

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

A Meeting of the Finance Committee was held on Saturday, 20th November, 1954 at 11.15 a.m. at 108, Hanover Street, Edinburgh.

**APOLOGIES:** Apologies were intimated from Mr. Duncan (Convener) and Miss McFeat.

**PRESENT:** Mr. Hardie (in the Chair), Mr. Adam, Mr. Aitkenhead, Miss Milligan, Mr. McKell, Mrs. Thomson, Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

1. **MINUTES:**

The Minutes of the last meeting held on 30th October, 1954, having been circulated, were approved and signed.

2. **BUSINESS ARISING:**

Office Equipment: The Secretary reported that since the last meeting, she had inspected various types of duplicators and addressing machines, and had quotations for these. After discussion, it was agreed that the Committee should recommend the purchase of a Gestetner hand duplicator at £95 and an Adrema addressing machine with prepared metal plates, at approximately £65.10. 0.

3. **FINANCIAL STATEMENTS:**

(1) Accounts paid since the July meeting totalling £8,734. 5. 4 were examined and approved.

(2) It was noted that the Bank balance at 31st October, 1954 was £871.17. 1, and on the 19th November, 1954, £2,060. 4.10. After reserving sufficient to pay for the new publication and for general running expenses, the Treasurer was instructed to invest the balance in the Edinburgh Trustee Savings Bank.

(3) The Summer and Autumn School accounts were examined and it was noted that the surplus on the Summer School was £368 (as compared with £393 in 1953) and on the Autumn School, £5 (as compared with £28 in the previous year).

(4) In presenting the interim accounts for the four months ended 31st October, 1954, the Treasurer pointed out that out of an anticipated annual income of £4,000 from subscriptions, £500 was estimated to come in during this period. In fact, subscriptions were lower than this figure, but over

£700 had been received since the beginning of November. Expenditure under most headings had been less than anticipated, and in consequence, the deficit for the period was £925 compared with an estimated one of £1,416.

4. **BRANCH ACCOUNTS:**

The Treasurer reported that in spite of a reminder, the 1953/54 accounts had not yet been received from the following Branches: Banffshire, Boston, Forres, Fort William, London and Stockport. It was noted that the date of the end of the Branch year was after the 30th June in some instances, and was the reason for the delay in certain cases, and it was agreed to recommend to the Executive Committee that Branches should be asked to consider whether a change would be practicable.

A letter from the Secretary of the London Branch (11/11/54) promising the audited accounts for 1952/53 and 1953/54 shortly, was read. A letter from the Treasurer of the Stockport Branch (4/11/54) stating that the Branch had affirmed at the time of the adoption of the new constitution, that it would not agree to be bound to the rule requiring the annual accounts to be sent in, was received, and it was decided to refer this matter to the Executive Council.

The accounts of all Branches which showed a deficit were briefly examined, and in the two cases where this was substantial and bank balances were low, the Treasurer was asked to write for further information.

It was noted with satisfaction that Dunbartonshire West, which had received an initial grant of £10, had made a good start.

5. **SOCIETY HEADQUARTERS:**

The Secretary reported that since the last meeting, she had inspected two properties, but both were unsuitable. Mr. Hardie then asked that the position be clarified regarding the purchase of premises suitable for a permanent Headquarters. It was agreed that four to five rooms, including one large, would meet the requirements. It might be necessary for the Secretary to acquire temporary accommodation at short notice. The Committee agreed to recommend that if necessary, office accommodation should be rented until a suitable property could be purchased. Mr. Hardie asked the Committee's views on the ceiling price, which could be offered. It was unanimously agreed that up to £7,000 could be spent. It was also agreed that the small Committee already appointed to deal with this matter should have full power to act.

6. **ANY OTHER BUSINESS:**

(1) Delegates' Expenses to A.G.M.: A letter was read from Edinburgh Branch, stating that the cost of delegates' expenses to the A.G.M. was £5.14. 0. After discussion, Mr. McKell proposed and Miss Milligan seconded



the proposal that a recommendation should be made to the Executive Council that where claims for delegates' expenses to the A.G.M. were made from Branches, each one should be considered according to the financial needs of the Branch, without any definite sum being fixed. The meeting agreed.

(2) Printing of Book 18: The Secretary reported that at the next meeting of the Publications Committee, a recommendation should be made for the publication of Book 18 in 1955. It was agreed that the Finance Committee should authorize, for the Executive Committee's approval, the printing of 30,000 copies at a sum not exceeding £850.

