

FINANCE
COMMITTEE

IDEAL
No. 015713
MADE IN U.S.A.

SCOTTISH COUNTRY DANCE SOCIETY

The First Meeting of the FINANCE SUB-COMMITTEE was held on 7th May, 1951, in the office of the C.C.P.R., 20 St. Andrew Square, Edinburgh, at 2.0 p.m.

PRESENT

Mrs Hamilton-Meikle (Chairman), Mr Adam, Mr Duncan, Miss D.M. Vaughan, C.A., Miss McLellan (Treasurer), and the Secretary.

APOLOGY

An apology was intimated from Miss Milligan.

REPORT
FROM
TREASURER

Miss McLellan submitted a report of the present position of the Society's Funds as follows :-

Total Income for the current year	£4,220.11. 2	Expenditure for same period	£3,008.18.11
Subscriptions to date	2,177.14.10	Profit in 10 months' working	1,211.12. 3
Books sold	1,695. 4. 0	Main items of Expenditure - Printing and Stationery	1,526. 1. 9
Donations received	3. 3. 0	Cost of Books 1 - 5	269.14. 9
Surplus from Summer School	157.13. 7	Salaries	561.15. 0
		Organising Expenses including Postages & Executive Meeting Expenses, approx.	260. 0. 0

The Funds presently in the Bank at the credit of the Society are as follows :-

Current Account	£1,905 : 10 : 5
Deposit Receipt	2,000 : 0 : 0
Savings Account	1,000 : 0 : 0
	<hr/>
	£4,905 : 10 : 5

It is estimated that a further £400 will be received in subscriptions before the end of the financial year, and possibly £50 for books sold. There will also be a sum for Royalties from Paterson's Publications. On the expenditure side, it is estimated that £120 will be paid in salaries, Rent and Fuel Allowance and a sum of not less than £362 for printing. There will also be expenses for the teams to Rotterdam and London, so that the total estimated expenditure may be in the region of £1,600.

Publicity Fund. At the beginning of the present financial year it was necessary to draw on the General Fund to meet the balance of expenses on the Nice Festival but since then several sums have been received in refunds from the team and also a donation of £25 from a former Branch of the Society - Western Dunbartonshire - these have reduced the deficit to £4.17.3d.

GRANT TO
JOINT
PRODUCTION
FILM
COMMITTEE

A letter was read from Mr Elliot of the Joint Production Committee of the Scottish Film Council stating that, in view of the necessity of re-making the S.C.D. film "River Cree" and of filming "Mrs McLeod", a sum of £760 would be necessary. It was suggested by the Chairman that the S.C.D.S., in keeping with their previous decision to increase the amount already sent for the purpose of making films, should give £360 for this purpose. The Finance Committee agreed to this suggestion, and the Treasurer was instructed to send a cheque for £360 to the Joint Production Committee.

GRANT TO
CLAN
GATHERING
& KINDRED
ASSOC.

A letter was read from the Clan Gathering & Kindred Associations Office stating that an Information Bureau had been set up in Edinburgh so that visitors from abroad might obtain all necessary information about Clans, Dance Societies, etc. The S.C.D.S. had been invited to attend the opening ceremony and to send literature to the new office. Donations of £10 had been asked for towards the upkeep of the office from May to September, and the Committee decided to send this amount on behalf of the Society.

INVESTMENT
OF SURPLUS
FUNDS

Following the Financial Statement from the Treasurer, it was decided that the Funds at present in the Bank at the credit of the Society should be invested as follows :-

Post Office Savings Bank	...	£ 500
3% Defence Bonds	...	1,000
National Savings Certificates	...	375
Building Society Shares	...	1,000

Miss Vaughan said that she would find out details of Building Societies and would communicate with Miss McLellan regarding this matter.

ANY
COMPETENT
BUSINESS

The Treasurer asked members for suggestions in the form of the Balance Sheet and it was decided that a draft copy should be submitted to the next meeting before being signed by the Auditors. Miss McLellan also reported that she had increased the premium paid for the Fire Insurance Policy on behalf of S.C.D.S. property in the house of the Secretary. The meeting approved.

The matter of valuation of Copyright was also discussed and Miss Vaughan offered to try to obtain information regarding this matter before the next meeting.

It was decided to hold a meeting of the Finance Committee on Thursday, 9th August, 1951, at University Hall, St. Andrews. This ended the business of the meeting.

John MacKie

CHAIRMAN.

9.8.51.

THE SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a MEETING of the FINANCE SUB-COMMITTEE held at University Hall, St. Andrews, on Thursday, 9th August, 1951, at 11.45 a.m.

PRESENT : Mrs Hamilton-Meikle (Chairman), Mr Duncan, Miss J.C. Milligan, Miss D.M. Vaughan, F.C.A., Miss McLellan (Treasurer) and the Secretary.

APOLOGY : An apology for absence was intimated from Mr Adam.

MINUTES : The Minutes of the last meeting held on Monday, 7th May, 1951, having been circulated to the members, were approved and signed.

BUSINESS ARISING : (a) Valuation of Copyright.

In reply to a question from Mr Duncan regarding the valuation of the copyright, Miss Vaughan stated that she had taken advice on this matter and recommended that no value should be shown in the balance sheet for the copyright of the dance music published, but that a note to this effect should be placed at the foot of the balance sheet and not in the auditor's report.

(b) Investment of Surplus Funds.

Miss McLellan reported that, following the last meeting, she had made the following investments on behalf of the Society :-

Post Office Savings Bank	£500
3% Defence Bonds	£1,000
Scottish Amicable Building Society	£1,000
National Savings Certificates	£375

It was confirmed that Miss M.F. Hadden (Secretary) and Miss McLellan (Treasurer), or their successors, should be authorised to withdraw money from the Post Office Savings Bank.

FINANCIAL REPORT :

The Treasurer reported that the year ended 30th June, 1951, had been financially satisfactory. The Society's income had totalled £5,933, made up as follows - Subscriptions £2,944; Sale of Books £2,150; Royalties £299; Examination Fees £347; Surplus from Summer School £158; Donations and interest £35.

Expenditure had totalled £4,408 of which the principal items were - Printing and Stationery £1,912; Purchase of Books (for re-sale) £270; Salaries £696; Organising expenses £254; Grants £390; Examination Expenses £456; Deficit on Publicity fund £297; other items £133.

BALANCE SHEET : /

-2-

BALANCE SHEET :

A provisional Balance Sheet dated 30th June showed Assets totalling £7,489 made up of - Furniture and Office Equipment £85; Stock of Publications £1,417; Investments £3,375; Cash at Bank and in hand £2,612. Liabilities totalled £304, Creditors £61 and Summer School fees in advance £243, and the Capital Fund stood at £7,184.

ANY COMPETENT BUSINESS :

Miss Milligan raised the question of office accommodation for the Secretary, stating that it was considered that the Society did not yet have sufficient money to set up an office in Edinburgh. It was considered, however, that as an interim measure, a room should be found near the Secretary's home in Corstorphine which could be used as an office and store. It was also considered that the time had now been reached when full time assistance should be given to the Secretary. Miss Vaughan suggested that it be recommended to the Management Committee that a sum of money be earmarked for this purpose. The Committee agreed.

Mrs Hamilton-Meikle raised the question of a bonus to the Secretary, reminding the Committee that it had been agreed at a meeting of the Management Committee held on 10th August, 1950, that an annual bonus should be granted to the Secretary dependent on the state of the Society's funds. Miss Milligan recommended that the yearly bonus given should, where practicable, bring the Secretary's salary up to £600 per annum, which would mean that for the year 1951 the bonus would be £175. Mr Duncan seconded Miss Milligan's recommendation. It was also recommended that the Treasurer's salary should be raised from £3.3.0d., to £5.5.0d., per week.

The Committee also agreed to recommend that Miss Milligan should be given a present of £50 to show the Society's appreciation for all the work she had done.

There being no further business, the meeting finished at 12.30 p.m.

J. Hamilton-Meikle

CHAIRMAN.

3-11-51.

THE SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a MEETING of the FINANCE SUB-COMMITTEE held at The Salutation Hotel, Perth, on Saturday, 3rd November, 1951, at 10.15 a.m.

PRESENT : Mrs Hamilton-Meikle (In the Chair)

Mr Adam, Mr Duncan, Miss J.C. Milligan,
Miss McLellan (Treasurer) and the Secretary.

APOLOGY : It was intimated that Miss Vaughan would be late in arriving due to her train running late.

MINUTES : Those of the meeting held on 9th August, 1951, were duly confirmed and signed.

BUSINESS ARISING : The Secretary reported that she had been successful in renting a room near her home in Corstorphine, but that her address and telephone number would still remain the same. She had also secured the services of a full time assistant at the rate of £4.10.0d., per week, who would take up her duties on the 19th November, 1951.

AUDITED ACCOUNTS & TREASURER'S REPORT : The Treasurer submitted the audited accounts and reported that the total receipts for the period from 1st July, 1951, amounted to £704.19.11d., made up as follows - Subscriptions £298.4.8d; Affiliation fees £24.3.0d; Books sold £142.17.0d; Examination fees £32.0.0d; Interest £25.12.6d; Surplus from Summer School £162.2.9d; Income from Advertisements in Bulletin £20. Payments for the same period totalled £1,506.6.1d., as follows - Cost of Printing Books £648.15.5d; Printing and Stationery £85.17.0d; Organising Expenses (including postages) £128.17.6d; Arranging Music £26.5.0d; Grants and Gifts £87.10.0d; Salaries and Bonus £381.2.8d; Insurances £1.18.11d; Examination Expenses £86.5.2d; Publicity Fund £59.14.5d. The excess of payments over receipts for the four months amounted to £801.6.2d., and the balance in the Bank had been reduced to £1,537.13.4d.

OTHER BUSINESS : (a) Miss McLellan stated that Miss Vaughan had advised that accounts should now come before the Finance Committee to be passed for payment. The Committee were in agreement with this suggestion, and Miss McLellan then presented a number of accounts, amounting to £666.13.5d., which were all passed for payment.

Mr Duncan proposed that the Treasurer should have power to pay monthly accounts as they became due, and that they could then be submitted for approval by the Finance Committee at their next meeting. The Committee agreed.

(b) Miss McLellan drew the Committee's attention to the fact that there was no official authority in the Minutes to transfer money from the General Fund to the Publicity Fund.
After/

After some discussion, Mr Adam proposed that a recommendation should be made to the Management Committee that the Publicity fund should be discontinued and that it should be merged into the General Fund, this fund to pay all the overhead expenses of teams going abroad. The Committee agreed.

(c) It was also agreed to recommend to the Management Committee that the annual grant of £20 to the International Folk Music Council should be passed.

(d) The Secretary stated that she had been in contact with the firm undertaking the printing of the new Constitution who had suggested that this might be produced in a small book form with stiff covers. Miss Hadden said that 15,000 copies would cost approximately £160 which was slightly cheaper than the cost of printing the present draft Constitution. The Committee approved this suggestion.

(e) It was recommended that in future the Bank Account should be operated by the Treasurer and one of two members of the Finance Committee. The Bank should be informed of this decision.

After Mr Duncan had proposed a vote of thanks to the Chairman, the meeting ended at 11.10 a.m.

CHAIRMAN.

Jan McLellan
1. 12. 51.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a MEETING of the FINANCE COMMITTEE held in the North British Hotel, Edinburgh, on Saturday, 1st December, 1951, at 10.30 a.m.

PRESENT: Miss J. C. Milligan (in the Chair)
Mr. Adam, Mrs. M. K. Brown, Mr. Duncan, Miss D. M. Vaughan,
Miss J. W. McLellan (Treasurer), Miss M. F. Hadden (Secretary).

MINUTES: The Minutes of the last meeting held on 3rd November, 1951, (previously circulated) were confirmed and signed.

BUSINESS ARISING: Bank Mandate.

It was unanimously agreed that the Bank Accounts held with the British Linen Bank, Galston, should in future be operated on by one member of the Committee and the Treasurer, or two members of the Committee, for the time being. The following were authorised to sign - Miss J. C. Milligan (Chairman), Mrs. M. K. Brown (Vice Chairman) and Miss J. W. McLellan (Treasurer).

FINANCIAL STATEMENTS:

(a) Accounts totalling £19. 5. 6d., paid since the last meeting, were approved, and accounts totalling £1,097. 7. 0d. were examined and passed for payment.

(b) The following Bank Balances as at 30th November, 1951, were noted: -

Current Account - £419.14. 2d.
Savings Account - £700. 0. 0d.

(c) A financial statement for the three months ended 30th September, 1951, showing an excess of payment over receipts of £622. 4. 2d. was received. It was noted that subscriptions received during the period totalled £31.11. 9d.

Arising from an examination of the accounts and the bank balances, it was agreed to recommend to the Management Committee that Branches should be asked to send in their money as soon as possible, and in any case on or before the following dates - 31st December, 31st March and 30th June. In this way, sales of investments or bank interest on overdraft would be avoided. The Secretary was asked to explain the reasons for the request that subscription money should be paid in on the dates stated in the letter to the Branches.

Miss McLellan stated that the Bank Manager would sanction an overdraft and the Committee agreed that authority be granted to overdraw the current account held with the British Linen Bank, Galston, to the extent of five hundred pounds if required, it being understood that these facilities should only be used in case of need.

PETTY CASH BANK ACCOUNT:

Miss Vaughan recommended the opening of a Petty Cash Bank Account in the name of the Society, and that it be operated on an "Imprest" system. The Committee agreed that an account be opened at the British Linen Bank, Corstorphine, and that the Secretary or one Committee member be authorised to operate the account.

PROVISIONAL ESTIMATES FOR 1951/52:

Provisional estimates for 1951/52 were presented and these were carefully considered by the Committee. It was recommended that the allowance for administrative and committee travelling be increased from £100 to £200. It was noted that the Bulletin was estimated to cost £620, twice the cost of the previous year, due to the higher price of paper, increased size and a larger number being necessary. Among non-recurring items, estimated expenditure of £700 on the revision of the Constitution was noted. Miss Vaughan stated that the legal expenses included the fee for the Royal Charter.

Miss Vaughan suggested that, for internal purposes only and in order that a clearer picture could be obtained, the Society's general activities should be separated from the publications side. The Committee agreed.

DRAFT CONSTITUTION:

Certain financial matters in the Draft Constitution and Rules were considered, and it was decided to recommend to the Management Committee that on pages 6 and 7 the actual amount of money should be deleted and the paragraphs reworded. On page 14 for "not less than one third" should be substituted "not more than one third".

This ended the business of the meeting.

Jan C Milligan
23. 2. 52

CHAIRMAN.

COPY.

LETTER FOR ACCOUNT IN TRADE NAME (e.g. Lochside Laundry)
NOT A LIMITED COMPANY

(c)

To

THE BRITISH LINEN BANK, Corstorphine Branch.

Please open an Account in name of: The Royal Scottish Country
Dance Society.

Thornhill, Cairnmuir Road, Edinburgh, 12.

The full names of the Signatories are: -

Muriel Fleming Hadden. (Miss)

Mary Katherine Barbara Brown. (Mrs.)

and we desire you to honour cheques on the Account signed for the
Society by any one of the Signatories.

For your guidance, this letter is signed by each of the
Signatories.

COPY.

LETTER FOR ACCOUNT IN TRADE NAME (e.g. Lochside Laundry)
NOT A LIMITED COMPANY

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MEMBERSHIP LIST - 1st NOV 1951

(c)

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Please open an Account in name of: The Royal Scottish Country
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The full names of the Signatories are: -

Muriel Fleming Hadden. (Miss)

Mary Katherine Barbara Brown. (Mrs.)

and we desire you to honour cheques on the Account signed for the
Society by any one of the Signatories.

For your guidance, this letter is signed by each of the
Signatories.

FOR: The Royal Scottish Country Dance Society.

Signature of Miss:

" " "
" " "

£100 has been transferred from Savings
to Current Account since 20th September, 1951.

<u>Contingencies</u>	180	-
<u>Surplus</u>	1,000	2,190
	<u>£4,850</u>	<u>£4,634</u>

Note : Provision will be necessary for expenditure on
publications estimated as follows :-

Reprints of Books 6, 10 and 11	say	£ 1,200
" " " 8, 9 and 14	(In hand)	1,200
" " Pocket Editions 4 - 6 and 7 - 9	"	600 (?)
Subscription Book for 1952	"	650 (?)

30th November, 1951.

THE SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS FOR PAYMENT - 1ST DECEMBER, 1951.

	£	s	d
<u>Publications</u>			
Aird & Coghill	417	19	6
<u>Printing (Bulletin, etc).</u>			
Wm. Bishop	629	7	6
<u>Office Equipment</u>			
Leishman & Hughes	50	0	0
	<u>£1,097</u>	<u>7</u>	<u>0</u>

ACCOUNTS PAID SINCE THE LAST MEETING

	£	s	d
<u>Office Equipment</u>			
Martin & Son	14	6	0
J. Sibbald & Son	4	19	6

BANK BALANCE - 30TH NOVEMBER, 1951

	£	s	d
Current Account	419	14	2
Savings Account	700	0	0
	<u>£1,119</u>	<u>14</u>	<u>2</u>

Note : £300 has been transferred from Savings to Current Account since 30th September, 1951.

<u>Furniture & Equipment</u>	200	-
<u>Contingencies</u>	180	-
<u>Surplus</u>	1,000	2,190
	<u>£4,850</u>	<u>£4,634</u>

Note : Provision will be necessary for expenditure on publications estimated as follows :-

Reprints of Books 6, 10 and 11	say	£ 1,200
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" " Pocket Editions 4 - 6 and 7 - 9	"	600 (?)
Subscription Book for 1952	"	650 (?)

30th November, 1951.

PROVISIONAL ESTIMATES FOR THE YEAR ENDED 30TH JUNE, 1952.

<u>INCOME</u>	£	£	1950/51 (Actual)
Subscriptions	3,200		£
Royalties	300		2,942
Proceeds of Sale of Books and leaflets (less cost thereof)	1,200		300
Summer School Fees (less expenses)	100		1,201
Interest & Investments	50		158
		<u>4,850</u>	<u>33</u>
			<u>4,634</u>
 <u>EXPENDITURE</u>			
<u>Administrative Expenses :</u>			
Office Accommodation	50		
Office Equipment	50		
Salaries of Administrat- ive & Clerical Staff	1,135		
Travelling Expenses of Administrative Staff & Committee Members	100		
Printing & Stationery	100		
Postages & Telephone	120		
Miscellaneous Expenses	50	1,605	1,352
<u>Bulletin</u>		620	297
<u>Grants</u>		75	390
<u>Examination Expenses</u> (Less Fees)		120	108
<u>Expenses of Demonstration</u> Teams (At home and Abroad)		350	297
<u>Non-recurring Expenditure :</u>			
<u>Revision of Constitution</u>			
Printing Costs	450		
Legal Expenses	200		
Hire of Room and Travelling Expenses	50	700	-
<u>Furniture & Equipment</u>		200	-
<u>Contingencies</u>		180	-
<u>Surplus</u>		<u>1,000</u>	<u>2,190</u>
		<u>£4,850</u>	<u>£4,634</u>

Note : Provision will be necessary for expenditure on publications estimated as follows :-

Reprints of Books 6, 10 and 11	say	£ 1,200
" " " 8, 9 and 14	(In hand)	1,200
" " Pocket Editions 4 - 6 and 7 - 9	"	600 (?)
Subscription Book for 1952		650 (?)

