome to Mr Alastair Aitkenhead, the Chairman of the Society, to Miss Wilma Miller, the Vice-Chairman and to Mr Jim Rae as a new member of the Committee, expressing the Committee's relief that neither he nor his family had been directly involved in the recent tragic events at Lockerbie.

SS89/2 APOLOGIES

None

SS89/3 MINUTES

The Minutes of the Meeting on 10th September, 1988 had already been approved at the Executive Council Meeting on 19th November 1988.

SS89/4 BUSINESS ARISING

- (a) SS88/14 Dance Tickets - The Secretary reported that a letter had been written to the Tourist Board in St. Andrews concerning the allocation of tickets for the Younger Hall Dances, but to date there had been no reply. A reminder would be sent. Mrs Holden reported the Younger Hall was not available for the sole use of Summer School on Tuesday evenings, but only in conjunction with the District Council.
- (b) SS88/18(c) It was noted that Miss Sim was willing to undertake a talk on music as one of the optional afternoon activities but she would only be available during the first two weeks of Summer School. Dr. MacFayden indicated he would also be willing to give a talk on the History of Scottish Country Dancing but he would not be available during week 4.
- (c) SS88/19 It was noted that St. Leonard's Church Hall would be available on Tuesday, Wednesday and Thursday afternoons to give Elementary and Intermediate dancers the opportunity to walk through the social dance programme in preparation for the evening dancing. There would be an additional charge for the Hall for this.
- (d) SS88/20 It was noted that Mrs Gaul had tied up arrangements for Sunday Excursions to Glamis Castle and to the Discovery, Dundee. A day trip to Stirling would be added to the list of suggestions for another year.

SS89/5 APPLICATION FORM FOR 1989

The Secretary reported on the Finance Committee's decision regarding Fees for 1989 Summer School. These were:-

RESIDENT

| | |
|---|---------|
| Two Week Course - Tuition and Maintenance | £272.00 |
| One Week Course - Tuition and Maintenance | £136.00 |

NON-RESIDENT

| | |
|---------------------------|---------|
| Two Week Course - Tuition | £ 52.00 |
| One Week Course - Tuition | £ 26.00 |

There would be a non-returnable deposit of £ 25.00

SS89/6 PRIORITIES FOR ACCEPTANCE

As in previous years, Examination Candidates and Branch Teachers would have priority. Normally any names on the Waiting List have been accepted by the time Summer School commences.

Mrs Holden said she thought the Examination classes in 1988, with twenty students, were too large. After discussion it was proposed by Mr A. Gray and seconded by Mrs S. Nedderman that the maximum number at Summer School should be eighteen students.

SS89/7 HALLS

We were informed by the University that we could not have the use of all the facilities in the P.E. Centre. The Gymnasium and Sports Centre were selected.

St. Leonard's School had already been approached about the availability of their Assembly Hall and had quoted £400 for the period of Summer School. The Secretary was instructed to make the booking arrangements for the Assembly Hall and to ensure that St. Leonard's School was indicated on the map in the Summer School booklet.

SS89/8 RECEPTIONS

The question of afternoon tea for students in the Dining Room of University Hall on the first Monday of each Course was discussed. This reception had lapsed during 1988 and the Secretary was asked to recommend to the Finance Committee that it should be reinstated.

Mrs Holden then reported that the Sports Hall and Bobby Crowe were available for Monday evening receptions. After discussion it was agreed that this Committee proposes to hold a reception in the Sports Hall of the P.E. Centre on each Monday of the Course. The cost of the hall is £9 per hour, to be used for two and a half hours; the cost for Bobby Crowe's band is quoted at £100 for a 3 piece band. We strongly recommend that the Finance Committee gives approval to this proposal.

SS89/9 PUBLICITY

Mr Aitkenhead reported on the progress of the publicity leaflets and posters.

To obtain further publicity for Summer School, the Committee agreed to take an advertising page in the Bulletin and Mr Gray said that he would draft the advertisement.

SS89/10 "DANCE ROUND THE WORLD"

Mr Aitkenhead reported to the Committee about the arrangements being made with Mr Mutch of the B.B.C. for Dance Round The World on 5th August 1989. Mr Mutch indicated that the B.B.C. would devote a live programme to it, which would be broadcast at 6.05 p.m. on Saturday 5th August.

Discussion followed concerning the contribution which Summer School should make to this event. The Secretary was instructed to enquire about booking the Union Debating Hall for the 5th August from 5.45 p.m. to 10.00 p.m. This would coincide with the radio broadcast. Enquiries were also to be made about the services of a technician to supervise amplifying equipment. Mr Gray and Mr Rae were appointed to run the dance. It was agreed that there should be a collection to help defray expenses, any surplus would be given to charity. The programme for Dance Round The World will be inserted in the Summer School booklet.

SS89/11 PHOTOGRAPHS

After discussion it was proposed by Dr. MacFadyen and seconded by Miss Mann that there should be an official Summer School photograph which would be taken at 8.45 a.m. on the first and third Wednesday. The photographs, measuring 12 x 10 inches and costing £3.50 each, will have R.S.C.D.S. Summer School 1989 inscribed on them.

SS89/12 QUESTIONNAIRE

Mr Gray, speaking about the final results of the questionnaire, agreed to prepare a synopsis of the results and an accompanying response to the criticisms made, for display at Summer School. A similar summary would be sent with the Agenda for the Executive Council Meeting in May 1989.

It was decided that there would not be a Questionnaire at the 1989 Summer School. Mrs Holden then thanked Mr Gray for all his work on the questionnaire.

SS89/13 USE OF MICROPHONES

The Secretary was asked to put to the Finance Committee that it would be useful if the Society would buy a clip on radio microphone.

SS89/14 ANY OTHER BUSINESS

- (a) A letter from Bill Zobel putting forward suggestions for improvements at Summer School was noted.
- (b) The Committee approved Mrs Holden's suggestion that after Social dancing on the last Saturday of each Course until 12 o'clock, people should be invited to gather at an arranged meeting place.
- (c) The possibility of a Press photograph for 5th August was raised.

SS89/15 NEXT MEETING

7th October, 1989

A.H.T. Holden

The meeting closed at 12.50 p.m. with a vote of thanks to the Chairman.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Tel: 031-225-3854

12 Coates Crescent,
EDINBURGH,
EH3 7AF.

14th December 1988

To: All Members of the Summer School Committee

The next meeting of the Summer School Committee will take place on Saturday 7th January, 1989 at 10.00 a.m. at 12 Coates Crescent, Edinburgh.

The Minutes of the last meeting are enclosed and the Agenda is appended. It is hoped that you will be able to attend.

JOAN A. MOORE

Secretary

A G E N D A

1. Apologies
2. Minutes of Meeting on 10th September, 1988.
3. Business Arising (and not included elsewhere in the Agenda)
 - (a) SS88/14 - Dance Tickets - Mrs Holden to report on Younger Hall.
 - (b) SS88/18(c) - Secretary to report.
 - (c) SS88/19 - To note that St. Leonard's Hall is available.
 - (d) SS88/20 - To note that Mrs Gaul is proceeding with Glamis Castle and Discovery (Dundee) and that Stirling Castle has been added to the list of suggestions.
4. Application Form for 1989
 - To note the Finance Committee's decision regarding Fees.
5. Priorities for Acceptance
6. Halls
 - Activities Room in P.E. Centre
 - St. Leonard's School Hall
7. Receptions
 - Report on Sports Hall for Monday Evenings.
 - Availability of Bobby Crowe and quotation for Band.
8. Publicity
 - To note R.S.C.D.S. literature available (Mr Aitkenhead to provide).
 - Possibilities of further publicity for Summer School.
9. "Dance Round the World"
 - To discuss arrangements for 5th August, 1989.
10. Photographs

Tel: 031-252-3824

- 11. Questionnaire
 - (a) Mr Gray to up-date.
 - (b) Questions arising from the analysis not dealt with at meeting on 10th September, 1988.
 - (c) Synopsis of analysis required for Members of Executive Council and for display at Summer School, 1989.
- 12. Use of Microphones
- 13. Any Other Business
- 14. Next Meeting
7th October, 1989

JOAN A. MOORE
Secretary

AGENDA

- 1. Apologies
- 2. Minutes of Meeting on 10th September, 1988
- 3. Business Arising (and not included elsewhere in the Agenda)
 - (a) 25th Nov - Dance Tickets - Mrs Holden to report on Younger Hall
 - (b) 25th Nov - Secretary to report
 - (c) 25th Nov - To note that St. Leonard's Hall is available
 - (d) 25th Nov - To note that Mrs Gault is proposing with Linda Castle and Anthony (Dundee) and that Stirling Castle has been added to the list of suggestions.
- 4. Application Form for 1989
 - To note the Finance Committee's decision regarding fees.
- 5. Priorities for Assistance
- 6. Halls
 - Activists Room in P.E. Centre
 - St. Leonard's School Hall
- 7. Receptions
 - Report on Sports Hall for Monday Evening.
 - Availability of Bobby Crowe and question for Band.
- 8. Publicity
 - To note R.S.C.D.S. literature available (Mr Alexander to provide).
 - Possibilities of further publicity for Summer School.
- 9. "Dance Round the World"
 - To discuss arrangements for 2nd August, 1989.
- 10. Photographs

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING AT 12 COATES CRESCENT, EDINBURGH,
ON SATURDAY 7 OCTOBER 1989 AT 10.30 a.m.

PRESENT: Mrs A H T Holden (in the Chair), Miss A W Miller, Mr W A Gray,
Dr A MacFadyen, Miss A B W Mann, Mrs S Nedderman, Mr J Rae.

ATTENDING: Mrs J A Moore (Secretary), Miss D Walker (Assistant Secretary)

SS89/16 APOLOGIES

Mr A S Aitkenhead

SS89/17 MINUTES

The Minutes of the Meeting of 7 January 1989 had been approved
by the Executive Council Meeting on 13 May 1989.

SS89/18 BUSINESS ARISING

SS89/11 Photographs.

The photographs taken on the first and third Wednesdays of
Summer School had originally been priced at £3.50. This
price had increased to £4 during the week prior to Summer
School because we had to pay for the use of the Stand as
we had used a commercial photographer. The photographs had
not been profitable. It was agreed that we would not have
official photographs in 1990 but would have individual class
photographs taken in 1991, preferably using the University
Photographer, Mr Peter Adamson.

SS89/13 Use of Microphones.

This matter had previously been put to the Finance Committee
who had noted the request to buy a radio microphone.
Several members of Summer School staff had used the micro-
phone provided by Mr Peter Knight this year and had found
it to be helpful and a great improvement on the fitted one.
The Secretary was requested to refer this matter to the
Finance Committee once more with a strong recommendation
for the purchase of a radio microphone.

SS89/14(b) Wardlaw Common Room.

The use of Wardlaw Common Room on the last Saturday of each
two week course had been popular and would be repeated in
1990.

SS89/19 SUMMER SCHOOL 1989

a) Secretary's Report

Mrs Moore advised the meeting that there had been 860
students at St Andrews this year, 240 of whom were non-
resident. The waiting lists for both courses had almost
been cleared before Summer School began. Mrs Moore also
commented that there had been a few hitches at the beginning
of Summer School because of the newness of staff but she
said that these had been satisfactorily rectified.

Initially /

Initially there had been some complaints about the food but it was generally felt that the food had improved during the period of the month.

There had been several queries on the opening hours of the shop. We have been asked to open the shop on Registration days but it was unanimously agreed that this was not feasible because of the numbers registering. It had also been suggested that the shop should be kept open on Saturday mornings for the whole morning but this was not thought to be necessary as most students attended classes at this time. Miss Miller proposed that the shop hours could be from 2 to 3 o'clock and from 4 to 4.30 p.m. perhaps twice a week, using the normal opening hours on the other days. Mrs Moore will report back on this. It was agreed that Headquarters will provide a more detailed notice of the shop opening hours. Special thanks were extended to Miss Margaret Brown and Miss Marjorie Duffield for their help, and to Mrs Gaul for organising the rota of helpers during the first two weeks. Mrs Watt at Headquarters had agreed to undertake the organisation of this rota for 1990.

Regarding the question of fulfilling Branch Orders at Summer School, the Secretary reported that there would be no problem in 1990 in handling these orders in St Andrews.

Mrs Moore thanked Mrs Holden for her help and support at Summer School this year.

b) Director's Report

Mrs Holden commented on the happy atmosphere which seemed to prevail at this year's Summer School. She advised that the Advanced Class was divided into three groups because of the large numbers at this level and thanked the staff for the extra commitment they had given with this and with various extra options which had been provided.

This year at Summer School we had four new Teachers and one new Pianist.

Examination Classes were as follows:

| | | |
|----------|-----------------------|------------------|
| Course 1 | Preliminary Test | 12 (3 failed) |
| | Teacher's Certificate | 8 (2 failed) |
| Course 2 | Preliminary Test | 19 (no failures) |
| | Teacher's Certificate | 8 (3 failed) |

The excursions to Glamis and HMS Discovery had proved most popular and thanks were due to Mrs Gaul for the excellent organisation and to Dundee Branch for providing tea on the days of the trips to Discovery.

The optional afternoon activities had been well supported and it was agreed that these should be continued in 1990. The St Leonards 'walk throughs' had obviously fulfilled a need and more detailed publicity would be provided for them in 1990.

"Dance round the World" had been a tremendous success and a lot of work had been put into the organisation of this. Particular thanks were given to Mr Gray and Mr Rae for the excellent /

excellent job they had done and congratulations extended to Mr Aitkenhead on the success of the venture.

The 1990 Summer School dates are 23 July until 20 August, a week later than normal because of the Open Golf Championship.

SS89/20 The approved lists were reviewed and updated.

SS89/21 YOUNGER HALL DANCE TICKETS

It was pointed out that many people thought that these dances were organised by the Society. This is not the case. It is north East Fife District Council in conjunction with the Tourist Board who organise these dances. The Committee agreed that we should write to the Tourist Board saying that we were unhappy about the present method of ticket allocation and would like them to provide an application form for tickets which we would send out with Summer School application forms. Those attending Summer School would then apply direct to the Tourist Board for dance tickets. In the Summer School Booklet there would be a paragraph advising of this change.

SS89/22 EXCURSIONS

The Chairman had already thanked Mrs Gaul for all her work in the organisation of these excursions. Mrs Gaul had expressed a willingness to undertake this work again in 1990 and this offer would be accepted with thanks, while reassuring Mrs Gaul that she would not be expected to undertake this every year. It was the view of the Committee that the same member of Staff should not have to do this task indefinitely and also that, when possible, the organiser should be a member of the Summer School Committee.

The following venues were put forward as suggestions for the excursions next year.

| | |
|----------------------------|-----------------------------------|
| Stirling Castle (Full Day) | Edinburgh (Full Day) |
| Culross | Falkland Palace East Neuk of Fife |

It was noted that there would be a need to have packed lunches on some of these tours. Miss Walker at the University would have to be consulted on whether this would be possible and the Secretary was asked to contact her.

SS89/23 RECEPTIONS

a) Venue

Because the Monday receptions had been so successful it was agreed that the Sports Centre should be booked again for a similar reception on each of the Mondays of the 1990 Summer School. Request for funding for this, plus the estimated cost of four Bands, to be put to the Finance Committee.

b) /

b) Bands

It was decided that a different Band be used for each of the four Mondays involved. The following Bands to be contacted by the Secretary:

| | | |
|-----------|----------------|----------------------------|
| 23 July | 8.15 - 10 p.m. | Bobby Crowe |
| 30 July | 8.00 - 10 p.m. | Tilside Trio (Miss Miller) |
| 6 August | 8.15 - 10 p.m. | The Rattray Band |
| 13 August | 8.00 - 10 p.m. | Colin Dewar |

If any of these is unavailable, David Cunningham should be approached.

SS89/24

CORRESPONDENCE

Letters were noted from Mr C L Cram, Mr T Steele and Mr I Richards and the contents discussed. A letter from Mr Bobby Crowe was referred to the Finance Committee for consideration.

The Director had received considerable correspondence following Summer School, most of which was complimentary, although certain controversial issues were also raised. The Committee was happy to leave Mrs Holden to reply to these letters.

On the matter of Mrs Lake's request for a refund of Summer School fees, the Committee agreed that in accordance with the Agreement on the Application Form no refund should be made but they recommended this matter be referred to the Finance Committee.

SS89/25

CLASSES

a) SS89/15 Grading

At an earlier meeting this matter had been deferred for further discussion on whether or not there should be provision made at Summer School for a technique class and for a class where the emphasis was on social dancing. It was agreed that there should be no separate technique or social dance class.

There was always a problem with grading at certain levels. To further the policy of trying to improve grading, the following points were approved.

- i) The Application Form to be re-worded to try to improve the self-assessment procedure on which allocation to classes was dependent in the first instance.
- ii) Class Teachers to be encouraged to re-grade class members where necessary.
- iii) The Director and Deputy Director for each course to continue to visit the classes with grading in mind.

b) Highland, Ladies Step, Piping Classes

The three classes were successful with only Men's Intermediate /

Intermediate Highland in Week 1 having a lower number than desirable. With regard to the Men's Highland, Mr Gray advised that he had been requested to allow lady spectators into this class. It was agreed that no change would be made to policy on this.

PM Johnston had advised that there were eight new entrants to his Piping class on Course 1. There had been a request to change the venue of this class from Course 2 and to extend the time allotted to two hours minimum. Decisions on these matters were deferred to the next meeting for further enquiries to be made.

SS89/26

HALLS

Headquarters were in contact with the University about the availability of halls and details would be advised later. Because of certain difficulties which would arise as the result of the change of dates for Summer School 1990, it was agreed that St Andrews' Branch, via Miss Bennett and/or Mr Mair, should be asked to investigate the availability of any halls in St Andrews which may not be known to the Summer School Committee.

SS89/27

APPLICATION FORM FOR 1990

The following alterations were approved for the Application Form.

Page 2 - paragraph 2 to begin CLASSES for all "levels".

Application Form:

Second paragraph. Level of Experience: Please indicate your present level of experience by ticking the appropriate box. (Students may require to be re-assessed).

| | |
|--|--|
| | 1. ELEMENTARY (Basic Steps and Formations) |
| | 2. INTERMEDIATE (Students should be thoroughly conversant with allemande, pousette, set and turn corners, reel of three, double triangles and rights and lefts). |
| | 3. ADVANCED (In addition to 1 and 2 above, students should be conversant with the Knot, Rondel and Tournee). |
| | 4. VERY ADVANCED (Students will be expected to be very familiar with the requirements of 1, 2 and 3, and have a high standard of performance). |
| | 5. FULLY CERTIFICATED |
| | *6. PRELIMINARY TEST |
| | *7. TEACHER'S CERTIFICATE (Give date and place of gaining Preliminary Test)..... |

* If re-sit, give full details

Note for those at levels 3, 4 and 5:
Please indicate with a tick your choice for the second morning class.

Men's Highland _____
Dancing/Ladies Step _____ Country Dancing _____

Under /

Under PERSONAL PARTICULARS -

Do you attend regular classes?

If so, please state -

b) Class Level (elementary etc)

d) Do you currently teach Scottish Country Dancing -
YES/NO (please delete)

The Summer School Booklet will advise Examination Candidates that they have to be prepared to work in the afternoons. The telephone code number for St Andrews will be in the Booklet. Information will also be given that classes end on the last Saturday of Course 1 and 2 and that there are no organised activities on the last Sunday, other than the excursions.

SS89/28 PRIORITIES FOR ACCEPTANCE

Priorities would follow the usual routine.

SS89/29 DANCE ROUND THE WORLD

Mr Aitkenhead had advised the Chairman that there would be a full report on this at the Annual General Meeting.

SS89/30 SCHOLARSHIP SUB-COMMITTEE

It was agreed that this would again consist of the Chairman, Vice-Chairman and Director of Summer School and that they would meet on 13 January 1990.

SS89/31 SUMMER SCHOOL SUB-COMMITTEE, 1991

The Committee agreed that the formation of a Sub-Committee to consider any special events to celebrate the 60th Summer School was appropriate. This was deferred for more detailed consideration at the next meeting.

SS89/32 MUSIC COURSE

Discussion deferred to the next meeting as time did not allow otherwise. Meantime, the Secretary was asked to approach the University to ascertain if there were any special facilities for music (e.g. Practice Rooms). Miss Lorna Walker also to be contacted and/or the Wardens of David Russell and Andrew Melville Halls, to find out if it would be more expensive to run a one week course

SS89/33 ANY OTHER BUSINESS

a) Arrangements for the appointment of a Depute Director for 1990 will be in accordance with Summer School 87/16.

b) Summer School Name Badges. It was agreed to have improved badges in 1990 and Headquarters will contact Ivan Rose and ask him to quote for a name badge with the Society logo imposed.

The meeting closed at 4.45 p.m. with a special thanks to Dr MacFadyen on this his last Summer School Committee meeting for all the work he has done on behalf of the Committee.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL COMMITTEE
MEETING AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY 24 FEBRUARY 1990 AT 10 A.M.

PRESENT: Mrs A H T Holden (in the Chair), Miss A W Miller,
Miss A B W Mann, Mrs L Gaul, Miss D Hamilton.

ATTENDING: Miss D Walker (Assistant Secretary)

Mrs Holden welcomed Mrs Gaul and Miss Hamilton to
the meeting.

SS90/1 APOLOGIES

Apologies had been received from Mr Aitkenhead and from
Mr Gray.

SS90/2 MINUTES OF MEETING ON 7 OCTOBER 1989

The Minutes of the Meeting on 7 October 1989 had previously
been approved at the Executive Council Meeting in November
1989.

SS90/3 BUSINESS ARISING

SS89/19(a) Shop Hours.

The Secretary had confirmed that on weekdays the Summer
School Shop would be open from 9 - 9.30 a.m. and from
2 - 4.30 p.m. On Saturdays the Shop would be open from
9 - 9.30 a.m.

SS89/23(a) Venue for Receptions.

An arrangement had been made with the University that,
should the Sports Centre not be available for our use on
the first Monday only, then we would have the use of the
Younger Hall at no extra cost. It was not yet known how
long would be needed to clear the Sports Hall after use
during the Open Golf Competition.

SS89/23(b) Bands.

The following Bands have accepted:-

| | |
|-----------|--|
| 23 July | Bobby Crowe |
| 30 July | David Cunningham |
| 6 August | Manchester Scottish Country Dance Band |
| 13 August | Ian MacCallum |

(confirmed since the meeting.)