(3) Summer School Fees: It was reported that the fees for University residences had been increased by 10/6 per week, with an extra gratuity of 2<sup>1</sup>/<sub>2</sub> making 7<sup>1</sup>/<sub>2</sub> on each member's accommodation. After discussion, the Committee agreed to recommend that the Society should increase the amount paid by Students from £6.10. 0 per week, to £7. 0. 0 per week, plus the 5/- registration fee. It was also agreed that no increase in fees should be paid by non-resident students, the present charge being £1 per week, plus 5/- registration fee.

(4) Messrs. Collins & Co.: The Secretary reported that a reply had been received from Messrs. Collins to her letter, asking for clarification to the question of the division of Royalty fees. Members of the Sub-Committee had sent in their views, and the Secretary had written to Messrs. Collins, asking that a draft agreement should be submitted if possible before the next meeting of the Executive Council. It was hoped that there would be time for the Sub-Committee to meet before the 4th December.

The meeting ended at 1.20 p.m. after Miss Milligan had proposed a vote of thanks to Mr. Hardie for taking the Chair, and for presenting the Accounts at the Annual General Meeting.

*Sandra Hardie*  
Chairman.  
5/3/55

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Accounts paid October, 1954

<u>SALARIES:</u>		
Miss Hadden	41. 1. 6	93. 5. 0
Miss Vaughan	22. 15. 0	
Miss Mair	21. 5. 6	
P.A.Y.E.	8. 3. 0	
<u>COMMITTED EXPENSES:</u>		
Treasurer's Float		30. 0. 0
<u>STATIONERY AND DUPLICATING:</u>		
Associated Bookbinding Co.	3. 7. 4	
William Bishop	40. 4. 8	
Aidan's	1. 16. 6	45. 8. 6
<u>EXAMINATION EXPENSES:</u>		
Miss J. Milligan		4. 1. 6
<u>BULLETIN:</u>		
William Bishop		559. 15. 0

PUBLICATIONS:  
Paterson's Publications  
154. 7. 1



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reported that at the next  
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was agreed that the Finance  
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After discussion, the Committee  
increase the amount paid by  
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y reported that a reply had  
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ees. Members of the Sub-  
secretary had written to Messrs.  
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Miss Milligan had proposed a vote  
r, and for presenting the

Madou Hardie  
Chairman.

5/3/55

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Accounts paid October, 1954

SALARIES:

Miss Hadden  
Miss Vaughan  
Miss Mair  
P.A.Y.E.

41. 1. 6  
22. 15. 0  
21. 5. 6  
8. 3. 0

93. 5. 0

COMMITTEE EXPENSES:

Treasurer's Float

30. 0. 0

STATIONERY AND DUPLICATING:

Associated Bookbinding Co.  
William Bishop  
Aidan's

3. 7. 4  
40. 4. 8  
1. 16. 6

45. 8. 6

EXAMINATION EXPENSES:

Miss J. Milligan

4. 1. 6

BULLETIN:

William Bishop

559. 15. 0

PUBLICATIONS:

Paterson's Publications

154. 7. 1

PETTY CASH:

Secretary  
Additional Float

8. 7. 1  
20. 0. 0

28. 7. 1

Treasurer

4. 1. 4

£919. 5. 6



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

AUTUMN SCHOOL, ABERDEEN

30th October, 1954.

1953		1953	
Expenditure		Income	
8	To Teachers' and Pianists' Fees	13.10.0	By Fees received
9	" Hire of Hall and Pianos for Classes	28.14.6	
43	" Printing of Tickets and Leaflets, etc.	25.5.8	
28	" Balance, being excess of Income over Expenditure	5.8.4	
		<u>£72.18.6</u>	<u>£72.18.6</u>
		88	

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THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Actual and Estimated Income and Expenditure for the four months ended 31st October, 1954.