30th November, 1951.

THE SCOTTISH COUNTRY DANCE SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE THREE MONTHS ENDED 30TH SEPTEMBER, 1951.

RECEIPTS.

	£	s	d
To Subscriptions	31	11	9
" Affiliation Fees	8	8	0
" Sale of Books	47	9	6
" Royalties	-	-	-
" Examination Fees			
" Interest (Savings Bank A/C)			
Total Received	128	16	7

" Balance brought forward
1st July, 1951

1,338 19 6
£1,467 16 1

PAYMENTS.

	£	s	d
By Salaries	148	19	4
" Honorarium and Bonus	250	0	0
" Printing and Stationery	85	17	0
" Administrative Expenses	21	0	6
" Insurances and Postage	11	18	11
" Publicity Fund	59	14	5
" Examination Expenses	86	5	2
" Publications	27	5	5
" Secretary's Petty Cash Expenses	60	0	0
Total Payments	751	0	9

" Balance carried forward
30th September, 1951

716 15 4
£1,467 16 1

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held on Saturday, 23rd February, 1952, at 10.15 a.m. in the North British Hotel, Edinburgh.

PRESENT: Miss Milligan (in the Chair)
Mr. Adam, Mrs. Brown, Mr. Duncan, Miss Vaughan, Miss McLellan (Treasurer), Miss Hadden (Secretary).

1. MINUTES:

The minutes of the last meeting held on 1st December, 1951, were approved and signed.

2. BUSINESS ARISING:

Estimates for Pocket Editions 4 - 6 and 7 - 9: Estimates which had not been submitted in time for the last meeting were examined: -

12,000 copies 4 - 6 £182.10. 0.
12,000 copies 7 - 9 £190.10. 0.

It was pointed out by Miss McLellan that the cost of both reprints was considerably in excess of the charge of the same supply of the other pocket editions from Aird & Coghill. Miss Milligan drew attention to the size of the pocket edition 7 - 9 which was reduced. The Secretary was instructed to write to Gilmour & Lawrence on these matters.

3. FINANCIAL STATEMENTS:

- a) Accounts totalling £826 paid since the last meeting were approved, and accounts totalling £18.11. 6. were examined and passed for payment.
- b) Miss Vaughan presented a statement of actual income and expenditure for the six months ended 31st December, 1951. The figures were carefully explained and it was found that the amounts estimated had been on the whole fairly accurate. Resulting from the letter sent to Branches £1,641.14. 2. had been received in subscriptions.

It was recommended that the costs of printing the notices, etc., for the Summer and Autumn Schools should be treated as an expense of the Schools. It was also recommended that donations to the Society for special purposes, such as sending demonstration teams abroad, should be so earmarked.

Scottish Official Board of Highland Dancing - the amount paid annually should be itemised as a subscription, not a grant.

New Constitution - it was decided to recommend that owing to the heavy cost of printing and paper Branches should be supplied with three copies of the new Constitution and that members should be asked to buy copies at a nominal sum.

Royalties - it was pointed out that these were received annually and were not due until April.

Sale of Books - Miss McLellan reported that this was very satisfactory; owing to the agreement with Paterson's Publications there was a ready sale for all books/

books, and as payment was made monthly the cash was in hand for payment of reprints.

The following Bank Balance as at 22nd February, 1952, was noted - £1,420.10. 0.

4. PUBLICATIONS:

- a) Estimates amounting to £408. 7. 3., £403. 7. 3., £391.17. 3. for reprinting 12,000 copies of Books 6, 10 and 11 respectively were received and passed.
- b) (i) Book 16 - reprint: It was decided to recommend that 15,000 copies should be ordered and an estimate submitted from the printers.
(ii) Index to pocket edition: An estimate for 4,000 copies amounting to £23.10. 0. was considered and accepted.
- c) New Book: An estimate of £911. 1. 0. for 20,000 copies of a book containing 24 dances was considered. It was agreed that if accepted it would be necessary to increase the selling price of the book, and as the book had to be given as a subscription copy to members this was not practicable. The Secretary submitted an estimate for a book of 16 dances, 20,000 copies at £747. 3. 6. The Committee agreed to recommend that this be accepted.

5. ANY COMPETENT BUSINESS:

- a) Application for Grant: An application for a grant of £6 was considered from the newly formed West Dunbartonshire Branch, and it was agreed to recommend that this sum be paid.
- b) Summer School Fees: It was decided to recommend that the Summer School fees for residents should be increased by 4/- to £6.10. 0. per week.
- c) Selection Committee Meeting: It was agreed that as in former years Branches should be asked to pay expenses of candidates sent to this meeting.
- d) Management Committee's Expenses: It was decided that members of the Management Committee should be allowed 5/- towards their lunch expenses.

This ended the business of the meeting.

Ivan Milligan
CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Co-operative Statement of Estimated and Actual Income & Expenditure for the Six months ended 31st December, 1951:-

<u>INCOME</u>	<u>Estimated</u>	<u>Actual</u>	<u>Increase</u>	<u>Decrease</u>
Subscriptions	1,600	1,641.14. 2	42	
Affiliation Fees	-	55.13. -	56	
Royalties	(150)			
Proceeds of Sales of Books and Leaflets (less cost thereof)	(600)			
Summer & Autumn School (less expenses)	100	205. 1. 9	105	
Interest on Investments	25	17. 8. 1		-8
Donations	-	20. 5. -	20	
	<u>1,725</u>	<u>1,940. 2. -</u>	<u>223</u>	<u>8</u>
			<u>+£215</u>	
<u>EXPENDITURE</u>				
<u>Administrative Expenses</u>				
Office Accommodation	25	16.17. 6		-8
Office Equipment	25	15.17. 4		-9
Salaries of Administrative and Clerical Staff	567	357.10. 5		-209
Travelling Expenses of Administrative Staff and Committee Members	100	132. 6. 2	32	
Printing & Stationery	50	264.15. 3	215	
Postages & Telephone	60	81. 3. 6	21	
Publicity	-	12.10. -	12	
Miscellaneous Expenses	25	20. 3. 6		5
	<u>852</u>	<u>901. 3. 8</u>	<u>280</u>	<u>231</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Co-operative Statement of Estimated and Actual Income & Expenditure for the Six months ended 31st December, 1951:-

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Royalties	(150)			
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	<u>1,725</u>	<u>1,940. 2. -</u>	<u>223</u>	<u>8</u>

+£215

EXPENDITURE

Administrative Expenses

Office Accommodation	25	16.17. 6		-8
Office Equipment	25	15.17. 4		-9
Salaries of Administrative and Clerical Staff	567	357.10. 5		-209
Travelling Expenses of Administrative Staff and Committee Members	100	132. 6. 2	32	
Printing & Stationery	50	264.15. 3	215	
Postages & Telephone	60	81. 3. 6	21	
Publicity	-	12.10. -	12	
Miscellaneous Expenses	25	20. 3. 6		5
	<u>852</u>	<u>901. 3. 8</u>	<u>280</u>	<u>231</u>

+£49

<u>Bulletin - (Year = £620)</u>	310	579. 7. 6	269	
<u>Grants</u>	75	25. 5. -		50
<u>Examination Expenses (less fees)</u>	60	92.10. 3		33
<u>Expenses of Demonstration Teams</u>	175	- - -		175

Non-recurring Expenditure:

Revision of Constitution -

Primary Costs	225	184.15. -		40
Legal Expenses	100	- - -		100
Hire of Rooms and Travelling Expenses	25	- - -		25
	<u>350</u>	<u>184.15. -</u>		<u>165</u>

Furniture & Equipment (Year = £200)

	100	132. 1. -	32	
			<u>301</u>	<u>423</u>

-£122

SUMMARY

<u>EXPENDITURE</u>	<u>Estimated</u>	<u>Actual</u>	<u>Increase</u>	<u>Decrease</u>
<u>Administrative Expenses</u>	852	901. 3. 8	49	
<u>Bulletin</u>	310	579. 7. 6	269	
<u>Grants</u>	75	25. 5. -		50
<u>Examination Expenses (less fees)</u>	60	92.10. 3	33	
<u>Expenses of Demonstration Teams</u>	175			175
<u>Revision of Constitution</u>	350	184.15. -		165
<u>Furniture & Equipment</u>	100	132. 1. -	32	
	<u>1,922</u>	<u>1,915. 2. 5</u>	<u>383</u>	<u>390</u>
 <u>INCOME</u>	 1,725	 1,940. 2. -	 +7	 +215
 Estimated Deficit (excluding Royalties and book sales)	 197			
 Actual Surplus		<u>25. - . -</u>	<u>+222</u>	

Minutes of a meeting of the FINANCE COMMITTEE held on 30th July, 1952, at University Hall, St. Andrews, at 11.30 a.m.

PRESENT: Miss Milligan (in the Chair)
Mrs. Brown, Mr. Duncan, Miss Vaughan, Miss Hadden (Secretary).

APOLOGIES: Apologies were intimated from Mr. Adam and Miss McLellan (Treasurer).

1. MINUTES:

Those of the last meeting held on 23rd February, 1952, were approved and signed.

2. BUSINESS ARISING:

- a) Pocket Edition 7 - 9: The Secretary read a letter from Gilmour & Lawrence apologising for the error in size of this book. It was explained that there were so many alterations for the reprint that the rise in price was justified.
- b) Estimate for Book 16: It was noted that the estimate for a reprint of 15,000 copies was £480.10. 6d.

3. FINANCIAL STATEMENTS:

- a) Accounts for Payment: Accounts paid since the last meeting totalling £854. 2. 0. were approved, and an account for £478.17. 3. passed for payment. Authority was given for the payment of the Summer School accounts for residence at University Hall up to the sum of £2,230.
- b) Bank Balances totalling £5,271.13. 2. were noted.
- c) Revenue Account and Balance Sheet: The draft accounts for the year ended 30th June, 1952, were examined and approved subject to audit.
- It was agreed to charge £265.15. 0. expenditure in respect of 1950/51 to Capital Account on the Balance Sheet.
- d) Special Payments: It was agreed that Miss Vaughan should be asked to submit an account for her services as Financial Advisor for the past two years.

Mrs. Brown proposed and Mr. Duncan seconded a recommendation to the Executive Council that the sum of £50 be given to Miss Milligan in appreciation of her services to the Society and that this honorarium was outwith any specific services Miss Milligan rendered in teaching or travelling expenses. In order that the position might be made quite clear to Branches it was agreed that Miss Milligan's visits to Branches should be confirmed by the Branch Secretaries with Miss Hadden, and that the latter should, after receiving particulars of expenses from Miss Milligan, render the appropriate account to the Branch concerned.

The Committee confirmed that the Secretary's salary was to remain at the maximum so long as the Society's financial position permitted, and that annual increments of £25 should be made, with a proportionate decrease in the bonus payable.

- e) Estimates for 1952/53: Draft figures were examined in detail, and various alterations were approved and made.

4. GENERAL MEETING:

The Committee decided, after careful consideration, to recommend to the Executive Council that the expenses of Branch delegates to Annual General Meetings should be the responsibility of the Branches.

5. BRANCH ACCOUNTS:

A draft form of accounts for the use of Branches as laid down in Rule III (6) page 14, was examined, and it was agreed that the annual branch accounts submitted to Headquarters should be signed as correct by the Branch Chairman and Treasurer, and be certified by an auditor. It was decided to circulate the forms to the Branches with a covering letter stating that comments on the form of accounts would be welcomed.

6. OTHER BUSINESS:

- a) Films: The Secretary reported that the Joint Production Committee of the Scottish Film Council had put forward a suggestion that a film should be made for commercial distribution which would meet the Board of Trade quota requirements, and estimated this would cost £500 and that the outlay would be recovered in approximately two years. Mr. Elliot confirmed that the Council held in trust £150 of the Society's money and that £350 additional would therefore be required. After some discussion it was agreed to recommend that the film be made and a further £350 be allocated for this purpose, provided a satisfactory arrangement could be made with the J.P.C. that receipts should first be used to repay the total outlay, and that thereafter the Society should receive a percentage of the film hire charges.

The Committee adjourned at 1.25 p.m.

Jean Curran
CHAIRMAN.

1. 11. 52.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 1st November, 1952, in St. Enoch's Hotel, Glasgow, at 10.15 a.m.

PRESENT: Miss Milligan (in the Chair)
Mr. Adam, Mrs. Brown, Mr. Duncan, Miss Vaughan, Miss McLellan (Treasurer), Miss Hadden (Secretary).

1. MINUTES:

Minutes of the last meeting held on 30th July, 1952, were approved and signed.

2. BUSINESS ARISING:

a) Accounts from Branches: Miss Vaughan stated that although it was too early yet to say whether the forms circulated to Branches were proving satisfactory, she was pleased to report that two had been received completed correctly.

3. FINANCIAL STATEMENTS:

a) Accounts paid since the last meeting and accounts due for payment: Accounts totalling £941.12. 7. (Revenue Account) and £506.16. 7. (Publications Account) paid since the last meeting were examined and approved. The payment of accounts totalling £1,782.13. 7. was authorised as soon as the current account balance permitted.

b) Income and Expenditure Account: A comparative statement of estimated and actual income and expenditure for the quarter ended 30th September, 1952, was examined in detail. This showed a net deficit of £292. 5. 6. which was largely accounted for by the fact that the first payment of subscriptions from Branches was not paid over until the second quarter of the year. It was also noted that £4.17 had been used to meet the cost of publications in excess of current sales.

The Secretary reported that owing to exchange control difficulties £150 paid by the French authorities towards the expenses of the team visiting Le Mans in September had not yet been received.

Summer School Account: A financial statement of the St. Andrews Summer School 1952 was received; this showed a surplus of £278.10. 4. It was noted that £304.10. 1. had been received from non-residents.

4. ANNUAL GENERAL MEETING:

Mr. Duncan who had been appointed to present the annual accounts and Balance Sheet at the Annual General Meeting suggested that if necessary Miss McLellan or Miss Vaughan should be called upon to answer any questions, and this was agreed by the rest of the Committee.

5. RESOLUTIONS FROM BRANCHES:

a) Edinburgh Branch: After discussion it was decided that Mr. Adam should put an amendment to the meeting to the effect that the matter of an increased percentage of the subscription to be retained by Branches should be remitted to the Executive Council for further consideration.

6. PUBLICATION OF SOLO HIGHLAND DANCES:

The/

2.

The Secretary showed the Committee the type of book proposed for this publication and mentioned that a rough estimate of £80.15. 6. for 2,000 copies had been quoted by the printer. Mrs. Brown proposed, and the Committee agreed, that 2,000 copies of the book be printed, and it was decided that the selling price should be 3/-.

7. ANY COMPETENT BUSINESS:

a) Donation to the King George VI National Memorial Fund: After discussion it was decided to recommend to the Management Committee that £50 be sent to this Fund as a first donation, and that the Branches might be asked to send in contributions by a certain date.

b) Reprint of Pocket Editions: The Secretary reported that stocks of pocket editions 10 - 12 and 13 - 15 were running low, but that there had been no time to obtain an estimate for a reprint before the meeting. The Committee instructed the Secretary to obtain an estimate and agreed that if this was not more than £120 she should order a reprint of 12,000 copies of each book, but that if the estimate exceeded this amount she should consult the Chairman.

It was decided to hold the next meeting of the Finance Committee in January if possible, the exact date to be fixed later.

The meeting ended at 11.25 a.m.



CHAIRMAN

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS DUE FOR PAYMENT 1st NOVEMBER, 1952.

(Agenda Item 3(a))

PUBLICATIONS:

Aird & Coghill Ltd.	£749. 1. 0.
Aird & Coghill Ltd.	443.16. 0.
Gilmour & Lawrence Ltd. (postages)	2. 1. 7.
Bishops: Bulletin	447. 8. 6.
" Stationery & Autumn School Circular	129. 8. 0.
	<u>10.18. 6.</u>
	<u>£1,782.13. 7.</u>

BANK BALANCES ON 1st NOVEMBER, 1952:

Current Account	£ 1,024. 11. 8.
Savings Account	£ 1,005. 18. 4.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

FINANCIAL STATEMENTS

(Item 3, Agenda 1.11.52)

a) Accounts paid since the last meeting:

Revenue Account:

Salaries of Administrative and Clerical Staff:

Miss Hadden (3 months and 1951/52 bonus)	£196. 0. 0.	
Miss McLellan (3 months)	35.17. 0.	
Miss Todd (3 months)	56.14. 0.	
C. I. R. (P.A.Y.E.)	94.12. 0.	
N. I. Contributions	<u>1. 9. 8.</u>	£384.12. 8.

Printing and Stationery:

Baruko & Co. Ltd.	61. 8. 6.	
Aird & Coghill Ltd.	2.12. 0.	
A. Couldry & Co.	<u>2. 0. 2.</u>	66. 0. 8.

Examination Expenses:

Mrs. Hutchison	3.15. 0.	
Summer School Examiners	<u>49.15. 0.</u>	53.10. 0.

Demonstration Team Expenses:

Iain Robertson	17.10. 0.	
J. R. Glen	7.10. 0.	
W. Clement, I. Russell, Miss Goodall	22. 1. 6.	
American Express Co.	163.19. 0.	
Miss Milligan	18. 5. 6.	
J. C. Brown	8. 0. 0.	
Miss Martin	8.17.10.	
Miss Robertson	6. 9. 6.	
W. Clement	1.11. 0.	
Miss Goodall	17. 6.	
I. Russell	1.11. 0.	
P. T. A. McClure	5. 8. 0.	
Miss Grant	<u>8.10. 0.</u>	270.10.10.

Petty Cash Account:

Miss Hadden	51.18. 5.	
Transfer (3 months)	10. 0. 0.	
Miss McLellan		61.18. 5.

Honorarium:

Miss Milligan		50. 0. 0.
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Revision of Constitution:

Warden, Bruce & Co., W.S.		55. 0. 0.
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£941.12. 7.

Publications Account:

Aird & Coghill Ltd.	478.17. 3.	
Paterson's Publications Ltd.	<u>27.19. 4.</u>	£506.16. 7.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS DUE FOR PAYMENT 1st NOVEMBER, 1952.

(Agenda Item 3(a))

PUBLICATIONS:

Aird & Coghill Ltd.	£749. 1. 0.
Aird & Coghill Ltd.	443.16. 0.
Gilmour & Lawrence Ltd. (postages)	2. 1. 7.
Bishops: Bulletin	447. 8. 6.
" Stationery & Autumn School Circular	129. 8. 0.
	10.18. 6.
	<u>£1,782.13. 7.</u>

BANK BALANCES ON 1st NOVEMBER, 1952:

Current Account	£ 1,024. 11. 8.
Savings Account	£ 1,005. 18. 4.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Estimated & Actual Income & Expenditure for the three months ended 30th September, 1952.