SS89/25(b) Piping.

The Piping Classes will remain within University Hall.
The duration of the class will be flexible, at the
discretion of the Instructor.

SS89/13 Radio Microphones.

The Committee was advised that Mr Aitkenhead had made
arrangements for two different types of microphone to be
available for our use at Summer School. After Summer School
we would then be in a position to decide on which type of
radio microphone the Society would purchase.

SS90/4 YOUNGER HALL DANCE TICKETS

Following the unsatisfactory situation with the distribution of tickets in 1989, the Summer School Committee had agreed that a new method should be tried in 1990. Mrs Gaul and Miss D Walker had attended a meeting in St Andrews with the Tourist Board. It was agreed that an explanatory note would be sent out with Summer School receipts advising members to reserve tickets on a "first come, first served" basis, when sending in their deposits. We would then advise the Tourist Board of the approximate number of tickets required. These would be paid for and collected on Registration days at Summer School. The note would also explain that, if tickets were not reserved, then members would have to apply directly to the Tourist Board. Dancers tickets have been priced at £2.90 and Spectator Tickets at £1.40 (Senior Citizens £0.50).

It was arranged that the dance tickets could be collected in the Television Room of the Chequered Court from the following Committee Members on Registration Days:-

| | | | |
|---------|---------------|-----------|-----------|
| 23 July | Miss Hamilton | 6 August | Miss Mann |
| 30 July | Miss Miller | 13 August | Mrs Gaul |

The Committee noted that Mr Aitkenhead believed that the Society should not sell these dance tickets since the dances are organised by the Tourist Board.

SS90/5 EXCURSIONS

Two excursions have been organised.

1) Pollok Country Park

This visit is an all-day excursion on 29 July and 12 August and Miss Walker at University Hall has kindly agreed that packed lunches could be made available for Residents providing that numbers were known well in advance.

2) The East Neuk Fishing Villages of Fife - a half-day excursion on 5 August and 19 August.

Thanks were expressed to Mrs Gaul for all her preparatory work and for being prepared to be in attendance on each of the four Sundays.

SS90/6 HALLS

The Younger Hall and Lower College Hall are not available for Course 2 of the 1990 Summer School. The Director and Miss D Walker met Dr J C Horobin (Head of Conference and Group Services) in St Andrews to discuss the difficulties this presented.

The following arrangements have been made:-

The Town Hall, Queen's Gardens, will replace the Younger Hall (except on Saturday 11 August, when the Younger Hall will be used). St Leonard's School Gymnasium will replace Lower College Hall. An extra Classroom at St Leonard's School and the Activities Room at the Sports Centre, will be made available if numbers warrant it. Extra costs involved in these alterations to venues and the installation of pianos where required, will be paid for by the University.

It was felt that either the Executive Council or the Examinations Committee (who are already responsible for conducting Music Courses) should appoint those with the necessary expertise to discuss what would be required to organise such a course (University accommodation, class facilities, teachers, fees, etc) and in due course to liaise with the Summer School Committee.

SS90/10 NAME BADGES

Sample Name Badges had been received from Mr Ivan Rose and from T Fattorini Limited. The Committee decided that the Fattorini labels would be more suitable to our requirements and the Secretary should order 1,000 of 75 x 50 size with safety pin. Also to be ordered would be peel-off labels with the Society Logo.

The Secretary should write to Mr Rose thanking him for his assistance in this.

There was general agreement that "stars" for those attending Summer School for the first time had been successful last year and should be used again. It was also agreed that coloured identification of some type be used on Teachers/ Pianists name labels.

SS90/11 CORRESPONDENCE

A letter from Mr Zobel on the use of self-assessment forms was noted.

SS90/12 COMPOSITION OF MORNING CLASSES ON 30 JULY AND 13 AUGUST

At present, those attending for the 1st week of each Course, are not entitled to attend classes on the Monday morning of their departure. It was unanimously agreed that this should be changed, on the grounds that Halls are paid for, Teachers are present, some classes are decimated as they wait for the new intake to join them on the Tuesday morning. The Committee felt that, if dancers, having cleared their rooms and checked out, still wished to attend a class, they should be allowed to do so. The class timetable for Week 2 of each Course, does not begin until Tuesday morning.

SS90/13 ANY OTHER BUSINESS

- a) Mr Aitkenhead, in absentia, wished to have discussed the matter of dancers giving 'gifts' to Teachers and Pianists at the end of their courses. He felt that this should be actively discouraged. It was agreed that it should be put to the Staff Meetings that contributions to gifts should be nominal. The Director would then mention this at the Receptions, if the Staff agreed.
- b) Mrs Holden advised the meeting that there had been difficulties in providing a full complement of Pianists on each Course and therefore two had been appointed who were not already on the Approved List.
- c) Miss Dorothy Walker was thanked for all the work she had coped with over the past year and regret was expressed that she would no longer be available after the end of April.

SS90/14 DATE OF NEXT MEETING

13 October 1990 at 10 a.m.

It was felt that either the Executive Council or the Examinations Committee (who are already responsible for conducting Music Courses) should appoint those with the necessary expertise to discuss what would be required to organise such a course (University accommodation, class facilities, teachers, fees, etc) and in due course to liaise with the Summer School Committee.

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SS90/14 DATE OF NEXT MEETING

13 October 1990 at 10 a.m.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12
COATES CRESCENT, EDINBURGH
ON SATURDAY 13 OCTOBER 1990
AT 10AM

- PRESENT: Mrs A H T Holden (in the chair), Miss A W Miller, Mrs L Gaul, Miss D Hamilton, Mr Gray, Mr A Aitkenhead, Mrs J A Moore.
- ATTENDING: Mrs J Dick (Assistant Secretary)
- SS90/15 APOLOGIES
- There were no apologies
- SS90/16 MINUTES OF THE MEETING ON 24th FEBRUARY 1990
- The Minutes of the Meeting on 24th February 1990 had previously been approved at the Executive Council Meeting in May 1990.
- SS90/17 (a) SS90/3 RADIO MICROPHONES
- The Committee was informed that Mr P Knight had been asked to arrange for the purchase of good second hand equipment and that it would shortly be available.
- (b) SS90/8 ADDITIONAL RESIDENTIAL ACCOMMODATION
- A letter was received from Dr Horobin indicating that John Burnet Hall is unavailable next year but confirming that additional accommodation would be available for a maximum of 114 in the David Russell Halls.
- SS90/18 SUMMER SCHOOL 1990
- (a) SECRETARY'S REPORT
- The Secretary reported that a total of 859 attended Summer School, of those, 642 were residents and 217 non-residents. Of the 36 attending the Preliminary Test Class, 27 candidates passed and 9 failed. The Teacher's Certificate Class had 36 attending, of those, 29 passed and 4 failed the examination.
- Mrs Moore said that the pre-arranged rota of 'helpers' in the shop had proved most effective and sales in the shop had increased this year.
- The Secretary then thanked Mrs Holden for all her advice and support during the four weeks.

/weeks.

(b) THE DIRECTOR'S REPORT

The Director reported that Summer School 1990 was an enjoyable and successful event. This was confirmed by many letters received from participants both at home and abroad.

She said that this result was most satisfactory, particularly for Course 2, which experienced the difficulty of two of the main halls not being available for classes and this resulted in marathon walks for some dancers between classes in St. Leonard's School Gymnasium and the Activities Room at the Sports Centre.

Our special contribution to the Suzuki Music Conference was challenging and rewarding, despite a certain chaotic element in the Conference organisation as a result of computer failure. As a result of the hard work of our Teachers and participating dancers, the Society received a donation of £300 to the Jean Milligan Memorial Fund.

Certain innovations of 1989 were successfully consolidated this year and were well supported. It is to be regretted that we did not have an Advanced Class of younger dancers this year - mainly because they had promoted themselves to Very Advanced. It was also a pity that there were not sufficient Elementary dancers to form a viable class for two of the four weeks.

Thanks were due to Bill Hamilton for the introduction of a more manageable Timetable and also to those who gave much time and effort to the distribution of Younger Hall Dance Tickets, although the system itself is still not satisfactory. Mrs Gaul was congratulated on another year of successful excursions - the full day at Pollock Country Park and the Burrell Collection and the afternoon outing to the East Neuk Fishing Villages.

Mrs Holden thanked all the 17 teaching staff and 12 pianists required to fulfil the needs of the timetable for each week. Mrs Holden congratulated the office staff for all their efforts which made the administration a success.

SS90/19

APPROVED LIST OF TTEACHERS AND PIANISTS

The list was reviewed and upgraded.

/applicants.

- (b) The number of people attending examination classes was discussed. The Committee agreed that the maximum attending the Teacher's Certificate Class should be reduced to 14 at Summer School. This matter should be considered by the Examinations Committee.

SS90/24

PRIORITIES FOR ACCEPTANCE

The priorities for acceptance remain as in previous years.

SS90/25

HALLS

In future the Lower College Hall would not be available as a result of re-furbishment and change of use.

The Old Diner in the Old Union Hall in North Street (Buttwynd) had been offered as an alternative to the Town Hall. Mr A Mair kindly agreed to look at this and he reported to the Committee that it appeared adequate for our requirements. Dr Horobin is to confirm that there will be a piano available and that the carpet can be lifted. Although the Town Hall is excellent, it is not available on all the dates required for Summer School.

SS90/26

YOUNGER HALL DANCE TICKETS

Miss D Hamilton had provided a letter which amounted to a feasibility study showing that the amount of work far outweighed any benefit to the Society. The method of distribution was discussed by the Committee. It was decided that, because of the many extra events taking place next year, the Society would not sell tickets. A note to this effect will be included with the Booklet. Applicants will also be advised of the address of the Tourist Board where tickets can be purchased direct.

SS90/27

NAME BADGES

Mr I Rose submitted a quotation for name badges at a price of 18p each to include inlay card with RSCDS Summer School 1991 and plastic cover. This was discussed by the Committee and it was agreed that Mr Rose would get the order. Mr Rose will also be asked to quote a price for staff badges.

/badges.

SS90/28

SUMMER SCHOOL 1991

Following on the Report by the Sub-Committee which had been formed to draw up proposals for the 60th Anniversary of Summer School, the full Committee agreed to the ensuing programme.

(a) OVERALL

The Programme would be repeated for each Course.

Each Monday would have the customary Reception Dance in the Sports Hall.

Younger Hall dances for three evenings for each course, organised by the Tourist Board, would be as usual

Social dancing will be provided in University Hall as normal when necessary on "free evenings".

(b) SPECIAL EVENTS

Mr Aitkenhead was appointed Special Events Co-ordinator

1. Each Wednesday - a dance in the Union Debating Hall, the Hall to provide Bar and Catering Facilities.

Course 1 Organiser, Mr A Mair
Course 2 Organiser, Mr A Gray

2. First Friday of each Course, Miss Walker offers a Special Dinner
3. First Saturday of each Course, "Dancing in the Town". Approximately 20 minutes of dancing at key points (probably Madras College, The Harbour, Kinburn Park, Safeway Car Park) finally congregating at the Scores Bandstand. Total time, one hour.

Madras College and Safeways to be contacted.

Organiser for each Saturday, Mrs L Gaul.

Normal type of Ceilidh at University Hall in the evening

/evening.

4. GARDEN PARTIES

Middle Sunday of each Course - Garden Party to be held in the grassed area between Lumsden and the Party Room, off the covered way.

Organiser Course 1 - Miss W Miller
Organiser Course 2 - Miss M Duffield.

The idea of a marquee is discarded, because of the high cost. Similarly, the use of the Sports Hall in bad weather. Miss Walker is to be contacted regarding the use of the reception areas in University Hall.

Dancers attending the second week of each Course will be welcome at the Garden Parties, provided they can find their own overnight accommodation.

5. Dr MacFadyen's offer of an "Exhibition" was accepted with pleasure and thought would be given to the most suitable venue for this.
6. On the second Saturday of each Course, there will be a Ceilidh Dance in the Younger Hall.

Organiser - Mr A Aitkenhead.

7. A floral display in Kinburn Park will be considered by the Recreation Department and they will contact us regarding this in due course.
8. Enquiries are to be made to the Minister of St. Leonard's Church asking if members of the Summer School can join his congregation for Morning Services on 28th July and 11th August. It is also proposed that as Chairman of the Society, Mr Aitkenhead should read a lesson.

(c) BANDS

Bands to be contacted are as follows, to cover both the Sports Hall dances and the extra events.

Bobby Crowe, David Cunningham, David Anderson, Manchester Scottish Band, Ian McCallum, Maple Leaf Jack Stalker, Jim Berry, Colin Dewar, Neil Copeland and John Napier.

/Napier.

(d) PUBLICITY

Mr Aitkenhead handed round art work for a logo commemorating the 60th Summer School. The Finance Committee to be asked for approval that this should be used on all out-going correspondence.

It was suggested that this logo could also be used on T Shirts.

Mr Aitkenhead passed round a brochure from Caithness Glass showing a bowl which could be used as a presentation bowl commemorating the 60th Summer School. Mr Aitkenhead is to contact Caithness Glass for more details regarding price and to enquire about the possibility of order forms to be inserted with the Application form when it goes out.

The possibility of a Press release and "Take the Floor" will be discussed in more details at the next meeting.

(e) FINANCIAL IMPLICATIONS

It was agreed by the Committee that the cost of Summer School be increased by £5 per person per week for both Residents and non-Residents to cover the cost of the extra events. This to be put before the Finance Committee at its meeting on 20th October 1990.

SS90/29

CORRESPONDENCE

A letter from Mrs W Jack requesting the refund of her Summer School fees was discussed and the Committee agreed that in accordance with the statement on the Application form no refund should be made.

Many letters had been received thanking everyone involved in the organisation of Summer School and stating how enjoyable it had been.

Some letters were received criticising various points of Summer School. These will be replied to informing the writers that the Committee read them with interest, that alternatives are always considered and that the Committee will continue to look for ways of improvement.

The ratio of commendation to criticism is 12 to 1.

/1.

SS90/30

ANY OTHER BUSINESS

It was suggested that a Physiotherapist be invited to give a talk on warming up exercises at Summer School. This is to be considered as one of the optional afternoon activities.

SS90/31

DATE OF NEXT MEETING

16th FEBRUARY 1991 AT 10AM.

MEETING CLOSED AT 5PM

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12
COATES CRESCENT, EDINBURGH ON
SATURDAY 16th FEBRUARY 1991
AT 10AM

PRESENT: Mrs A H T Holden (in the Chair), Mr A S Aitkenhead, Miss A W Miller, Dr A MacFadyen, Mr A Gray, Miss D Hamilton, Miss A Mann, Mr J Rae.

ATTENDING: Mrs June Dick (Assistant Secretary)

Mrs Holden, Director welcomed everyone to the meeting with a special welcome to Dr MacFadyen.

SS91/1 APOLOGIES

There were no apologies

SS91/2 MINUTES OF THE MEETING ON 13 OCTOBER 1990

The Minutes of the Meeting on 13 October 1990 had been approved at the Executive Meeting on 17 November 1990.

SS91/3 BUSINESS ARISING

- a) SS90/17 a) Radio Microphones
The Committee was informed that the Radio Microphones have now been purchased and will be available for use at Summer School this year.
- b) SS90/18 a) Secretary's Report
Mrs Holden informed the Committee that the total number attending the Teacher's Certificates classes last year should read 33 and not 36.
- c) SS90/21 Director Designate
The Committee was advised that Dr A MacFadyen had been appointed Director Designate and would attend Summer School for 4 weeks.
- d) SS90/23 b) Numbers Attending Examination Classes
It was confirmed to the Committee that the numbers attending examination classes at Summer School would be a maximum of 14 in the Teacher's Certificate Class and a maximum of 18 in the Preliminary Test Class.
- e) SS90/27 Staff Badges
The Assistant Secretary was requested to contact Mr Ivan Rose and enquire about the progress being made regarding Staff Badges.
- f) SS90/28 e) Financial Implications
The Finance Committee had agreed that any costs incurred for extra events to celebrate Summer School 1991, would be absorbed in the fee.

/fee

SS91/4 HALLS

Lower College Hall is no longer available for our use. Dr Horobin has booked the Town Hall in lieu, except for 3 Saturdays when the use of the Episcopal Church Hall in Queen's Gardens has been arranged.

St Leonards School Hall will be replaced by the Old Diner in Butts Wynd.

Martyr's Church Hall was investigated as a possible venue, but will not be used this year. Martyr's Church Hall has been advised of this and also that we may wish the opportunity of using the Hall in the future.

SS91/5 YOUNGER HALL DANCE TICKETS

The Tourist Board advised that the price of Younger Hall tickets this year will be: Dancers - £3.20, Spectators - £1.20, Seniors Citizens and Children - £0.50.

It was agreed by the Committee that a note to this effect will be included with the booklet and students advised of the address of the Tourist Board to enable them to make direct application for dance tickets.

Because of the extra events taking place this year, the Committee agreed that there would be no demonstrations in the Younger Hall on Tuesdays of the Summer School, the Tourist Board to be advised accordingly.

SS91/6 CORRESPONDENCE

- a) A letter from Mr D Brown, Geneva regarding the content of the training course for Preliminary Test and Teacher's Certificate, was discussed and Mr Brown's comments noted by the Committee. The letter will be acknowledged and passed to the Examinations Committee for further comment.
- b) Mr R Blanck wrote offering to document the 60th Summer School using his photographic expertise. Mr Blanck will be thanked and advised that arrangements are being made through the University for an Official Photographer.
- c) Mr K Jalie wrote asking about the possibility of a class for post Preliminary Teachers at Summer School. The Committee discussed this and his comments were noted. Mr Jalie's letter will be acknowledged.

/acknowledged.

SS91/7 a) SUMMER SCHOOL 1992 - Discussion on Possible Change of Dates

SS90/22 c) The Assistant Secretary informed the Committee that there had been no further information from Miss Walker, University Hall, regarding the costs for the Summer School to run from Sunday to Sunday.

This matter was discussed by the Committee and it was agreed that the Committee would support a change of dates so that courses could begin and end on a Sunday. Dependent on the financial implications, the Committee would approve of the Summer School being run from Sunday to Sunday and for a trial period to begin in 1992.

b) SUMMER SCHOOL 1991

Mrs Holden, Director, welcomed Miss M Duffield and Mr A Mair of the Sub-Committee to this part of the meeting. Mrs L Gaul sent her apologies.

The special events being arranged by the Sub-Committee were discussed by the Committee and apart from a few minor changes all were approved and decisions reached.

SS91/8 ANY OTHER BUSINESS

a) The number of applicants received so far, at Headquarters for Summer School was discussed by the Committee. Concern was expressed regarding the extent to which rooms that have been allocated to us at David Russell Halls would be used. The deadline for a decision regarding the use of David Russell will be made at the end of March.

b) Private Trading at Summer School.
The Committee discussed this matter and confirmed that any private trading or promotion must go through the office, as has previously been the case. A notice to this effect will be prominently displayed in the Summer School Shop, as well as being stated in the Booklet.

Anyone participating in private trading or promotion will be advised of this and also reminded that any goods must be uplifted from the shop before the end of Summer School.

c) Ice Making Machine
Mr J Rae kindly volunteered the use of his ice making machine for Summer School. Miss Walker, University Hall is to be contacted asking for her approval and also about a convenient location for the machine.

It was suggested that a small fee would be instigated for use of the machine to cover the cost of installation and dismantling.

/dismantling

Miss D Hamilton will investigate the possibility of obtaining plastic bags.

- d) Miss A Marn suggested the possibility of hiring a bus for the use of people going to and coming from the Younger Hall. This was discussed, but because of the logistics involved the suggestion was withdrawn.

SS91/9

DATE OF NEXT MEETING

Sub-Committee Meeting, To Be Attended by Those Members of the Full Committee who are available.

Sunday 23 June 1991

Full Committee Meeting

12 October 1991

MEETING CLOSED AT 5PM

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone
031 225 3854

12 Coates Crescent
Edinburgh EH3 7AF

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh, on Saturday, 14th September 1991 at 10am. The Minutes of the Meeting on 16th February 1991 are enclosed and the Agenda is appended. It is hoped that you will be able to attend.

JOAN A MOORE
SECRETARY

Thank District Council for
Plural Display

AGENDA

1. Apologies ✓
2. Minutes of the Meeting on 16th February, 1991 (These were approved at the Executive Council Meeting on 11th May, 1991). ✓
3. Business Arising (and not included elsewhere on the Agenda). ✓
4. Summer School, 1991. ✓
 - a) Secretary's Report
 - b) Director's Report
5. Summer School, 1992. ✓
6. Application Form/Booklet, 1992. ✓
7. Halls.
8. Review of Approved List of Teachers and Musicians. ✓
9. Scholarship Sub-Committee. ✓
10. Correspondence. ✓
11. Any Other Business. ✓
12. Date of Next Meeting. ✓
15th February, 1992.

ask Mrs Moore to
phone Wilma

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER
SCHOOL COMMITTEE MEETING AT 12
COATES CRESCENT, EDINBURGH ON
SATURDAY 14 SEPTEMBER AT 10AM

PRESENT: Mrs A H T Holden (in the chair), Mr A S Aitkenhead, Miss A W Miller, Dr A MacFadyen, Miss A Mann, Mr J Rae.

ATTENDING: Mrs J Dick (Assistant Secretary).

Mrs Holden welcomed everyone to the meeting.

SS91/10 APOLOGIES

A letter of apology was received from Mr A Gray.

SS91/11 MINUTES OF THE MEETING ON 16 FEBRUARY 1991

a) The Minutes of the Meeting on 16 February 1991 were approved at the Executive Council Meeting on 11 May 1991.

b) An informal meeting of the Special Events Sub Committee did take place on 23 June 1991.

SS91/12 BUSINESS ARISING

There was no business arising.

SS91/13 SUMMER SCHOOL 1991

a) Secretary's Report

The Secretary reported that 970 students attended Summer School 1991 plus 58 staff (which included teachers, pianists and office staff) making a total of 1028. Of these 177 were non-resident and 222 were resident at David Russell Hall.

The waiting list for both courses had been cleared before Summer School began.

26 students attended the Preliminary Test Classes. Of these, 20 candidates passed the examination and 6 failed. Of the students who attended the Teachers's Certificate Classes 24 passed and 4 failed.

The shop had its most successful year to date with sales well up on last year. Additional numbers at Summer School would have had a bearing on this but the rota of helpers which Mrs Watt arranged before Summer School commenced, worked well and Mrs Moore said we were very grateful to those helpers for giving their time so willingly.