<u>1954/55</u> £		<u>Estimated</u> £	+	<u>Actual</u>	-	<u>Total</u>
	<u>INCOME:</u>					
4,000	Subscriptions (1,333) (1)	500	-	269. 9. 1	-	230
75	Affiliation Fees	25	-	24. 3. 0	-	1
-	Donations and Other Receipts	-	9	9.10. 0	-	-
600	Royalties	-	-	-	-	-
115	Investment Income	38	-	10. 2. 2	-	28
	Fees:					
3,000	Schools and Courses	3,000	4,069. 2. 0	106 9	-	-
200	Examinations	66	-	45.10. 0	-	20
1,000	Surplus on Sale of Publications	333	-	322. 5. 9	-	11
<u>£8,990</u>		<u>£3,962</u>	<u>£4,750. 1. 0</u>	<u>1,078</u>		<u>+ 788</u>

EXPENDITURE:

1,200	Salaries of Administrative and Clerical Staff	400	-	389. 8.10	-	10
350	Cost of Meetings and Travelling Expenses	117	-	67.18. 7	-	49
300	Printing and Stationery	100	50	150. 8. 8	-	-
150	Postages and Telephone	50	-	19.17. 3	-	30
55	Office Accommodation	18	1	19. 0. 0	-	-
21	Audit Fee	7	-	7. 1. 8	-	-
49	Miscellaneous Expenses	16	7	23. 3.11	-	-
<u>2,125</u>	Bulletin	708	58	676.18.11	-	89
495	Examination Expenses	495	-	461. 3. 3	-	34
400	Summer and Autumn Schools	133	-	98.10. 3	-	34
3,000	Expenses of Dem. Texas Abroad	3,000	701	3,701. 1. 8	-	-
450	Grants	450	-	382. 0. 1	-	68
150	Honorarium	50	-	-	-	50
75	Subscription Copies of Publications	25	-	-	-	25
<u>650</u>	Reserves: For re-printing publications	217	-	55.16. 6	-	61
7,345	H.C. Fund Allocation	5,078	759	5,375.10. 8	-	461
	Surplus to meet contingencies	3,378	-	5,675.10. 8	-	-
745	Deficit (2)	1,416	-	925. 9. 8	-	-
<u>£8,990</u>		<u>£3,962</u>	<u>£4,750. 1. 0</u>			<u>- 490</u>

NOTE: (1) Subscription income received July/October averaged £500 in past two years.

(2) Although a surplus of £745 is estimated for the full year, owing to the small proportion of subscription income received in the first four months, a deficit of £1,416 was anticipated. The actual deficit was £925.



Minutes of a Meeting of the FINANCE COMMITTEE held at the North British Station Hotel, Edinburgh, on Saturday, 5th March, 1955 at 10.0 a.m.

PRESENT: Mr G. Hardie (in the Chair)

Mr Adam, Mr Davison, Mrs Lesslie, Miss Milligan,  
Miss McFeat, Mr McKell, Mrs Thomson, Miss Vaughan  
(Treasurer) and Miss Hadden (Secretary).

APOLOGY: An apology was received from Mr Aitkenhead.

1. MINUTES:

Those of the meeting held on 20th November, 1954, having been circulated were confirmed and signed.

The Chairman extended a welcome to Mr Davison, the new member of the Finance Committee.

2. BUSINESS ARISING:

Item 4 - Branch Accounts: The Treasurer reported on action taken since the last meeting in regard to those Branches which had not sent in accounts. It was noted that there had been no reply received from Fort William Branch, and Miss Vaughan was instructed to write a further letter asking that the accounts be submitted. The Secretary read a letter from the Secretary of the Stockport Branch in reply to her communication stating that it had been agreed that two members of the Executive Committee should meet the Stockport Branch informally in connection with the submission of the Branch accounts. The Secretary's letter expressed surprise that the Executive Council had seen fit to send two members to Stockport, and stated that as the writer was at present indisposed, and would not be resuming normal activities for some time, the parties concerned should be instructed not to proceed any further with the matter. After discussion, it was agreed that this matter should be left in abeyance for the meantime, although it was stressed that failure to submit accounts was an infringement of the Constitution, and it was necessary for the Society to receive them in connection with the exemption from Income Tax.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting, totalling £3,554.17.6 were examined and approved.

(b) Bank Balances: Miss Vaughan reported that the Bank Balance was £347.13.11 to date, emphasising that it was now the policy of the Committee to invest all monies over £500.

(c) A statement of Estimated and Actual Income and Expenditure for the eight/

eight months ended 28th February, 1955, was considered and approved. It was noted that the profit on the Summer and Autumn Schools was less than in the previous years.

4. SOCIETY HEADQUARTERS:

(a) The Chairman reported that premises had been secured at 12, Coates Crescent, Edinburgh, as Headquarters for the Society. The property was a three storey flat of which the Society had purchased the ground floor and basement, consisting of five rooms on the ground floor, and living room, scullery, bathroom, bedroom and two large rooms in the basement. Mr Hardie pointed out that there was more accommodation than was required at present, but that it was envisaged that in the future, the premises would be used as Club or Meeting Rooms for the Society. It was considered that this would entail additional lavatory accommodation being provided, but no difficulty in this connection was foreseen.