Year 1952/3		Estimated	Actual	Increase	Decrease
£	INCOME	£	£ s. d.	£	£
3,500	Subscriptions	875	64. 2. 6.		- 811
20	Affiliation Fees	5	13.13. 0.	+ 9	
450	Royalties	113	- - -		- 113
40	Interest & Investments	10	13. 9. 2.	+ 4	
-	Donations (Teams Abroad)	-	26. 6. 0.	+ 26	
	Fees:				
3,300	Schools & Courses	*3,300	3,250. 3. 1.		- 50
325	Examinations	81	39. 0. 0.		- 42
<u>£7,635</u>		<u>£4,384</u>	<u>£3,406.13. 9.</u>	<u>+ 39</u>	<u>-1016</u>
					- 977
	<u>EXPENDITURE</u>				
	<u>Administrative Expenses:</u>				
1,170	Salaries of Administrative & Clerical Staff	292	246.13.10.		- 45
200	Cost of Committee Meetings	50	20.16. 6.		- 29
250	Printing & Stationery	62	71.18. 2.	+ 10	
160	Postages & Telephone	40	20.19. 1.		- 19
50	Office Accommodation	13	10. 5. 6.		- 3
15	Audit Fee	4	- - -		- 4
40	Miscellaneous Expenses	10	4. 1. 9.		- 6
1,885		471	374.14.10.	+ 10 (- 96)	- 106
480	Bulletin	120	- - -		- 120
575	Examination Expenses	144	81. 5.10.		- 63
2,900	Summer School & Courses	*2,900	2,971.12. 9.	+ 72	
150	Expenses of Demonstration Teams	37	270.10.10.	+ 234	
50	Grants	13	- - -		- 13
50	Honorarium	13	- - -		- 13
300	Professional Charges: Revision of Constitution, etc.	75	15. 0.		- 74
6,390		3,773	3,698.19. 3.	+ 316 (- 24)	- 390
	Deficit on Revenue Account		292. 5. 6.		
			<u>£3,406.13. 9.</u>		
	<u>Reserves:</u>				
1,000	To meet cost of publications not met from sales	250	4,124. 6. 7.		
245	Contingencies	361	417 19. 9.		
<u>£7,635</u>		<u>£4,384</u>			

* Amount estimated for full year.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS DUE FOR PAYMENT 1st NOVEMBER, 1952.

(Agenda Item 3(a))

PUBLICATIONS:

Aird & Coghill Ltd.	£749. 1. 0.
Aird & Coghill Ltd.	443.16. 0.
Gilmour & Lawrence Ltd. (postages)	2. 1. 7.
Bishops: Bulletin	447. 8. 6.
" Stationery & Autumn School Circular	129. 8. 0.
	10.18. 6.
	<u>£1,782.13. 7.</u>

BANK BALANCES ON 1st NOVEMBER, 1952:

Current Account	£ 1,024. 11. 8.
Savings Account	£ 1,005. 18. 4

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

SUMMER SCHOOL, ST. ANDREW'S, 1952

STATEMENT OF ACCOUNT

EXPENDITURE

To Residence Fees and Gratuities	£2,704. 8. 0.
" Rent of Halls	34. 0. 0.
" Printing	39.17. 0.
" Teachers and Pianists Fees	93. 9. 0.
" Travelling expenses	34. 1. 4.
" Cost of Lectures	10.11. 9.
" Hire of Coach	10. 1. 0.
" Hire and Removal of Pianos	22.10. 0.
" Sundry expenses	22.14. 8.
" Balance being surplus	278.10. 4.
	<u>£3,250. 3. 1.</u>

INCOME

By Fees from Students:	
Registrations	62.15. 0.
Residents	2,882.18. 0.
Non-residents	304.10. 1.
	<u>£3,250. 3. 1.</u>

£3,250. 3. 1.

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 7th February, 1953, at 10.30 a.m. in the office of the Central Council of Physical Recreation, 20 St. Andrew Square, Edinburgh.

PRESENT: Mr. Duncan (Convener, in the Chair)
Mrs. Brown, Mr. Adam, Mr. Hardie, Mr. McKell, Miss McFest, Miss Milligan, Mr. Strachan, Mrs. Thomson, Miss Vaughan, Miss McLellan (Treasurer), Miss Hadden (Secretary).

The Chairman welcomed all the members to the first meeting of the Finance Committee to be held under the new Constitution.

1. MINUTES:

The Minutes of the last meeting held on 1st November, 1952, having been circulated, were approved and signed.

2. BUSINESS ARISING:

Reference Item 6: It was noted that the final estimate for printing 2,000 copies of the proposed book of Four Highland Solo Dances was £113.12. 6. The previous estimate had been £80.15. 6. for 2,000 copies. Mr. McKell, seconded by Mr. Hardie, moved that 2,000 copies of the book be printed. The meeting agreed.

Reference Item 7(b): The Chairman reported that the estimate for reprinting pocket editions 10 - 12 and 13 - 15 was £116.16. 6. per 12,000 copies. The Committee unanimously accepted this estimate.

King George VI Memorial Fund: The Treasurer reported that £361. 4. 0. had been received to date being donations from 31 Branches to this Fund.

3. FINANCIAL STATEMENTS:

a) Accounts paid since the last meeting and accounts due for payment: Accounts totalling £3,045. 4.10. paid since the last meeting were examined and approved. An account totalling £118. 2. 6. for the reprint of 12,000 copies of pocket edition 13 - 15 was authorised; the increase over the estimate was explained, extra diagrams being necessary.

b) Statement of Income & Expenditure: Miss Vaughan presented the accounts for the half year to 31st December, 1952. These showed a surplus on Revenue Account of £198, and the following points were noted: -

Income: that subscriptions were £55 lower and affiliation fees £23 higher than had been estimated; that donations of £26 had been received to meet the expenses of demonstration teams going abroad; that there had been a surplus of £281 on the Summer School and a deficit of £17 on the Autumn School accounts.

Expenditure: that administrative expenses had closely approximated to the estimates with the exception of printing and stationery where an excess of £125 was shown. Miss McLellan gave details of this account, and the Committee were satisfied with the explanations given.

Examinations were £157 lower than estimated owing to fewer examinations being held so far this year.

Publications/

Publications Account: This showed a net profit of £65.12. 2. It was noted that books issued free as subscription copies to members had been included in purchases. Mr. McKell proposed, and the Committee agreed, that in future the cost of subscription copies should be deducted from purchases and entered as an item of expenditure in the Revenue Account. The stock position was examined in detail and it was agreed to keep this matter under close review.

Bank Balance: It was reported that the balance at the bank on 6th February was £2,009.16. 3., i.e. £1,648.12. 3. plus the donations from the Branches to the King George VI Memorial Fund.

4. BOOK 17:

A very rough estimate based on the cost of 20,000 copies of Book 16 amounted to £800. Mr. McKell proposed, seconded by Mrs. Brown, that 30,000 copies of Book 17 be printed.

BOOK OF ALTERNATIVE TUNES:

Estimates for 2,000 copies of this book containing 36 tunes (£114. 2. 6.) and for one containing 109 tunes (£258. 3. 9.) were submitted. Miss Milligan suggested that this book could be given as a subscription copy one year. Mr. McKell moved that the matter be remitted to the General Purposes Committee for consideration. The Committee agreed.

5. TEACHING FILMS FOR OVERSEAS BRANCHES:

The suggestion from a member of the Executive Council made at a meeting on 29th November, 1952, and remitted to the Finance Committee, was discussed. It was reported that the total outlay of sending films to the four Branches overseas would be £108. The Committee unanimously agreed that the Society should not present the films but that all available information regarding sale of the films should be sent.

6. ANY COMPETENT BUSINESS:

a) Letter from Miss A. Anderson regarding invitation to Nairobi: The Secretary gave details regarding an invitation which Miss Anderson had received from the East Africa Association. This Association enquired if the R.S.C.D.S. would consider financial help in sending Miss Anderson to Kenya to tour the colony, adjudicate at the Highland Games and conduct examinations. The Committee after discussion decided that no financial help could be given.

b) Biarritz-Pamplona: An invitation had been received from the International Folk Music Council to send a team to Biarritz-Pamplona where the Conference was to be held from 9th - 15th July. The Secretary reported that the Council was offering third class group travel to the team, but it was decided by the Committee that the team would travel second class in France. It was estimated that the cost to the Society including travelling expenses etc. from Scotland to London, would be approximately £130, and the Committee authorised expenditure up to this amount.

c) Central Council of Physical Recreation Festival of Dance: The advice of the Committee had been asked in the matter of financing the international team to attend this Festival in London on 22nd April. It was decided that as the London Branch team was taking part it was not necessary to send a team from Scotland as the time allotted on the programme was only 6 minutes.

d)/

d) Cannes: Miss Milligen reported that she had received an invitation from a body in Cannes holding a festival at Easter. Third class train fare in France had been offered towards the expenses of the team, and the Secretary was instructed to write to this body for more information. The Finance Committee, after discussion decided that provided the General Purposes Committee approved the invitation, the Society should authorise the sum of £50 towards travelling expenses.

Mr. McKell moved a vote of thanks to the Chairman.

John McKell
CHAIRMAN.

THE ROYAL SCOTTISH GOLFING CLUB

FINANCIAL ACCOUNT

Half year to 31st December, 1955

£1,026.11.8	By Balance	£3,392.1.10	To opening Stock
£,734.17.11	" Closing Stock 31/12/55	£,130.10.7	" Expenses
		£2.17.2	" Net Profit
<u>£2,791.9.7</u>		<u>£2,791.9.7</u>	

NOTE: (1) Books issued free as subscription expires forfeited £244.
(2) There is a contingent liability amounting to approximately £255 for books in the hands of the printers.

- d) Cannes: Miss Milligen reported that she had received an invitation from a body in Cannes holding a festival at Easter. Third class train fare in France had been offered towards the expenses of the team, and the Secretary was instructed to write to this body for more information. The Finance Committee, after discussion decided that provided the General Purposes Committee approved the invitation, the Society should authorise the sum of £50 towards travelling expenses.

Mr. McKell moved a vote of thanks to the Chairman.

John McKell
CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

<u>Salaries:</u>			<u>Postages & Telephones:</u>		
	£	s. d.		£	s. d.
Miss Hadden	33	13 0	Miss Hadden	6	6 9
" "	33	12 0	Gilmour & Lawrence	2	1 7
Miss Todd	18	17 8			
" "	18	13 2			
Miss McLellan	11	18 0			
" "	11	19 0			
P.A.Y.E.	15	10 0			
"	15	10 0			
<u>Petty Cash:</u>			<u>Examination Expenses:</u>		
Miss Hadden	33	18 9	Miss McLaren	8	1 2
" "	14	4 11	Miss Milligan	9	3 0
Miss McLellan	7	10 0	Miss Anderson	2	2 0
" "	10	5 2	Mrs. M.K. Brown	4	19 6
			Miss Jarvis	11	4 6
			Mrs. Hutchison	5	17 6
			Bruntsfield Hotel	1	1 0
<u>Committee Meeting Expenses:</u>			<u>Professional Charges:</u>		
Finance & Management	17	10 0	Miss Vaughan	57	15 0
Executive	51	14 10			
<u>Printing & Stationery:</u>			<u>Donations & Grants:</u>		
Wm. Bishop	140	6 6	King George VI Memorial Fund	250	0 0
			Scottish Official Board of Highland Dancing	5	5 0
<u>Bulletin:</u>					
Wm. Bishop	447	8 6			
<u>Publications:</u>					
Aird & Coghill	749	1 0			
" "	443	16 0			
" "	375	4 6			
<u>Insurance:</u>					
Norwich Union Fire Insurance	3	0 0			
<u>Demonstration Teams:</u>					
J. R. Glen	10	0 0			
Mrs. Lesslie	6	17 6			
<u>Autumn School:</u>					
Miss Milligan	10	2 10			
W.S. Steele Ltd.	4	14 6			
	£2,485	7 10			

- d) Cannes: Miss Milligen reported that she had received an invitation from a body in Cannes holding a festival at Easter. Third class train fare in France had been offered towards the expenses of the team, and the Secretary was instructed to write to this body for more information. The Finance Committee, after discussion decided that provided the General Purposes Committee approved the invitation, the Society should authorise the sum of £50 towards travelling expenses.

Mr. McKell moved a vote of thanks to the Chairman.

John McKell
CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

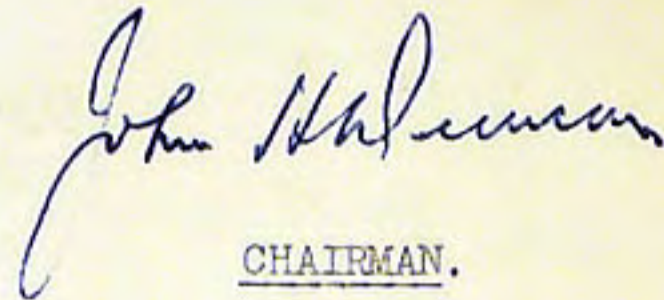
Statement of Estimated & Actual Income & Expenditure in General Revenue Account
for the six months ended 31st December, 1952.

Year		Estimated	Actual	Increase	Decrease
1952/53					
£	INCOME	£	£ s. d.	£	£
3,500	Subscriptions	1,750	1,694.12. 7.		55
20	Affiliation Fees	10	33.12. 0.	23	
450	Royalties (1)				
40	Interest on Investments	20	25.12. 6.	6	
	Donations (teams abroad)		26. 6. 0.	26	
	Fees:				
3,300	Schools and Courses (2)(4)	3,300	3,320. 0. 0.	20	
325	Examinations	162	55. 0. 0.		107
<u>£7,635</u>		<u>£5,242</u>	<u>£5,155. 3. 1.</u>	<u>75</u>	<u>162</u>
					-£87
	<u>EXPENDITURE</u>				
	<u>Administrative Expenses:</u>				
1,170	Salaries (3)	585	544.17.11.		40
200	Cost of Committee meetings	100	105.12. 6.	5	
250	Printing & Stationery	125	249.17. 9.	125	
160	Postages & Telephone	80	81.18.11.	2	
50	Office Accommodation	25	20. 1. 6.		5
15	Audit Fee	7	5. 7. 6.		2
40	Miscellaneous Expenses	20	8.11. 9.		11
<u>£1,885</u>		<u>£ 942</u>	<u>£1,016. 7.10.</u>	<u>132</u>	<u>58</u>
					+£74
480	Bulletin (4)	480	407.18. 6.		72
575	Examination Expenses	287	129.14. 6.		157
2,900	Summer & Autumn Schools (4)	2,900	3,055.19. 7.	156	
150	Demonstration Teams	75	141.14. 1.	67	
50	Grants	25	25. 5. 0.		
50	Honorary (5)				
300	Revising Constitution	150			150
<u>£6,390</u>		<u>£4,859</u>	<u>£4,776.19. 6.</u>	<u>355</u>	<u>437</u>
					-£82
	<u>Reserves:</u>				
1,000	For cost of Publications				
245	" contingencies	383			
	King George VI Memorial Fund		250. 0. 0.		
<u>£7,635</u>		<u>£5,242</u>	<u>£5,026.19. 6.</u>		
	Surplus on Revenue Account (6)		128. 3. 7.		
<u>£7,635</u>		<u>£5,242</u>	<u>£5,155. 3. 1.</u>		

- NOTES: (1) Royalties - received annually in March
(2) Schools & Courses - Summer School: profit £281. 3. 4.
Autumn School: loss £17. 0. 4.
(3) Includes Miss Vaughan's advisory fee (2 years)
(4) Full year's figures
(5) Honorary - paid annually
(6) Surplus including Publication Sales = £194

- d) Cannes: Miss Milligan reported that she had received an invitation from a body in Cannes holding a festival at Easter. Third class train fare in France had been offered towards the expenses of the team, and the Secretary was instructed to write to this body for more information. The Finance Committee, after discussion decided that provided the General Purposes Committee approved the invitation, the Society should authorise the sum of £50 towards travelling expenses.

Mr. McKell moved a vote of thanks to the Chairman.


 CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

PUBLICATIONS ACCOUNT

Half year to 31st December, 1952.

To opening Stock	£3,595. 1.10.	By Sales	£1,056.11. 8.
1/7/52			
" Purchases	2,130.10. 7.	" Closing Stock	4,734.17.11.
" Net Profit	65.17. 2.	31/12/52	
	<u>£5,791. 9. 7.</u>		<u>£5,791. 9. 7.</u>

- NOTE: 1) Books issued free as subscription copies totalled £444.
 2) There is a contingent liability amounting to approximately £235 for books in the hands of the printers.

Norwich Union Fire
 Insurance 3 0 0

Demonstration Teams:

J. R. Glen 10 0 0
 Mrs. Lesslie 6 17 6

Autumn School:

Miss Milligan 10 2 10
 W.S. Steele Ltd. 4 14 6

£2,485 7 10

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

Salaries:	£	s.	d.	£	s.	d.
Miss Hadden	33	13	0	2,485	7	10
" "	33	12	0			
Miss Todd	18	17	8			
" "	18	13	2			
Miss McLellan	11	18	0			
" "	11	19	0			
P.A.Y.E.	15	10	0			
"	15	10	0			

Postages & Telephones:

Miss Hadden	6	6	9
Gilmour & Lawrence	2	1	7

Examination Expenses:

Miss Hadden	8	4	0
-------------	---	---	---

A. Accounts paid since last Meeting on 4th June, 1952.

EXAMINATION EXPENSES

	£	s.	d.	
Miss Goodall	2	2	0	
Miss Anderson	9	12	9	
Miss Richardson	6	12	0	
Glasgow Branch per Miss Ross	10	2	6	
Miss Kenyon	3	18	4	
Miss Maxwell	3	18	4	
Miss Milligan	13	18	0	
Miss Jarvis	7	0	10	
Miss Jarvis	6	11	10	
Mrs. Thomson	7	7	3	
Mrs. Thomson	7	0	6	
Mrs. Hutchison	8	13	6	
Miss Milligan	58	18	11	£145 16 9

PUBLICATIONS

Aird & Coghill Ltd.	391	17	3	
Aird & Coghill Ltd.	25	10	6	£417 7 9

PRINTING AND STATIONERY

Aird & Coghill Ltd.	2	18	6	
William Bishop	83	19	6	£ 86 18 0

PETTY CASH ACCOUNT

Miss Hadden	26	0	11	
Miss Hadden	19	19	8	£ 46 0 7

SALARIES, etc.

Miss Hadden	33	4	4	
Miss Hadden	30	17	4	
Miss Todd	18	12	0	
Miss Todd	18	19	6	
Miss McLellan	11	18	0	
Miss McLellan	11	19	0	
Commis. of Inland Revenue (P.A.Y.E.)	12	19	0	
Commis. of Inland Revenue (P.A.Y.E.)	16	3	0	
National Insurance Stamps	1	17	1	
National Insurance Stamps	1	9	8	£157 18 11

£854 2 0

B. Accounts due for Payment

Aird & Coghill Ltd.	£478	17	3
---------------------	------	----	---

SK St James £2,230.