Finally Mrs Moore thanked Mrs Holden for all her help, support and many words of wisdom during the four weeks.

b) Director's Report

The 60th Summer School was a memorable event. The numerous extra activities which had been planned duly took place and seemed to give great pleasure to those who took part. Thanks are due to the Summer School Committee and the Sub-Committee, for the tireless activity each member seemed to produce to make sure that all the necessary preparation and participation was successful.

Alastair Aitkenhead, as Co-ordinator, was a ceaseless well-spring of energy and enthusiasm and Alastair MacFadyen's Exhibition was a continuing source of interest, amusement and conversation.

Sales of T Shirts and Caithness Glass were excellent. Jim Rae deserves a special mention for providing an ice-making machine which seemed to cater more for dancers' aching limbs than for cooling drinks.

Although there were again certain changes in the availability of Halls, all classes were accommodated reasonably well, considering the large number attending the School. The resurrection of the Old Diner in Butts Wynd proved to be popular. It was unfortunate that for two weeks there were insufficient Elementary dancers for a separate class.

Thanks are due as always, to the Summer School Staff, to the Office Staff for their commitment through the year and to our enthusiastic dancers.

c) Mr Aitkenhead gave a special Vote of Thanks on behalf of all members of the Committee to Mrs Holden for all her work as Director of Summer School.

d) Special thanks was also given to those who organised the sale of the T Shirts at Summer School, the profit to the Society was £474.41.

e) The ice-machine was discussed and Mr Rae was thanked for allowing the Society to have the use of this. The Committee discussed this facility and it was decided, if Mr Rae were agreeable, to use the machine again in 1992.

g) A letter of thanks will be written to the Recreation Department for the excellent floral display in Kinburn Park.

SS91/14

SUMMER SCHOOL 1992

a) The dates for Summer School 1992 have been confirmed as 12 July - 9 August 1992, to run from Sunday to Sunday. The Committee agreed this will be a normal year with no extra activities. All David Russell arrangements are to be made individually. The Committee decided to continue with the practice of putting up notices at David Russell Hall.

b) As the arrival day is on a Sunday the Committee agreed that there would be no dances on those evenings. Instead, it was suggested by Dr. MacFadyen that perhaps we could have coffee after dinner with probably a video or slide shows on the 1st and 3rd Sundays.

This will be discussed in greater detail at the next meeting.

c) The Committee decided that on Monday nights there will be dancing in the Student's Union. Bands will be contacted to verify the dates on which they can play.

It was agreed that tea and biscuits will again be available and the Union will be contacted to ascertain a price for this.

d) It was agreed by the Committee that Younger Hall Dance tickets will again be sold by the Tourist Information Centre and a note to this effect giving prices will be included with the Booklet.

There will be only Scottish Country Dance demonstrations on Tuesday nights. On Thursday nights, there will be Country Dance Demonstrations plus men's Highland and Ladies' Step Demonstrations.

e) The Committee decided there will be no excursions arranged for Summer School 1992.

f) Dancing in the Streets is to be a feature of Summer School 1992 as it was so popular in 1991. The Committee agreed that the venue will be Church Lane and then on to the Scores with a Piper, or alternatively Madras College and on to the Scores with a Piper. This is to take place on the 1st Saturday of each fortnight from 3 - 4.30pm. Permission to do this will be applied for.

g) There will be the usual Social Dancing in University Hall on Tuesdays, Wednesdays and Saturdays with a Ceilidh on Friday evenings.

h) With the permission of members of staff, badges in future will show full names with no titles.

i) Mrs Moore and Dr MacFadyen will meet with Dr Horobin and the new Management at University Hall as soon as it can be arranged.

SS91/15

APPLICATION FORM AND BOOKLET

a) After much discussion by the Committee it was agreed to instigate a new class to be called VERY ADVANCED/FULLY CERTIFICATED - SENIOR CLASS. This will be shown on the application form as No.6 with a note saying "This is a class for dancers with knowledge and experience but for whom a sustained high level of technical performance may now be difficult".

b) It was agreed by the Committee that in the 1992 Booklet it is to be shown that dances will be re-capped for Social Dancing but will not be re-capped for Younger Hall Dances.

c) Mrs Moore and Dr MacFadyen will organise any other changes to be made in the Application form and Booklet.

SS91/16

HALLS

a) Mrs Holden informed the Committee that Dr Horobin absorbed the cost of the Gymnasium after we had needed to cancel the use of it.

b) It should be noted that St Leonard's Church do not want their piano tuned by the Society's Tuner in future.

c) Martyr's Church Hall will be available to us this year and would probably take 4 sets. It would be useful if this hall could be booked by Dr Horobin for our use on Saturday mornings, when the Town Hall may not be available.

d) The Old Diner in Butts Wynd was a replacement for St Leonard's School Assembly Hall and was well liked. We would hope to have the use of it again in 1992.

SS91/17

REVIEW OF APPROVED LIST OF TEACHERS AND MUSICIANS

The list was reviewed and upgraded.

SS91/18

SCHOLARSHIP SUB-COMMITTEE

a) This consists of the Chairman, Vice-Chairman & Director of Summer School. The Secretary is requested to have all appropriate paper work available for the meeting on 15th February 1992.

b) Mr Aitkenhead informed the Committee that the Bulletin Committee would like the Scholarship funds to be clarified and also wondered why there were two Committees involved with Scholarships.

It was agreed that in the opinion of the Summer School Committee, the Scholarships retain their original names but should be allocated from one Committee.

SS91/19

CORRESPONDENCE

a) Letters of thanks and appreciation were received from Miss S Brown of Surrey, Mr G H Clark of Derby, Mr Settrey of Newcastle, Mrs C Brown of Surrey and Past Chairman, Mr J B C Brown of Edinburgh.

b) Mrs Holden received a letter from the Finance Committee which thanked Mrs Holden and her staff for all their hard work towards Summer School.

c) A letter was received from Mrs Chapman, Australia and will be acknowledged and a copy sent to Mrs A Harrison.

SS91/20

ANY OTHER BUSINESS

a) Mr Aitkenhead thanked Mrs Holden on behalf of the rest of the Committee for all her hard work and unfailing humour and helpfulness during her time as Director of Summer School.

b) Mrs Holden gave her thanks to the members of the Committee for all their help and also thanked Mrs Moore & Mrs Dick for all their service to the Committee throughout the year. Mrs Holden offered her best wishes to Dr MacFadyen and thanked Mr Aitkenhead for his kind words.

MEETING CLOSED 3.30PM

SUMMER SCHOOL COMMITTEE MEETING 14 SEPTEMBER 1991

P A P E R A P A R T

Minute SS91/17

Approved Lists of Teachers and Musicians

Teachers

It was decided that the following names are to be available on the official list.

Mr B Frazer, 1 Winchat Close, Hartley Wintney, Hants.
Mr P Plummer, 11 Mornington Avenue, Wokingham, Berks.

Miss J Bank's name had been removed at her own request.

The following names were removed from the list.

| | |
|----------------|------------------|
| Mrs L Barclay | Miss M Church |
| Mr J C Douglas | Miss M Fraser |
| Miss P Golding | Miss C Goodman |
| Mr R Grant | Mr G Mehan |
| Mr G Oswald | Mrs R Quirk |
| Mrs F Randall | Miss A Robertson |
| Miss M Ross | Mrs M Spouse |
| Mr R Wallace | |

Mrs Stacey was recommended by Donacaster Branch to be added to the list. After discussion it was agreed that a letter will go to her Branch asking for venues where she is likely to be teaching in order that a member of the Committee can attend..

Mr M Brown, York and North HumberSide Branch, will not be added to the list at this stage.

musicians

It was decided that the following names would be added to the list.

Mrs S Garrett, 17 North Road, Berkhamstead

Mr D Hall, 245 Dane Road, Sale. Cheshire.

Mrs McSporran, 26 High Beveridgewell, Dunfermline.

Mrs R Whatmore, 21 Tweed Drive, Bletchley, Milton Keynes. Mrs Whatmore was on the first Music Course and expressed an interest in playing at Summer School.

Recommended by Mrs Holden.

Mr Arbuckle, West Lothian Branch is to be added to the list although it would be an idea to invite him to a Music Course.

The following names were removed from the list.

Mrs Glendinning, Mrs J Logan, Mr R McAndrew, Mrs L Thomson.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone
031 225 3854

12 Coates Crescent
Edinburgh EH3 7AF

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 15 February 1992 at 10am. The Minutes of the Meeting on 14 September 1991 are enclosed and the Agenda is appended. It is hoped that you will be able to attend.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 14 September 1991 (These were approved at the Executive Council Meeting on 2nd November 1991).
3. Business Arising (and not included elsewhere on the Agenda).
 - a) SS91/13 e) Ice Machine
 - b) SS91/14 b) Sunday Evenings
c) Monday Evenings (Students Union)
d) Younger Hall Dance Tickets
f) Dancing in the Streets
h) Badges
4. Application Form and Booklet
 - SS91/15 a) Report from Assistant Secretary
b) Report from Director
5. Correspondence
6. Any Other Business
7. Date of Next Meeting
10 October 1992

There will be a Scholarship Committee Meeting after this Meeting.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER
SCHOOL MEETING AT 12 COATES
CRESCENT, EDINBURGH ON
SATURDAY 15 FEBRUARY AT 10AM

PRESENT: Dr A MacFadyen (in the Chair), Mr A
Aitkenhead, Mrs L Gaul, Miss D Hamilton,
Mr G Lawson, Miss A W Miller, Mrs S
Nedderman, Mr J Rae.

ATTENDING: Mrs J Dick (Assistant Secretary)

Dr MacFadyen welcomed the new Committee
to the 1991/92 session.

SS92/1 APOLOGIES

There were no apologies.

SS92/2 MINUTES OF THE MEETING ON 14 SEPTEMBER

The Minutes of the Meeting of 14 September
had previously been approved at the
Executive Council Meeting on 16 November
1991.

SS92/3 BUSINESS ARISING

a) SS91/13 e) Ice Machine. The Assistant
Secretary reported that University Hall had
agreed that it would be possible to connect
the ice machine again this year and as
there were no objections, Mr Rae had agreed
to make his machine available again this
year.

Miss D Hamilton will again be responsible
for providing ice bags.

It was agreed by the Committee that the
charge will be 50p per bag.

It was suggested by the Committee that the
proceeds from the sale of the ice should be
kept in a separate fund and should go to-
wards buying a new ice machine for the
Society.

Mr Rae enquired if the sale proceeds from
last year were put to the Jean Milligan
Memorial Fund.

b) SS91/14 b) Sunday Evenings. Dr MacFadyen suggested that the 60th Summer School video by Peter Knight be shown on Sunday evenings. After discussion it was agreed that there will be a showing on the 1st and 3rd Sundays at 8pm and 9pm and one showing on the 2nd and 4th Sundays beginning at 9pm, which would be preceded by hymn singing from 8pm - 8.55pm.

The Assistant Secretary will contact the University to ask them to provide a TV, Video Machine and a screen for viewing by approximately 100 people.

This will be open to Residents and Non Residents and the essential notices will be displayed at David Russell Hall.

c) SS91/14 b) Monday Evenings. Dr MacFadyen reported that because of over-booking we had been offered the use of the Younger Hall for the four Monday dances instead of the Students Union from 8pm - 10.30pm.

The Committee agreed that there should be a 20 minute break during the course of the evening and Mrs Gaul volunteered to organise the purchase and the selling of soft drinks. Any profits received should go into the fund for the purchase of an Ice Machine.

d) SS91/14 d) Younger Hall Dance Tickets. The Committee approved the application form for dance tickets which had been received from the Tourist Board.

e) SS91/14 f) Dancing in the Street. The Assistant Secretary confirmed that the appropriate licences had been received for this event and informed the Committee of the route decided by St Andrews Police. This event will take place on Saturday 18th July and 1st August.

The Committee agreed that the dance programme used last year would be repeated this year

Dr Macfadyen will nominate group leaders to organise this event and John Johnstone will be asked to arrange for pipers.

It was also agreed that advertising should be carried out in the Town and that the group leaders will be responsible for distributing leaflets.

Mrs Gaul said she would organise a sticker to go on our own poster for advertising purposes.

f) SS91/14 h) Badges. Mr Ivan Rose will be asked to supply name badges again this year. The Committee agreed that the last letter to staff will state that "unless informed to the contrary your name will be shown on the staff badge with no title".

SS92/4

APPLICATION FORM AND BOOKLET

a) The Assistant Secretary reported on the number of application forms received so far and on the number of first time applicants. The number of applications for the new class was reported and after discussion it was agreed by the Committee that the minimum number to make this a viable class should be 12.

b) (i) Dr MacFadyen reported that the meeting with Mr Tilbery, the Bursar of University Hall, had gone very well, that he was very helpful and that there had been no indication of any immediate plans to make any major changes in the Hall.

(ii) It was suggested by Dr MacFadyen that afternoon teas should be available on Saturdays and Sundays. This was agreed by the Committee and the Assistant Secretary would contact Mrs MacLeod regarding this change.

(iii) Dr MacFadyen asked members of the Committee to check the dance programmes and notify Headquarters of any alterations required.

(iv) It was agreed by the Committee that all students will be given a copy of the timetable at registration.

(v) Dr MacFadyen will welcome all students at the evening meal on Sundays. He will also welcome everyone at the Social Dancing on Monday evenings and introduce the Chairman, Vice-Chairman and the Depute Directors.

(vi) Dr MacFadyen outlined his plans for optional afternoon classes and talks. These were approved by the Committee.

SS92/5 CORRESPONDENCE

a) A letter received from the Royal Burgh of St Andrews was read to the Committee and a letter of acknowledgement had been sent.

b) Letters received concerning staffing matters were considered.

SS92/6 ANY OTHER BUSINESS

a) It was agreed that the next meeting of the Summer School Committee should be brought forward to 5 September 1992 instead of 10 October 1992.

b) The Committee agreed that the dates for future Summer Schools should be the last 2 weeks in July and the first 2 weeks in August. The Assistant Secretary is to contact the Bursar of University Hall to confirm these dates.

SS92/7 DATE OF NEXT MEETING

5 September 1992

A meeting of the Scholarship Sub-Committee took place after the Summer School Committee meeting.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

P A P E R A P A R T

Minute SS92/5

Teachers

A letter was received from Glasgow Branch recommending Miss C Traynor as a potential teacher for Summer School. Mr Aitkenhead will go to the Branch class to hear Miss Traynor teach.

A letter was received from London Branch recommending Miss Green and Mr Rousseau as potential teachers at Summer School. A letter will be sent asking the Branch to let us know when they have classes in the week beginning 16 March.

A letter from York and North Humberside Branch recommending Mr Brown as a potential teacher will be acknowledged.

A letter received from Doncaster Branch recommending Mrs Stacey as a potential teacher has already been dealt with.

All other correspondence relating to staffing matters will be dealt with at the meeting in September and all other matters referring to the above at the same time.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone 031 225 3854
Fax 031 225 7783

12 Coates Crescent
Edinburgh

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 5 September at 10am. The Minutes of the Meeting on 15 February 1992 are enclosed and the Agenda is appended. It is hoped you will be able to attend.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 15 February 1992 (These were approved at the Executive Meeting on 16 May)
3. Business Arising (and not included elsewhere on the Agenda)
4. Summer School 1992
 - a) Report from Secretary
 - b) Report from Director
5. Review of Approved List of Teachers and Musicians
6. Summer School 1993
7. Application Form and Booklet
8. Halls
9. Scholarship Sub Committee

10. Correspondence
11. Any Other Business
12. Date of Next Meeting

COUNTRY DANCE SOCIETY

12 Coates Crescent
Edinburgh

Fax 031 225 7783

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 5 September at 10am. The Minutes of the Meeting on 15 February 1992 are enclosed and the Agenda is appended. It is hoped you will be able to attend.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 15 February 1992 (These were approved at the Executive Meeting on 14 May)
3. Business Arising (and not included elsewhere on the Agenda)
4. Summer School 1992
 - a) Report from Secretary
 - b) Report from Director
5. Review of Approved List of Teachers and Musicians
6. Summer School 1991
7. Application Form and Booklet
8. Mail
9. Scholarship Sub-Committee

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER
SCHOOL COMMITTEE MEETING AT
12 COATES CRESCENT, EDINBURGH
ON SATURDAY 5 SEPTEMBER 1992

AT 10AM

PRESENT: Dr A MacFadyen (in the Chair), Miss A W Miller,
Mr G Lawson, Mr A Aitkenhead, Miss L Gaul, Miss D
Hamilton, Mrs S Nedderman, Mr J Rae.

ATTENDING: Mrs J A Moore (Secretary) Mrs J Dick (Assistant
Secretary).

Dr MacFadyen welcomed everyone to the meeting.

SS92/8 APOLOGIES

There were no apologies.

SS92/9 MINUTES OF MEETING ON 15 FEBRUARY 1992

The Minutes of the Meeting on 15 February had
previously been approved at the Executive Council
Meeting on 16 May 1992.

SS92/10 BUSINESS ARISING

a) SS92/3 a) Ice Machine.

Mrs Moore (Secretary) reported that the takings
from the sale of ice at Summer School 1991
amounted to £105.10 and from Summer School 1992
the figure was £87.90. These funds are being
held in the Summer School account and will be
available when required.

Mr Rae enquired about the profit from the sale
of soft drinks at the Monday night dances and
was informed by Mrs Moore that this also is
held in the Summer School account and will
will be available to go towards the purchase
of an ice machine.

Mr Rae let the Committee see a pamphlet showing the price of new ice machines. This was discussed and it was decided that the Assistant Secretary would approach University Hall to enquire if they intended to install an ice machine in the future. If not, it was agreed that a request would go to the Finance Committee asking if a machine could be purchased using the existing funds as a deposit and paying the balance off in stages.

Dr MacFadyen thanked Mr Rae once again for the use of his ice machine.

b) EC92/4 d) Dates for future Summer Schools

The following dates have been provisionally agreed by the Committee although they are subject to availability.

| | |
|------|---------------------|
| 1993 | 18 July - 15 August |
| 1994 | 17 July - 14 August |
| 1995 | 16 July - 13 August |
| 1996 | 14 July - 12 August |
| 1997 | 13 July - 11 August |

c) GP/92/4 b) The remit from General Purposes Committee was discussed and it was agreed that the Direcotr should take account of the proposal when planning for next year.

d) EX92/11 c) The remit from the Examinations Committee was discussed briefly but it was decided by the Committee to refer this back to the Examinations Committee for further clarification.

SS92/11

a) SECRETARY'S REPORT

The Secretary reported that 844 students attended Summer School 1992. Of that number 638 were Resident and 206 Non/Resident and this compared favourably with 1990 when 859 had attended. There were 61 staff (which included teachers, musicians and office staff) making a total of 905. 215 students were attending for the first time.

The waiting list for both courses had been cleared before Summer School began.

31 students attended the Preliminary Test Classes. Of these 24 candidates passed the Test and 7 had failed. Of the 24 students who attended the Teacher's Certificate Classes 21 passed and 3 had failed.

Mrs Moore was pleased to report that the takings in the shop had been the most successful to date - even better than last year when there had been additional numbers. All credit for this must be given to Mrs Watt and her rota of helpers. Mrs Moore said we were very grateful to those helpers who gave of their time so willingly.

Referring to the Sunday start this year, Mrs Moore reported that there had been little comment although the office had received one or two complaints about the difficulties of public transport on a Sunday.

Regarding the new regime at University Hall, Mrs Moore said that although we were at first apprehensive there were no difficulties and Mr Tilbery was always helpful and cooperative.

Finally, Mrs Moore thanked Dr MacFadyen for always being available for advice and support.

b) DIRECTOR'S REPORT

Dr MacFadyen presented his report to the Committee in which he thanked the administration staff for all their support and help, the teachers and musicians for their support and cooperation and everyone who had contributed towards making Summer School 1992 a success.

He went on to explain that the Summer School had been under pressure for some time to start the School on Sundays and it was decided that it should be fixed. Dr MacFadyen invited comments from the Committee and it was agreed that, as the majority of students thought it had been successful, it be allowed to continue.

Dr MacFadyen continued his report with a review of 1992 Summer School and proposals for 1993 Summer School.

- a) The new class was discussed by the Committee and it was agreed that it should be allowed to continue but should be extended to the second hour of the morning with a different teacher. The option for students to attend Ladies step/Men's Highland is to be available to members of the class.

It was agreed by the Committee that a viable class required at least 16 members.

- b) The Elementary class was discussed and although the numbers have been diminishing over the past few years it was agreed that the class should be available.
- c) Dr MacFadyen reported that Sunday evenings had gone very well. Dr Horobin's office had been very helpful with the video equipment and the hymn singing had been well received. The Committee decided to leave it in its present format for 1993.
- d) Monday evening dances in Younger Hall had been a great success and it was agreed by the Committee that this should remain for 1993.

Bands will be contacted for availability.

Mrs L Gaul has again volunteered to the purchase and the sale of soft drinks and the proceeds will go towards the ice machine.

- e) It was agreed by the Committee that the Younger Hall dance tickets will again be sold by the Tourist Information Centre and a note to this effect will be given to applicants.
- f) It was agreed by the Committee that in future teachers taking the 'Walk Throughs' will be provided with a musician.

The 'Walk Throughs' will be shown on the timetable as available for classes A and B only.

- g) The Committee agreed that Dancing in the Streets had become an established feature of Summer School and will continue in 1993.

It was decided that this event will be on the 1st and 3rd Saturdays and Mrs L Gaul kindly volunteered to arrange for posters to advertise this in the town of St Andrews.

The route and the programme will remain the same as previous years.

The Assistant Secretary will obtain the necessary permission.

- h) The Committee agreed that tea is an important part of Summer School and is to be priced at 40p with a plain biscuit. Mrs Gaul will organise the purchase of enough biscuits to start us off.

The students who act as 'stooges' will get free tea.

SS92/12

REVIEW OF APPROVED LIST OF TEACHERS AND MUSICIANS

The Committee discussed and reviewed the Approved List.

SS92/13

APPLICATION FORM AND BOOKLET

The Application form and Booklet were reviewed by the Committee and amendments were agreed.

SS92/14

HALLS

The Director reported that he and the Secretary had met with Dr Horobin at St Andrews. Dissatisfaction with the Students' Union was expressed and Dr Horobin had promised to do all he could to improve the situation.