The Chairman reminded the Committee that it had been agreed to lay aside £7,000 for the purchase of the property, any necessary alterations, redecoration and furnishing. The property had been purchased for the sum of £4,010 which included electrical fittings and floor coverings. The assessed rental was £110 per annum, and the Feu Duty £15 per annum. It was considered that after the Legal fees had been met, there would be £2,000 left for alterations, etc.

(b) The Treasurer reported on the Society's investments, and the Committee agreed that the following monies be uplifted to meet the cost of purchasing the property:-

Post Office Savings Bank Account	£1,000. 0. 0
Dunfermline Building Society (Deposit Account)	1,530. 0. 0
National Savings Certificates	375. 0. 0
Edinburgh Savings Bank: Investment Account	1,000. 0. 0
+ Deposit Account	500. 0. 0

+ sufficient to make with the interest accrued, on the above investments, the £4,010 required.

After discussion, it was agreed that the £3,500 invested in the Scottish Amicable Building Society should be allowed to lie until May, 1955, after which time the money should be withdrawn, and any balance not required for furnishing, re-invested elsewhere.

5. RECOMMENDATION FROM THE EXECUTIVE COUNCIL:

The Secretary reported that at the last meeting of the Executive Council, approval had been given for the purchase of a flag for the Overseas Demonstration Team, and that the matter had been remitted to the Finance Committee. An estimate had been received. The Committee agreed to recommend that a sum not exceeding £20 should be spent on a wool bunting flag with necessary accessories.

6. CORRESPONDENCE:

(a) Letter from Edinburgh Branch: A letter was read from the Secretary of /



of Edinburgh Branch, dated 24th November, 1954, asking for the balance amounting to £20, of the grant of £50 authorised in 1953, and stating that Edinburgh Branch had paid out a further sum of £97. 1. 2d. in connection with the Research Committee since the last statement in April, 1954. Mr King wrote that his Committee wondered if there was any possibility of a further grant in this connection being made. After some discussion, it was agreed that Mr Frizell, Chairman of the Research Committee, might be invited to give a report on the future policy and its financial implications, at the next Executive Council meeting. It was felt that after receiving this report, the Finance Committee would be in a better position to consider the possibility of recommending a further grant.

(b) Letter from Mr Frizell with memorandum regarding visit of team of dancers to Bavaria in July, 1955. The Secretary read a letter from Mr Frizell along with a memorandum regarding exchange visits between Scotland and Bavaria in alternate years. The project was encouraged by the Foreign Office, although no financial backing could be given. It was envisaged that a team of dancers would tour certain towns in Bavaria, along with members of the Bavarian Folk Dance Society and that in 1956, a team of Bavarian dancers would tour towns in Scotland along with a Society team. The cost of travel to the border of the host country would be met by the visiting team, thereafter all expenses would be paid by the host country. The Committee gave full consideration to the proposals, but unanimously agreed that nothing could be done in 1955, but promised to give further consideration to such a project in 1956.

7. ANY OTHER BUSINESS:

(a) A letter was read from Dr. Pellissier regarding the invitation to send a team by air to Pretoria in October, 1955. It was reported that every avenue had been explored towards getting a grant to meet the cost of travel, which was estimated at £3,500, but that there was no hope of this being given. It was unanimously decided that the invitation would have to be refused.

(b) The Committee decided to investigate the possibility of a Pensions Scheme for the Society's staff.

There being no further business, the meeting ended at 11.20 a.m.

*Gordon Hardie*  
23/4/55



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£97. 1. 2d. in connection  
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the possibility of a

eting ended at 11.20 a.m.

*Sorden Hardie*  
*23/4/55*

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Accounts paid: November, 1954

SALARIES:

Miss Hadden  
Miss Vaughan  
Miss Mair  
C.I.R. (P.A.Y.E.)

41. 7. 0  
22.15. 0  
21.10. 0  
8. 2. 0

93.14. 0

COMMITTEE MEETING EXPENSES:

Finance Committee (20/11/54)  
(refund £9.18. 6)

15. 0. 0

PRINTING AND STATIONERY:

Caribonum Limited

3. 1. 1

AUTUMN SCHOOL EXPENSES:

Miss Milligan

7. 5. 8

GRANTS:

Research Committee

20. 0. 0

INVESTMENTS:

Edinburgh Trustee Savings Bank

500. 0. 0

SECRETARY'S PETTY CASH

21.17. 0

£660.17. 9

Accounts paid: December, 1954

SALARIES:

Miss Hadden  
Miss Vaughan  
Miss Mair  
C.I.R. (P.A.Y.E.)