C. Bank Balances at 25th July, 1952

CURRENT ACCOUNT

General Fund	1,440	5	2
Summer School A/C	2,831	8	0

SAVINGS ACCOUNT

	1,000	0	0
	£5,271	13	2

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Balance Sheet : 30th June, 1952

DRAFT

LIABILITIES

Capital account

Balance as at 1st July 1951 7,012 5 5

Less: 1950/51 additional expenditure 265 15 0

6,746 10 5

Add : Excess of Income over Expenditure for the year 2,673 15 4

9,425 5 9

ASSETS

Office Furniture & Equipment as valued at 30th September, 1949 plus additions at cost add: acquired during the year
Music, Books & Leaflets at cost (as valued by Treasurer)

84 19 4
150 14 4

235 13 8
3,595 1 10

Investments at cost -

2 1/2% Defence Bonds 500 0 0
3 1/2% Defence Bonds 1,000 0 0
National Savings Certificates 375 0 0
Scottish Amicable Building Society Shares 1,000 0 0
Post Office Savings Bank 500 0 0

3,375 0 0

Sundry Debtor & Payments in Advance

39 5 4

Cash at Bankers and in Hand

3,200 4 11

£10,445 5 9

£10,445 5 9

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

Salaries:	£	s.	d.	£	s.	d.
Miss Hadden	33	13	0			
" "	33	12	0	2,485	7	10
Miss Todd	18	17	8			
" "	18	13	2			
Miss McLellan	11	18	0			
" "	11	19	0			
P.A.Y.E.	15	10	0			
" "	15	10	0			

Postages & Telephones:

Miss Hadden	6	6	9
Gilmour & Lawrence	2	1	7

Examination Expenses:

Miss McLellan	0	4	0
---------------	---	---	---

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY
Revenue Account for the year ended 30th June, 1952

	<u>1950/51</u>	<u>EXPENDITURE</u>	<u>1950/51</u>	<u>INCOME</u>	<u>1950/51</u>	
To Administrative Expenses Salaries of Admin. & Clerical Staff 1,089 19 7 Travelling Expns. of Admin. staff & cost of Mtgs. Pntg. & Stationery Postages & Telephone Audit Fee Office accommodation Miscellaneous Expns.	1,313	1,729 7 2	By Subscriptions Received from Branches Paid direct Application Fees Donations General For Demonstration Team Expenses	2,707 235 - 3 3 95	3,444 12 4 204 3 0 - 115 0 0 20 5 0	3,648 15 4 92 8 0 135 5 0
" Bulletin " Examination Expenses " Summer & Autumn Schools " Expns. of Demon. Teams " Grants : International Folk Music Council West Dunbartonshire Branch " Gift and Honorarium " Revision of Constitution: Expenditure to date " Balance, being excess of income over expenditure for the year	297 456 392 390 40 2,190 <u>£5,078</u>	523 10 0 576 10 3 2,866 3 5 22 14 5 20 0 0 6 0 0 26 0 0 75 0 0 396 12 6 2,678 15 4 <u>£8,894 13 1</u>	" Fees from Students Summer & Autumn Sells Examinations " Interest on Investments 299 " Royalties 1,201 " Surplus on Sale of Publications	(158) 348 32 299 1,201	3,000 5 8 339 10 0 - - 464 16 7 1,155 1 7	3,339 15 8 58 10 11 464 16 7 1,155 1 7
To Stock in Hand, 1st July 1951 Purchases " Surplus transferred to Rev. A/C	2,485 7 10 £ s. d.	1,237 12 2 3,471 12 1 1,155 1 7 <u>£5,864 10 10</u>	PUBLIC FINOMS ACCOUNT : Year Ended 30th June, 1952 By Sales Stock in Hand, 30th June 1952	£5,078 <u>£8,894 13 1</u>	2,269 9 10 3,593 1 10 <u>£5,864 10 10</u>	

There are commitments for publications ordered from the Printers not provided for in these accounts, estimated to amount to £2,000.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY
ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

	£	s.	d.
<u>Salaries:</u>			
Miss Hadden	33	13	0
" "	33	12	0
Miss Todd	18	17	8
" "	18	13	2
Miss McLellan	11	18	0
" "	11	19	0
P.A.Y.E.	15	10	0
" "	15	10	0

	£	s.	d.
<u>Postages & Telephones:</u>			
Miss Hadden	6	6	9
Gilmour & Lawrence	2	1	7

	£	s.	d.
<u>Examination Expenses:</u>			

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

Salaries:	£	s.	d.	£	s.	d.
Miss Hadden	33	13	0	2,485	7	10
" "	33	12	0			
Miss Todd	18	17	8			
" "	18	13	2			
Miss McLellan	11	18	0			
" "	11	19	0			
P.A.Y.E.	15	10	0			
" "	15	10	0			

Postages & Telephones:

Miss Hadden	6	6	9
Gilmour & Lawrence	2	1	7

Examination Expenses:

Miss McLellan	0	4	0
---------------	---	---	---

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Estimate of Income and Expenditure for the year ended 30th June 1953.

INCOME

	£	£	£
Subscriptions	3,500		
Affiliation Fees	20		
Royalties	450		
Interest on Investments	40		
Fees :			
Schools and Courses	3,300		
Examinations	325		
			7,635

EXPENDITURE

Administrative Expenses :

Salaries of Administrative and Clerical Staff	1,170		
Travelling Expenses	25		
Cost of Committee Meetings	225	200	
Printing and Stationery	250		
Postages and Telephone	120	160	
Office Accommodation	50		
Audit Fee	15		
Miscellaneous Expenses	40		1,795
Bulletin			525
Examination Expenses			480
Summer School and Courses			575
Expenses of Demonstration Teams			2,900
Grants			100
Gifts and Honoraria			150
Revision of Constitution, Legal Charges			100
			50
			200
			300
			6,245

Reserves: to meet -

Cost of publications not recoverable from current sales	1,000		
Contingencies	390		
			7,635

30th July, 1952.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID - NOVEMBER & DECEMBER, 1952.

	£	s.	d.		£	s.	d.
Salaries:							
Miss Hadden	33	13	0		2,485	7	10
" "	33	12	0				
Miss Todd	18	17	8				
" "	18	13	2	Postages & Telephones:			
Miss McLellan	11	18	0	Miss Hadden	6	6	9
" "	11	19	0	Gilmour & Lawrence	2	1	7
P.A.Y.E.	15	10	0				
" "	15	10	0	Examination Expenses:			

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Branch Accounts

..... Branch

Income and Expenditure Account for the year ended19.....

EXPENDITURE	INCOME
Administrative Expenses	
Postages & Telephone	Subscriptions
Printing & Stationery	Loss remitted to
Expenses of Committee Meetings	Headquarters
Sundries (Specify)	
Class Expenses	Class Fees
Printing & Advertising	(less refunds)
Hire of Halls	
Teachers' and Pianists' Fees and Expenses	
Sundries (Specify)	
Demonstrations	Demonstrations
(Specify under main headings)	Receipts
	Other income
Social Functions	Social Functions
(Specify under main headings)	Receipts
	Other income
Other Expenses	Other Income
(Specify under main headings)	(Specify)
Balance, being surplus for the year	Balance, being deficit for the year
£	£

BALANCE SHEET 19

Liabilities	Assets
Income and Expenditure Account	Office Furniture and Equipment
Balance as at	Investments
(Add Surplus)	Sundry Debtors
Deduct Deficit	Payments in advance
Subscriptions and Fees paid in advance	Cash at Bank in hand
Sundry Creditors	
£	£

ITEM 3(a)
Financial Statement

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

A. Accounts paid since last Meeting on 4th June, 1952.

EXAMINATION EXPENSES

	£	s.	d.	
Miss Goodall	2	2	0	
Miss Anderson	9	12	9	
Miss Richardson	6	12	0	
Glasgow Branch per Miss Ross	10	2	6	
Miss Kenyon	3	18	4	
Miss Maxwell	3	18	4	
Miss Milligan	13	18	0	
Miss Jarvis	7	0	10	
Miss Jarvis	6	11	10	
Mrs. Thomson	7	7	3	
Mrs. Thomson	7	0	6	
Mrs. Hutchison	8	13	6	
Miss Milligan	<u>58</u>	<u>18</u>	<u>11</u>	£145 16 9

PUBLICATIONS

Aird & Coghill Ltd.	391	17	3	
Aird & Coghill Ltd.	<u>25</u>	<u>10</u>	<u>6</u>	£417 7 9

PRINTING AND STATIONERY

Aird & Coghill Ltd.	2	18	6	
William Bishop	<u>83</u>	<u>19</u>	<u>6</u>	£ 86 18 0

PETTY CASH ACCOUNT

Miss Hadden	26	0	11	
Miss Hadden	<u>19</u>	<u>19</u>	<u>8</u>	£ 46 0 7

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

FINANCE COMMITTEE

JANUARY 1953 ACCOUNTS.

	£	s.	d.
<u>Examination Expenses:</u>			
Miss Ross	23	10	2
<u>Audit Fee:</u>			
Norman MacKinnon	21	2	6
<u>Cost of Publications:</u>			
Aird & Coghill	39	7	6
Paterson's Publications	29	18	1
Aird & Coghill	2	12	0
<u>Salaries:</u>			
Miss Hadden	32	18	0
Miss Todd	18	19	0
Miss McLellan	12	0	0
P.A.Y.E.	16	4	0

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 14th March, 1953, at 1.00 p.m., in the North British Hotel, Edinburgh.

PRESENT: Miss Milligan (in the Chair)
Mr. Adam, Mr. Hardie, Miss McFeat, Mrs. Thomson, Miss Vaughan, Miss McLellan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: These were intimated from Mrs. Brown, Mr. Duncan (Convener), Mr. McKell, Mr. Strachan.

1. DEMONSTRATIONS:

- a) Revised Estimate for Team's Visit to Biarritz: The Committee discussed the revised estimate which had been submitted to them, and it was agreed that the sum of up to £275 be authorised for this visit. Details of allowances were stated for each member of the team, i.e. 3rd class return fare to London with sleeper reservation and breakfast or overnight accommodation with breakfast, and a small sum to cover the cost of meals en route.
- b) Invitation to send a team to Amelie-les-Bains, South-West France: The Secretary reported that a letter had been received from Mr. Niall Macpherson, M.P., enquiring if a team could visit this town towards the end of August. The town authorities were prepared to pay travelling expenses and to give hospitality. The Committee agreed that the Secretary should find out if the French authorities were willing to take responsibility of sending a team from Scotland, explaining that heavy commitments prevented the Society from expending more money on demonstrations abroad. If the total expenses were to be paid by the festival organisers it was recommended that a team be sent, and that the £50 which had been reserved for the visit to Cannes, which would not now be required, could be used in connection with this visit if necessary.

2. EDINBURGH BRANCH:

- a) Research Committee: Miss Milligan reported that a Research Committee had been inaugurated including prominent professors of the Department of Social Studies, Edinburgh University, and representatives from the Edinburgh Branch. A request for financial assistance if necessary, which would not exceed £50, had been received, and after discussion Mr. Hardie moved that an amount of £50 be authorised with the proviso that a member of the Society's Publications and Research Committee be co-opted to the newly formed Committee to act as a liaison between that committee and the R.S.C.D.S. The meeting agreed.
- b) Display at Murrayfield, 27th June: The Secretary reported that the Edinburgh Branch had requested a grant from the Society towards the expenses of the visiting teams attending this display during the State Visit of H.M. The Queen, Mr. Adam proposed that the Society should be prepared to give up to £50 towards these expenses if necessary, in order that the Branch would not sustain a financial loss. The Committee agreed.

3. BOOK 17:

It was reported that an approximate estimate for 30,000 copies of Book 17 had been received amounting to £821. 3. 6. This was accepted.

2.

4. ANY COMPETENT BUSINESS:

- a) Miss Todd's Salary: A recommendation that the salary paid to Miss Todd should be increased was unanimously approved, and it was agreed that the scale should be in line with that paid by the local Education Authorities and that it should be paid as from 1st January.

The meeting ended at 1.30 p.m.

John H. Duncan

CHAIRMAN

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 20th June, 1953, at 11.30 a.m. in the North British Hotel, Edinburgh.

PRESENT: Mr. Duncan (in the Chair)

Mr. Adam, Mrs. Brown, Mr. McKell, Miss Milligan, Mrs. Thomson, Miss Vaughan, Miss Hadden (Secretary).

APOLOGIES: These were intimated from Mr. Hardie, Miss McFeat, Mr. Strachan, Miss McLellan (Treasurer).

1. MINUTES:

Minutes of meetings held on 7th February and 14th March were confirmed and signed.

2. BUSINESS ARISING:

King George VI Memorial Fund (ref. minutes 7th February, item 2): The Secretary read a letter from the Lord Provost of Edinburgh acknowledging a cheque for £374.16. 0. being donations from 33 Branches of the Society. Mrs. Brown proposed, and the Committee unanimously agreed, that a copy of the letter should be sent to each Branch which had contributed to this Fund.

3. FINANCIAL STATEMENTS:

a) In the absence of the Treasurer, Miss Vaughan presented the accounts for the nine months ended 31st March, 1953: -

Accounts paid since the last meeting and accounts due for payment: Accounts totalling £1,284.13. 3. paid since February and including the donation from Branches to the King George VI Memorial Fund were examined and approved. It was noted that amounts for examination expenses included travelling as well as fees.

b) Statement of Income & Expenditure:

i) Income: It was noted that at the end of nine months the Society had received £385 more than was budgeted. Subscriptions were up by £232 and a record figure of £603 for royalties had been received.

ii) Expenditure: This was less than anticipated by £369. Expenses for examinations had decreased by £149 and fees for examinations were down by £122. There was discussion on the reason for the heavy cost of examinations and it was explained by Miss Milligan that some Branches arranged their examinations so late that examiners had to stay overnight. It was agreed that Branches should be asked to hold examinations, if possible, at such a time that would enable examiners to return home at night.

It was noted that after the Society's donation of £250 to the King George VI Memorial Fund and the cost of subscription copies of books to members had been subtracted there was a surplus of £1,081.

Publications Account: This account included for the first time the amount at cost of subscription books given to members, so that the profit on sales could be shown. A list of the present stock of books was read and this was considered to be very satisfactory. It was suggested that a reserve fund/

fund should be built up out of which to meet the cost of publishing new books and reprinting old ones, and that a sum should be set aside annually for this purpose when the gross profit on sales for the year was known.

Mr. McKell moved the adoption of the accounts which was seconded by Miss Milligan. The meeting agreed.

4. PROPOSED PUBLICATION BY MESSRS. COLLINS & SON:

The Secretary read correspondence from this firm stating some of the terms of a proposed agreement between Messrs. Collins and the R.S.C.D.S. which would be submitted in due course. A letter was also read from Mr. Diack of Paterson's Publications pointing out that this firm held the sole selling rights to the music trade of any publication by the R.S.C.D.S., and asking this to be intimated to Messrs. Collins & Son. Miss Hadden reported that she had informed Messrs. Collins of the position, and Miss Milligan said she had also written to the same effect.

After some discussion it was decided to recommend to the General Purposes Committee that a draft copy of the proposed agreement from Messrs. Collins should be submitted to the Society's legal advisers before any further action was taken.

5. BRANCH FINANCIAL STATEMENTS:

It was reported that 29 statements from Branches had been received to date. Some of these were excellent, but a number had not given the required information, and it was agreed that a letter should be sent to each Branch with advice on the statements where this was found to be necessary. Mr. Duncan suggested that another form based on information received from Branches should be drawn up to be presented for approval at the next meeting. The Committee approved this suggestion.

6. ANY OTHER BUSINESS:

a) Newcastle Branch: A claim for expenses in connection with postages of books and Bulletins to members was considered. It was decided that subject to a statement of accounts for the current year being received and studied by the Finance Committee, a recommendation to the Executive Council to pass the amount claimed would be made.

b) Resignation of Treasurer: Mr. Duncan reported that it was with regret that the resignation of Miss McLellan as Treasurer had been received. Miss McLellan had felt for some time that owing to the increase in the work she was obliged to resign. With the Chairman's knowledge and approval Miss Vaughan had been helping Miss McLellan, and this was appreciated very much, but Miss McLellan still felt that she would rather hand over the work entirely to a new Treasurer.

After some discussion it was agreed that for the sake of convenience a Treasurer in Edinburgh should be appointed, and it was decided to recommend to the General Purposes Committee that a sub-committee be set up to deal with the advertising and interviewing of candidates. It was stated that Miss McLellan was most willing to continue to help as much as possible until a new appointment was made. It was agreed that subject to the approval of the General Purposes Committee, Miss Vaughan should be invited to act as Treasurer until the A.G.M. when a nomination for approval of the A.G.M. would be submitted from the Executive Council.

Mr. McKell moved a vote of thanks to the Chairman. The meeting ended at 1.00 p.m.

John Hadden
CHAIRMAN.

20/7/53

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Estimated and Actual Income and Expenditure on
General Revenue Account
for the nine months ended 31st March, 1953

Year 1952/53	INCOME	Nine Months		Increase	Decrease
		Estimated	Actual		
£		£	£ s. d.	£	£
3,500	Subscriptions	2,625	2,857. 8. 4	232	
20	Affiliation Fees	15	44. 2. 0	29	
450	Royalties (1) (3)	450	603. 2. 11	153	
40	Interest on Investments	30	65. 9. 7	35	
	Donations (teams abroad)	-	36.16. 0	37	
	Fees:				
3,300	Schools & Courses (2) (3)	3,300	3,321. 3. 7	21	
325	Examinations	243	120.10. 0		122
<u>£7,635</u>		<u>£6,663</u>	<u>£7,048.12. 5</u>	<u>£507</u>	<u>£122</u>
				+£385	

EXPENDITURE

<u>Administrative Expenses</u>					
1,170	Salaries	878	798. 1.10		80
200	Cost of Committee Meetings	150	184.18. 2	35	
250	Printing & Stationery	187	204. 1. 2	17	
160	Postages & Telephone	120	78.13. 7		41
50	Office Accommodation	38	26. 4. 0		12
15	Audit Fee	10	20.19. 6	11	
40	Miscellaneous Expenses	30	10.18. 9		19
<u>£1,885</u>		<u>£1,413</u>	<u>£1,323.17. 0</u>	<u>£63</u>	<u>£152</u>
				- 89	
480	Bulletin (3)	480	407.18. 6		72
575	Examination Expenses	430	281. 9.10		149
2,900	Summer & Autumn Schools (3)	2,900	3,056. 0. 7	156	
150	Demonstration Teams	112	142.14.11	31	
50	Grants & Subscriptions	37	25. 5. 0		12
50	Honorarium (4)	-	-		
300	Revising Constitution	225	15. 0		224
<u>£6,390</u>		<u>£5,597</u>	<u>£5,238. 0. 0</u>	<u>£240</u>	<u>£609</u>
				-£369	

	<u>Reserves:</u>	1,066			
1,000	for cost of Publications, subscription copies of Publications (at cost)		479.12. 0		
245	Contingencies				
	King George VI Memorial Fund		250. 0. 0		
<u>£7,635</u>	Surplus on Revenue A/C	<u>£6,663</u>	<u>£5,967.12. 0</u>		<u>1,081. 0. 5</u>
<u>£7,635</u>		<u>£6,663</u>	<u>£7,048.12. 5</u>		

- NOTES: (1) Royalties - received annually in March
 (2) Schools & Courses - Summer School 1952: Profit £282. 4. 4.
 Autumn School 1952: Loss £ 17. 0. 4.
 (3) Full year's figure
 (4) Honorarium paid annually

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

PUBLICATIONS ACCOUNT

Nine Months ended 31st March, 1953

To opening stock 1.7.52	£3,595 1 10	By Sales	£1,501 1 11
" Purchases	2,359 12 10	" subscription copies (at cost)	479 12 0
" Net Profit	430 5 3	" stock 31.3.53.	4,404 6 0
	<u>£6,384 19 11</u>		<u>£6,384 19 11</u>

ACCOUNTS PAID: February, March, April & May, 1953

Salaries:

Miss Hadden	£32. 1. 0.
" "	31.17. 0.
" "	32.15. 0.
" "	32.15. 0.
Miss Todd	18.15. 4.
" "	24. 8. 2.
" "	20.16. 0.
" "	20.16. 0.
Miss McLellan	11.18. 0.
" "	11.19. 0.
" "	12. 6. 0.
" "	19. 9. 0.
P.A.Y.E.	17. 2. 0.
" "	18. 0. 0.
" "	16. 5. 0.
" "	9. 2. 0.