S92/15

SCHOLARSHIP SUB-COMMITTEE

It was confirmed that the Chairman, Vice-Chairman, Director of Summer School and the Secretary will make up this Sub Committee and will meet after the next Summer School Meeting.

SS92/16

CORRESPONDENCE

Letters were received from the following commenting on Summer School 1992. These were noted by the Committee and have been acknowledged.

Mrs R Wilton
Mr R H Mackay
Mr G Mackenzie
Mrs L E Ross
Mrs M Gravell
Mr W Allan
Mrs B R Johnstone
Mr R Settrey
Ms L Carson

SS92/17

ANY OTHER BUSINESS

- a) The Director outlined further ideas for the planning of 1993 Summer School. These were approved by the Committee.
- b) The Secretary asked the Committee if it would be possible to accommodate Ladies and Gentlemen in Lumsden Wing. After discussion this was agreed.
- c) Mr Aitkenhead said that as this was his last Summer School meeting he would like to say how much he has appreciated all the co-operation and friendship he had received.

Dr MacFadyen replied that it had been a pleasure to have him on the Committee and thanked him for all the ideas and support he had given to the Summer School.

SS92/18

DATE OF NEXT MEETING

6 FEBRUARY 1993 AT 10AM

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12 COATES
CRESCENT, EDINBURGH ON SATURDAY
6 FEBRUARY 1993 AT 10AM

PRESENT: Dr A MacFadyen (in the Chair), Miss A W Miller, Mr G
Lawson, Miss D Hamilton, Miss L Martin, Mrs M MacRae,
Mrs S Nedderman, Mr J Rae, Mrs A Sheach.

ATTENDING: Mrs J Dick (Assistant Secretary)

Dr MacFadyen welcomed everyone to the first meeting of
the new session especially Mrs A Sheach, who was
attending for the first time, and the Depute Directors
for 1993, Miss L Martin and Mrs M MacRae, who also
attended the meeting.

SS93/2 APOLOGIES

There were no apologies.

SS93/2 MINUTES OF THE MEETING ON 5 SEPTEMBER 1992

The Minutes of the Meeting on 5 September 1992 had
previously been approved at the Executive Council
Meeting on 21 November 1992.

SS93/3 BUSINESS ARISING

a. SS92/3a) Ice Machine

The Assistant Secretary reported that she had contacted
University Hall after the last meeting to enquire if
they had an ice machine and was informed that although
the machine was located in the kitchen, arrangements
could be made to have ice available to the students.
From a subsequent conversation with University Hall it
was suggested that this facility might not now be
available.

As University Hall may install an ice machine for
public use in the future, the Committee agreed that
with the kind permission of Mr J Rae the Summer School
would again use his machine for one further year and
if University Hall do not provide one for next year,
the Summer School would purchase one.

Dr MacFadyen thanked Mr J Rae for his kind offer.

b. SS92/4) Dates for Future Summer Schools

This was discussed briefly by the Committee and it
was agreed that as mentioned in the previous minutes
these were acceptable to the Committee subject to
availability.

c. SS92/11 c) Remit From Examinations Committee -
Course for Teachers at Summer School

This remit was discussed in detail by the Committee and while they agree in principle with the idea, it would not be possible to arrange such a course this year but depending on the outcome of the questionnaire to be prepared by the Examinations Committee, it could be included in the agenda for Summer School 1994.

The Convener said he wished to be consulted regarding the contents of the questionnaire.

The Committee also discussed the possibility of widening the proposed Teacher's Course to include students who had already gained the Preliminary Test but were waiting to sit the Teacher's Certificate.

d. SS92/11 d) Bands

Mr Cunningham had been contacted regarding playing for the Summer School at the Younger Hall on one of the Monday nights. As Mr Cunningham had not responded, it was agreed that an alternative should be arranged.

e. SS92/14 Halls

Dr MacFadyen and Mr G Lawson met with Dr Horobin to discuss the use of Mardas College in place of the Students Union and the Town Hall. It was agreed that this would go ahead and Madras College Assembly Room and Gymnasium will be used Monday - Saturday.

SS93/4

SUMMER SCHOOL 1993

a) Assistant Secretary's Report

The Assistant Secretary reported on the number of applications received so far for residential places and non-residential places and also on the numbers for the Examination Classes. She informed the Committee that the Summer School Booklet was ready for sending to the printer and Dr MacFadyen thanked Mrs MacRae for preparing the programmes for the Social Dancing and the Younger Hall.

b) Director's Report

Dr MacFadyen outlined his plans for the 1993 Summer School, these were discussed by the Committee and agreed on.

Dr MacFadyen informed the Committee that he would like the Depute Directors to undertake the entire organisation of the Examinations at Summer School. This was agreed.

SS93/5

CORRESPONDENCE

- a) A letter was received from Mrs Meyer for the attention of the Summer School Committee, in which she expressed her appreciation on behalf of the South African students who attended Summer School in 1992 and said that it had been a most enjoyable experience. This will be acknowledged.
- b) A letter received from Mrs L Gaul confirming her willingness to undertake various duties for this year's Summer School will be acknowledged.
- c) Mrs Stephens (Kirkcaldy Branch) wrote enquiring whether it would be possible to hold a class for those students waiting to take the Teacher's Certificate. The Committee discussed this and agreed that it would be kept in mind but they pointed out that the implications for staff and the availability of halls had to be a consideration.

SS93/6

ANY OTHER BUSINESS

Date of Next Meeting

With the agreement of the Summer School Committee, the next meeting will be held on 18 September 1993 and not 9 October as shown on the Calender for meetings.

DATE OF NEXT MEETING

18 September 1993

A Meeting of the Scholarship Sub- Committee took place at the end of the Summer School Meeting.

P A P E R A P A R T

Minute SS93/3

The Committee now have the dates and places where Mrs Turnbull can be heard teaching. It was agreed that the Assistant Secretary would contact Mrs B Burnell and ask if she would be willing to go and hear Mrs Turnbull and report back to the Committee.

A recommendation was received from Canberra & District in respect of Mr J Caldwell. Dr MacFadyen reported to the Committee that he had requested some background information but so far nothing has been received at Headquarters.

A recommendation from Glasgow Branch in respect of Mrs Bone will be considered at the September meeting.

Mr J Rae asked if it was in order for him to recommend someone or if it had to be an official request from a Branch. Dr McFadyen replied that although recommendations need not only come from Branches he pointed out that the selection was a lengthy process and it might not mean that the applicant will automatically go on the Official List.

Mr Rae was advised to submit his recommendation in time for the meeting in September.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone
031 225 3854
Fax 031 225 7783

12 Coates Crescent
Edinburgh EH3 7AF

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 6 February at 10am. The Minutes of the Meeting on 5 September 1992 are enclosed and the Agenda is appended. It is hoped you will be able to attend.

The programmes for Younger Hall and Social Dancing are also enclosed and I would be grateful if you would let me have your approval as soon as possible in order that the Booklet can be sent to the printer by the end of January.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 5 September 1992 (These were approved at the Executive Meeting on 21 November 1992)
3. Business Arising (and not included elsewhere on the Agenda)
 - a) SS92/10 b Dates for Future Summer Schools
 - b) SS92/10 a Ice Machine
4. Summer School 1993
 - a) Report from Assistant Secretary
 - b) Report from The Director
5. Scholarship Sub Committee
6. Correspondence
7. Any Other Business
8. Date of Next Meeting
11 September 10am

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

P A P E R A P A R T

Minute SS92/12

Teachers

It was agreed by the Committee that the following names are to be available on the Official List.

Miss C Traynor

Mr P Rousseau

Miss J Greene

Mrs J Scott was recommended by Mr A Morrison, and after discussion it was decided by the Committee not to add Mrs Scott's name to the official list at this time. A letter to this effect will be sent to Mr Morrison.

Mrs Moira Stacey was recommended by Doncaster & District Branch. It was decided that her name would not be added to the list and that a letter would be sent to the Branch to this effect.

Richmond Branch have recommended that Mrs F Turnbull's name be added to the official list. After discussion it was agreed that a letter will go to her Branch asking for venues where she is likely to be teaching in order that an appointed person can attend.

Musicians

Ann Allcoat will be added to the list on a recommendation from the last Music Course Director.

Mrs D Prentice will be added to the official list on the recommendation of Mr W Little.

Mrs Tulloch will be added to the list on the recommendation of Miss A W Miller.

Mrs May Stewart will be added to the list on the recommendation of the Committee.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12 COATES
CRESCENT, EDINBURGH ON SATURDAY
18 SEPTEMBER 1993 AT 10AM

PRESENT: Dr A MacFadyen (in the Chair), Miss A W Miller, Mr G
Lawson, Miss D Hamilton Mrs M MacRae, Mrs S Nedderman,
Mr J Rae, Mrs A Sheach.

ATTENDING: Mrs June Dick (Assistant Secretary).

SS93/7 APOLOGIES

An apology had been received from Miss L Martin.

SS93/8 MINUTES OF MEETING ON 6 FEBRUARY 1993

The Minutes of the Meeting on 6 February 1993 had been
approved at the Executive Council Meeting on 8 May 1993.

SS93/9 BUSINESS ARISING

a) SS93/11 c) Dr MacFadyen discussed the remit
from Examinations Committee with Mrs M Corson (Convener
Examinations Committee) shortly before Summer School began.
As there was no time for a questionnaire to be organised,
comments had been received from teachers at Summer School
which have been forwarded to Mrs Corson who will take these
back to the Examinations Committee in order that they may
decide how best to proceed.

b) SS92/11 d) Bands. It should be noted that Mr
Cunningham replied to a letter requesting he play at the
Summer School therefore no other band had been contacted.

c) Dr D Hall was timetabled to play at the Younger Hall
on the last Monday evening but because of personal
circumstances asked that he be allowed to play on the 3rd
Monday. This was arranged with the kind assistance of Mr
C Dewar.

SECRETARY'S REPORT

The Secretary reported that the total number of students attending the 1993 Summer School was 797. Of that number 622 were resident and 175 were non-resident. These totals were down slightly on the previous year when 844 were present. This year 195 attended for the first time.

The Secretary said that it may be worth noting that when the Summer School fees are set, they are based on 800 students as being the break even number.

In addition to the students, 34 staff were present for course 1 and 36 on course 2. Mrs Sheena MacLeod was also there throughout the four weeks.

With the exception of week 3 there were no waiting lists for any of the courses and by the time Summer School commenced all those awaiting a place for the third week had been allocated rooms.

23 candidates attended the Preliminary Test Class and of these 19 passed and 4 failed. Of the 24 candidates who attended the Teacher's Certificate classes, 18 were successful and 6 failed.

Referring the shop, Mrs Moore is pleased to report that despite the fall in numbers attending Summer School the actual takings in the shop were up on 1992. She realises that this may be in part due to the recent increases in prices but all credit and thanks must also be paid to Mrs Watt and her willing band of helpers for the hard work they put in to make the shop so successful.

The total takings in the shop amounted to £16,252.53 (in 1992 it was £15,158.36). Of the total figure Strathspey Sales accounted for £4,404.15 which was slightly down on the previous year.

£59.05 was raised from the ice machine, making the total for the three years that it has been in use £259.80.

In conclusion Mrs Moore wishes to record her appreciation for the support and cooperation of all the headquarters staff during the period of Summer School but in particular she thanks Mrs Dick and Mrs Watt for the concientious attention to all the details and arrangements which went towards making this such a successful Summer School.

SS93/11

DIRECTOR'S REPORT

Dr MacFadyen presented his report to the Committee in which he thanked the administration staff for all their support and help, the teachers and musicians for their cooperation and the Depute Directors for the support and assistance and all who had contributed to make the 1993 Summer School so successful.

Dr MacFadyen continued his report with a review of 1993 Summer School..

- a) Numbers of Students: Dr MacFadyen said he had found it quite difficult this year as the numbers had fluctuated so much. There had been a great many cancellations, people changing classes and new applications coming in to Headquarters with different requirements. This posed many problems because teachers, musicians and halls had been booked many months in advance in the expectation of having to fulfil certain requirements.
- b) Elementary Class: Dr MacFadyen said that the numbers this year had been quite respectable except for the last week. This class was discussed by the Committee and it was agreed that there is still a need for the Elementary Class and it should be retained in the timetable.
- c) E.Class: Dr MacFadyen informed the Committee of the numbers in the E class, which were better than last year. Because Highland Steps had been offered to the E class the numbers reduced in the second hour, making a class of 16 impossible. This was discussed by the Committee and it was agreed that the class should start off with 16 and even if the numbers dropped it should continue with flexibilty into the second hour.

- d) Highland Steps: Dr MacFadyen informed the Committee that 260 students had attended the Highland Step Classes. A lengthy discussion followed on whether these should be offered as an afternoon option or as a third class. Dr MacFadyen was of the opinion they should remain as part of the formal morning timetable. It was pointed out that if these were offered as a third class, a third class would have to be arranged for everyone, which would then involve the hire of additional halls, thus adding to the cost of Summer School.
- e) Staff: Dr MacFadyen said that he had been very pleased with the three new members of staff and that they had settled in very well. Dr MacFadyen thanked Mrs Dickson who stepped in at such short notice when Miss Sim had to leave for a short while.

The Director said that there seemed to be some confusion among some staff as to the meaning of the class numbering system. It was agreed that the present system would continue, but in future when the timetables are sent out, a note of explanation will be sent together with an application form for Summer School and an application form for the Younger Hall Dances.

- f) Halls: Dr MacFadyen said that although Madras Assembly Hall had many admirable qualities there had been some complaints about the floor. Renewed approaches by Dr Horobin to St Leonard's School for alternative accommodation had been unsuccessful. It was suggested that we enquire of Dr Horobin if it would be possible to use the Town Hall during the week and Madras Assembly on Saturday mornings only. The Assistant Secretary will attend to this.

The Committee was advised that the costs for the Sports Hall had increased considerably and Dr Horobin will let us have a detailed quotation for 1994.

- g) Walk Throughs: The availability of music this year had been welcome but the Committee wish to emphasise that these sessions were 'walk throughs' and not classes.

- h) Teas: Dr MacFadyen informed the Committee that he considered this an important part of Summer School and hoped more staff and students would be prepared to participate in future. Mrs MacLeod will be invited to attend in 1994 and informed that volunteer relief help will be arranged for Tuesday, Thursday and Saturday afternoons.
- i) Afternoon Optional Sessions: These had all been well received and the Director expressed his gratitude to Mr Drewry for his talks and to the members of staff for their classes.
- j) 1994: The Assistant Secretary is to contact bands for the Younger Hall social dances, obtain permission for Dancing in the Streets and book the usual Halls for 1994.

It was confirmed that there would be no titles on staff badges for next year.

SS93/12

DEPUTE DIRECTORS' REPORTS

- a) Miss Martin reported that although the examinations had gone well, there was always the problem of getting people to help. After discussion it was agreed that the requirement of an hour commitment from the students to the examinations should remain in the application form. Miss Martin thanked Mrs MacRae for arranging for the sheets requesting helpers but wondered if the work 'stooges' could be avoided for next year.
- b) Mrs MacRae reported that it was difficult to organise the demonstration team for the Tuesday night and wondered if this could perhaps be looked at. Mrs MacRae then went on to thank the Committee for the opportunity of assisting with Summer School and expressed her pleasure in being Depute Director for 1993. Mrs MacRae thanked Mr A Aitkenhead for all his help with the examinations.

SS93/13

MUSICIANS' MEETINGS

Discussion of Miss Johnstone's report was deferred to the next meeting. A letter of thanks to be sent to Miss Johnstone.

SS93/14

REVIEW OF APPROVED LIST OF TEACHERS
AND MUSICIANS

The Committee discussed and reviewed the Approved List.

SS93/15

APPLICATION FORM AND BOOKLET

The application form and Booklet were discussed by the Committee and amendments were agreed.

SS93/16

SCHOLARSHIP COMMITTEE

It was confirmed that the Chairman, Vice-Chairman, Director of Summer School and the Secretary will make up this sub-committee and will meet after the next Summer School meeting.

SS93/17

SUMMER SCHOOL 1995

A letter received from Dr Horobin informed the Summer School Committee that because of the Open Golf at St Andrews in 1995, the Summer School would not be able to begin until Monday 24 July 1995. This was discussed by the Committee and it was agreed that the Summer School will begin on that date for 1995.

SS93/18

ANY OTHER BUSINESS

- a) A remit from Finance Committee had been received stating that although Finance Committee would set the fee for 1994, thereafter the Summer School will be required to submit a proposed fee based on a detailed budget including staff allocation.

After a lengthy discussion regarding this matter the Director and Committee agreed that a remit is to go back to Finance Committee.

The Summer School Committee considers that the status quo is to continue with regard to the pricing of fees for Summer School. The determining of fees for the Summer School is entirely the responsibility of the Finance Committee, based on the costs of the previous year and on the fee obtained from the University for the following year.

As also in the past the Summer School Director will pass on to the Finance Committee any expected additional expenses for the next year.

- b) Mr W Ireland suggested that a publicity folder with enclosures be handed out to students and this was noted. The Assistant Secretary to enquire if the University has such a folder.
- c) Mrs S Nedderman asked about advertising the Summer School in other dancing magazines. It was pointed out that everyone had to be a member of the Society before they could attend Summer School, but perhaps Branches could do more to publicise it.
- d) Mr G Lawson had been asked at Summer School why details of funding from The Jean Milligan Fund were not listed. It was pointed out that a variety of causes benefited from the Jean Milligan Fund and these were usually itemised in the Bulletin.

SS93/19

CORRESPONDENCE

- a) A letter from Mrs H Brown was received in which she highlighted several points of interest to the Committee regarding Summer School. This was discussed by the Committee and her points noted.
- b) A number of letters had been received thanking the Director and Summer School Committee for another successful Summer School. The Committee expressed its appreciation of these comments.
- c) A number of letters had been received commending the E class.
- d) A letter from Mrs Wilson of South Wales Branch regarding the teaching of the Fully Certificated Class at Summer School was discussed by the Committee. The Assistant Secretary was asked to reply.
- e) Mrs M Stacey's letter regarding a course for pre-certificate candidates was discussed by the Committee and the Assistant Secretary will reply.

SS93/20

DATES FOR NEXT MEETINGS

The Committee were asked to set the dates for their meetings next year and the following were decided.

February 5 1994

September 10 1994

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

P A P E R A P A R T

Minute SS92/5

Teachers

A letter was received from Glasgow Branch recommending Miss C Traynor as a potential teacher for Summer School. Mr Aitkenhead will go to the Branch class to hear Miss Traynor teach.

A letter was received from London Branch recommending Miss Green and Mr Rousseau as potential teachers at Summer School. A letter will be sent asking the Branch to let us know when they have classes in the week beginning 16 March.

A letter from York and North Humberside Branch recommending Mr Brown as a potential teacher will be acknowledged.

A letter received from Doncaster Branch recommending Mrs Stacey as a potential teacher has already been dealt with.

All other correspondence relating to staffing matters will be dealt with at the meeting in September and all other matters referring to the above at the same time.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12 COATES
CRESCENT, EDINBURGH ON SATURDAY
5 FEBRUARY 1994 AT 10AM

PRESENT: Dr A MacFadyen (in the Chair), Miss A W Miller, Mr G
Lawson, Miss E Ferguson, Mrs S Nedderman, Mr J Rae,
Mrs M MacRae, Miss L Martin.

ATTENDING: Mrs J Dick (Assistant Secretary)

Dr MacFadyen welcomed everyone to the first meeting of the
new session and offered a special welcome to Miss Ferguson,
who is a member of this Committee for the first time, and to
the Depute Directors for 1994, Miss L Martin and Mrs M
MacRae.

SS94/1 APOLOGIES

An apology was received from Mrs A Sheach.

SS94/2 MINUTES OF THE MEETING ON 18 SEPTEMBER 1994

The Minutes of the Meeting on 18 September 1993 had
previously been approved at the Executive Council Meeting
on 20 November 1993.

SS94/3 BUSINESS ARISING

a) SS93/9 a) Refresher Course for Teachers at
Summer School. Dr MacFadyen, Mrs Corson and
Miss Martin had met previously to discuss this and
agreed that because of the new book this year a
Refresher Course for Teachers would not be possible
at the Summer School.

They recommended that the first morning session for
the Fully Certificated Teachers should give emphasis to
teaching methods, teaching points and individual
criticism where appropriate.

The Committee agreed with the recommendation,
although it was pointed out that the approach suggested
had always been possible since the Fully Certificated
and the Very Advanced classes had been timetabled
separately.

- b) SS93/11 f) Dr MacFadyen pointed out that finding an alternative for Madras College had proved impossible and therefore Madras College had been booked again this year. Dr MacFadyen will try to ensure that no one class will use it for two sessions in the morning.
- c) SS93/11 h) Mrs MacLeod has again kindly agreed to organise the teas at Summer School for which the Committee are grateful.
- d) SS93/12 b) The Committee discussed the use of the word "stooges" and agreed that "volunteer" should be used for any future notices requesting assistance.
- e) SS93/18 a) Remit to Finance Committee. Dr MacFadyen reported that so far no response has been received in respect of the remit to Finance Committee although he had been invited to attend the Finance Committee meeting prior to the Executive Council Meeting in November 1993. That meeting had been held purely to determine the fee for Summer School 1994 and at that time concern had been expressed regarding the fall in numbers attending the 1993 Summer School and the need to keep costs down.

As a means of keeping costs down Dr MacFadyen informed the Summer School Committee that the Sports Centre had been booked from 9am-12 noon instead of 9.30am-12.30pm as in previous years. This was because the Sports Centre is now charged on the hour and in this way it is hoped to alleviate some of the costs incurred.

The Committee discussed the starting time for the Elementary and Intermediate classes and agreed that the first class should begin as near to 9am as possible.

SS94/4

- a) i) Secretary's Report. The Assistant Secretary reported on the number of application forms received to date and that the booklet was now with the printer.
- ii) The following bands had been contacted to play in the the Younger Hall and all had now accepted.

| | |
|------------------|----------|
| David Cunningham | July 18 |
| Colin Dewar | July 25 |
| David Hall | August 1 |
| Colin Dewar | August 8 |

- iii The necessary licence for Dancing in the Streets has been received.
- iv Mrs Dick reported that she had asked University Hall if they would be installing an ice machine this year for public use and was informed that there were so such plans.

The Committee agreed that a remit should go to Finance Committee requesting that the Summer School be allowed to purchase one and informing them that the sum of £259.80 was already in the kitty.