41. 1. 6  
22.15. 0  
21. 7. 6  
8. 1. 0

93. 5. 0

COMMITTEE MEETING EXPENSES:

Executive Committee (4/12/54)  
(refund £24. 3. 9)

80. 0. 0

INSURANCE:

Norwich Union

3. 0. 0

GRANT:

Scottish Board of Highland Dancing

5. 5. 0

AUTUMN SCHOOL EXPENSES:

29.12. 8

PUBLICATIONS: (for re-sale)

Aird & Coghill

554. 6. 6

c/f £765. 9. 2



Accounts paid: December, 1954 (cont).

c/f 765. 9. 2

BULLETIN:

William Bishop (carriage)

26.15. 0

INVESTMENTS:

Edinburgh Trustee Savings Bank  
Post Office Savings Bank A/c

1,000. 0. 0  
500. 0. 0

1,500. 0. 0

EXAMINATION EXPENSES:

Miss Richardson  
Miss Milligan  
Miss Jarvis

1. 1. 0  
7.17. 5  
8.12. 1

17.10. 6

PETTY CASH:

Secretary  
Treasurer

23. 2. 7  
4. 4.11

£2,337. 2. 2

Accounts paid: January, 1955

SALARIES:

Miss Hadden  
Miss Vaughan  
Miss Mair  
C.I.R. (P.A.Y.E.)

41. 7. 0  
22.15. 0  
21.10. 0  
8. 2. 0

93.14. 0

PRINTING AND STATIONERY:

William Bishop

18. 4. 6

EXAMINATION EXPENSES:

Glasgow (net)

18. 3. 6

PUBLICATIONS: (for re-sale)

Paterson's Publications  
Aird & Coghill

38.15.11  
36. 4. 3

75. 0. 2

SECRETARY'S PETTY CASH

20. 8.10

£225.11.10

Accounts paid: February, 1955

SALARIES:

Miss Hadden  
Miss Vaughan  
Miss Mair  
C.I.R. (P.A.Y.E.)

41. 7. 6  
22.15. 0  
21. 6. 6  
7.16. 0

93. 5. 0

c/f £93. 5. 0



, asking for the balance  
 ed in 1953, and stating that  
 £97. 1. 2d. in connection  
 tement in April, 1954.  
 here was possibility of  
 discussion,  
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 hat after  
 position

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Accounts paid: February, 1955 (cont)

c/f 93. 5. 0

PRINTING AND STATIONERY:

Banks & Co.

55. 2. 6

AUDIT FEE:

Norman MacKinnon

21.10. 0

OFFICE EQUIPMENT:

Cestetner Ltd.  
 Adrema Ltd.

95. 0. 0  
46. 2. 1

141. 2. 1

PETTY CASH:

Secretary  
 Treasurer

15.18. 3  
4. 7.11

20. 6. 2

£331. 5. 9



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a MEETING of the FINANCE COMMITTEE held at 16, Woodside Terrace, Glasgow, on Saturday, 23rd April, 1955, at 10.15 a.m.

PRESENT : Mr G. Hardie (In the Chair)

Mr Aitkenhead, Mr Davison, Mrs Lesslie, Mr McKell,  
Miss Milligan, Mrs Thomson, Miss Vaughan (Treasurer)  
and Miss Hadden (Secretary)

APOLOGIES : Apologies were received from Mr Adam and Miss McFeat.

1. MINUTES :

The minutes of the last meeting held on the 5th March, 1955, which had been circulated, were confirmed and signed.

2. BUSINESS ARISING :

Item 4: Branch Accounts: The Treasurer reported that no reply had been received from Fort William; Banffshire and Forres were preparing their accounts, and the accounts for the period 1st July, 1952 to 30th April, 1953, had been received from London Branch with a promise that the 1953/54 accounts would follow shortly. Miss Milligan stated that she had seen a member of the Stockport Branch and explained the reason why Branch returns were obligatory.

3. FINANCIAL STATEMENTS :

(a) Accounts paid since the last meeting totalling £4,315.2.2d., were examined and approved.