Demonstration Teams:

General Tours	£24. 0. 0.
<u>Summer School:</u>	
Wm. Bishop	12.11. 3.

Postages:

Gilmour & Lawrence	6. 9. 0.
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Examination Expenses:

Miss Adams	4. 5. 6.
Miss Ross	4. 4. 9.
(Northern Times Ltd.)	15. 0.
Miss Maxwell	5. 4. 4.
Mrs. West	7.10. 0.
Miss Kenyon	5. 4. 4.
Miss Milligen	23.11. 3.
Mrs. Thomson	5. 0. 0.
Miss Richardson	1. 1. 0.
Miss Ross	34.15. 6.
Miss Jarvis	5. 4. 0.
Wm. Bishop	11.10. 0.
Mrs. Lesslie	2.10. 0.
Mr. Robertson (Certificate block)	3.11. 1.

Petty Cash:

Miss Hadden	13. 6. 8.
" "	15. 9.10.
" "	25.11. 6.
Miss McLellan	5. 9. 0.

Committee Meeting Expenses:

Sundry travelling expenses per Miss Hadden	32. 4.11. 37.13.11.
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Donation: (Branches)

King George VI Fund	374.16. 0.
	<u>£1,284.13. 3.</u>

Printing & Stationery:

Wm. Bishop	13.10. 9.
Aird & Coghill	2.12. 0.

Publications:

Aird & Coghill	118. 2. 6.
" " "	116.16. 6.
Paterson's Public- ations	39. 2. 2.

Insurance:

Norwich Union (fire)	2.15. 0.
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3/-
6/-

10%
World Rights

Letters go ahead
Diff matter for signature

Music Trade
Refuse have nothing as own
Manual

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on Friday, 24th July, 1953, at 1.45 p.m. in University Hall, St. Andrews.

PRESENT: Mr. Duncan (Convener, in the Chair)
Mr. Adam, Mr. Hardie, Miss Milligan, Mr. McKell, Mr. Strachan, Mrs. (.....)

APOLOGY: An apology for absence was received from Miss McFeat.

1. MINUTES:

Item 6(b), Resignation of Treasurer: Mr. McKell proposed that the words "It was agreed that for the sake of convenience a Treasurer in Edinburgh should be appointed" should be deleted. Miss Milligan seconded the proposal and the minute was duly altered.

Mr. McKell then moved the adoption of the minutes of the last meeting held on 20th June, 1953, and these were approved by the Committee and signed by the Chairman.

2. BUSINESS ARISING:

a) Newcastle Branch: It was reported that the financial statement had been received and this showed a deficit of £31.13. 8. for the year ending 31st March, 1953. It was therefore decided to recommend to the Executive Council that the claim from the Branch for postages be passed.

b) Collins & Sons: It was reported that the Secretary had written asking for a draft of the proposed agreement, but as Mr. Young was on holiday the matter was in abeyance until his return.

3. FINANCIAL STATEMENTS:

a) Accounts paid since the last meeting and accounts due for payment: Accounts paid since the last meeting totalling £308. 6. 5. were examined; Mr. McKell moved their approval seconded by Mr. Hardie.

The Committee gave general approval to the payment of accounts for residents, etc., in connection with the Summer School. Mr. McKell and Mr. Hardie proposed and seconded this request.

b) Revenue Account for the year ended 30th June, 1953, and Balance Sheet as at that date: In the absence of the Treasurer Miss Vaughan presented the draft accounts. She reported that the only new feature was the inclusion in the Revenue Account of the cost of subscription books to members.

1. Examinations: Answering a question from Mr. McKell it was explained that the majority of the examinations held at the Physical Training Colleges took place in the last quarter of the Society's year, and the fees, collected by Miss Milligan, were handed to the Treasurer after expenses had been deducted. The full amount received and the total expenses incurred were shown in the accounts.

2. Depreciation: The Committee agreed that depreciation of 5% on the office furniture and equipment should be included in the accounts. Mr. Hardie proposed an up-to-date valuation of these assets on which the depreciation should be based. Mr. Adam seconded the proposal.

3. Royalties: On Mr. McKell's suggestion it was agreed that the various sources of

of this revenue should be detailed in the accounts.

4. Publications Account: Miss Vaughan reported that as the stock returns had not yet been received from all the Branches some adjustment in the figures might be necessary.

5. Subscriptions: It was decided that as the percentage of life members was so small the full amount received without apportionment should be included in the year's accounts.

Mr. Adam then moved the adoption of the Revenue and Publications account, seconded by Miss Milligan.

6. The Balance Sheet was then examined, and subject to the revaluation of the office furniture and equipment adopted. Mr. Hardie moved and Mr. McKell seconded the motion.

7. Publications Reserve Fund: Arising from the minutes of the 20th June, 1953, Miss Vaughan asked if consideration could be given to the formation of a reserve fund to meet the cost of publications, and the Committee agreed to recommend to the Executive Council that £400 be allocated for this purpose.

8. Investments: The Committee decided to invest a further £1,500 in Building Society Shares. Mr. Hardie proposed and Mr. McKell seconded this and the previous motion.

c) Special Payments: Mr. Duncan proposed and the Committee unanimously agreed that a gift of the value of £50 be given to Miss Milligan as a token of appreciation of her work for the Society during the year.

Miss McLellan: On a suggestion from Miss Milligan the Committee unanimously agreed that a presentation gift to the value of £50 be given to Miss McLellan in acknowledgement of her services. It was agreed that this presentation should be made at the A.G.M. by Miss Milligan, who was asked to convey to Miss McLellan the Society's appreciation of her work as Treasurer. It was also agreed that in addition to this presentation a bound copy of the pocket editions, suitably inscribed, should be presented.

Secretary's Salary: Mr. McKell proposed that the Secretary's salary should be put on a fixed scale of £600 per annum. Miss Milligan seconded the motion. It was agreed that this should take effect from 1st July, 1953.

Miss Todd's Salary: It was noted that Miss Todd's salary was now £5. 5. 0. per week and an annual increment of 5/- per week as from 1st July, 1953, was approved.

d) Estimates for 1954:

Income: The estimates were discussed in detail and various alterations were agreed: - affiliation fees were increased to £60, and fees from Schools and Courses decreased to £3,000. On Mr. McKell's recommendation the Committee agreed that a sum of £750 should be included as profit on publications.

Expenditure: The following items were altered: - salaries increased to £1,200; meeting costs increased to £250; office rental increased to £55; demonstration team expenses increased to £275; grants increased to £120; honoraria increased to £100. The sum of £400 as reserve for publications fund was also included in the estimated expenditure. After making these alterations the estimates showed/

showed a surplus of £1,130 for contingencies.

4. BRANCH ACCOUNTS:

Miss Vaughan presented a new form of accounts, drawn up on the lines of the one used last year, and modified in certain respects in the light of the returns received from the Branches. Mr. Duncan proposed and Miss Milligan seconded that the new form of accounts be adopted for use by the Branches in 1953/54.

5. ANY OTHER BUSINESS:

- a) Motherwell Branch: The Secretary reported that neither the Treasurer nor she had received any replies to letters from this Branch, and in the case of the Treasurer only £4.16. 0. had been received in subscriptions during the last two years. It was agreed that the Secretary should write again to the Branch informing them of the Committee's intention to recommend disbandment to the Executive Council, and in the meantime enquiries should be made from surrounding Branches regarding the activities of Motherwell Branch.
- b) Dunbartonshire West Branch: The Secretary read a letter from this Branch requesting a grant of £10 from the Society, as there had been a deficit of £4.17. 6. in the year's accounts due to the heavy cost of halls. After some discussion Miss Milligan proposed that the grant be passed. Mrs. Thomson seconded this and the Committee agreed.
- c) Constitution, page 7(a), Functions: Mr. McKell drew attention to the Constitution and the ruling under which the General Purposes Committee could determine any matters of urgency which might arise between meetings of the Executive Council and incur expenditure in this connection up to an amount previously decided by the Executive Council. It was proposed by Mr. McKell, and seconded by Mr. Duncan that the figure of £50, subject to annual revision, should be recommended to the Executive Council for approval.
- d) Constitution, page 7, (b), Functions: According to the Constitution the Executive Council was empowered to authorise an amount for extraordinary expenditure which could be passed by the Finance Committee without special reference to the Executive Council. It was decided to recommend to the Executive Council that this sum should be up to £100 in each case.

The meeting ended at 3.45 p.m.

John Hadden
31st Oct 1953

CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

FINANCE COMMITTEE

24th July, 1953.

ACCOUNTS PAID: June, 1953

Salaries:

Miss Hadden	£34. 2. 0.
Miss McLellan	20. 6. 0.
Miss Todd	21. 2. 6.
Inland Revenue	6. 7. 0.

Petty Cash:

Miss Hadden	31. 1. 2.
Miss Hadden (Summer School float)	30. 0. 0. — Committee meeting expenses
Miss McLellan	4.14. 9.

Printing & Stationery:

A. Paterson	1.19. 6.
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Publications:

Dr. H. Wiseman	26. 5. 0. — wrapping books
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Demonstration Teams:

Reprints expenses	110. 0. 0. — 50 for 25/19-11
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showed a surplus of £1,130 for contingencies.

4. BRANCH ACCOUNTS:

Miss Vaughan presented a new form of accounts, drawn up on the lines of the one used last year, and modified in certain respects in the light of the returns received from the Branches. Mr. Duncan proposed and Miss Milligan seconded that the new form of accounts be adopted for use by the Branches in 1953/54.

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John H. Duncan
31st Dec 1953

CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

24th July, 1953.

FINANCE COMMITTEE

ACCOUNTS PAID: June, 1953

<u>Salaries:</u>	
Miss Hadden	£34. 2. 0.
Miss McLellan	20. 6. 0.
Miss Todd	21. 2. 6.
Inland Revenue	6. 7. 0.
<u>Petty Cash:</u>	
Miss Hadden	31. 1. 2.
Miss Hadden (Summer School float)	30. 0. 0. <i>— Committee meeting expenses</i>
Miss McLellan	4. 14. 9.
<u>Printing & Stationery:</u>	
A. Paterson	1. 19. 6.
<u>Publications:</u>	
Dr. H. Wiseman	26. 5. 0. <i>— magazine "Country Dance"</i>
<u>Demonstration Teams:</u>	
Biarritz expenses	110. 0. 0. <i>12/12 for 25/19-11 claimed</i>
<u>Examination Expenses:</u>	
Miss McLaren	3. 18. 6.
Miss Ross	3. 18. 6.
Miss Kenyon	4. 0. 3.
Mr. Macleod	4. 0. 3.
Miss Jarvis	6. 11. 0.
	<u>£308. 6. 5.</u>

<u>1951/52</u>		
	To : <u>Administrative</u>	
1,090	Salaries of A	
	Clerical Sta	
172	Travelling Ex	
251	Administrati	
121	of meetings	
16	Printing & St	
37	Postages and	
42	Audit Fee	
	Office Accomm	
1,729	Miscellaneous	
	Bulletin	524
	Examination E	577
	Summer and Au	2,866
	Grants & Dona	
	King George	26
	Internationa.	
	Expenses of D	23
	Monorarium	75
	Revision of C	397
	Subscription	-
	Depreciation	-
	Balance being	2,678
	expenditu	<u>£8,895</u>

showed a surplus of £1,130 for contingencies.

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The meeting ended at 3.45 p.m.

John Madunew
31st Dec 1953

CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Revenue Account for the Year Ended 30th June, 1953.

1951/52	EXPENDITURE	1951/52	INCOME	1951/52
To :	Administrative Expenses	By Subscriptions	received from Branches	paid direct
1,090	Salaries of Administrative & Clerical Staff	3,445	3,662	16 5
	Travelling Expenses of Administrative staff and cost of meetings	204	202	4 8
172	Printing & Stationery	92	" Affiliation Fees	65 2 0
121	Postages and Telephone	115	" Donations General	3 2 3
16	Audit Fee	20	For Demonstration team expenses	46 16 0
37	Office Accommodation		" Fees from students Summer & Autumn	49 18 3
42	Miscellaneous Expenses		Schools Examinations	3,321 3 7
1,729	Bulletin			250 0 0
524	Examination Expenses		" Investment Income	84 6 1
577	Summer and Autumn Schools		" Royalties	603 2 11
2,866	Grants & Donations		" Surplus on Sale of Publications	664 15 5
	King George VI Memorial Fund	59		
	International Folk Music Council	465		
26	Expenses of Demonstration Teams	1,155		
23	Nonorarium			
75	Revision of Constitution (final payment)			
397	Subscription copies of publications			
-	Depreciation Furniture & Office Equipment			
-	Balance being excess of income over expenditure for the year			
2,678				
<u>£8,895</u>		<u>2,159 5 11</u>		<u>£8,903 9 4</u>
		<u>£8,903 9 4</u>		<u>£8,903 9 4</u>

showed a surplus of £1,130 for contingencies.

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The meeting ended at 3.45 p.m.

John H. Duncan
31st Oct 1953

CHAIRMAN.

PUBLICATIONS ACCOUNT - YEAR ENDED 30TH JUNE, 1953.

To Stock in Hand, 1.7.52	£	s	d		
" Purchases	3,595	1	10		
" Surplus, transferred to Revenue Account	2,577	18	11		
	664	15	5		
	£6,837	16	2		
				By Sales	
				" Subscription copies (at cost)	
				" Stock in hand, 30th June, 1953	
				1,821	4
				479	12
				4,537	0
				£6,837	16
					2

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The meeting ended at 3.45 p.m.

John Maduncu
31.12.1953

CHAIRMAN.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Balance Sheet 30th June, 1953

		£	s	d		£	s	d
<u>LIABILITIES</u>					<u>ASSETS</u>			
<u>Capital Account</u>					Office Furniture & Equipment, as	235	13	8
Balance at 1st July, 1953		9,395	5	9	valued at 30.9.49, plus additions	4	14	0
Add: Excess of income over expenditure for the year		2,159	5	11	at cost acquired during year	240	7	8
Summer School Fees paid in advance					Less depreciation (5%)	12	7	8
Sundry creditors and accrued expenses					Music, Books and Leaflets, at cost (as valued by Treasurer)			228 0 0
					Investments, at cost			4,537 0 0
9,395					2½% Defence Bonds	500	0	0
639					5% Defence Bonds	1,000	0	0
411					National Savings Certificates	375	0	0
					Scottish Amicable Building Society Shares	1,000	0	0
					Post Office Savings Bank A/C	500	0	0 3,375 0 0
					Sundry Debtors - Payments in Advance			319 12 1
					Cash			
					At Bank	3,192	10	4
					In Savings Account	1,000	0	0
					In Hand	75	0	0
						4,267	10	4
<u>£10,445</u>		<u>£12,727</u>	<u>2</u>	<u>5</u>		<u>£12,727</u>	<u>2</u>	<u>5</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

FINANCE COMMITTEE

24th July, 1953.

ACCOUNTS PAID: June, 1953

Salaries:

Miss Hadden	£34. 2. 0.
Miss McLellan	20. 6. 0.
Miss Todd	21. 2. 6.
Inland Revenue	6. 7. 0.

Petty Cash:

Miss Hadden	31. 1. 2.
Miss Hadden (Summer School float)	30. 0. 0. <i>— Committee meeting expenses</i>
Miss McLellan	4. 14. 9.

Printing & Stationery:

A. Paterson	1. 19. 6.
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Publications:

Dr. H. Wiseman	26. 5. 0. <i>— arranging loan Book 17</i>
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Demonstration Teams:

Biarritz expenses	110. 0. 0. <i>— 30 for 25. 19. 51</i>
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Phs Guata

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Estimate of Income and Expenditure for the Year Ending 30th June, 1954

INCOME

Subscriptions	3,800
Affiliation fees	60
Royalties	500
Investment Income	85
Fees:	
Schools and Courses	3,000
Examinations	200
Profit on Publications	750
	<u>£8,395</u>

EXPENDITURE

Salaries of Administrative and Clerical Staff	1,200
Cost of Meetings	250
Printing and Stationery	250
Postages and Telephone	150
Office Accommodation	55
Audit Fee	21
Miscellaneous Expenses	<u>44</u>
Bulletin	425
Examination Expenses	475
Summer Schools and Courses	3,000
Expenses of Demonstration Teams	275
Grants	120
Honorarium	100
Subscription copies of publications	<u>500</u>
	6,865
Reserve for reprinting publications	<u>400</u>
	7,265
Surplus, to meet contingencies	<u>1,130</u>
	<u>£8,395</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Estimate of Income and Expenditure for the Year Ending 30th
June, 1954

INCOME

Subscriptions	3,800
Application Fees	20
Royalties	500
Investment Income	85
Fees :	
Schools and Courses	3,300
Examinations	200
	<u>£7,905</u>

EXPENDITURE

Salaries of Administrative and Clerical Staff	1,170	
Cost of Meeting	220	
Printing and Stationery	250	
Postages & Telephone	150	
Office Accommodation	50	
Audit Fee	21	
Miscellaneous Expenses	<u>44</u>	1,905
Bulletin		425
Examination Expenses		475
Summer Schools and Courses		3,000
Expenses of Demonstration Teams		150
Grants		50
Honorarium		50
Subscription copies of publications		<u>500</u>
		6,555
Surplus, to meet contingencies		<u>1,350</u>
		<u>£7,905</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 31st October, 1953, at 11 a.m. in the Station Hotel, Ayr.

PRESENT: Mr. Duncan (in the Chair)

Mr. Adam, Mrs. Brown, Mr. Hardie, Miss McFeat, Mr. McKell, Miss Milligan, Mr. Strachan, Mrs. Thomson, Miss McLellan, Miss Vaughan, Miss Hadden (Secretary).

1. MINUTES:

Adoption of the minutes of meeting held on 24th July, 1953, was proposed by Mr. Adam and seconded by Miss Milligan; these were signed by the Chairman.