- b) Director's Report. The Director said that there would be no titles on the staff badges this year and that the badges for teachers and musicians would be the same.

He also said that he had asked the Assistant Secretary to enquire of University Hall if there was an upright piano that could be used in the Old Dining Room. Mrs Dick replied that this was in hand.

Dr MacFadyen communicated his ideas to the Summer School Committee for Summer School 1994.

He then asked that Miss Martin be thanked for organising the programmes for the Social dancing and the Younger Hall dances and was sure that all the Committee would wish to thank her for the effort involved.

SS94/5

MUSICIANS MEETING - SUMMER SCHOOL 1993

This was discussed at great length by the Committee which was pleased to note that the musicians were generally happy with the arrangements at the Summer School.

The specific comments and suggestions that were made by the musicians were discussed and noted by the Committee particularly those relating to pianos, staff badges, utilisation of staff, timetables etc.

Arising from the Musicians Meeting a remit will go to the Examinations Committee requesting that teachers and musicians be informed of the outcome of the examinations at the same time as the candidates.

MrRae offered to look into the possibility of obtaining more music boards.

A letter of thanks will go to Miss Johnstone for the report and for offering to implement some of the suggestions.

SS94/6

SUMMER SCHOOL 1995

Because of the Golf in St Andrews in 1995 it will not be possible to gain access to University Hall before Monday 24 July that year.

It had been suggested that the Summer School might start on the Monday for the first week only and then revert to the Sunday start but after lengthy discussion the Committee agreed that this would not be feasible because of the financial and administrative implications and therefore the Summer School in 1995 would commence on Monday 24 July and Monday 7 August for that year only.

A remit is to go to Finance Committee with this recommendation.

SS94/7

CORRESPONDENCE

- a) A letter received from Mrs R Wilton recommending Madras College was read to the Committee and a letter of acknowledgement has been sent.
- b) A letter from Mr H Steele saying how much he had enjoyed the E Class was accepted with pleasure by the Summer School Committee. A letter of reply has already been sent.

- c) Mrs P Turner has been corresponding with Headquarters for some time regarding her wish to attend the Men's Highland Class at Summer School. This was discussed by the Committee and a letter will be sent to her stating that the Committee have agreed that the Men's Highland Class would continue to be available to men only.

SS94/8

ANY OTHER BUSINESS

- a) Mrs MacRae has kindly agreed to organise biscuits for Summer School.
- b) Dr MacFadyen will organise the soft drinks for the social dancing in the Younger Hall on Monday nights.

SS94/9

DATE OF NEXT MEETING
September 10 1994 at 10am

PAPER APART

Minute SS93/14

Teachers

Mr J Caldwell was recommended by Canberra and District Branch, and after discussion by the Committee it was decided not to add Mr Caldwell's name to the Approved List. A letter to this effect will be sent to Canberra and District Branch.

Mrs Fiona Turnbull was recommended by Richmond Branch. After discussion it was decided not to add Mrs Turnbull's name to the Approved List. A letter will be sent to Richmond Branch.

Mrs Muriel Bone was recommended by Glasgow Branch. After discussion by the Committee it was agreed not to add Mrs Bone's name to the Approved List. A letter will be sent to Glasgow Branch.

PAPER APART

Minute SS93/14

Teachers

Mr J Caldwell was recommended by Canberra and District Branch, and after discussion by the Committee it was decided not to add Mr Caldwell's name to the Approved List. A letter to this effect will be sent to Canberra and District Branch.

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Mrs Muriel Bone was recommended by Glasgow Branch. After discussion by the Committee it was agreed not to add Mrs Bone's name to the Approved List. A letter will be sent to Glasgow Branch.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone
031 225 3854
Fax 031 225 7783

12 Coates Crescent
Edinburgh EH3 7AF

To: All Members of the Summer School Committee.

The next meeting of the Summer School Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 18 September 1993 at 10am. The Minutes of the Meeting of 6 February 1993 are enclosed and the Agenda is appended. It is hoped you will be able to attend.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 6 February 1992 (these were approved at the Executive Meeting in May 1993).
3. Business Arising.
4. Secretary's Report.
5. Director's Report.
6. Depute Director's Report.
7. Musicians Meetings: Muriel Johnstone to Report.
8. Review of Staff Lists.
9. Application Form and Booklet.
10. Scholarship Committee
11. Summer School 1995.
12. Correspondence.
13. Any Other Business
14. Date of Next Meeting

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12 COATES
CRESCENT, EDINBURGH ON SATURDAY
10 SEPTEMBER AT 10.00AM

PRESENT: Dr A MacFadyen (in the Chair), Miss A W Miller, Mr G Lawson, Mrs S Nedderman, Mr J Rae, Mrs M MacRae, Miss L Martin.

ATTENDING: Mrs J Dick (Assistant Secretary)

Dr MacFadyen welcomed everyone to the meeting.

SS94/10 APOLOGIES

An apology was received from Miss E Ferguson.

SS94/11 MINUTES OF THE MEETING ON 5 FEBRUARY 1994

The Minutes of the Meeting on 5 February 1994 had previously been approved at the Executive Council Meeting in May.

SS94/12 BUSINESS ARISING

- a) SS94/5 Remit To Examinations Committee.
A remit had gone to the Examinations Committee requesting that both Teachers and Musicians of exam classes be informed of the results. The Examinations Committee replied that Teachers only would be informed.
- b) SS94/4 The Committee was informed that an upright piano had been supplied by University Hall for use in the Old Dining Room.
- c) SS94/5 Piano Boards. Mr J Rae supplied piano boards for use at Summer School. Dr MacFadyen thanked Mr Rae on behalf of the Committee.
- d) Mrs S Nedderman, on behalf of the Committee, thanked Miss L Martin for organising the programmes for the Social Dancing and congratulated her on the selection of dances.

SECRETARY'S REPORT

The total number of students attending the 1994 Summer School was 896. Of that number 686 were resident, 210 non resident. It is pleasing to note that these totals were up on the previous year when 797 attended.

This year 259 were attending for the first time, again an increase on 1993 when we had 195 first timers. Perhaps it is of greater interest to note how many were returning for a second time, in this instance, 114.

In addition to students there were 34 members of staff on each course this included teachers, pianists and office staff. In addition Mrs MacLeod was present throughout the four weeks.

As usual, the waiting lists had been cleared before Summer School had commenced.

Altogether 22 candidates attended the Preliminary Test of these 14 passed and 8 failed. Of the 16 candidates attending the Teachers' Certificate 14 were successful and 2 failed.

Referring to the shop, it is most satisfactory to report that for the third consecutive year takings showed a substantial increase making this the most successful year to date. Total takings amounted to £21,359.39. In 1993 it had been £16,353.35. Of the total figure Strathspey Sales accounted for £4,711.17 which showed only a very slight increase on the 1993 figure of £4,404 and after taking into account some price increases on certain items and the fact that a considerably greater number were attending Summer School this year, the Strathspey Sales figures do not really signify an increase and the trend over the last three or four years is a downward one.

All credit and thanks must be given to Mrs Watt and her more than willing band of helpers for the hard work they put in to making the shop so successful.

In conclusion the Secretary wishes to record her appreciation for the support and cooperation of all the Headquarters staff during the period of Summer School and although it is invidious to mention names, Mrs Dick and Mrs Watt must be particularly thanked for their conscientious attention to all the details and arrangements which went towards making this another successful Summer School.

Miss Martin and Mr Rae remarked on the fact that the Cassette and Video for Book 38 seemed to be in short supply in the Summer School Shop. It was suggested that many more Videos and Cassettes of any future new book should be taken to Summer School to meet all requirements.

SS94/14

DIRECTOR'S REPORT

Dr MacFadyen, in his report, invited the Committee to express their views on various points raised.

Dr. MacFadyen said that the 1994 Summer School had gone very well and that the halls used were all quite acceptable with the exception of the Sports Hall and Gymnasium where a few problems had been encountered in the last week. The Director said that he would be discussing these points with Dr Horobin with a view to trying to obtain alternative halls and asked the Committee to leave it with him at present.

It was explained to the Committee that a piano had had to be hired from Dr Horobin's office because our piano, which is transported to Boys' Brigade Hall, had come to the end of its life. The Committee discussed this and it was agreed that, with the approval of the Executive Council, the piano at Headquarters would be taken to St Andrews for the 4 week period.

Discussing the Younger Hall Dancing on Tuesday nights, Dr MacFadyen reported that he had spoken with Miss P Burnett of the East Fife Tourist Board about the feasibility of keeping these going. Miss Burnett was quite happy to continue with these dances but only with the support of the RSCDS.

The Committee discussed this and agreed that because of the difficulty of organising demonstrations for the Tuesday night, the Younger Hall Dance would continue but without demonstrations on that night. Miss Burnett will be informed of this decision.

Dr MacFadyen said that he thought the first timers appreciated the meeting in the Old Dining Room after dinner on the first evening and the Committee agreed that various appreciative comments had been received. It was agreed that this will continue for another year.

There had been some complaints about the range of ability in the Intermediate Class, expressed during week 4. The Director hoped that the re-wording of the application form for the Elementary and Intermediate Classes might help to avoid these difficulties in the future.

In conclusion, Dr MacFadyen thanked all members of the Committee, the Depute Directors, Headquarters staff and especially all the volunteers for their help and support this year.

SS94/15

DEPUTE DIRECTORS' REPORTS

a) Miss L Martin, who was the Depute Director for the First Course, reported that she thought the Summer School had gone very well indeed with very few complaints. She thought everyone had enjoyed their time at St Andrews.

Miss Martin thanked the office staff for their work, Mr J Rae for organising the volunteers for the examinations and Dr MacFadyen for taking over the practice for the demonstrations. Miss Martin emphasised the need for volunteers and said that without their help we would be unable to offer many of the activities at Summer School. She reported that the gold stars for the first timers had been much appreciated by all. Miss Martin explained the problems she had encountered with her class in Madras Hall and Dr MacFadyen said that her comments had been noted.

b) Mrs M MacRae, who was Depute Director for the Second Course, concurred with all Miss Martin had said. She wondered if it would be possible in the future to obtain the holiday addresses of the non residents at some point during registration. It was agreed that this could be arranged.

Mrs MacRae concluded by thanking the Committee for the appointment and all the volunteers who gave their time and help so generously.

Dr MacFadyen thanked Miss Martin and Mrs MacRae for their reports.

SS94/16

REVIEW OF STAFF LISTS

The Committee reviewed the staff lists.

Miss A W Miller asked that her name be removed from the Approved List.

SS94/17

APPLICATION FORM AND BOOKLET

The format of the application form and Booklet was discussed by the Committee. Amendments and alterations were agreed.

SS94/18

SCHOLARSHIP COMMITTEE

It was confirmed that the Chairman, Vice Chairman and Director of Summer School will make up this Sub Committee and will meet after the Summer School Meeting in February. The Secretary will attend.

SS94/19

SUMMER SCHOOL 1995

Dr MacFadyen discussed his ideas for Summer School 1995 with the Committee and it was agreed that the Assistant Secretary would contact bands for availability for the Social Dancing in the Younger Hall on Monday evenings and arrange for permission for Dancing in the Streets.

Because of the Monday start next year, it was agreed that the Social Dancing on Monday evenings in the Younger Hall would be from 8.30pm - 10.30pm.

The Committee agreed that there would be hymn singing on Sunday evenings.

Mrs Nedderman kindly volunteered to organise the programmes for the Social Dancing and past programmes for assistance in this project will be sent to her.

Dr MacFadyen informed the Committee that he would be demitting office in 1995 and therefore a Director Designate would have to be appointed. This will be attended to at the Executive Council Meeting in November.

SS94/20

POINTS RAISED AT THE OPEN FORUM IN NOVEMBER 1993

Mr Lawson was asked to explain any points raised at the Open Forum which were pertinent to the Summer School.

A proposal had been made by London Branch to attract additional dancers and non dancers, thereby broadening the scope of Summer School. This was discussed by the Committee but they did not feel able to recommend the proposal.

SS94/21

CORRESPONDENCE

Letters containing expressions of appreciation and helpful comments on Summer School were received from the following:

Mr F Carr
Mr B Frazer
Ms R Jackson
Mrs H Linn
Mrs D McCutcheon
Dr & Mrs K Napier
Mrs M Pearson
Miss B Peel
Ms C Rasmussen
Ms S Roberts
Mrs D Scott
Mr R Settrey
Mrs C E Smith
Mr P Turnbull
Mrs M Watson

SS94/22

ANY OTHER BUSINESS

There was no other business

SS94/23

DATES OF NEXT MEETINGS

Saturday 4 February at 10.30am and Saturday 16 September at 10.30am

PAPER APART

Minute SS94/16

Teachers

Miss A W Miller asked that her name be removed from the Approved List.

On behalf of the Summer School Committee, Dr MacFadyen accepted her resignation with much regret and thanked her for giving so much of her time and energy to the Summer School.

Mrs S Nedderman recommended Mrs A Clement as a teacher of Step Dancing. After discussion it was agreed that her name will be kept in mind

Pianists

Mr J Rae recommended Elma Grech as a suitable pianist at Summer School. After discussion it was agreed that she would be contacted for availability for the period of Summer School.

Mr J Rae recommended that Mrs J MacSporran's name be removed from the Approved List. This was discussed by the Committee and various comments voiced. It was agreed that Mrs MacSporran will not be used again unless necessary but she will not be informed of this decision.

The use of accordionists and violinists at Summer School was discussed and it was agreed by the Committee that Miss M Johnstone will be asked if she can recommend anyone.

PAPER APART

Minute SS94/16

Teachers

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On behalf of the Summer School Committee, Dr MacFadyen accepted her resignation with much regret and thanked her for giving so much of her time and energy to the Summer School.

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THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE SUMMER SCHOOL
COMMITTEE MEETING AT 12 COATES
CRESCENT, EDINBURGH ON SATURDAY
4 FEBRUARY 1995 AT 10.30AM

PRESENT: Dr A MacFadyen (in the Chair), Mr W Clement, Mrs E Ferguson, Miss F Golding, Mrs J MacLean, Mrs M MacRae, Miss L Martin, Miss A W Miller, Mrs A Sheach.

ATTENDING: Mrs J Dick (Assistant Secretary).

It was pointed out that Mrs A Sheach's name had been omitted from those attending the Meeting on 10 September 1994.

Dr MacFadyen congratulated Mr W Clement, Vice-Chairman and Mrs M MacRae, Director Designate on their appointments and welcomed them to the meeting and also the Depute Directors for 1995, Miss L Martin and Mrs J MacLean and Miss F Golding who was attending the Committee for the first time.

SS95/1 APOLOGIES

Apologies were received from Mr G Lawson and Mr J Rae.

SS95/2 MINUTES OF THE MEETING ON 10 SEPTEMBER 1994

The Minutes of the Meeting on 10 September 1994 had previously been approved at the Executive Council Meeting in November 1994.

SS95/3 BUSINESS ARISING

a) SS94/12 b) The Assistant Secretary was asked to contact University Hall and enquire about the use of an upright piano in the Old Dining Room as last year.

b) SS94/12 d) The dance programmes for the Social Dancing in University Hall and Younger Hall had previously been circulated. After two alterations, these were approved. Dr MacFadyen expressed his appreciation to Mrs S Nedderman who devised the programmes.

c) SS94/14

- i) Dr MacFadyen, Mr Lawson and Mrs MacRae had visited the Victory Memorial Hall in St Andrews to verify if this was suitable to be used this year. This Hall has since been booked.
- ii) Although it had been minuted that first timers would continue to meet the Director on the first evening after dinner, it will not be practical this year because of the Monday start. Students will be going directly to the Younger Hall after dinner where they will meet for Social Dancing.

d) SS94/19 The Assistant Secretary confirmed that the arrangements were in hand for Dancing in The Streets.

The following Bands have been booked for the Younger Hall dances:

| | |
|-----------|------------------|
| 24 July | Jim Berry |
| 31 July | David Cunningham |
| 7 August | David Hall |
| 14 August | Alastair Hunter |

The Committee agreed there would be hymn singing on the following Sunday evenings:

Sunday 30 July
Sunday 13 August

SS95/4

a) Secretary's Report

The Assistant Secretary reported that just over 300 applications had been received so far and the Committee noted that these figures were average for the time of year.

The Committee were informed that application forms for tickets for the Younger Hall Dances, organised by St Andrews Tourist Board, would soon be ready.

The Assistant Secretary informed the Committee of the number of candidates who have applied for examination classes.

b) Director's Report

- i) After discussion the Committee agreed that the price of tea at University Hall will remain at 40p this year. Mrs MacRae has kindly agreed to organise the biscuits.
- ii) Mrs MacRae also agreed to organise the soft drinks for the Younger Hall Social Dancing.
- iii) It was agreed that those students who were attending Summer School for 1 week would be allowed to stay for the Monday morning class although if residents, they would not be entitled to lunch.
- iv) After discussion the Committee agreed that the revenue from the sale of raffle tickets should, as usual, go to the Jean Milligan Memorial Fund or to another appropriate Society fund.
- v) It had been suggested that the Society might like to introduce Cape Breton Step Dancing to Summer School. This was discussed and although the Committee were not averse to the idea, it might not be feasible for this year. This and other forms of dance will be kept in mind for future years.
- vi) The Assistant Secretary will arrange the tuning of pianos.

SS95/5

CORRESPONDENCE

There was no correspondence.

SS95/6

ANY OTHER BUSINESS

Mrs MacLean, as Depute Director, requested information on her duties. She was given drafts from previous years for reference.

SS95/7

DATE OF NEXT MEETING

16 September 1995 at 10.30am

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Telephone 031 225 3854
Fax 031 225 7783

12 Coates Crescent
Edinburgh EH3 7AF

12 January 1995

To: All Members of the Summer School Committee

The next meeting of the Summer school Committee will take place at 12 Coates Crescent, Edinburgh on Saturday 4 February 1995 at 10.30am. The Minutes of the Meeting on on 10 September 1994 are enclosed and the Agenda is appended. It is hoped you will be able to attend.

JOAN A MOORE
SECRETARY

AGENDA

1. Apologies
2. Minutes of the Meeting on 10 September 1994 (these were approved at the Executive Council Meeting in November 1994).
3. Business Arising
 - a) Secretary's Report
 - b) Director's Report
- 4.5 Correspondence
- 5.80 Any Other Business
- 6.7 Date of Next Meeting
 - 16 September 1995 at 10.30am

There will be a meeting of the Scholarship Sub Committee after this meeting.

**MINUTES OF MEETING OF SUMMER SCHOOL COMMITTEE
HELD AT 1030 HRS ON SATURDAY 16 SEPTEMBER 1995
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT: Dr A MacFadyen (Director), Mr G Lawson (Chairman), Miss A W Miller (Past Chairman), Mrs M MacRae (Director Designate), Miss E Ferguson, Miss F Golding, Mr J Rae, Mrs A Sheach, Miss G Parker (Secretary)

APOLOGIES: Mr W Clement (Vice Chairman),

IN ATTENDANCE SS95/9
Miss L Martin (Deputy Director). Apologies had been received from Miss J MacLean (Deputy Director)

MINUTES OF LAST MEETING SS95/10
The minutes of the last meeting having been approved at the Executive Council Meeting were signed by the Convener.

REPORT OF 1995 SUMMER SCHOOL.
Secretary's Report SS95/11/1

The report had been tabled
Mr Lawson was surprised at the number of non-residents attending and questioned why the numbers had increased. The Committee agreed that it could be due to the more demanding nature of people today and that the accommodation was not ensuite, or that it could be due to costs. The Committee agreed that University Hall did offer use of the Old Dining Room, the Common Room, and Wardlaw Common Room, in addition to the sole occupancy of the Halls (provided that 200 students were resident throughout each of the weeks). It was noted however that there were not many additional services offered by the University.

Director's Report SS95/11/2
The Director advised the Committee that the School had again proceeded well. There had been some late changes to the staff lists with one withdrawing at the last minute, and the Deputy Director falling ill. There had been 6 new members of staff – 2 teachers and 4 musicians. He expressed

his gratitude to all the staff and in particular Leslie Martin, Marjorie MacRae and George Lawson, who had helped out at the last minute.

The question of pianos had caused some work this year – the piano from Headquarters had been transported to the Boys Brigade Hall and was most satisfactory. The other RSCDS piano held in the Common Room for the last 20 years was now not able to be used. The University had on this occasion lent one but it was understood this may not be available next year. The Secretary agreed to investigate the following costs:

- purchasing a new piano
- transporting and retuning a piano
- hiring a piano in St. Andrews
- hiring a piano through the University

The Monday start had proved to cause much confusion this year and Dr MacFadyen suggested that next time the Open Golf clashed the School should still have the Sunday start. Last year the Committee had considered making the first week shorter with reduced costs but this had been rejected.

After some discussion it was agreed that the split of elementary and intermediate classes had proved more successful than in previous years and that teachers must make use of their ability to move less or more proficient dancers down or up a class accordingly.

The question of the provision of tea, mid morning, mid afternoon and in the evening was also discussed and it was agreed that this should remain. The price to be decided at the next meeting. Dr MacFadyen reminded the Committee that it was proving difficult to find volunteers and that whilst Mrs MacLeod was officially in charge she had some afternoons off. Mrs MacRae advised the Committee that the

current practice of transferring boiling water into the urn was not safe, and she would not be happy to invite volunteers to perform this task.

It was agreed that the Director Designate and the Secretary would discuss with the University the possibility of their providing a modern electric urn, and the possibility of their providing the teas. Should this not prove suitable, the costs of purchasing a new urn would be investigated.

The Director concluded his report by thanking all the volunteers who contributed their help and expressed his thanks to the staff and deputies.

Mr Rae, on behalf of the teachers thanked all the office staff for their help. Mrs MacRae also thanked Dr MacFadyen for all his assistance to her, and throughout his term of office.

Depute Director's Report (SS95/11/3)
Miss Martin advised the Committee that all the comments received had been positive and that the students had enjoyed themselves. However some Intermediate class members had felt that they had not been stretched as much as they expected because of the spread of ability in their class. She also indicated that the removal of the need for a Tuesday demonstration had helped enormously. She wished to thank the teachers of the classes that were disrupted through the examinations, the stooges for all their assistance, and finally the office staff.

Mr Lawson, on behalf of the Committee expressed thanks to all the above for all the work involved in the preparation of their reports and the School itself, and in particular he expressed regret that Johan MacLean, having carried out a great deal of work, was unable to take up her duties as Depute Director because of illness. The Committee expressed their best wishes for a quick recovery.