(b) Bank Balance: Miss Vaughan reported that there was £517.1.2d., in the current account and that £500 and £200 had been invested in the Edinburgh Trustee Savings Bank and Post Office Savings Bank accounts since the last meeting. The position regarding investments was that £4,030 had been withdrawn to meet the cost of the new premises, and with the £700 recently paid in, the Society's investments now totalled £6,875.

4. SOCIETY HEADQUARTERS :

The Chairman reminded the Committee that £7,000 had been earmarked for the cost of acquiring and equipping the new premises. 12 Coates Crescent had cost £4,010, and legal charges and stamp duties had cost £120.10.0d. Estimates for plumber work, re-wiring, painter work and new fireplaces, totalling £768.3.0d., had been received and those from the joiner, plasterer and mason were still to come in. From these figures it was evident that the work would be carried out and the premises equipped well within the original figure.

A first estimate of the probable running costs was that rates, feu duty, caretaker, lighting and heating would be between £250 - £300 per annum; the Treasurer pointed out that the lighting and heating charges were figures that could not be accurately forecast at this stage.

5. FILMS :

The Chairman reported that the General Purposes Committee was recommending to the Executive Committee that £500 be allocated towards the cost of making a colour film on Scottish Country Dancing for theatrical distribution, the Society to give the services of teams and advisers free.

The proposal that a 35 mm. film should be made from existing black and white material for non-commercial distribution was then discussed; of the £150 already paid, £20 was in hand and a further £130 would be needed to complete the film. It was decided to recommend that no action be taken at present.

The proposal that a 16 mm. Kodachrome magazine type film for non-commercial purposes should be made from material shot at Lauriston Castle, Murrayfield and George Heriot's School was accepted as, through the generosity of Mr Elliott, this would involve the Society in no expense except the cost of copies.

6. PENSION SCHEME :

The cost of introducing a pension scheme for the administrative and clerical staff was discussed and in view of the high cost for a very small pension, it was decided not to proceed with the scheme but to consider setting up a pension fund from which a capital annuity could be purchased on retirement. The Treasurer was asked to have figures available so that the matter could be discussed further at the next meeting.

There being no further business, the meeting ended at 11.30 a.m.

*Gordon Hardie*  
29/7/55



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at University Hall, St. Andrews, on Friday, 29th July, 1955, at 1.45 p.m.

PRESENT: Mr G. Hardie (in the Chair)

Mr Adam, Mr Aitkenhead, Mr Davison, Mrs Lesslie,  
Mr McKell, Miss Milligan, Mrs Thompson,  
Miss Vaughan (Treasurer), Miss Hadden (Secretary).

APOLOGY: An apology was received from Miss McFeat.

Mr Hardie spoke of the death of Mr Duncan, ex Convener of the Finance Committee and expressed the Committees' appreciation of his work.

1) MINUTES:

Minutes of the last meeting held on 23rd April having been circulated, were confirmed and signed.

2) BUSINESS ARISING:

Films (5): It was reported that owing to the high cost of lighting, the arrangements made by the Films of Scotland Committee for filming the dancing at Holyrood House in the presence of H.M. The Queen. had to be cancelled.

The Treasurer asked that a Minute should be recorded of the sum to be set apart for films - £500 for 1954-55 which was passed at the last meeting of the Executive Council.

3) FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting totalled £2,478-3-2d; these were examined and approved, and authority given for payment of Summer School expenses.

(b) (i) The draft revenue and publications accounts for the year ended 30th June, 1955, with comparative figures for the previous year, and the Balance Sheet as at 30th June, 1955, were examined.

(ii) In view of adverse reports on the sale of the book of Alternative Tunes, it was agreed that 50% should be written off the value of the stocks held at 30th June, 1955.

The accounts were approved subject to certain adjustments which would arise from matters still to be discussed.

(c) The Committee unanimously agreed that a gift to the value of £50 be given to Miss Milligan as a token of appreciation for her work in the past year.

(d) Estimates for the year ending 30th June, 1956 were examined and the following amendments were proposed and approved:

(i) The allocation of £250 for the expenses of the demonstration team to be increased to £350 to cover the possible cost of visits overseas.

(ii) The grants to be increased from £100 to £150.

(iii) The Headquarters fund of £500 to be deleted.

4) PRETORIAN FESTIVAL:

Miss Haddon reported that a letter had been sent to 200 Scottish firms that trade with South Africa and from the replies received so far £302. 2. 0. had been promised towards the expenses.