2. BUSINESS ARISING:

2b) Collins & Sons Ltd: The Chairman reported that Collins had submitted a draft agreement which had been referred to the Executive Council. The Council had appointed a small sub-committee to deal further with the matter. The Secretary had received a letter from Mr. Young of Collins stating that he was intending to interview Mr. Diack of Patersons, but since then no further communications had been received. Miss Milligan reported that Mr. Young had written to her after his meeting with Mr. Diack and it appeared that Mr. Diack was quite adamant regarding the use of dances in Books 1 - 5. After consultation with his director Mr. Young suggested that if the royalty offered to the Society by Collins could be shared by Patersons perhaps some agreement would be reached. The negotiations were proceeding.

3. ANNUAL GENERAL MEETING AGENDA:

Item 4: Presentation of Accounts:

The audited accounts for the year ended 30th June, 1953, and the Balance Sheet as at that date, which, together with the Estimates for 1953/54 had been circulated to members, were examined, and the main points to be referred to by the Convener in presenting the accounts to the Annual Meeting were discussed.

Miss Vaughan drew attention to the inclusion of the donations received from Branches to the King George VI Memorial Fund, to the details of royalties and the revaluation of office furniture and equipment.

Arising from the reserve which had been made to meet the cost of reprinting books, it was decided to invest this sum. Mr. McKell moved that at the end of December £400 be placed in a Post Office Savings Bank Account to be designated "Publications Reserve Fund". Mr. Hardie seconded the proposal which was carried unanimously.

Miss Vaughan reported that since the date of the Balance Sheet £1,500 had been invested the Scottish Amicable Building Society.

Arising from a question by Mr. McKell, Miss Vaughan confirmed that 10% had been written off the value of the stocks of publications to cover loss from damaged copies.

The Committee then examined the Estimates and it was reported that owing to the larger numbers and the fact that the Bulletin had 32 pages instead of 28, in order/

order to include new Branches, the cost would be £70 more than had been estimated. The Secretary reported that £40 had been received from advertisements.

Item 8: A.G.M. Resolution:

Miss Vaughan reported briefly on the financial position of the Branches as shown by the accounts submitted, under the following headings - deficit or surplus for the year; profit or loss on classes; bank balances. In reply to a question regarding the number of books sold by Branches, it was reported that this was very small. After considerable discussion it was decided that Mr. McKell should put an amendment to the resolution pointing out the obvious dangers of accepting it. In view of the Society's continuing commitments it was necessary to build up a reserve in good years, and the small margin of around £200 would be left if £500 were used for this purpose and a further £400 retained by Branches out of the subscription income.

4. ANY OTHER BUSINESS:

- a) Bishop & Sons: An account for £502 for the Bulletin was submitted and passed for payment.
- b) Reprint of Pocket Edition 4 - 6: Mrs. Brown proposed that a reprint of 12,000 copies of this book be put in hand, and this was seconded by Miss Milligan.
- c) Edinburgh Branch: Miss Vaughan reported that a further account of £8 had been received from the Branch in connection with the Murrayfield Display. As only £25 of the £50 sanctioned by the Finance Committee had been claimed by the Branch payment was authorised.

The Chairman thanked the members of the Committee for their help and co-operation during the year. He paid tribute to Miss McLellan for her long and faithful service and wished her happiness in her retirement.

Miss McLellan thanked the Committee and the Office Bearers and spoke of her continued interest in the Society.

A vote of thanks to the Chairman was moved by Mr. McKell.

The meeting ended at 12 p.m.

Jean C. Milligan
CHAIRMAN.

9. 1. 54

Minutes of a meeting of the FINANCE COMMITTEE held on Saturday, 9th January, 1954, at 12.00 p.m. in the office of the Scottish Council of Physical Recreation, 4 Queensferry Street, Edinburgh.

PRESENT: Miss Milligan (in the Chair)
Mr. Adam, Mr. Aitkenhead, Mrs. Brown, Mr. Hardie, Mrs. Thomson, Miss Vaughan (Treasurer), Miss Hadden (Secretary).

APOLOGIES: These were intimated from Mr. Duncan (Convener), Miss McFeat and Mr. McKell.

1. MINUTES:

The minutes of meeting held on 31st October, 1953, having been circulated, were confirmed and signed.

2. BUSINESS ARISING:

a) West Dunbartonshire Branch: The Chairman reported that a letter of thanks had been received from the Branch for the £10 grant.

3. FINANCIAL STATEMENTS:

Revenue Account for the Quarter ended 30th September, 1953: Miss Vaughan reported that the figure for expenses of Demonstration Teams should be corrected to read £240 as a sum of £110 had subsequently been refunded to the Society. It was noted that a deficit was shown in the three monthly statement as the Society's income from July to September was very small.

Estimated & Actual Income and Expenditure Account for the Quarter ended 30th September, 1953: Income - the Treasurer remarked that the decrease in the amount of subscriptions compared with the estimated figure was due to the fact that first payments of Branch subscriptions were not due to Headquarters until 1st December.

Expenditure - the Treasurer drew the members' attention to the low cost of meetings during the period, but mentioned that the November Executive Council meeting cost approximately £70, a very substantial increase. The expenses of demonstration teams should be reduced by £110 on account of the refund received, and the deficit, taking into account this refund, should read £426.

Summer School Account: Miss Vaughan presented a detailed statement of the Summer School accounts. Miss Milligan asked approval of the suggestion that non-residents should now pay a registration fee, and that it was proposed that the rates of non-residents fees should be as follows: - £1. 0. 0. per week for tuition, plus a 5/- non-returnable registration fee. The charge per day was to be raised to 5/-, and the charge per class to 2/6d. The Committee approved these proposals.

Accounts Paid: The Treasurer presented the accounts which had been paid during October, November and December, which were approved by the Committee. An account for £21 from the auditors was passed for payment by the Committee.

Bank Balances: It was noted that at 1st January 1954 the bank balance stood at £356. 0. 4d., but to date this balance had increased to £1,176.14. 3d.

4. FINANCIAL POLICY:

The Chairman reported that this matter had been fully discussed by the General Purposes Committee and that it was recommended that the Society should establish a fully equipped Headquarters, and that this project would probably cost in the region of £50,000. The Finance Committee gave their approval to the proposal, and recommended that a definite time limit should be made for the raising of the money. It was suggested that part of the Society's surplus income should be earmarked each year for this purpose. Mr. Hardie advised that a public office should be set up before the proposed Headquarters was opened. Mr. Hardie also proposed that after the Executive Council had signified their approval of the scheme, a detailed estimate covering the probable cost of acquiring and furnishing a Headquarters should be prepared. The Committee agreed.

5. ANY OTHER BUSINESS:

a) London Branch: The Secretary reported that a letter had been received from the Branch requesting that a trade discount should be given to all Branches purchasing books for re-sale to members. After discussion it was decided that a rebate to Branches on books purchased should not be recommended.

The Treasurer reported that London Branch had not submitted any statement of accounts since 1951/52 and had not fulfilled their obligation to pay the proportion of subscriptions to Headquarters. The Committee expressed concern over this state of affairs and unanimously decided that a severe letter should be sent to the Branch requesting an explanation.

b) Films: The Chairman reported that Mr. Elliot of the Scottish Film Council had written requesting a further £150 to complete the film of Scottish country dancing being made for the commercial theatres. It was recommended that the Society should ascertain if a circuit booking had been made for the films. Miss Milligan undertook to bring this matter up with Mr. Elliot at their next meeting. Mr. Hardie proposed that the further £150 requested should be laid aside, but the position as to whether this amount was over and above the £350 already guaranteed should be made clear before the sum was handed over.

This ended the business of the meeting.

Jean Milligan
6. 3. 54.
CHAIRMAN.

(2) good VIII and VIII
 (3) first division on 1st
 (4) second division on 1st
 (5) third division on 1st
 (6) fourth division on 1st
 (7) fifth division on 1st

200				
100				
150				
513				
21,000				
412				
482				
44				
51				
22				
200				
100				
150				
513				
21,000				
412				
482				
44				
51				
22				

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Accounts paid: October, November and December, 1953.

October, 1953.

Salaries:
 Miss Hadden 41. 7. 0
 Miss Todd 21.18. 8
 Miss Vaughan 22.15. 0
 C.I.R. 24. 5. 0

110. 5. 8

Gift:

Miss J. McLellan

50. 0. 0

Purchase of Books (for re-sale)
 Paterson's Publications

10. 4.10

Bulletin

William Bishop

631. 7. 6

(includes stationery £88;
 autumn school leaflet £35.10. 0
 carriage, £5.15. 0).

Petty Cash
 Treasurer
 Secretary

5. 0. 0
40. 3. 8

£847. 1. 8

November, 1953.

Salaries:

Miss Hadden

165. 4. 2

(includes 1952/53 bonus)

Miss Todd

21.15. 2

Miss Vaughan

22.15. 0

C.I.R.

67.19. 0

277.13. 4

Purchase of Books (for re-sale)

Aird and Coghill

895.13. 6

Wm. Bishop (carriage)

24.15. 0

920. 8. 6

Insurance
 Norwich Union

7. 3. 0

Executive Committee Travelling Expenses

70. 4. 4

£1,275. 9. 2

December, 1953.

Salaries:

Miss Hadden

41.11. 0

Miss Todd

21.18. 8

Miss Vaughan

22.15. 0

86. 4. 8

Petty Cash

24.16.10

Secretary

4.13.11

29.10. 9

Examination Fees and Expenses

22. 7. 9

Miss Milligan

9. 5. 1

31.13. 4

£147. 8. 2

Mrs. Brown

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Estimated and Actual Income and Expenditure
for the three months ended 30th September, 1953

Year 1953/54	£	INCOME	Estimated	Actual	Increase	Decrease
			(for quarter)			
		Subscriptions	950	102. 2. 1	-	848
		Affiliation Fees	15	10.10. 0	-	4
		Royalties (1)	-	-	-	-
		Investment Income Fees	21	-	-	21
		Schools and Courses (2)	3,000	3,155.12.10	156	-
		Examinations	50	37.10. 0	-	12
		Donations for teams going abroad	-	17.-7. 6	17	-
		Surplus on Sale of Publi- cations	187	86. 9. 3	-	101
	<u>£8,395</u>		<u>£4,223.</u>	<u>£3,409.11. 8</u>	<u>173</u>	<u>986</u>
					<u>-£813</u>	

EXPENDITURE

1,200	Salaries of Administrative and Clerical Staff	300	294.16.10	-	5
250	Cost of Meetings	62	29. 7. 1	-	33
250	Printing and Stationery	62	10. 0. 2	-	52
150	Postages and Telephone	37	27.12. 7	-	9
55	Office Accommodation	14	14. 0. 0	-	-
21	Audit Fee (3)	-	-	-	-
44	Miscellaneous Expenses	11	5. 1. 7	-	6
425	Bulletin (3)	-	-	-	-
475	Examination Expenses	118	63.11. 4	-	55
3,000	Summer Schools and Courses (2)	3,000	2,940.11. 7	-	59
	Expenses of Demonstration Teams (4)	275	368. 0. 4	93	17
275	Grants	30	43. 0. 0	13	-
120	Honorarium and Gift	50	50. 0. 0	-	-
100	Subscription copies for members (5)	-	-	-	-
<u>£6,865</u>		<u>£3,959</u>	<u>£3,846. 1. 6</u>	<u>106</u>	<u>219</u>
	Reserve for re-printing publications	100	100. 0. 0	-	-£113
		4,059	3,946. 1. 6		
1,130	Surplus to meet contingencies	164			
	Deduct deficit		<u>536. 9.10</u>		
<u>£8,395</u>		<u>£4,223</u>	<u>£3,409.11. 8</u>	<u>-£700</u>	

Notes:

- (1) Due in March, 1954.
- (2) Summer School only
- (3) Annual figure
- (4) Full allocation as 1954 visits fall in 1954/55
- (5) Book XVII not published until early October.

THE ROYAL SCOTTISH COURTNEY DANCE SOCIETY

Quarterly Revenue Account

For the quarter ended 30th September, 1953.

To Administrative Expenses	380.10. 3	By Subscriptions and Affiliation Fees	112.12. 1
" Extension Expenses	63.11. 4	" Summer School Fees	3,155.12.10
" Less: Fees	<u>37.10. 0</u>	" Less: expenses	<u>2,940.11. 7</u>
" Expenses of Demonstration " Feasts	368. 0. 4	" Profit and sale of " Less: special donations	96. 9. 3
" Grants	<u>17. 7. 6</u>	" Deficit for the period	536. 9.10
" 0164	43. 0. 0		
" Reserve for re-printing " publications	50. 0. 0		
	<u>100. 0. 0</u>		
	£950.12. 5		<u>£950.12. 5</u>

PUBLICATIONS ACCOUNT

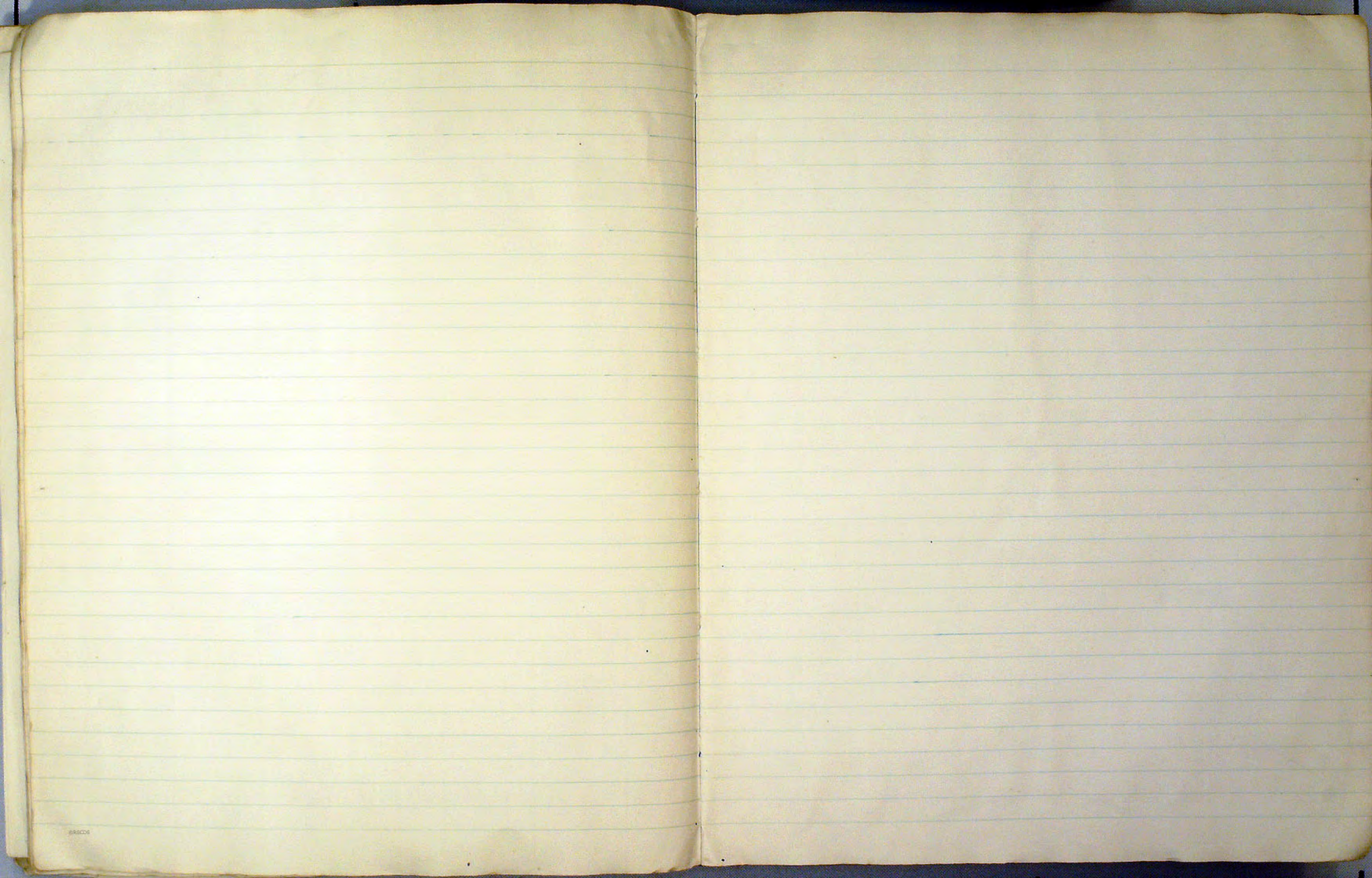
To Opening Stock (1/7/53)	4,543. 0. 0	By Sales	394.19. 5
" Purchases	142. 6. 2	" Subscriptions (at cost)	- - -
" Net Profit	<u>86. 9. 3</u>	" Closing Stock (30/9/53)	<u>4,376.16. 0</u>
	£4,771.15. 5		£4,771.15. 5

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Summer School, St. Andrews, 1953

Statement of Account

1952	<u>E x p e n d i t u r e</u>	1952	<u>I n c o m e</u>
£		£	
2,704	To Residence Charges and Gratuities	2,736. 0. 0	By Fees from Students:
34	" Rent of Halls,	30.15. 0	Registration
40	" Printing	13. 1. 5	Residents'
93	" Teachers' and Pianists' Fees	85. 0. 0	Non-Residents'
34	" Travelling Expenses	37.17. 8	64. 9.10
11	" Cost of Lectures	8.12. 6	2,742. 0. 6
10	" Hire of Coach	6.14. 0	<u>349. 2. 6</u>
22	" Hire and Removal of Piano	16.11. 0	3,155.12.10
23	" Sundry Expenses	6. 0. 0	
	Balance being excess of income over expenditure	<u>215. 1. 3</u>	
<u>279</u>			
3,250		<u>£3,155.12.10</u>	<u>£3,155.12.10</u>



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held on 6th March, 1954, in the North British Hotel, Edinburgh, at 2.15 p.m.

PRESENT: Miss Milligan (in the Chair)
Mr Adam, Mrs Brown, Mr Hardie, Miss McFeat, Mr McKell,
Mrs Thomson, Miss Vaughan (Treasurer), Miss Hadden (Secretary).

APOLOGY: An apology was intimated from Mr Duncan (Convener)

1. MINUTES:

The minutes of meeting held on 9th January, 1954, were confirmed and signed.

2. BUSINESS ARISING:

3. Summer School Account: Mr McKell suggested that pianists attending the Summer School were not paid adequately. After some discussion it was decided that the matter of raising pianists' fees should be considered at the next Summer School Sub-Committee meeting.

5a) London Branch: The Treasurer reported that she had had a meeting with the London Branch Treasurer, and told the Committee that the Branch had now paid their dues to Headquarters except for a small sum still outstanding for 1951/52.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting. These were examined and approved.

(b) Summary Revenue Account. Miss Vaughan presented this account which showed a surplus for the nine months of £257.10.8.

(c) Publications Account. It was noted that £4,607.16.8. was tied up in book stocks at 31st December 1953.

(d) Summer School (amended) and Autumn School Accounts. The revised surplus on the Summer School was £393.11.3. and on the Autumn School, £28.8.6.

(e) Estimated and Actual Income and Expenditure Account for the nine months ended 31st December 1953. In presenting this account, Miss Vaughan drew the members' attention to the very high costs of meetings. It was agreed that if Branches continued to increase in numbers, a system of area representation would have to be introduced, in order to limit the numbers entitled to attend the Executive Council Meetings.