1996 SUMMER SCHOOL SS95/12

Bands for Social Dancing SS95/12/1

It was agreed that the timing of the Monday night social dancing would change to 8.15 – 10.30pm. The Committee were aware that the Younger Hall may be able to stay open for longer but agreed that the timing should not rely on this, therefore the programme would contain 12 dances plus 2 extras.

The Secretary agreed to approach the following bands, and ask for quotes

1. Colin Dewar
2. Kenny Thompson and the Wardlaw Band
3. Jim Berry
4. David Cunningham

Dancing in the Street SS95/12/2

The Committee agreed that this should continue and the Secretary agreed to contact Fife District Council for permission

Programme for Social Dancing SS95/12/3

Mrs MacRae agreed to devise the programmes for the social dancing, but suggested that next year she would appoint others to assist her.

Sunday Evenings SS95/12/4

Mrs MacRae suggested that the Director, Depute Director, and the Secretary would meet the first timers on the Sunday evening following registration. The Hymn Singing would also continue and she agreed to consider holding a Barbecue and/or Quiz on the middle Sunday of each course.

Thursday Talk SS95/12/5

It was agreed that Mr Alan MacPherson, Society Archivist, would be invited to speak on the second Thursday of each of the courses about his work as Archivist.

APPLICATION FORM AND BOOKLET SS95/13

It was agreed that certain amendments would be made to the form covering: diets, dress, age range, maintenance and the term Preliminary Test. The Booklet would include a note to indicate that the classes will be held in various venues throughout St. Andrews, and the location map would

be updated. The Chairman and Mrs MacRae agreed to provide the Secretary with their message for the booklet by the beginning of December.

Miss Parker also advised the Committee that the Public Relations Sub-Committee had recommended that an evaluation questionnaire be circulated to all students to allow the Committee to have further statistics with which to evaluate future policy. It was also suggested that this could provide information as to why so many students were becoming non-resident. The Committee agreed but decided that it should not be incorporated in the booklet.

STAFF LISTS SS95/14

The lists had been made available to the Committee and amendments were made. (see paper apart)

SCHOLARSHIP COMMITTEE SS95/15

It was agreed that the Scholarship Committee would again consist of the Chairman, Vice Chairman, Director and Secretary, and that they would consider the applications for scholarships following the next meeting.

CORRESPONDENCE SS95/16

Several letters had been received giving helpful comments and expressing their appreciation.

A letter had also been received regarding the Younger Hall dances being opened to children under the age of 16. The Secretary agreed to contact them to advise them that the Fife Tourist Board made all the arrangements for the Thursday dances and that any decision regarding admission should be directed to them. she agreed to forward a copy of the letter to them.

ANY OTHER BUSINESS SS95/17

Comments from Students SS/95/17/1
Mr Rae had received many helpful comments from his class and it was agreed that the former .Request. programme

would now be referred to as the Teachers/Pianists Choice Programme.

Examiners SS995/17/2

Mrs MacRae advised the Committee that the examiners for the two examinations each course would be chosen by the Examinations Committee.

Band Tempo SS95/17/3

Miss Martin suggested that the Olympian's Band tempo was too fast, and the Secretary agreed to contact the Fife Tourist Board in this regard.

Past Chariman's Comments SS95/17/4

Miss Miller advised the committee that as this was to be her last attendance at this committee, she wished to express her thanks to them and to wish Dr MacFadyen well in the future. Dr MacFadyen also wished to thank the committee, the Summer School staff and the HQ staff for their continued help throughout his term of office.

DATE OF NEXT MEETING SS95/18

The date of the meetings in 1996 would be February 4 and September 15 at 1030hrs.

.....
Director

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

PAPER APART

MINUTE SS95/14

Teachers

It was agreed to add the following

Mr John Wilkinson
Mrs Atsuko Clement
Miss Janet Johnston
Mr Andrew McConnel*
Mr Alan MacPherson*

*not to be used until 1997

Following a request from her it was agreed to remove Miss
Christian Catto from the list

Musicians

It was further agreed to add the following

It was further agreed to add the following

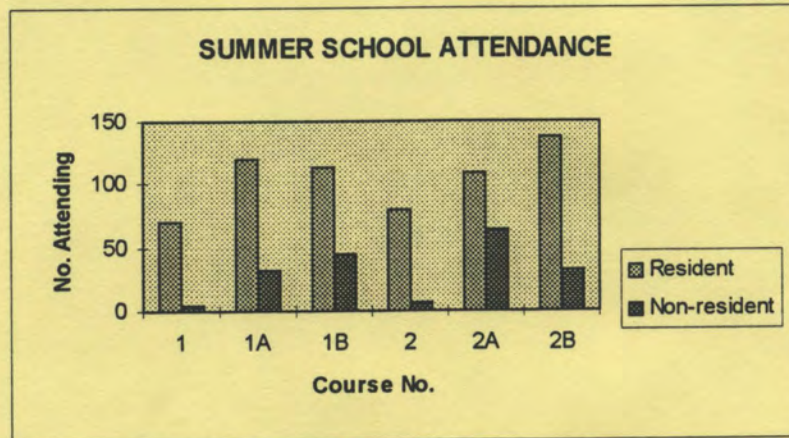
pianists to the list
Miss Sandra Smith
Mr James Gray
Miss Doreen McKerron

It was further noted that Helen Fraser and Elma Reid
may be prepared to step in should we need additional
pianists at the last minute.

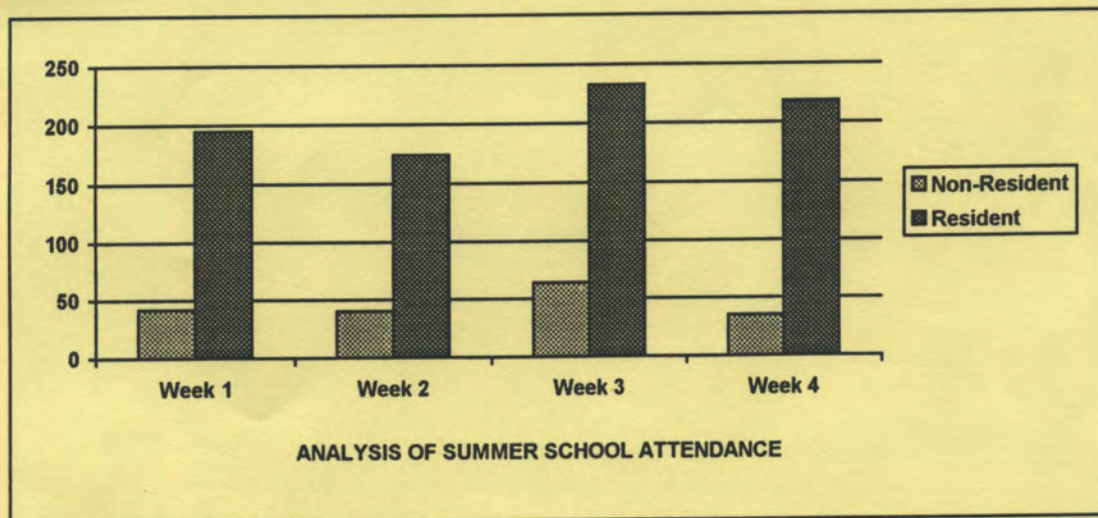
Three new names had been submitted for consideration
and Mr Lawson agreed to visit a class being taught by
Alison Robertson. The Secretary agreed to contact Mr
Alastair Aitkenhead to ask if he would be prepared
to visit Ann Dix and Marilyn Watson.

SECRETARY'S REPORT ON SUMMER SCHOOL

This year's Summer School passed without incident despite the large number of wasps and usually good weather. The total number of residents (excluding staff) equalled 628 and non-residents equalled 183, giving a total attendance of 811 students, which was slightly lower than in 1994 but above the 1993 level.



It is worth noting that, as in previous years, the third week was completely sold out and the fourth week had minimal spaces, while week two was just above the minimum numbers required. Of those attending the first fortnight only 75 out of a total of 383 were present for the two weeks.



Again, although slightly less than in 1994, the number of first timers totalled 224, with most coming in weeks 1A and 1B.

The number of staff members (including office staff, teachers, pianists, Mrs MacLeod etc.) for each of the two courses was 35.

The Examinations were held at the end of each of the courses, and the total candidate numbers were as detailed in the table below. You will see that there were 13 students in the first course of the Preliminary Test, and 13 in the second, whereas the candidate numbers for the Teachers Certificate were 9 and 6 respectively. The success rate for these examinations has remained very high, with success rates of over 80% for the Preliminary Test candidates and over 93% for the Teachers Certificate candidates.

| 1995 SUMMER SCHOOL EXAMINATIONS | | | | |
|---------------------------------|------------------|----------|----------------------|----------|
| Student No. | Preliminary Test | | Teachers Certificate | |
| | Course 1 | Course 2 | Course 1 | Course 2 |
| Total | 13 | 13 | 9 | 6 |
| Passes | 9 | 12 | 8 | 6 |
| Fails | 4 | 1 | 1 | - |

The figures for the shop sales have also been reproduced below.

| SUMMER SCHOOL SALES | | |
|----------------------|------------|------------|
| | 1995 | 1994 |
| Week 1 | £4,337.07 | £4,618.63 |
| Week 2 | £4,189.49 | £3,412.45 |
| Week 3 | £6,417.30 | £5,245.35 |
| Week 4 | £3,104.85 | £3,431.79 |
| Strathspey Sales | *** | £4,711.17 |
| Total Sales Receipts | £17,948.71 | £21,419.39 |

***Note: the sales usually attributed to Strathspey Sales Ltd have since 30 June 1995 been incorporated into the accounting of the Royal Scottish Country Dance Society.

The sales figures show some £3,470.68 less sales than were achieved last year. The difference can be accounted for in several ways:

- The shop had one day's taking per week less (due to the Monday registration)
- The shop takings on the first Friday were severely hindered by five fire alarms in one afternoon!
- The exceptionally good weather caused many people to rest in the afternoon and consequently people who would usually purchase in the shop were not there.
- It should also be remembered that the total numbers attending were slightly less than in previous years.

I should also like to record that as always the shop could not have run without the not inconsiderable help from all those who agreed to serve. Thanks should also go to all those who contributed of their time and effort and in particular to the headquarters staff who assisted in the packing, unpacking, setting up and general plethora of duties which occur throughout the whole School, and which go to making the whole event the outstanding success it has proved to be.

**THE MINUTES OF THE SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 3 FEBRUARY 1996
AT 12 COATES CRESCENT, EDINBURGH AT 10.30AM**

PRESENT:

Mrs M MacRae (Director), Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss E Ferguson, Miss F Golding, Miss B Nairn, Mrs J Dick (Assistant Secretary).

IN ATTENDANCE

Miss L Martin, Mrs J MacLean (Depute Directors).

Mrs MacRae welcomed everyone to the first meeting of the new Summer School Committee and congratulated Miss Martin and Mrs MacLean who had been elected as Depute Directors for this year.

APOLOGIES

SS96/1

Apologies had been received from Mrs D Scott and Miss G Parker (Secretary).

MINUTES OF MEETING ON 16

SEPTEMBER 1995

SS96/2

In the previous minutes the following points were raised:

The Olympians were in fact the Ron Kerr Quartet (SS 17/3). This was noted.

The date for the next meeting should read 14 September 1996 and not 15 September.

The correct spelling of the names of Miss Lesley Martin and Miss Beatrice Nairn had been noted.

After these points had been noted the minutes were approved.

SECRETARY'S REPORT

SS96/3

The Assistant Secretary reported that:

- All the bands contacted had replied except Gordon Shand. It was agreed that the Assistant Secretary would write

- to Alastair Hunter and invite him to play for the Summer School at the Younger Hall on the evening of 22 July.
- All the necessary licences had been obtained for Dancing in the Streets.
- The Social Dance programmes had been organised by Mrs MacRae and approved by the Committee.
- Mr Alan MacPherson had been invited to give a talk about the Society Archives. He had acknowledged the letter and accepted.
- The application forms had been distributed and they were now being returned to Headquarters. The Assistant Secretary advised that 280 had been received to date. It was noted that the numbers for the examinations classes were relatively low at present although it was still very early for overseas students to apply.
- The booklet had been amended and was now with the printer.

DIRECTOR'S REPORT

SS96/4

Mrs MacRae outlined her plans for Summer School and discussed staffing for Summer School. It was agreed that because staffing levels were giving cause for concern, the matter should be raised at each Summer School meeting and not just at the September meeting. This would maintain continuity and minimise delay in appointing new staff.

The Director agreed to organise the purchase of biscuits and fruit juice, although volunteers will be nominated to distribute these at the various venues and to make the afternoon teas.

The piano tuner had advised the Society that the pianos in the Old Diner and the Common Room were now beyond repair. The Assistant Secretary had obtained quotations for the hire/purchase of pianos and these were discussed by the Committee.

It was agreed that the Summer School would hire two pianos this year to gauge the cost of hire, and perhaps next year Finance Committee might be asked to consider the long term financial implications of either purchasing a new good second hand piano or continuing to hire from the University.

It was noted that the piano in Wardlaw Common Room was in need of tuning/repair. The Assistant Secretary agreed to contact Dr Horobin to ensure that any tuning/repair would be carried out in good time for Summer School.

Mrs MacRae and Miss Parker had discussed the possibility of replacing the old gas boiler for making the teas, with electric tea urns, with Miss Stewart of University Hall. It seemed that this was quite feasible and the Assistant Secretary was asked to remind Miss Stewart nearer the time.

Miss Nairn had suggested that the University appeared to be charging the Society for tea and coffee although this was not provided. The Assistant Secretary advised the Committee that this was the usual terms of conference rates and the Society was charged reduced rates which did not include tea and coffee.

CORRESPONDENCE **SS96/6**

A letter had been received from Dr Martlew outlining various suggestions regarding Younger Hall dances, Saturday night event and other social activities. This was discussed by the Committee and the Assistant Secretary agreed to respond.

A letter written to the Society on behalf of Mr Oda, a prospective PT Candidate at last years Summer school, had been referred to this Committee by the Examinations Committee. Mr Oda experienced language difficulties in the class which gave rise to other complications.

The events leading to this were discussed and it was confirmed that all teachers at Summer School would be made aware that where there is a language problem, the teacher must consult with the Director before taking action. This was particularly relevant to all examination candidates. Staff will also be made aware that anyone wishing to change class must in the first instance approach their teacher who will in turn, liaise with the Director before any changes can be made.

Berks/Hants/Surrey & Border Branch had sent in a questionnaire carried out with their members and this was considered by the Committee. The Committee were very impressed with the degree of detail which had gone into the study and Berks/Hants/Surrey & Border Branch were to be congratulated on this informative study.

It was noted that the Society's own questionnaire was almost ready and a copy would be sent to all Committee members prior to distribution.

A letter from M Paillet requesting permission to display some art work at Summer School was discussed. As there is no space to display these works to their advantage and the shop space is limited the Summer School would have to decline this request. The Assistant Secretary would reply.

ANY OTHER BUSINESS **SS96/8**

The Committee were informed that Mr M Brown of York & North Humberside Branch had made a video of Summer School last year. It was suggested that perhaps it

would be wise to purchase a copy of this for the Archives and the Assistant Secretary would attend to this.

It was suggested that the Hon Peregrine Moncrieffe of Moncrieffe should be invited to attend Summer School again this year. It was agreed that he should be invited to attend for dinner one evening during the first course.

The Committee reaffirmed that the proceeds from the sale of raffle tickets at Summer school had to stay within the Society but did not need to go solely to the Jean Milligan Memorial Fund. It was suggested that some of the proceeds may be used for the celebrations at Summer School in 1998.

The Committee agreed that as Dancing in the Streets is now an integral part of Summer School perhaps the teachers of those classes wishing to take part in this event should ensure that the students are familiar with the dances in order to give a better display in the town.

It was agreed that non-RSCDS items for sale should be on a separate table and that a notice indicating these should be in place in order to differentiate between RSCDS and non-RSCDS goods.

DATE OF NEXT MEETING SS96/8

The next meeting of the Summer School Committee will take place on Saturday 14 September 1996 at 10.30am.

Meggie Markoe

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

PAPER APART

MINUTE SS95/14

Teachers

It was agreed to add the following

Mr John Wilkinson
Mrs Atsuko Clement
Miss Janet Johnston
Mr Andrew McConnel*
Mr Alan MacPherson*

*not to be used until 1997

Following a request from her it was agreed to remove Miss
Chritian Catto from the list

Musicians

It was further agreed to add the following
It was further agreed to add the following
pianists to the list

Miss Sandra Smith
Mr James Gray
Miss Doreen McKerron

It was further noted that Helen Fraser and Elma Reid
may be prepared to step in should we need additional
pianists at the last minute.

Three new names had been submitted for consideration
and Mr Lawson agreed to visit a class being taught by
Alison Robertson. The Secretary agreed to contact Mr
Alastair Aitkenhead to ask if he would be prepared
to visit Ann Dix and Marilyn Watson.

**THE MINUTES OF THE SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 7 SEPTEMBER 1996
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT:

Mrs M MacRae (Director), Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss B Nairn, Miss D Scott, Mrs J Dick (Assistant Secretary).

IN ATTENDANCE

Mrs J MacLean (Depute Director)

APOLOGIES

SS96/9

Apologies had been received from Miss E Ferguson, Miss F Golding, Miss L Martin (Depute Director), Miss G Parker (Secretary).

MINUTES OF MEETING ON 3 FEBRUARY 1996

SS96/10

The Minutes of the Meeting on 3 February 1996 had previously been approved at the Executive Council Meeting in May.

MATTERS ARISING

SS96/11

a) Ms M Paillet

SS96/6

It was again agreed that Ms Paillet would be advised that permission would not be given to display her art work as space was limited.

b) Hon Peregrine Moncrieffe

SS96/8

Mr Clement noted that in the previous Minutes it was intimated that the Hon Peregrine Moncrieffe of Moncrieffe would be invited to attend this Summer School. He wondered if this had been attended to. The Assistant Secretary would advise him in due course.

SUMMER SCHOOL 1996

SS96/12

Secretary's Report

SS96/12/1

The Assistant Secretary reported that 877 students attend Summer School of which 691 were resident and 186 Non Resident. There were 280 first timers in attendance.

The total takings for the shop was £20,092.40. This was an improvement of £2143.70 on last year.

Of the 14 Teacher's Certificate candidates who attended Summer School, 10 passed and 4 f

ailed. Of 22 Preliminary Test candidates who attended, 16 passed and 6 failed.

Director's Report

SS96/12/2

The Director reported that on the whole she was very pleased with Summer School. The main problems had been prior to the School beginning when, because of health or work problems, a number of musicians had to withdraw.

Mrs MacRae gave a special thanks to the musicians who had helped out with the staffing, at such short notice

She pointed out that a number of musicians had noted that the quality of pianos in St Leonards Church Hall, Victory Memorial Hall and the Old Diner were below standard. This problem was being looked at.

Mrs MacRae asked that class and rooms lists be returned to the previous format, as it made easier reading for students.

Mrs MacRae thanked all the Summer School staff and administrative staff for all their hard work and assistance during the run up to Summer School.

Depute Director's Report

SS96/12/3

Mrs MacLean, Depute Director 2nd Course, reported that the School had been very successful, she felt that the whole atmosphere had been very bright and positive.

Mrs MacLean reported that the general feeling amongst the teaching staff was that the majority of students were happy with the class they were assigned to although it had been pointed out to her that a few of the Very Advanced Students would welcome a more streamlined method of identifying ability.

She thought that in light of these comments, it might be helpful if teachers and musicians could give an informed evaluation of responses from students to the Director.

Mrs MacLean advised that there had been a few hiccups with the examination classes and she felt that in future, where possible, examinations classes should not be mixed.

Mrs MacLean formally recorded her thanks to the Director and all staff for the smooth running of the Summer School.

Mrs MacRae thanked Mrs MacLean for her report and assistance and advised that the informative comments had been noted.

As Miss Martin was unable to attend Mrs MacRae thanked Miss L Martin, in her absence, for all the hard work and assistance she had given to the Director.

Questionnaire SS96/12/4

Over 500 completed questionnaires had been received. The suggestions were considered fully by the Committee and it was agreed that a number of comments relating to the organisation of Summer School would be attended to. The comments relating to University Hall would be discussed at the next meeting with Dr Horobin.

In discussing the matter of questionnaires, the Committee agreed that although the comments were very helpful this year it would not be necessary to have another questionnaire carried out next year, instead a suggestion box would be available.

SUMMER SCHOOL 1997 SS96/13

The Director outlined her plans for next year to the Committee.

The usual halls will be booked and Mrs MacRae and Miss Parker will look at the small hall at Victory Memorial to see if it is suitable. They will also look at Union Debating Hall to ascertain its suitability.

Mr Clement advised the Committee about the new electric piano in the Committee room which had been purchased from donations received. This was a welcome addition and it will be decided at a later which venue will benefit from this piano.

The pianos in a few halls were outwith the Society's control, but it was agreed that it may

be necessary to hire pianos, or as an alternative use an accordionist.

The following bands will be asked to play at the Younger Hall:

- Jack Stalker
- Alastair Hunter
- David Cunningham
- Muriel Johnstone

Mrs MacLeod will be invited to attend in her usual capacity next year.

It was noted that although the gold stars are very much appreciated, it was difficult to differentiate between 1 week first timers and 2 week first timers.

The Summer School application form and booklet were discussed by the Committee and amendments were made.

REVIEW AND UPDATE STAFF LISTS

SS96/14

The Committee discussed the official staff lists and amendments were made.

APPOINTMENT OF SCHOLARSHIP COMMITTEE SS96/15

It was confirmed that the following would serve on the Scholarship Committee:

- Chairman
- Vice-Chairman
- Director of Summer School
- Past Chairman
- Secretary

1998 CELEBRATIONS AT SUMMER SCHOOL

SS96/16

Suggestions for the 1998 celebrations were discussed and the following will be given consideration:

- Barbeque
- Special Dinner
- Garden Party
- Ball
- Move Ceilidh to Younger Hall on Saturday night, and change format to include demonstrations and social dancing.
- Mr MacPherson (Archivist) will be invited to hold a display of memorabilia, perhaps in Younger Hall which would be open to the

public. Details of this will be discussed at a later date.

- The Director suggested miniature boxes of chocolates imprinted with the Society logo could be sold in the shop.