5) SOCIETY HEADQUARTERS:

It was estimated that the amount of £7,000 which was passed for purchase of the property, structural alterations, decoration and furnishing, would probably be reduced to £6,500.

It was hoped that the work would be completed on the premises before the Autumn School.

6) PENSION SCHEME:

It was decided to provide in the estimates for £100 to be invested immediately for the purpose of forming a Staff Pension Fund, the estimates to be amended accordingly.

Mr Davison moved that this fund be established and the Committee agreed.

7) ANY OTHER BUSINESS:

(a) Mrs Thompson asked the Committee's views on the position regarding a Branch which had several self-supporting classes paying to the Branch the subscriptions alone. In each case the classes had sums of money which were not put at the disposal of the Branch and which were apparently not being used.

There was some discussion and it was agreed that the matter was a domestic one and a suggestion was made that the classes should be asked to give a donation, corresponding to membership, to the Branch

(b) The Treasurer reported that satisfactory replies had been received from the Branches which had not previously sent in statements.

Mrs Thompson proposed a vote of thanks to Mr Hardie, the Chairman.

The meeting ended at 3.15 p.m.

*Gordon Hardie*  
26/11/55  
Chairman.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

BALANCE SHEET as at 30th JUNE, 1955

<u>1954</u>	<u>CAPITAL ACCOUNT</u>		
12,100	Balance as at 1st July, 1954	12,100. 4.10	
	Amount transferred from Headquarters Fund	2,030. 0. 0	
	Add excess of Income over Expenditure for the year	<u>552. 8. 5</u>	14,682.13. 3
1,027	<u>SUMMER SCHOOL, 1955 - FEES PAID IN ADVANCE</u>		1,253. 0. 0
232	<u>SUNDRY CREDITORS AND CREDIT BALANCES</u>		380. 4. 7
800	<u>RESERVE FOR REPLACEMENT OF PUBLICATIONS</u>		1,200. 0. 0
125	<u>RESERVE FOR PRODUCTION OF FILMS</u>		625. 0. 0
1,530	<u>HEADQUARTERS FUND</u>		
	Balance at 1st July, 1954	1,530. 0. 0	
	Allocation from Revenue Account	<u>500. 0. 0</u>	
		2,030. 0. 0	
	Less: amount utilised in purchase of heritable property transferred to Capital Account	<u>2,030. 0. 0</u>	

£15,814

1954

HEADQUARTERS:

12, Coates Crescent, Edinburgh (at cost) 4,142. 3.10

136 OFFICE FURNITURE AND EQUIPMENT:

as valued at 30th June, 1954	136. 5. 3	
Additions	<u>181.13. 1</u>	
	317.18. 4	
Less Depreciation	<u>31.15.10</u>	286. 2. 6

MUSIC, BOOKS AND LEAFLETS:

4,534 At cost as certified by Treasurer 4,339. 0. 0

4,875 INVESTMENTS AT COST:

2 1/4% Defence Bonds	500. 0. 0	
3% Defence Bonds	1,000. 0. 0	
National Savings Certificates	375. 0. 0	
Scottish Amicable Building Soc.	3,500. 0. 0	
Post Office Savings Bank	200. 0. 0	
Dunfermline Building Society	800. 0. 0	
Edinburgh Trustee Savings Bank	<u>1,500. 0. 0</u>	7,875. 0. 0

588 SUNDRY DEBTORS AND PAYMENTS IN ADVANCE: 204. 3. 0

5,681 CASH AT BANK AND IN HAND:

In British Linen Bank Current Account	1,236. 9. 3	
In Hands of Secretary and Treasurer	<u>57.19. 3</u>	1,294. 8. 6