Miss Vaughan considered that having regard to the fact that the bulk of the subscription income was received after the 31st December, the position of the Society at the half year was satisfactory.

It was noted that the Bank Balance at the 6th March 1954 totalled £2,737.

2.

4. PROPOSAL FOR SOCIETY HEADQUARTERS:

At the request of the Executive Council, the Committee gave careful consideration to the proposal that the Society should acquire office accommodation in the centre of Edinburgh, at an early date, and should consider acquiring a permanent Headquarters within a period of, say, five years. After some discussion, the Committee came to the conclusion that the acquisition of office accommodation was of first importance, and that in view of the scarcity of property to let, it might be necessary to purchase a suite of offices. It was decided, therefore, that a recommendation should be made to the General Purposes Committee that steps should be taken to view suitable accommodation and that if it was necessary to purchase a property, the permission of the Executive Council should be sought by postal ballot. A Sub-Committee consisting of Miss Milligan, Mrs Brown, Mr Hardie, Miss Vaughan and Miss Hadden was appointed to deal with this matter.

5. ANY OTHER BUSINESS:

(a) St. Andrew's Preservation Trust: Arising from the decision of the Executive Council to become a life member of the St. Andrew's Preservation Trust, it was agreed to pay the subscription of £5 and to consider sending an annual donation in the future.

(b) Cheques: Permission was given to the Treasurer to order a supply of cheques printed with the Society's name and having a form of receipt on the reverse side.

(c) Expenses: Mr McKell asked that the position should be clarified regarding the expenses that might be claimed by Committee Members, and it was agreed that this matter would be fully discussed at the next meeting.

(d) Miss Todd: The Chairman told the Committee that Miss Todd, who had been in the Society's employment for 2½ years was leaving to be married. During this time Miss Todd's work had given entire satisfaction and Miss Milligan felt that she should be given a wedding gift as a token of the Society's appreciation. It was unanimously agreed that Miss Todd should be presented with a suitcase and a sum not exceeding £10 should be earmarked for this purpose.

This ended the business of the Meeting.

John H. Duncan
CHAIRMAN.

July 23rd 1954

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Accounts paid since last meeting

February, 1954 to June, 1954

<u>Salaries:</u>	
Miss Hadden	206.19. 0
Miss Vaughan	113.15. 0
Miss Todd	37.14. 8
Mrs. Millar	33. 3. 9
Miss Mair	43. 9. 6
P.A.Y.E.	<u>39. 7. 0</u>
	474. 8.11
<u>Printing and Stationery:</u>	
Aird and Coghill	2. 9. 0
Benks & Co.	62.10. 6
Wm. Bishop	22. 4. 4
Waterstons	<u>2.10. 6</u>
	89.14. 4
<u>Books for Re-sale:</u>	
Aird and Coghill	152.12. 0
Paterson's Publications	<u>20.15. 2</u>
	173. 7. 2
<u>Examination Expenses:</u>	
Glasgow Branch	46.19. 4
Miss Boyd	1. 1. 0
Mrs. Brown	9.17. 0
Miss Cromer	1. 1. 0
Miss Gudger	10. 0. 0
Miss Kenyon	4. 2. 4
Mrs. Lesslie	5.10. 0
Miss Milligan	18. 4. 6
Miss Maxwell	4. 2. 4
Mrs. McLeod	4. 2. 4
Miss Richardson	1. 1. 0
Miss Ross	<u>3.18. 4</u>
	109.19. 2
<u>Subscriptions:</u>	
St. Andrew's Preservation Trust Ltd.	5. 0. 0
International Folk Music Soc.	<u>20. 0. 0</u>
	25. 0. 0
<u>Grants:</u>	
Mrs. Campbell of Canna Edinburgh Branch	50. 0. 0
	<u>20. 0. 0</u>
	70. 0. 0
<u>Executive Committee Expenses:</u>	
Gift: Miss Todd	75. 0. 0
Insurance: Norwich Union	10. 0. 0
	12.13. 6
<u>Demonstration Team Expenses:</u>	
B.E.A.	341.18. 2
Mr. Hamilton	7. 2. 0
Miss Yeats	28.15. 2
Mr. Connolly	<u>6. 7. 2</u>
	384. 2. 6
<u>Treasurer's Petty Cash:</u>	
	12.18. 7
<u>Secretary's Petty Cash:</u>	
	119.15.11
	<u>£1,557. 0. 1</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Estimate of Income and Expenditure for the Year ending the
30th June, 1955.

INCOME:

Subscriptions	4,000
Affiliation Fees	75
Royalties	600
Investment Income	85
Fees:	
Schools and Courses	3,000
Examinations	200
Surplus on sale of	
Publications	<u>1,000</u>
	<u>£8,960</u>

EXPENDITURE

Salaries of Administrative and Clerical Staff	1,200
Cost of Meetings and Travelling Expenses	275
Printing and Stationery	300
Postages and Telephone	150
Office Accommodation	55
Audit Fee	21
Miscellaneous Expenses	<u>42</u>
Bulletin	
Examination Expenses	
Summer and Autumn Schools	
Expenses of Demonstration Teams Abroad	
Grants	2,050
Honorarium	495
Subscription Copies of Publications	400
Reserve for re-printing publications	3,000
Surplus to meet contingencies	350
	150
	75
	<u>650</u>
	<u>7,170</u>
	<u>400</u>
	<u>7,570</u>
	<u>1,390</u>
	<u>£8,960</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Income and Expenditure for the year ended the
30th June, 1954

<u>INCOME:</u>	<u>Estimated</u>	<u>Actual</u>	<u>Increase</u>	<u>Decrease</u>
	£			
Subscriptions	3,800	4,160.10.4	361	-
Affiliation Fees	80	77.14.0	-	2
Royalties	500	650.6.3	150	-
Investment Income	65	80.0.8	15	-
Fees: Summer and Autumn Schools	3,000	3,421.13.10	422	-
Examinations	200	212.0.0	12	-
Donations: General	-	3.2.0	-	-
Teams going abroad	-	52.9.6	55	-
Surplus on Sale of Publications	750	1,353.10.5	603	-
	<u>£8,395</u>	<u>£10,011.7.0</u>	<u>1,618</u>	<u>2</u>
			<u>+£1,616</u>	

EXPENDITURE:

Staff Salaries	1,200	1,195.5.0	-	5
Travelling Expenses and cost of meetings	250	247.19.7	-	2
Printing and Stationery	250	286.18.11	37	-
Postages and Telephone	150	107.0.1	-	43
Office Accommodation	55	53.9.0	-	2
Audit Fee	21	21.10.0	1	-
Miscellaneous Expenses	44	37.19.1	-	6
Bulletin	1,970	1,950.1.8	38	58
Summer and Autumn Schools	425	486.17.6	62	-
Examination Expenses	3,000	3,000.14.1	1	-
Expenses of Demonstration Teams Abroad	475	398.0.0	-	77
Grants	275	291.2.9	16	-
Honorarium and Gifts	120	133.0.0	13	-
Subscription copies of Publications	100	108.16.0	9	-
Depreciation of Furniture and Office Equipment	500	600.19.8	101	-
Reserves:	6,865	6,969.11.8	240	135
for re-printing publications	-	15.2.9	15	-
for film productions	400	400.0.0	-	-
Estimated Surplus	7,265	7,509.14.5	380	135
Actual Surplus	1,130	2,501.12.7	-	+£1,371
	<u>£8,395</u>	<u>£10,011.7.0</u>		<u>+£1,616</u>

DRAFT: SUBJECT TO AUDIT

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Balance Sheet 30th June, 1954

LIABILITIES

<u>Capital Account</u>		
Balance as at 1st July, 1953.	11,069. 8. 0	
Add: excess of income over expenditure for the year	<u>1,037. 1. 4</u>	12,106. 9. 4
<u>Summer School, 1954</u>		
Fees paid in advance		792. 0. 0
<u>Sundry Creditors and Accrued Expenses</u>		232. 3. 9
<u>Reserve for Replacement of Publications</u>		800. 0. 0
<u>Reserve for Production of Films</u>		125. 0. 0
<u>Headquarters Fund</u>		
Donation: Glasgow Branch	30. 0. 0	
Allocation from Revenue Account	<u>1,500. 0. 0</u>	1,530. 0. 0

£15,585.13. 1

ASSETS

<u>Office Furniture and Equipment</u>		
as valued 30/6/53	149. 3. 0	
additions	<u>2. 5. 0</u>	
	151. 8. 0	
Less: depreciation	<u>15. 2. 9</u>	136. 5. 3
<u>Music, Books and Leaflets</u>		
at cost as certified by Treasurer		4,534. 0. 0
<u>Investments at Cost</u>		
2½% Defence Bonds	500. 0. 0	
3% Defence Bonds	1,000. 0. 0	
National Savings		
Certificates	375. 0. 0	
Scottish Amicable Building		
Society Shares	2,500. 0. 0	
Post Office Savings Bank	<u>500. 0. 0</u>	4,875. 0. 0
<u>Sundry Debtors and Payments</u>		
in advance		594. 9. 10
<u>Cash at Bank and In Hand</u>		
In British Linen Bank:		
Savings Account	1,000. 0. 0	
Current Account	4,387. 10. 4	
In Hands of Secretary		
and Treasurer	<u>58. 7. 8</u>	5,445. 18. 0

£15,585.13. 1

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Revenue Account for the Year ended 30th June, 1954.

<u>1952/53</u>	<u>EXPENDITURE</u>		<u>1952/53</u>		<u>INCOME</u>	
	To <u>Administrative Expenses:</u>				By <u>Subscriptions:</u>	
	Salaries of Administrative and Clerical Staff	1,195. 5. 0		3,862	received from Branches	3,901. 2. 6
	Travelling Expenses of Administrative Staff and Cost of Meetings	247.19. 7		65	paid direct	<u>259. 7.10</u>
	Printing and Stationery	286.18.11			" Affiliation Fees	4,160.10. 4
	Postages and Telephone	107. 0. 1		425		77.14. 0
	Audit Fee	21.10. 0			" <u>Donations:</u>	
	Office Accommodation	53. 9. 0			General	3. 2. 0
1,857	Miscellaneous Expenses	<u>37.19. 1</u>	1,950. 1. 8	3,571	For Demonstration Team	<u>52. 9. 6</u>
					" <u>Fees from Students:</u>	
498	" Bulletin	486.17. 6			Summer and Autumn Schools	3,421.13.10
476	" Examination Expenses	398. 0. 0		84	Examinations	<u>212. 0. 0</u>
3,061	" Summer and Autumn Schools	3,000.14. 1			" <u>Interest on Investments</u>	115. 9. 5
645	" Grants and Donations	133. 0. 0			" <u>Royalties:</u>	
142	" Expenses of Demonstration Teams	291. 2. 9			Books 1 - 5, Pocket	
50	" Honorarium and Gifts	108.16. 0			Editions 1 - 3.	156.14. 1
623	" Subscription copies of Publications	600.19. 8			Broadcasting Fees	87.14.10
	" Depreciation of Furniture and Office Equipment	15. 2. 9		605	Gramophone Royalties	<u>405.17. 4</u>
91	" Reserve for Film Productions	125. 0. 0		815	" <u>Surplus on Sale of Publications</u>	1,353.10. 5
-	" Balance being excess of income over expenditure carried down	<u>2,937. 1. 4</u>				
		<u>£10,046.15. 9</u>				<u>£10,046.15. 9</u>
400	" Reserve for Replacement of Publications	400. 0. 0			" Balance carried down	2,937. 1. 4
1,674	" Allocation to Headquarters Fund	1,500. 0. 0				
	" Balance carried to Balance Sheet	<u>1,037. 1. 4</u>				
£9,427		<u>£2,937. 1. 4</u>		£9,427		<u>£2,937. 1. 4</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Publications Account

for the year ended 30th June, 1954

3,595	To Stock in Hand at 1st July, 1953	4,543. 0. 0	1,822	By Sales	2,069.12. 9
2,578	" Purchases	1,308. 2. 0	623	" Subscription Copies (at cost)	600.19. 8
815	" Surplus transferred to Revenue Account	1,353.10. 5	4,543	" Stock in Hand at 30th June, 1954.	4,534. 0. 0
<u>£6,988</u>		<u>£7,204.12. 5</u>	<u>£6,988</u>		<u>£7,204.12. 5</u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the Finance Committee held on Friday, 23rd July, 1954, at 1. 45 p.m. in University Hall, St. Andrews.

PRESENT: Mr. Duncan, Convener (in the Chair), Mrs. Brown, Mr. Hardie, Miss Milligan, Miss McFeat, Mr. McKell, Mrs. Thomson, Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Mr. Adam and Mr. Aitkenhead.

Before starting the business of the meeting, Mr. Duncan welcomed the new Secretarial Assistant, Miss Mair.

1. MINUTES:

The minutes of the meeting held on the 6th March, and previously circulated, were approved and signed.

2. BUSINESS ARISING:

Item 5(b) Cheques: Approval was given to the recommendation that the Secretary should become an additional signatory on the bank account, and the Bank's mandate was accordingly altered as follows:-

"that the bank accounts held with the British Linen Bank, Galston, should in future be operated by any two of the following, viz, two members of the Finance Committee, the Treasurer and the Secretary."

The proof of the printed cheque form with the receipt on the back, with the addition of the word "Secretary" was then approved.

Item 5(b) Indemnity: It was unanimously agreed to authorise the Chairman and Secretary to sign on behalf of the Society, an indemnity on the terms attached to these minutes.

Item 5(c) Expenses to Committee Meetings: After some discussion, it was proposed by Mrs. Brown and seconded by Mr. Hardie, to recommend to the Executive Council that members might, in future, claim up to 5/- for lunch, where appropriate, in addition to the 3rd class railway fare. It was then also agreed to recommend that members of Sub-Committees should be

given overnight hotel expenses where necessary. These recommendations were put to the meeting and carried.

Item 5(d) Letter of thanks: The Secretary read a letter of thanks from Miss Todd, expressing her appreciation of the Society's wedding gift of two suit cases.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting, totalling £1,557. 0. 1, were examined and approved, and authority was given for the payment of Summer School Expenses.

(b) (i) A comparative statement of the estimated and actual income and expenditure for the year ended 30th June, 1954, was examined. It was noted that income had exceeded estimated by £1,616 and that expenditure, after making provision for additional cost of £125 on film production, had exceeded estimated by only £245.

(ii) The draft revenue and publications accounts for the year ended 30th June, 1954, with comparative figures for the previous year, and the Balance Sheet as at 30th June, 1954, were then examined. Miss Vaughan stated that additional interest of around £30 on the Savings Bank Accounts, particulars of which had not yet been received, had to be included. The donation of £30 from the Glasgow Branch for the Headquarters Fund was noted with appreciation, and also the increased surplus on sale of publications. The accounts were approved subject to certain adjustments, which would arise from matters still to be discussed by the Committee.

(c) Special Payment: Mr. Duncan proposed, and the Committee unanimously agreed, that a gift of the value of £50 be given to Miss Milligan as a token of appreciation for her work for the Society during the past year.

Arising out of the above, Mrs. Brown proposed that the position regarding specialist teachers visiting Branches for the purpose of taking classes or weekend courses, should be clarified. It was stated that in many Branches, where such classes were held, the specialist teacher was offered 3rd class travel and no fee. It was agreed to recommend to the Executive Council that Branches should be informed that any specialist teacher invited to teach in the Branch, should be offered travelling expenses, subsistence and fee.

(d) Estimates for 1954/55: Estimates for the year ending 30th June, 1955 were examined, and the following amendments proposed and approved:

- (a) Investment income to be increased from £85 to £115.
- (b) Cost of meetings and travelling expenses to be increased for the cost of Committee members lunches.
- (c) Expenses of Demonstration Teams visits abroad to be increased from £350 to £450.
- (d) £500 to be allocated to the Headquarters Fund.

4. PROPOSAL FOR SOCIETY HEADQUARTERS:

The Secretary reported that since the last meeting, she had received information about 5 or 6 premises, and had viewed one alone, and one with Mr. Hardie and Miss Vaughan, and neither had proved suitable. Mr. Hardie then briefly reported on the premises he had seen, and stated that although ideally situated, he had been unable to recommend their purchase, because of the inadequate plumbing arrangements which would have been too expensive to remedy. The Secretary added that as a result of her enquiries over the past three months, it was evident that office accommodation in a central position could not be rented, but would have to be purchased. The Committee noted the position, and authorised the Secretary to continue the search on this basis.

5. OTHER BUSINESS:

(a) Branch Examination Expenses: A letter was read from the Treasurer of the Newcastle Branch, regarding the cost of expenses in connection with an examination for 16 candidates, and stating that the Branch Committee considered that Headquarters should make a contribution towards the cost. After some discussion, the Secretary was asked to write to Newcastle Branch for details of expenses involved, and amount of examination class fees paid to the Branch by candidates. It was agreed to take no further action until this information had been received.

(b) Payment of Pianists: Mr. McKell raised the question of payment of pianists at the Summer School. It was decided that as there had been no further meeting of the Summer School Committee since the last Finance Meeting, the matter might be considered. There was considerable discussion, and it was agreed that as other Societies paid comparable fees as far as could be ascertained, no further action should be taken.