CORRESPONDENCE **SS96/17**

A number of letters had been received thanking the Summer School Committee for an enjoyable Summer School. The Director indicated her pleasure and thanks for all those who took the trouble to write.

A letter from Croydon & District Branch indicated that there is now perhaps a need for Summer School to introduce classes for younger children. The Committee discussed this carefully and it was agreed to maintain the status quo at present.

A letter received from Mrs I Eaton regarding scholarship students was discussed. She had commented that there is no follow up on scholarship students and recommended that this be noted. The Committee discussed this and agreed that her suggestions will be closely considered.

Dr MacFadyen had written to Headquarters indicating that he wished his name to be removed from the official list of teachers. Mrs MacRae thanked Dr MacFadyen for all his years of service to the Summer School and commented that his expertise will be greatly missed.

A letter from Mrs P Turner had been received indicating that in her opinion the Highland dance class should be available to men and women. This was again discussed by the Committee and it was again agreed to maintain the status quo.

ANY OTHER BUSINESS **SS96/18**

There was no other business to discuss.

DATE OF NEXT MEETING **SS96/19**

The date of the next meeting was confirmed as Saturday 22 February 1997.

Meeting closed at 4.30pm

Mary MacRae

PAPER APART

SS96/16 TEACHERS

The Committee discussed the official staff lists and the following names have now been removed.

Mrs M Corson, Mrs V Davidson, Mr P Plummer,
Miss W West.

The following names, although not successful at the moment, may be looked at again at a later date, and will be advised accordingly.

Alison Robertson, Pam Gillies, Marilyn Watson, Mary McIntosh

The following names will be added to the official list of Summer School staff and will be advised accordingly.

Ann Dix, Helen Frame, Alan MacPherson, Andrew McConnell, Bob Grant, Fay Golding, Robert Edwards

The Committee agreed that the following names will be considered after a report has been received.

Ann MacKenzie Smyth, Moira Stacey.

Information on where the above can be heard will be obtained and a member of the Committee will attend and submit a report.

MUSICIANS

The Committee discussed the official list of musicians and the following names were removed.

Mrs A Allcoat, Mrs Dickson, Miss Downie, Mrs Draper, Mrs Helen Fraser, Mrs Avril Jones, Mrs Rimmer.

The Following names, on the recommendation of the Committee will be added to the official Summer School musicians list.

Susie Petrov, Ian Muir

**THE MINUTES OF THE SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 22 FEBRUARY 1997
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT

Mrs M MacRae (Director), Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Miss E Ferguson, Miss F Golding, Mr J Rae, Mrs D Scott, Mrs J Dick (Assistant Secretary).

Mrs MacRae welcomed everyone to the first meeting of 1997 and with a special welcome to those attending for the first time and to Jim Rae who will be Depute Director for the first course of Summer School.

Mrs MacRae also took this opportunity to record the sadness of the Committee on the death of Kitty McLauchlan. Miss McLauchlan's lifetime of work for the Society was recognised by this Committee and for the generous time she gave to the Summer School. Her talent and personality would be greatly missed at St Andrews and throughout the Society.

APOLOGIES

SS97/1

Apologies had been received from Mr G Lawson, Mrs J MacLean (Depute Director for second course at Summer School) and Miss G Parker (Secretary).

MINUTES OF MEETING ON 7 SEPTEMBER 1997

SS97/2

SS96/17

Mrs Gaul enquired about the letter received from Mrs Easton regarding Scholarship students, Mrs Easton had requested that a follow up to Branches should be considered regarding these students. Mrs Gaul was advised that this had been attended to and will be put into practice this year.

Miss Ferguson enquired if anything further had been heard from Mrs P Turner regarding availability of highland classes for ladies. She was advised that nothing further had been received.

The Minutes of the Meeting on 7 September 1996 had previously been approved at the Executive Council Meeting in November 1996.

SECRETARY'S REPORT

SS97/3

The Assistant Secretary reported that the total number for Summer School to date was 503, with 113 first time applicants. The numbers for the examination classes had been giving concern, but Mrs Dick advised the Committee that they had improved over recent weeks and the numbers now were:-

| | |
|----------------------------------|----|
| Preliminary Test 1st Course | 7 |
| Teacher's Certificate 1st Course | 9 |
| Preliminary Test 2nd Course | 10 |
| Teacher's Certificate 2nd Course | 10 |

Dancing in the Streets would once again be a feature of Summer School and the necessary permission had been received. Mr J Rae would provide posters for advertising this event in St Andrews.

The usual Church Halls had been booked together with the Victory Memorial Hall, both the upstairs hall and the downstairs hall. It may be that due to a prior booking the downstairs hall may not be available on Thursdays but alternative arrangements had been made for that day

Mrs Dick reported that the booklet was now with the printer and a proof copy would be received shortly.

Miss Golding was thanked for preparing the programmes for the social dancing and the Younger Hall dances.

After discussion, the Committee agreed to invite Miss L Walker, who had just written a history of University Hall, to give a talk at Summer School on the 1st and 3rd Thursdays.

DIRECTOR'S REPORT

SS97/4

Mrs MacRae reported on the staffing levels to date. It was noted that not all staff had replied to the request to confirm dates, and reminder letters would be sent. The Director discussed the possibility of asking an accordionist to play for classes this year and after consideration, the Committee agreed that Mr Jim Berry be invited.

Concern was expressed regarding the problems of keeping staffing levels up and it was suggested, as an incentive, to enquire of Finance Committee if it would be possible to pay half of the residential fee to those staff who attend as non-residents. This would take into account their travel arrangements to and from University Hall and other expenses that residential staff did not have.

Miss Jennifer Wilson, Convenor Music Sub-Committee, had written to the Director regarding the possibility of conducting music courses/training for students at Summer School. The Committee discussed this in detail, and agreed that there would perhaps be much interest in this project.

It was agreed that a room with piano would be made available to the Music-Sub Committee at University Hall on each Monday between 2.30pm and 4pm. Miss Wilson would be asked to ensure that the Music Sub Committee consider the logistics.

The Committee agreed that if interest was high, then it may be developed further for future years.

Details would be issued to students with the Summer School booklet.

Mrs MacRae enquired about Examiners for Summer School. Mrs Dick advised her that she had been in contact with Miss Martin, Convenor Examinations Committee, and this was in hand.

Mrs Dunn had written to the Director regarding class standards. This was discussed.

The Committee were advised that Mrs MacLeod would again take on the task of providing tea for the Summer School. Mrs MacRae agreed to purchase the biscuits and juice..

It was agreed to invite the President Lord Mansfield and the Vice President, The Hon Peregrine Moncreiff of Moncreiff to attend dinner and the demonstrations at Younger Hall. As the meeting of first timers last year seemed to be appreciated, It was agreed to continue it again this year. It was expected that the Director, Chairman or Vice-Chairman, Depute Director and Secretary would attend.

It was agreed that there always seemed to be a rush on Thursday evenings to get to the Younger Hall, and therefore University Hall would be approached to arrange for an 'easy' dinner on those evenings. The Younger Hall would be asked if they can delay the dance until 8.15pm instead of 8pm.

Hymn singing would be arranged for the 2nd Sundays and a compilation of videos would be arranged for the Sundays. Mr MacPherson would be contacted to select videos from the Archives.

STAFF LISTS

SS97/5

Staff lists were discussed, amended and updated and after recommendation two new members would be added to the official list.

A further member would be considered after a report has been received.

Mrs MacRae has received notification from Mrs Mary Stoker that she is retiring from the Summer School staff. Mrs MacRae would like to thank her for all her many years of service to the Summer School. A letter has been sent from Head Office.

REMIT FROM EXECUTIVE COUNCIL

"to discuss further children attending Summer School"

SS97/6

This was discussed at great length by the Committee. Because of the strict criteria that would have to be adhered to, it would seem not to be possible. It was agreed that fully trained and qualified personnel would have to be employed to look after the children, insurance would have to be obtained and it was also questioned whether children would be able to maintain attention and energy levels during morning classes.

The Committee agreed to stand by their previous decision that it would not be feasible to run classes for children at Summer School but were prepared to look into other means.

It was noted that some tour operators, specialised in holidays for children. It was agreed to contact them regarding the possibility of providing a holiday in St Andrews during the 4 weeks of Summer School. It would be expected that the holiday would include Scottish Country

Dancing in the activities for which we would provide a teacher and musician.

Should a tour operator be interested in providing this type of holiday, notification would be placed in the 1997/98 Bulletin to gauge interest for holidays for children in St Andrews to coincide with Summer School.

75th CELEBRATIONS SS97/7

The Director presented her proposals to the Committee. These were discussed in detail. The final programme of events with costings would be submitted to the Finance Committee at the appropriate time in order that the fee for Summer School could be discussed.

The following itinerary was proposed.

- Sunday Director, Depute and Secretary to meet new Students/video
- Monday Director/Chairman's Reception at Younger Hall
- Tuesday Social Dancing in University Hall
- Wednesday Formal Dinner (perhaps in New Hall, marquee may be available for our use, to include non residents)
- Thursday Younger Hall Dance
- Friday Perth/Dundee area dance
- Saturday Dancing in the Streets. Social dancing in University Hall/St Andrews Branch dance.

- Sunday Director/Depute and Secretary meet new students Hymn Singing/and/or video, barbecue
- Monday Director's/Chairman's reception in Younger Hall
- Tuesday Younger Hall Dance
- Wednesday Dancing in University Hall
- Thursday Younger Hall Dance
- Friday Ceilidh in Younger Hall
- Saturday Social dancing in University Hall
- Sunday End of course 1 beginning of course 2

The Committee anticipated that the additional costs would be the use of the marquee (if available), Younger Hall, wine for receptions, formal dinner.

It was agreed that the core dances for the 75th Dancing in the Streets will be as follows:-

- The Duke of Atholl's Reel
- Mrs Stewart's Jig
- Miss Milligan's Strathspey
- Sugar Candie
- Miss Hadden's Reel
- The Triumph

CORRESPONDENCE SS97/8

St Andrews Branch had asked the Committee to consider the St Andrews Branch dance held on 1st and 3rd Saturdays of Summer School when arranging the timetable for the 75th celebrations. This had been taken into consideration.

Mr Gleeson had enquired if it was possible to attend Summer School for a few classes only. The Committee suggested he called into the Summer School Office when he was in St Andrews when it could be discussed.

A letter from Mrs B Peel regarding class standards in the Senior Class was discussed and noted.

ANY OTHER BUSINESS SS97/9

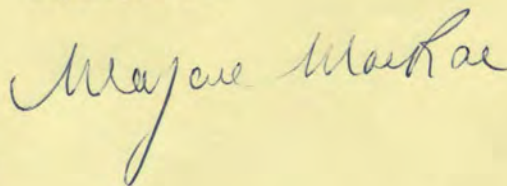
Mr Rae suggested evaluation forms for teachers should be made available, although it was agreed that all the relevant questions had been asked in the questionnaire last year.

Mr Rae thought that evaluation forms would be beneficial to teachers in order that they get feedback from students on points of teaching, liaison between classes, a guide of what should be incorporated into class teaching etc.

The Committee agreed to give this a trial in 1997 and Mr Rae agreed to provide the appropriate form for approval. The staff at Summer School would be advised that these forms were to be used with a view to maintaining standards and as a learning process, and if they wished to participate would be given the appropriate forms for distribution to their classes.

DATE OF NEXT MEETING SS97/10

The date of the next meeting will be 6 September 1997.



**THE MINUTES OF THE SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 11 OCTOBER 1997
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT

Mrs M MacRae (Director), Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Miss F Golding, Mrs D Scott

APOLOGIES

SS97/11

Apologies had been received from Miss E Ferguson, Mr G Lawson, Mrs J MacLean and Mr J Rae.

MINUTES OF MEETING ON 22 FEBRUARY 1997

SS97/12

The Minutes were previously approved.

MATTERS ARISING

SS97/13

Director's Report

SS97/4

The Finance Committee had been asked if it would be possible to pay half the residential fee to those members of staff who attended as non-residents. The Finance Committee agreed that staffing matters were entirely the responsibility of the Summer School Committee.

Therefore it was agreed by this Committee that up to a maximum of half the residential costs may be offered to staff who attend Summer School as non-residents. Non-residential staff will be advised of their entitlement.

SECRETARY'S REPORT

SS97/14

The Assistant Secretary reported that 791 students attended Summer School 1997 and of that number 182 were non-residents. 221 students attended for the first time and 18 under 21 year olds took advantage of the discount offered.

The numbers per week had been as follows:

| | |
|--------------------------------|-----|
| Course 1 (13 - 27 July) | 61 |
| Course 1a (13 - 20 July) | 171 |
| Course 1b (20 - 27 July) | 101 |
| Course 2 (27 July - 10 August) | 116 |
| Course 2a (27 July - 3 August) | 156 |
| Course 2b (3 - 10 August) | 186 |

The Examination classes were well attended with the following results:

Teachers Certificate Course 1 10 pass 3 failures
Preliminary Test Course 1 5 pass 5 failures

Teacher's Certificate Course 2 13 pass 1 failure
Preliminary Test Course 2 9 pass 2 failures

The drop in numbers during the 1st course reflected in the shop figures for 1997. The total income from the shop therefore was £17,648.23, showing a difference of £2,554.17 from the previous year.

DIRECTOR'S REPORT

SS97/15

The Director reported a very successful Summer School feedback with positive comments of friendly atmosphere and first timers looking forward to coming back again.

There were two timetable changes in respect of Miss Alice Mann and Miss Lesley Martin. Mr Iain McAuley assisted by taking the piping class first course as John Johnstone was unable to attend until the second course. All new members of staff were well received

Mrs MacRae advised the Committee that she had not taught classes during the first course. During the first week this was because of a recent family bereavement, and in the second week reduction of classes due to the low numbers of students attending meant that the course was over staffed. She felt that in some ways this had proved advantageous but did feel that the Director should teach, and suggested perhaps one class each week.

The Committee supported Mrs MacRae's suggestion, and in the future the Director may only teach one class each course, however the final decision would be left to the director.

The Director was pleased to report that The Earl of Mansfield, The Hon Peregrine Moncrieffe of Moncrieffe and Miss Muriel Gibson had visited Summer School. Representatives from various countries had been invited to meet Lord Mansfield. The Hon Peregrine Moncrieffe of Moncrieffe advised the School at very short notice, that he would attend and as there had been no time to arrange for representatives from different countries to be present, he had been invited to a party hosted by Mrs Gaul and Miss Johnstone.

Miss Lorna Walker (former bursar of University Hall) gave two very interesting talks, she was accompanied by Miss Ross and both stayed for dinner on the second occasion.

There has been a slight problem with one resit student to the examination class and clarification of procedures had been requested from the

Examination Committee. The Examinations Committee replied "It was agreed after discussion that candidates resitting their examination should attend from Wednesday (theory paper) until Friday only. Application must be confirmed with Headquarters prior to attendance. This procedure is to be kept under review as it was considered that a degree of flexibility was desirable".

Mrs MacRae thanked all Summer School staff, Headquarters staff, Summer School Committee and all those who assisted in the shop for their co-operation and assistance. A special thanks was given to Mr Jim Rae (Depute Director first course) and Mrs Johan MacLean (Depute Director second course).

DEPUTE DIRECTOR'S REPORTS

SS97/16

Both Mrs MacLean and Mr Rae had submitted reports in which they both supported the good work done by The Director of Summer School. They were appreciative of all the hard work and co-operation given by the Summer School staff. They both offered their thanks for the assistance given to them by the Committee.

SUMMER SCHOOL 1998

SS97/17

Suggestions

SS97/17/1

As space is limited in the shop, it was suggested that boards might be placed outside the door advertising new merchandise in order to boost sales.

It was noted that Headquarters had already received numerous requests for application forms for the 1998 Summer School and it may be that the school will be oversubscribed next year. The Director therefore will look closely at the allocation of places.

The Committee agreed that it is not always necessary for staff only to be involved in organising events ie, the Ceilidh, Dancing in the Streets etc. The Committee agreed that there was no reason why these jobs cannot be given to students if they are willing to take them on board.

The Committee considered the matter of charges for extra meals for guests and this will be discussed with Dr Horobin. The method of organising these will also be discussed.

The dance programme for the Saturday social dancing in University Hall had been appreciated by students and the Committee agreed that if the relative staff were willing to organise a programme it may be possible to continue this in the future.

It was suggested that next year either a Music Talk and/or a Talk on the History of the Society be included in the timetable. Agreement in principle was given.

Advertising leaflets will be forwarded to all Secretaries with the next output.

Application form

SS97/17/2

The Committee discussed the form and a few amendments were noted.

Booklet

SS97/17/3

Mrs Gaul had submitted suggestions for making the Booklet more "user friendly". After discussion by the Committee, it was agreed that the changes will be adopted for future years.

Dance Programmes

SS97/17/4

Mrs Dorothy Scott has been nominated to organise the programmes for the 1998 social dancing and the Younger Hall dancing. Copies of past booklets will be forwarded to her for information.

Bands

SS97/17/5

The following bands will be contacted for availability for the Monday evening social dancing in the Younger Hall.

Muriel Johnstone and her Band
Gordon Shand's Band
Manchester Scottish Country Dance Band
Jack Stalker's Band

REVIEW AND UPDATE OF STAFF LISTS

SS97/18

The staff lists were discussed, amended and updated and after recommendation two new members would be added to the official list.

Further applications would be considered after reports had been received.

APPOINTMENT OF SCHOLARSHIP COMMITTEE

SS97/19

It was confirmed that the Scholarship Committee will comprise: Director, Chairman, Vice-Chairman.

75th CELEBRATIONS

SS97/20

It was agreed that a proposed timetable of events will be distributed to all students with the Summer School booklet.

The Committee agreed that it would be pleasant if the Director, Chairman (if available) and Vice-Chairman (if available) and Secretary were to meet with different classes on 4 evenings per week.

It was agreed that the formal dinner to be held on the first Wednesday of each course will be held in New Hall (in order to incorporate the non-residents) This will be discussed with Dr Horobin and report will be brought to the next meeting.

Mrs Gaul reported that the organisation for the RSCDS Perth Branch Ball was in hand and hoped that the leaflet and application form would be ready in time to go out with the application forms (mid-December).

So far there has been no report from RSCDS Dundee Branch and Mrs MacRae will contact the Local Association and report to the next meeting.

The Committee agreed that as there will be many events taking place during Summer School next year, the piping class will be withheld. Mr Clement offered to help out with Dancing in the Streets if required.

Mrs MacRae had spoken with Fisher & Donaldson and they have offered to have a window display during 1998 and also to sell different sizes of boxed chocolates, the boxes to be wrapped with tartan ribbon, and a copy of our logo will be printed onto the boxes. The Assistant Secretary was asked to contact Fisher and Donaldson in St Andrews and give them the necessary information.

In order that students can get to the Younger Hall in good time for the dance, Perth/Dundee, on the 1st and 3rd Friday evenings, it was suggested that University Hall might be able to have the meals on those evening earlier than usual, perhaps these meals could be high tea at approximately 5.30pm.

Mrs Gaul was asked to contact Perth & Perthshire Strathspey & Reel Society and enquire if they will be willing to provide music for dance at the Ceilidh evenings on 2nd and 4th Fridays.

It was suggested that a Garden Party might be possible, and this will be discussed at a later date.

The Assistant Secretary will write to the Chamber of Commerce in St Andrew to enquire if any of its members might be willing to offer window displays. She will also write regarding a floral display in Kinburn Park.

PILOT SCHEMES SS97/21
Evaluation Questionnaire SS97/21/1

The forms had been assembled and collated by Mrs MacRae and each member of the Committee had been issued with a breakdown of the points of interest.

The results from the forms returned are : Excellent 67%, Good 29.1%, Fair 3.3% and Poor 0.6%.

The points raised in the forms regarding class assessment, personal criticism, warm ups, sociability, etiquette etc were discussed by the Committee. It was agreed that for information purposes a statistic sheet and a summary of the comments received for each class will be forwarded to the members of staff involved along with a covering letter thanking them for taking part in this project.

Mrs MacRae was congratulated on the amount of work that had gone into collating these forms and the matter will be discussed again when the Committee have had time to look at the material provided.

The Committee agreed that evaluation questionnaires are an essential part of learning and should be ongoing, although next year there will be no form. They also agreed that any future forms must be vetted by the Committee before they go out to students.

Pilot Musicians Workshop SS97/21/2

Miss Jennifer Wilson with the assistance of the Music Sub Committee had organised a Musicians Workshop at Summer School this year. The Scheme was set up to be run along very informal lines for the first year and members of the musicians staff had been invited to assist.

Although the numbers were modest, this first year, those attending seemed to derive value and pleasure from their sessions and so hopefully the workshop will be held again in future years.

Miss Wilson thanked all those musicians at Summer School who offered assistance, the students who attended and Mrs MacRae and HQ staff for their support.

PROPOSALS FROM MRS GAUL SS97/22

Payment of Summer School Staff SS97/22/1

Mrs Gaul had submitted a paper on the feasibility of staff paying their board and lodgings at the same rate as students. The tasks that staff were allocated could be deducted from the total fee.

The Committee discussed this in detail and it was agreed that although advantages could be seen, there also seemed to be many pitfalls and it was agreed to retain the status quo in the meantime although Mrs Gaul's comments had been taken on board.

Summer School Examination Tutors SS97/22/2

Mrs Gaul had submitted a paper regarding the need for new examination class tutors.

The dates of the meetings in 1998 were confirmed as Saturday 21 February 1997 and Saturday 5 September 1997 both to convene at 10.30hrs.

The Committee discussed this at length and concern was expressed regarding the lack of teachers with the necessary experience to teach examination classes.

The Committee agreed to discuss this again at the next meeting.

CORRESPONDENCE SS97/23

A letter had been received from Miss J Greene requesting a simpler dance programme on the Wednesday evening in order to assist the new dancers. This comment will be taken on board.

Miss Greene also asked whether the Committee would consider introducing Ladies' Step and Highland Dancing to the Intermediate classes. This was discussed by the Committee and will be kept in mind for the future.

A letter from Miss Irene Bennett and Mrs Christine Mair relating to definition of levels, staff liaison, warming up/cooling down, Manual and Plenary Session was discussed at length by the Committee who were in agreement with many of the comments.

The Committee have requested a copy of this letter in order that they may consider further the points raised, and these will be discussed at the next meeting.

The letter will be acknowledged with thanks.

A number of letters had been received from students expressing their appreciation of Summer School and submitting their thanks to all involved in Summer School.

ANY OTHER BUSINESS SS97/24

Mrs MacRae advised the Committee that University Hall will be refurbished in 1999 and we had been offered New Hall at the same price.

The Committee discussed the hiring of pianos and it was agreed that Finance Committee will be approached to bear this in mind when allocating funds that had been received. They would also be asked to consider funding for music for the proposed garden party and Ceilidhs.

DATES OF 1998 MEETINGS SS97/25

**NOTES OF THE SUMMER SCHOOL
COMMITTEE MEETING
HELD AFTER EXECUTIVE COUNCIL MEETING
15 NOVEMBER 1997 AT LEARMONTH HOTEL, EDINBURGH**

PRESENT

Mrs M MacRae (Director), Miss F Golding, Dr I Hall, Mr J Rae. In attendance Mrs J Dick.

**PROGRAMME OF EVENTS
FOR SUMMER SCHOOL 1998**

Mrs MacRae had prepared a proposed programme of events and this was distributed to the members present.

She advised that there will be two special dinners on the 2nd Wednesday of each course to be held in New Hall, which will incorporate all Summer School students including non-residents. The cost of these dinners for non-residents will be £20 and the cost to residents is incorporated within the Summer School fee for those attending on 2nd and 4th weeks.

Mrs MacRae advised that there is to be a sherry reception on the 1st and 3rd Wednesdays of each course followed by dinner in University Hall for residents. All students are invited to attend the sherry reception.

It was noted that RSCDS Perth will host a dance on the 1st Friday and RSCDS Dundee will host a dance on 3rd Friday and the Summer School will be given an allocation of tickets. It is hoped that high tea can be arranged for those students attending the dances. Coach hire and payment method will be discussed at the next Summer School meeting in February.

The Assistant Secretary confirmed that the Younger Hall was now booked for the Friday night ceilidh's and a band had been approached although no reply had yet been received.

**SUMMER SCHOOL APPLICATION
FORM AND GUIDELINES**

Following the Open Forum in Aberdeen, Mrs MacRae submitted her ideas regarding class standards to Headquarters. These were then incorporated into the application form which was distributed to members of the Committee. The members were requested to look through the application form and if any amendments or alterations were required to contact Headquarters by the end of the week (Friday 21 November).

Mrs MacRae thanked Miss Parker and Mrs Dick for the work done on the application form and Information Notes.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 21 FEBRUARY 1998 AT 10.30HRS
AT 12 COATES CRESCENT, EDINBURGH

PRESENT: Mrs M MacRae (Director), Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Miss B Ferguson, Miss F Golding, Mr J Rae (Depute Director 1st Course).

| | |
|----------------------------------|---|
| Preliminary Test 1st Course | 7 |
| Teacher's Certificate 1st Course | 7 |
| Preliminary Test 2nd Course | 8 |
| Teacher's Certificate 2nd Course | 4 |

Mrs J Dick (Assistant Secretary) in attendance.

It was noted that these numbers could still change.

Also in attendance Mrs E McCausland (Depute Director 2nd Course)

Dancing in the Streets was again on the Summer School agenda and the necessary licence had been received.

APOLOGIES **SS98/1**

There were no apologies

The usual Church Hall had been booked including both the upstairs and downstairs of Victory Memorial Hall, although because of a prior booking the downstairs hall will not be available on 1 August.

Mrs MacRae welcome everyone to the first meeting of the year with a special welcome to Dr Ian Hall who was attending this meeting for the first time. The Director also welcomed the Depute Directors to the meeting.

Mrs Dick reported that the booklet was now with the printer and finished copy should arrive in Headquarters within the next week.

MINUTES OF MEETING ON 11 OCTOBER 1998 AND NOTES OF MEETING ON 15 NOVEMBER 1998. **SS98/2**

The Minutes had been previously approved. The notes of the Meeting on 15 November were approved.

Concern was expressed regarding the low numbers of Non Residents wishing to attend the special dinners in New Hall.

MATTERS ARISING **SS98/3**

Younger Hall & Social Dance Programmes **SS97/17/4**

Mrs Dorothy Scott had volunteered to organise the programmes for the 1998 Summer School. After a few amendments, these had been accepted by the Committee. Mrs MacRae thanked Mrs Scott for undertaking this difficult task.

The Committee were advised that the Tourist Board in St Andrews had contacted Headquarters to advise that they were reducing the numbers attending the Younger Hall Dances this year by 40. With too many people in the hall. The Tourist Board were concerned about the safety factor..

SECRETARY'S REPORT **SS98/4**

Mrs Dick reported that the total numbers for Summer School to date were 863 this figure included 260 first timers. Given the high numbers especially in weeks 3 and 4, and to try to minimise the waiting list, the Committee agreed to approach Dr Horobin to enquire about a block booking in either New Hall or David Russell. It was agreed that the cost of New Hall may be too high to be contemplated.

The Tourist Board also enquired about re-capping the dances at the Younger Hall and the Committee agreed that although it states in the Booklet that Younger Hall Dances will not be recapped, it was felt that it was more socially acceptable to have dances recapped.

DIRECTOR'S REPORT **SS98/5**

Mrs MacRae reported that the level of staffing was acceptable given the number of candidates this year. It may yet be necessary to invite another musician to attend.

Mrs MacRae will be advised in due course the outcome of the above enquiries.

Mrs MacRae advised the Committee that she was very happy with the class numbers, especially the Senior Class. She also advised there seemed to be little demand for an Elementary Class this year. The numbers were so low that it would not be viable to hold a class. Those who had indicated

The numbers to date for the Examinations Class are as follows:

their choice as Elementary would be advised and offered the Intermediate class instead

Requests had been made in previous years to observe an examination class. This matter had been referred by Mrs MacRae to the Examinations Convener. Mrs McCausland advised that this subject was still under discussion by her Committee. However she felt that should agreement be given, the Examinations Committee would issue invitations to observe such classes provided the class tutor and class members agreed.

Mrs MacRae will arrange for the juice for the Younger Hall dances and Mrs Dorothy Scott had agreed to enquire about biscuits. The Assistant Secretary will contact Mrs Scott regarding this matter.

The question of pianos was discussed and the Committee agreed that 3 pianos should be hired through Dr Horobin. One for the Old Dining Room, one for Victory Memorial Hall and one for St Leonard's Church Hall. Although permission will have to be obtained from St Leonard's Church Hall.

Mrs MacRae discussed with the Committee alternative dance classes and proposed that Cape Breton Step be introduced, the Committee agreed that this would make an interesting change.

Dr Alastair MacFadyen will be invited to give a talk on the history of the Society and Miss Jennifer Wilson will be invited to give a talk on music.

REVIEW AND UPDATE OF STAFF LISTS SS98/6

The staff lists were discussed, amended and updated. After recommendation three new members would be added to the official list.

Further applications would be considered after reports had been received.

75th CELEBRATIONS SS98/7 **Exhibition**

Mr Alan MacPherson and Dr Alastair MacFadyen were invited to attend the meeting at this point to discuss the proposed exhibition.

The Committee had previously minuted that Mr Alan MacPherson would be asked to mount an exhibition, unfortunately Mr MacPherson had not been officially invited to take this on board and the Committee duly apologised for this oversight.

Mr MacPherson and Dr MacFadyen displayed some of the material they planned to use. The exhibition would be based on the 75 years of the Society and would be purely photographic with a small amount of text. The display would be open during the 4 weeks of Summer School and Edinburgh Branch had agreed to provide display boards for this purpose.

The Assistant Secretary would approach Mrs Stewart (University Hall) to enquire about a suitable area for the display.

The Committee were advised that the display would be stored at Headquarters until the AGM in Glasgow when it would again be exhibited.

The Committee thanked both Mr MacPherson and Dr MacFadyen for their time and agreed they should proceed on the above basis.

Events

Mrs MacRae provided an agenda of proposed events and the Committee agreed. The list would be condensed and sent to Summer School applicants with the Booklet.

It was agreed to approach the Head of Religious Broadcasting at ITV to enquire if it would be possible to hold "Songs of Praise" at St Leonards' Church. The Church would also be approached for their approval.

Dr Horobin would be advised of the menu and wine chosen for the celebratory dinners in New Hall and guests would be invited to attend.

M.C's would be invited to organise the Ceilidh's in the Younger Hall. Headquarters will provide assistance if required.

The numbers wishing to attend the dances in Perth and Dundee were favourable and Mrs Dick reported that a bus company in St Andrews had been approached. They were willing to wait until nearer the time for the final figures.

It was agreed that the Garden Parties would be open to all Society members and in this respect a notice will go out to Secretaries with the next output.

Photographers will be approached to provide one group photograph of students for each week and of the Garden Party for the Archives.

EVALUATIONS

SS98/8

The Committee agreed that class evaluation forms from Summer School 1997 had been an invaluable source of information. Feedback from the staff had been positive and interesting with most of the comments taken on board and implemented.

In light of the positive reaction from both staff and students alike, the Committee agreed that evaluations forms should become an integral part of Summer School.

Mr Jim Rae agreed to produce an evaluation sheet based on a sample Mrs MacRae had provided. The form will be approved by Mrs MacRae and reproduced at Headquarters. The evaluation sheet will be distributed with the timetable at registration.

WINTER SCHOOL

SS98/9

This subject was discussed in detail and the Committee agreed in principle with the idea. The Assistant Secretary will provide costs for the next meeting.

CORRESPONDENCE

SS98/10

Class Re-naming

A letter received from Mr J Sturrock regarding the renaming of Summer School classes was discussed in detail.

The Committee thanked Mr Sturrock for his interesting comments and these would be considered more fully after this Summer School.

Piping Class

A letter from Mr Phillips had been received regarding the lack of a piping class at Summer School this year.

Mr Phillips will be advised that it is hoped to re-introduce the class in future years. It was discontinued for this year as there are numerous events planned for the 75th Anniversary year.

Social Dancing

Mr Ashworth had written commenting on the overcrowding at the Social Dancing. A reply will be sent advising Mr Ashworth of the Younger Hall Dances which we hope go some way to reducing the numbers at the Social Dancing.

Summer School 1997

Mrs Young had written with a query regarding a cancellation by a Japanese Lady. This matter had been discussed by the Finance Committee and Mrs Young has been advised accordingly.

Summer School Director

Mrs MacRae advised the Committee that acting on a letter received from Miss Parker Secretary, she advised the General Purposes Committee that she will be retiring as from 1999 as Director of Summer School

She also intimated here decision to this Committee.

Remit from Strategic Sub Committee

The Committee agreed that the Strategic Sub Committee consider whether Ceilidh Dancing be added to the classes and the curriculum for future Summer Schools.

SCHOLARSHIP SUB COMMITTEE

SS98/11

This meeting will now take place at Headquarters on Friday 27 February at 1.45pm.

ANY OTHER BUSINESS

SS98/12

Mrs MacRae advised the Committee that Dr Horobin will be married in April. The Committee agreed that a suitable card should be sent from Headquarters.

DATE OF NEXT MEETING

SS98/13

The Committee will meet next on 12 September 1998 at 10.30am.

PAPER APART

STAFF LISTS

The Committee agreed to add the following names to the official staff lists for Summer School:

**Mr Richard Austin (musician)
Mr Jeremy Hill (musician)
Mrs Muriel Bone (teacher)
Mrs Mary Brandon (teacher)**

The following names will be removed from the official list.

**Mrs Allison Russell
Miss Alice Mann.
Miss Mann was thanked for her many years of excellent
service to the Society and it is by her own request that
her name has been removed.**

Mr Peter Clark has still to be assessed and a decision will be made at the next meeting.

Mr John Johnston recommended by RSCDS Kilmarnock & District Branch will be looked at.

Mr Sinclair Barbour had been approached but he felt it would not be appropriate at this time.

The Royal Scottish Country Dance Society
**MINUTES OF MEETING OF SUMMER SCHOOL COMMITTEE
HELD ON SATURDAY 12 SEPTEMBER 1998 AT 10.30HRS
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT: Mrs M MacRae (Director, Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Miss B Ferguson, Miss F Golding, Dr I Hall, Mr J Rae (Depute Director 1st Course).

Mrs J Dick (Assistant Secretary) in attendance.

APOLOGIES SS98/14
Mrs E McCausland (Depute Director 2nd Course) offered her apologies.

Mrs MacRae welcomed everyone to the meeting.

MINUTES OF MEETING ON 21 FEBRUARY 1998 SS98/15
The Minutes had previously been approved at the Executive Council Meeting in May.

MATTERS ARISING SS98/16
SS98/5 It should be noted that Mr Robert Mackay gave a talk on music as Miss Jennifer Wilson was unable to do so.

DIRECTOR'S REPORT SS98/17
Mrs MacRae reported that this was a very successful Summer School with large numbers attending. All the special events went very well and many letters of appreciation had been received.

There had been a few minor staffing problems with Mr Little and Mrs More cancelling due to illness and Mr McLennan who had an accident and had to return home, but all were resolved.

Mr Mackay was thanked for staying on the full 4 weeks.

The extra pianos hired through University Hall were greatly appreciated by the musicians.

All new members of staff for this Summer School were thanked for attending and had all been very well received.

The re-capping of the dance programmes was appreciated although thought must be given to the benefit of re-capping some of the more difficult dances.

Letters of thanks will be sent to all who took part in the special events programme with special

thanks going to the guests who attended the celebratory dinner on both weeks.

Mrs MacRae expressed her appreciation to the Summer School Committee for all their hard work, the Summer School staff who were willing to lend a hand when needed and Headquarters staff.

SECRETARY'S REPORT SS98/17/1
The Assistant Secretary reported that the numbers were well up on last year with 1093 students attending. This figure was made up of 785 residents and 308 non residents. 28 students took advantage of the under 21 discount and there were 372 first timers attending.

The shop figures were also well up on last year. Over the 4 week period the takings were £32,856.77. The figure last year was £17,648.23 making a difference of £15,208.54.

The numbers attending the examinations classes were as follows:

Preliminary Test 1st Course
12 candidates, 8 passed and 4 failed

Teacher's Certificate 1st Course
11 candidates, 6 passed and 5 failed.

Preliminary Test 2nd Course
10 candidates, 8 passed and 2 failed

Teacher's Certificate 2nd Course
8 candidates, 5 passed and 3 failed.

DEPUTE DIRECTOR'S REPORT
COURSE 1 SS98/17/2
Mr Rae reported that as far as he was concerned, all went very smoothly and he thanked Mrs MacRae and all staff who assisted him in his duties.

Mr Rae highlighted many areas where he felt improvement might be made and the Committee were interested to hear these. Many of the items he raised were taken on board and will be looked at for future schools.

Some of the points raised by students were:

- More personal critique
- More intensive course for teachers

- More informative posters for shop, office, class lists to be more clearly defined - colour coded perhaps
- More information on map in booklet ie, health centre etc

Overall, Mr Rae reported that the majority of the students enjoyed their time at Summer School and were pleased with the food, helpfulness of staff, change of towels and that the University took notice that the weather was inclement and made sure the heating was on.

DEPUTE DIRECTOR'S REPORT COURSE 2 SS/17/3

Mrs McCausland sent her report into the office in good time for the meeting.

She thanked the Summer School Committee for appointing her Depute for the 2nd Course. Mrs McCausland stated that having attending many times as a teacher and tutor it was a pleasure to have the opportunity to serve the Summer School further as Depute Director and she enjoyed the variety of duties this entailed.

The overall impression she got was that of a happy school and everyone she spoke to gave their appreciation of the special events and how well they were integrated into the general schedule. On visiting classes she was aware of the apparent enjoyment in most cases

The only concern she had was that there seemed to be a tendency for some teachers to teach their own interpretation of technique, which may not always conform to the RSCDS Manual. Perhaps the Summer School Committee could consider a means of discussion amongst the staff so that there is an adherence to the Society's standards at St Andrews.

This aspect of the report was discussed by the Committee, and it was agreed that the criteria for teaching staff at Summer School should be introduced into the final letter to staff before Summer School begins.

The use of the studio with mirrors was definitely appreciated by those who had the opportunity to "see themselves as others see them"! and if possible she recommended that we try to have the use of the studio again.

Mrs MacRae thanked both Mr Rae and Mrs McCausland for their concise report and she will be taking a lot of the comments on board and bear them in mind for the next Summer School.

SUMMER SCHOOL 1999 SS98/18

Application Form and Booklet

Mrs MacRae advised the Committee that the Summer School will be split next year between MacIntosh Hall and New Hall. At the moment we will have 84 suingle and 49 twin beds in MacIntosh Hall and 150 in New Hall, although it may be that only 100 in New Hall will be sufficient.

The application form for 1999 will be amended as normal, and there will also be a section advising about the different halls and advising them to tick their preference.

The booklet will be updated for 1999 and amended to show the health centre, MacIntosh Hall, New Hall and The Scores Bandstand.

Dance Programmes

Dr Hall has agreed to prepare the programmes for social dancing and Younger Hall. The social dance programme on the Younger Hall nights will be taken from the Younger Hall dance programme.

Saturday night social dance programmes may be a compilation of popular dances.

Halls

It was agreed to use the Sports Hall, as a trial in 1999, as there had been so many complaints about the overcrowding in Younger Hall on the Monday nights. Mrs MacRae will discuss this with Dr Horobin.

Mrs MacRae will also discuss the possibility of using the Younger Hall for social dancing on Tuesday, Wednesday and Saturday of the 1st week and Wednesday and Saturday of the 2nd week of each course

The usual church halls will be approached for availability together with the Victory Memorial Hall upstairs and downstairs.

Programme

The Director confirmed that the Ceilidh will revert back to the normal Friday evening Ceilidh.

Dancing in the Streets has been ongoing for a number of years and is much appreciated by students and towns people. This again will be a feature for 1999 and the Assistant Secretary will apply for the usual licence.

Depending on demand, it may be possible to set a room aside for a piping class for those who wish to

practice together. This information will also be in the booklet.

The possibility of introducing an alternative class on Tuesday afternoons was discussed and it was agreed to try the following for one year:

An introduction to Men's Highland - Tuesday Afternoon 2nd week of each course.

An introduction to Ladies Step - Tuesday afternoon 2nd week of each course

These classes will be open to all who wish to attend.

Examination Classes

There appeared to be confusion regarding the correct procedure to be taken during the examinations. The Committee agreed a remit should go to Examinations Committee requesting that the role of the tutor, Depute Director (organising the examinations) and the examiners be made clear in order that the correct procedure can be adhered to for future examinations at Summer School.

Teaching Staff at Summer School.

Following on from Mrs McCausland's report it was agreed that teaching staff at Summer School should be aware of what is expected of them, and in this regard the Committee have been asked to bring to the next meeting proposed guidance notes for teachers teaching at Summer School.

Newsletter

In order to keep all students, (resident in Macintosh or New Hall, or non-resident), aware of what was happening on a daily basis, it was agreed that if possible, a daily newsletter will be issued. The final format has not yet been decided but it is envisaged that the teachers will collect the newsletter from the Summer School office and distribute it to the students.

SUMMER SCHOOL 2000 SS98/19

The Committee were advised that the Open Golf will be on in St Andrews in the year 2000 and it is hoped that the Summer School can begin on Monday 24 July - Sunday 20 August.

The first week of the school will run from Monday - Sunday and then revert to the usual Sunday - Sunday. It was agreed therefore that there will be a reduced fee for the first week.

The Committee discussed a remit from Examinations Committee requesting that there be

a Potential Tutor's Course and Tutor's Course during the Summer School. The Committee agreed in principle with the remit and it will be discussed in detail at a future meeting.

WINTER SCHOOL SS98/20

The possibility of a Winter School perhaps during February or March in the year 2000 was discussed in detail.

The Assistant Secretary had obtained a variety of quotations from hotels in the Perthshire area and Mrs Gaul had also obtained figures for halls.

In order to ascertain the amount of interest this will generate, a questionnaire is being prepared and will be forwarded to Branch Secretaries. It will be available at the AGM and will also appear in the Newsbrief in January.

Although Mrs MacRae will have demitted office in the year 2000, she is prepared to Direct the Winter School if it becomes a reality.

Mrs Gaul will obtain further quotes for the Committee to look at again.

STAFF MATTERS SS98/21

The official staff lists for Summer School were revised and updated. The Director reported that there were now additional names to be added to the official lists of teachers and musicians.

Two new names had been received for adding to the official teaching list, a decision will be made after official reports have been received.

EVALUATION FORMS SS98/22

Mrs MacRae had collated all the evaluation forms which had been received and she reported that the response had been very good, and most seemed satisfied and comfortable with their class teacher.

One of the points raised was that students considering taking their examination sometimes had little idea of what to expect. It was therefore suggested that Examinations Committee consider an afternoon discussion group to advise the potential candidates of what is expected at an examination.

It was agreed that all teaching staff would receive a photocopy of their evaluation forms which included comment. Mrs MacRae agreed to attend to this.

The prospect of ongoing evaluation forms was discussed and this will be considered again at a later meeting.

SCHOLARSHIP SUB COMMITTEE

SS98/23

It was confirmed that the Scholarship Sub-Committee is made up of the Director, The Chairman, The Immediate Past Chairman, The Vice-Chairman and the Secretary.

The Scholarship Sub Committee will meet after the next Summer School Committee meeting in February 1999.

CORRESPONDENCE

SS98/24

A great number of letters had been received informing the Committee of the students' enjoyment at Summer School and thanking all involved in the preparation of the School.

All these letter will be replied to.

Fiona Grant

A letter from Mrs Fiona Grant with suggestion for the Summer School Booklet, Summer School publicity, Friday night Ceilidh and classes was discussed by the Committee.

Mrs Grant will be thanked for her interest and for taking the time to write. She will be advised that The Committee discussed the points raised and her comments had been noted.

Hardisty De Angelis

A letter from Hardisty De Angelis, Physiotherapist, had been received advising the Committee that he would like to explore the possibility of a more formal arrangement for the treatment and management of dance injuries was discussed.

The Committee agreed that the Summer School may be interested in the proposal and it will be discussed again at the next meeting.

Mr De Angelis will be advised accordingly.

ANY OTHER BUSINESS

SS98/25

Miss Ferguson advised the Committee that she is not eligible to stand for re-election next year. She said that she had enjoyed her time on the Summer School Committee and wished everyone well in their future arrangements.

Mrs MacRae thanked Miss Ferguson for all her assistance while on the Committee.

DATES OF NEXT MEETING SS98/26

The Committee agreed the following dates of the meetings in 1999:

February 27 at 10.30hrs

September 4 at 10.30hrs