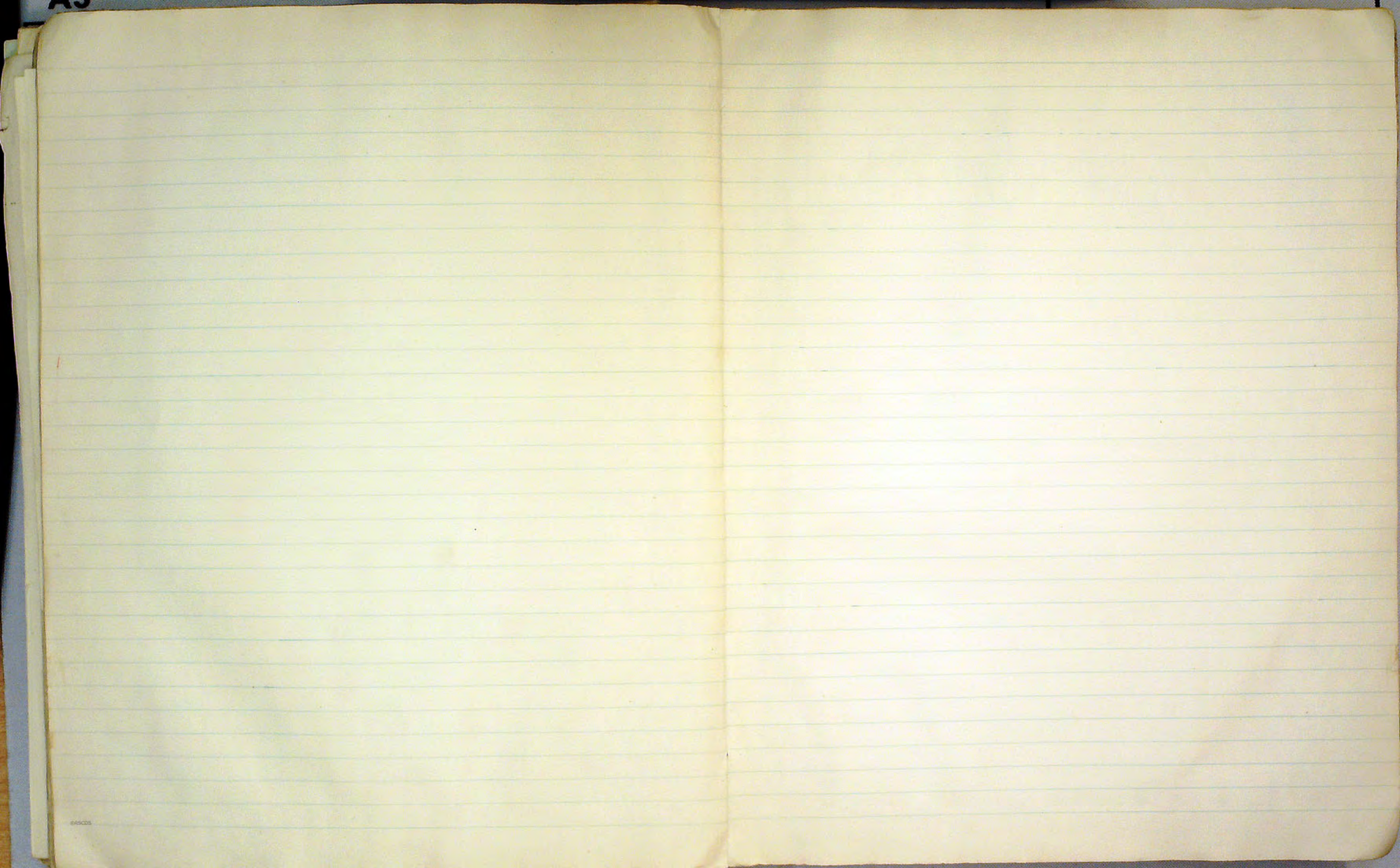
(c) Branch Returns: Miss Vaughan reported that 40 out of 75 Branch Accounts for the current year had been received, and that these showed a very marked improvement on those submitted in the previous year, and that the majority were drawn up in the form approved by the Committee.

(d) Investments: By means of a graph showing subscriptions received

from Branches over the past two years, the Treasurer indicated that the greater part of this income was received during the six months from November to April. She recommended that in order to avoid substantial bank balances accumulating, the Committee should sanction the investment of balances in excess of £500 in the Edinburgh Savings Bank Account. This was approved, and it was also agreed to allocate £1,500 to the Headquarters Fund, and invest this sum, together with the £30 donation from the Glasgow Branch, and the Publications Reserve, in Building Society Shares, and also to invest the £1,000 in the Bank Savings Account in a Building Society Deposit Account.

The meeting ended with a vote of thanks to the Chairman.

Gordon Hardie 30/10/54
Chairman.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

A meeting of the FINANCE COMMITTEE was held on Saturday, 30th October¹⁹⁵⁴ at 11 a.m. in the Music Hall, Aberdeen.

An apology was intimated from Mr Duncan, Convener; Mrs Brown, Vice-Chairman, proposed that Mr Hardie be appointed as Chairman of the meeting. This was seconded by Mr McKell. The meeting agreed.

PRESENT: Mr Hardie (in the Chair).

Mr Adam, Mr Aitkenhead, Mrs Brown, Miss McFeat, Mr McKell, Miss Milligan, Mrs Thomson, Miss Vaughan (Treasurer), Miss Hadden (Secretary).

1. MINUTES:

The Minutes of the meeting held on 23rd July, 1954, having been circulated, were approved and signed.

2. BUSINESS ARISING:

5a) Branch Examination Expenses: A letter was read from the Treasurer of Newcastle Branch giving details of expenditure in connection with an examination held by the Branch on 20th April, 1954. It was agreed that the application had not been made on the grounds of financial necessity, and that the costs could have been met by charging candidates the extra fee for the actual examination and that it was customary for the education authority to cover the expenses of the examination. It was also pointed out that the Society paid the examiners fees, travelling expenses and subsistence, and that the 10/- entrance fee paid by the candidate was quite inadequate to cover the cost of the examination. Mr McKell proposed that the Committee should not recommend the payment of expenses of Branch examinations; this was seconded by Mr Aitkenhead and the Committee approved.

d) Investments: The Treasurer reported that the £1,000 held in the Savings Bank at the British Linen Bank had been invested in shares in the Scottish Amicable Building Society on the 19th August, and that the Headquarters Fund of £1,530 and the Publications Reserve of £800 had both been invested in the Dunfermline Building Society, on the following day.

Owing to the heavy expenditure, particularly in connection with the Summer School and the Bulletin, it had not yet been possible to open the account with the Edinburgh Trustee Savings Bank. The balance at the Bank on the 25th October, stood at £522.

3. ANNUAL GENERAL MEETING AGENDA:

Item 4. Presentation of Accounts by Convener: Miss Milligan proposed that Mr Hardie present the accounts at the Annual General Meeting. This was seconded by Mr McKell. The meeting approved.

The audited /

The audited accounts for the year ended 30th June, 1954, and Balance Sheet as at that date, together with the Estimates for 1954/55, which had been circulated in the Bulletin, were examined, and the main points to be referred to by the Chairman in presenting the accounts at the Annual General Meeting were discussed.

A comparison of the accounts with the estimates for 1953/54 showed that income for the year was £1,646 higher than had been estimated; an increase of £360 from subscriptions, £150 on royalties, £422 on the Summer and Autumn School fees, and £604 on publications sales. Expenditure had only exceeded estimates by £120 and after setting aside £1,500 for the Headquarters Fund, and £125 for film production, the surplus for the year was £99 below the estimated figure.

The estimates for 1954/55 had been based on the actual results for 1953/54.

It was pointed out that the surplus on the Summer School largely arose from non-resident fees, and that these had fallen in 1954, owing to increased accommodation being available. The surplus in 1954 was £368, and as the charge for accommodation was to be raised in 1955, a further decrease was anticipated. The Society did, however, look to income from this source to meet general expenditure.

4. REMIT FROM EXECUTIVE COUNCIL MEETING:

Payment to specialist teachers visiting Branches: (Executive Minutes 3 (2) 6.8.54)

The Committee agreed that no specific fee should be recommended by the Society for visits of specialist teachers to Branches, but that Branches must offer a fee, if possible in accordance with that paid by local education authorities for such classes. Specialist teachers should be asked in advance to state the fee expected, when arrangements were being made.

5. ANY OTHER BUSINESS:

- 1) Reprint of Pocket Edition: The Secretary reported that it would be necessary to reprint Pocket Edition 7 - 9, and that an estimate for 12,000 copies at £145.5.9d had been received from the printers; it was agreed that this book should be put in hand.
- 2) Office Equipment: The Committee recommended the purchase of an addressograph and a hand duplicator for the Secretary's use at an approximate cost of £75 and £85 respectively.
- 3) Collins & Sons Ltd.: At this point in the meeting Mr Robertson, Arbroath, and Mr McLeod, Glasgow, as members of the sub-committee appointed to deal with the matter of the book of dances to be published by Messrs Collins, - were invited to attend the meeting.

A letter was read from Messrs Collins stating that considerable progress had been made in the matter of an agreement between Paterson's Publications and Messrs Collins regarding the proposed book. There was considerable discussion of the points in the letter mainly on the question of the percentage of /

of royalty to be paid to Paterson's Publications and to the Society. The Secretary was instructed to write to Messrs Collins stating that the Committee approved in the main of the proposed agreement but would like clarification regarding the division of royalty payment between the Society and Paterson's Publications. It was hoped that a draft agreement could be received by the Committee before the next Executive Council Meeting.

The Committee asked that an appreciation of Miss Milligan's work on the book should be minuted.

- 4) Paterson's Publications Agreement: Mr McKell raised the question of the termination of the agreement between the Society and Paterson's Publications and was informed that the agreement could be terminated by giving the stipulated six months notice in February 1955. Mrs Brown proposed that a recommendation should be made to the Executive Council that the present Committee which had dealt with the Collins/Paterson's book, should be invited to revise the agreement. The meeting agreed.

Mrs Brown proposed a vote of thanks to Mr Hardie for taking the Chair.

The meeting ended at 12.15 p.m.

Gordon Hardie
CHAIRMAN. 20th November 1954

THE SOCIETY OF SCOTLANDS COUNTRY DANCE SOCIETY

Item	Quantity	Price	Total
1. 1000	1000	1.00	1000
2. 500	500	0.50	250
3. 200	200	0.20	40
4. 100	100	0.10	10
5. 50	50	0.05	2.50
6. 25	25	0.025	0.625
7. 10	10	0.01	0.10
8. 5	5	0.005	0.025
9. 2	2	0.002	0.004
10. 1	1	0.001	0.001
Total			1302.625

publications and to the Society.
to Messrs Collins stating that the
proposed agreement but would like
of royalty payment between the Society
hoped that a draft agreement could be
next Executive Council Meeting.

reciation of Miss Milligan's work on the

Mr McKell raised the question of the
the Society and Paterson's Publications
could be terminated by giving the
ary 1955. Mrs Brown proposed that a
Executive Council that the present
ollins/Paterson's book, should be invited
ng agreed.

anks to Mr Hardie for taking the Chair.

Gordon Hardie
CHAIRMAN.

20th November 1954

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Actual and Estimated Income and Expenditure for the four months
ended 31st October, 1954.

1954/55 £	Estimated £	Actual	+	-	Total
	INCOME:				
4,000	Subscriptions (1,333) (1)	500	269. 9. 1	-	230
75	Affiliation Fees	25	24. 3. 0	-	1
-	Donations and Other Receipts	-	9.10. 0	9	-
600	Royalties	-	-	-	-
115	Investment Income	38	10. 2. 2	-	28
	Fees:				
3,000	Schools and Courses	3,000	4,069. 1. 0	106 9	-
200	Examinations	66	45.10. 0	-	20
1,000	Surplus on Sale of Publications	333	322. 5. 9	-	11
<u>£8,990</u>		<u>£3,962</u>	<u>£4,750. 1. 0</u>	<u>1,078</u>	<u>290</u>
					<u>+ 788</u>

EXPENDITURE:

1,200	Salaries of Administra- tive and Clerical Staff	400	389. 8.10	-	10
350	Cost of Meetings and Travelling Expenses	117	67.18. 7	-	49
300	Printing and Stationery	100	150. 8. 8	50	-
150	Postages and Telephone	50	19.17. 3	-	30
55	Office Accommodation	18	19. 0. 0	1	-
21	Audit Fee	7	7. 1. 8	-	-
49	Miscellaneous Expenses	16	23. 3.11	7	-
<u>2,125</u>		<u>708</u>	<u>676.18.11</u>	<u>58</u>	<u>89</u>
495	Bulletin	495	461. 3. 3	-	34
400	Examination Expenses Summer and Autumn	133	98.10. 3	-	34
3,000	Schools Expenses of Dem. Teams Abroad	3,000	3,701. 1. 8	701	-
450	Grants	450	382. 0. 1	-	68
150	Honorarium	50	-	-	50
75	Subscription Copies of Publications	25	-	-	25
<u>650</u>		<u>217</u>	<u>55.16. 6</u>	<u>-</u>	<u>61</u>
7,345		<u>5,078</u>	<u>5,375.10. 8</u>	<u>759</u>	<u>461</u>
	Reserves: For re- printing publications	133	133. 0. 0	-	-
400	H.Q. Fund Allocation	167	167. 0. 0	-	-
500					
<u>745</u>		<u>5,378</u>	<u>5,675.10. 8</u>		
	Surplus to meet con- tingencies				
	Deficit (2)	1,416	925. 9. 8		- 490
<u>£8,990</u>		<u>£3,962</u>	<u>£4,750. 1. 0</u>		

NOTE: (1) Subscription income received July/October averaged £500 in
past two years.

(2) Although a surplus of £745 is estimated for the full year,
owing to the small proportion of subscription income re-
ceived in the first four months, a deficit of £1,416
was anticipated. The actual deficit was £925.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Estimate of Income and Expenditure for the year ended 30th June, 1955

	£	1954/55
<u>INCOME:</u>		
Subscriptions	3,500	4,000
Affiliation Fees	90	75
Royalties	650	600
Investment Income	150	115
Fees:		
Schools and Courses	4,000	3,000
Examinations	230	200
Surplus on Sale of Publications	850	1,000
	<u> </u>	<u> </u>
	£9,470	£8,990
	<u> </u>	<u> </u>

EXPENDITURE:

Staff Salaries	1,225	1,200
Cost of Meetings and Travelling Expenses	275	350
Printing and Stationery	300	300
Postages and Telephone	150	150
Office Accommodation:		
Rates and Fuel Duty	85	55
Caretaker's Wages	80	21
Light and Heat	<u>260</u>	49
Audit Fee	21	
Insurance	30	
Miscellaneous Expenses	<u>42</u>	
Bulletin	495	495
Examination Expenses	425	400
Summer and Autumn Schools	4,000	3,000
Expenses of Demonstration Teams Abroad	250	450
Grants	100	150
Honorarium	50	75
Subscription Copies of Publications	600	<u>650</u>
	<u>8,230</u>	<u>7,345</u>
Reserves:		
For re-printing publications	400	400
Allocation to Headquarters Fund	500	500
Surplus to meet contingencies	340	745
	<u> </u>	<u> </u>
	£9,470	£8,990
	<u> </u>	<u> </u>

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

AUTUMN SCHOOL: ABERDEEN

30th October, 1954.

<u>1953</u>	<u>E x p e n d i t u r e</u>		<u>1953</u>	<u>I n c o m e</u>	
8	To Teachers' and Pianists' Fees	13.10. 0	88	By Fees received	72.18. 6
9	" Hire of Hall and Pianos for Classes	28.14. 6			
43	" Printing of Tickets and Leaflets, etc.	25. 5. 8			
28	" Balance, being excess of Income over Expenditure	5. 8. 4			
—		—	—		—
£88		£72.18. 6	£88		£72.18. 6
==		=====	==		=====

THE ROYAL SCOTTISH GOLF SOCIETY

Accounts paid since the last meeting: July - September, 1954.

	<u>July</u>	<u>August</u>	<u>September</u>	<u>Total</u>
<u>SALARIES:</u>				
Miss Hadden	41. 2. 6	41. 2. 6	41. 7. 0	280. 4. 0
Miss Veughan	22.15. 0	22.15. 0	22.15. 0	
Miss Mair	21.12. 6	21.12. 6	21.17. 0	
P.A.Y.E.	7.15. 0	7.15. 0	7.15. 0	
<u>COMMITTEE MEETING EXPENSES:</u>				
Finance Committee	15. 0. 0	25. 0. 0		40. 0. 0
Executive Committee				
<u>PRINTING AND STATIONERY:</u>				
William Bishop	20. 8. 3			20. 8. 3
<u>POSTAGES AND TELEPHONE:</u>				
Miss Milligan		10. 0. 0		10. 0. 0
<u>PHOTOGRAPHS:</u>				
Miss Milligan	3. 4. 0			3. 4. 0
<u>GIFT:</u>				
Miss Milligan		50 0. 0		50. 0. 0
<u>INSURANCE:</u>				
Notwich Union			10.17. 3	10.17. 3
<u>EXAMINATION EXPENSES:</u>				
Miss Milligan	1. 0. 0	17.10. 0		
Miss Anderson	7. 7. 3		3. 2. 6	
Miss Edwards	7. 7. 3			
Mrs. H.K. Brown	23.14. 0			
Mrs. Lesslie		3. 8. 9		
Miss Jarvis		2.15. 0		
Miss Maxwell		7.10. 0		
Mrs. Hutchison			3. 2. 6	
Mrs. West			8. 2. 6	84.19. 9
<u>SUMMER SCHOOL EXPENSES:</u>				
University Hall	1,275.15. 0			
University Hall	1,182.15. 0			
University of St. Andrews		15.18. 6		
University Hall		110. 0. 0		
Gratuities		811.10. 0		
Men's Residence			52.11. 0	
Men's Residence		11.19. 0		
Gratuities			15. 0. 0	
Miss Clerk			9. 1. 8	
Hire of Hall			8. 0. 0	
Hire of Hall				
Hire of Hall				
No. 2. Bank Account	300. 0. 0			3,792.10. 2
<u>DEMONSTRATION TEAM</u>				
Miss Storrar	6. 7. 2			
Miss Milligan	14.16.10			
Miss Cameron	6. 6. 0			
Miss McCartney	7. 4. 8			
Mr. Cumming	6.13.10			
Mr. Murray	9.15. 5			
Mr. and Mrs. McLeod	12.19. 8	7. 4. 0		71. 7. 7
Mr. Clements				
	<u>c/f 2,993.19. 4</u>	<u>1,218.11. 3</u>	<u>151. 0. 5</u>	<u>4,363.11. 0</u>

	b/f	2,993.19. 4	1,218.11. 3	151. 0. 5	4,363.11. 0
<u>PUBLICATIONS</u>					
Aird & Coghill					
Mrs. Bird Matthew					
		25. 7. 6	50. 0. 0		75. 7. 6
<u>SECRETARY'S PETTY CASH:</u>					
		10.14. 3	12. 3. 8	12.12. 6	35.10. 5
<u>TREASURER'S PETTY CASH:</u>					
		4.16. 6	4. 9.11		9. 6. 5
<u>INVESTMENTS:</u>					
Scottish Amicable					
Building Society					
Dunfermline Building					
			1,000. 0. 0		
Society (HQ)					
			1,530. 0. 0		
Dunfermline Building					
			800. 0. 0		3,330. 0. 0
<u>MISCELLANEOUS:</u>					
Cheque books					
		8. 0		4. 0	12. 0
Refund: Life Sub.					
			12. 6		12. 6
<hr/>					
		£3,035. 5. 7	£4,615.17. 4	£163.16.11	£7,814.19.10

COUNTRY DANCE SOCIETY

t. Andrews, 1954

1953

I n c o m e

By Fees from Students:

64		
2,920	Registration	167. 5. 0
349	Residents	3,773.12. 0
	Non-Residents	<u>128. 4. 0</u>
		4,069. 1. 0

,333

£4,069. 1. 0

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

The Summer School: St. Andrews, 1954

1953

E x p e n d i t u r e

2,736	To Residence and Gratuities	3,448. 9. 6
31	" Rent of Halls	25. 5. 0
13	" Printing	18. 1. 9
85	" Teachers' and Pianists' Fees	87. 3. 0
38	" Travelling Expenses and Residence	62.11. 8
8	" Cost of Lectures	9. 1. 8
7	" Hire of Coach	6.18. 6
16	" Hire and Removal of Pianos	20.10. 0
6	" Sundry Expenses; Postage, Stationery, Papers, Gratuities, Telephone Calls, etc.	23. 0. 7
393	" Balance, being excess of Income over Expenditure	367.19. 4

£3,333

1953

I n c o m e

By Fees from Students:

64	Registration	167. 5. 0	
2,920	Residents	3,773.12. 0	
349	Non-Residents	<u>128. 4. 0</u>	4,069. 1. 0

£4,069. 1. 0 £3,333

£4,069. 1. 0