£18,140.17.10

£18,140.17.10    £15,814



REVENUE ACCOUNT FOR THE YEAR ENDED 30th JUNE, 1955

1953/54

1953/54

To Administrative Expenses:					
	Salaries of Administrative and Clerical Staff	1,175. 0.11		4,160	
	Travelling Expenses and Cost of Committee Meetings	262.19. 7		78	
	Printing and Stationery	256. 6. 1		56	
	Postages and Telephone	102.16. 9			
	Audit Fee	21.15. 0			
	Office Accommodation	76.14. 4			
1,950	Miscellaneous Expenses	<u>44. 3. 3</u>	1,939.15.11	3,634	
			480.12. 6	109	
487	" Bulletin		412. 9.11		
398	" Examination Expenses		3,738.19. 2		
3,001	" Summer and Autumn Schools		40. 0. 0		
133	" Grants		403. 7. 2		
291	" Expenses of Demonstration Teams		50. 0. 0	650	
109	" Honorarium		554. 6.10		
601	" Subscription Copies of Publications			1,354	
15	" Depreciation of Office Furniture and Equipment		31.15.10		
	" Balance being excess of Income over Expenditure carried down		<u>1,952. 8. 5</u>		
			<u>£9,603.15. 9</u>		
			400. 0. 0		
400	" Reserve for Replacement of Publications		500. 0. 0		
125	" Reserve for Film Productions		500. 0. 0		
1,500	" Allocation to Headquarters Fund		<u>552. 8. 5</u>		
1,031	" Balance carried to Balance Sheet				
			<u>£1,952. 8. 5</u>	<u>£10,041</u>	

By Subscriptions:					
	received from Branches	3,313. 9. 1			
	paid direct	<u>231. 9. 6</u>			3,544.18. 7
	" Affiliation Fees				91. 7. 0
	" Donations: for Demonstration Teams				4.12. 0
	" Fees from Students:				
	Summer and Autumn Schools	4,141.19. 6			
	Examinations	<u>255. 0. 0</u>			4,396.19. 6
	" Interest on Investments				180.16.11
	" Royalties:				
	Books 1 - 5, and Pocket Edition 1 - 3	151. 4. 1			
	Broadcasting Fees	40. 5. 6			
	Gramophone	<u>500.12. 5</u>			692. 2. 0
	" Surplus on Sale of Publications				692.19. 9
					<u>£9,603.15. 9</u>
					1,952. 8. 5
	" Balance carried down				<u>£1,952. 8. 5</u>



PUBLICATIONS ACCOUNT FOR THE YEAR ENDED 30th JUNE, 1955

1953/54

4,543	To Stock in hand 1st July, 1954	4,534. 0. 0
1,308	" Purchases	1,008. 5. 9
1,354	" Surplus transferred to Revenue Account	692.19. 9
<u>      </u>		<u>          </u>
£7,205		£6,235. 5. 6
<u>      </u>		<u>          </u>

1953/54

2,070	By Sales	1,341.18. 8
601	" Subscription Copies (at cost)	554. 6.10
4,534	" Stock in hand 30th June, 1955	4,339. 0. 0
<u>      </u>		<u>          </u>
£7,205		£6,235. 5. 6
<u>      </u>		<u>          </u>



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Statement of Actual and Estimated Income and Expenditure for the  
four months ended 31st October,

1955/56

1955

	<u>Estimated</u>	<u>Actual</u>	<u>Variance</u>	<u>Actual</u>
<u>INCOME:</u>			<u>Over</u> <u>Under</u>	<u>to 31/10/54</u>
Subscriptions	500	344.10.8	-	269.9.1
Affiliation Fees	30	29.8.2	-	24.3.0
Donations and Other Receipts	-	-	-	9.10.0
Royalties	-	50.0.0	50	-
Investment Income	50	16.10.0	-	10.2.2
Fees:				
Schools and Courses	4,000	4,597.16.0	597	4,069.1.0
Examinations	77	21.5.0	-	45.10.0
Surplus on Sale of Publications (est)	283	350.0.0	67	322.5.2
	<u>£4,940</u>	<u>£5,409.9.10</u>	<u>£714</u>	<u>£4,750.1.0</u>

£2,470

+469

EXPENDITURE:

1,225	Staff Salaries	408	397.4.7	-	11	389.8.10
275	Cost of Meetings and Travelling Expenses	92	26.18.6	-	65	67.18.7
300	Printing and Stationery	100	206.17.9	108	-	150.8.8
150	Postages and Telephone	50	40.9.3	-	10	19.17.3
260	Office Accommodation	87	85.0.0	-	2	19.0.0
21	Audit Fee	7	7.3.4	-	-	7.1.8
30	Insurance	10	10.0.0	-	-	-
49	Miscellaneous Expenses	16	2.3.5	-	14	23.3.11
2,310		770	775.16.10	108	102	676.18.11
495	Bulletin	495	525.10.0	30	-	461.3.3
425	Examination Expenses	142	18.2.6	-	124	98.10.3
4,000	Summer and Autumn Schools	4,000	4,255.4.2	255	-	3,701.1.8
350	Expenses of Demonstration Teams Abroad	117	173.4.3	56	-	382.0.1
150	Grants	50	-	-	50	-
50	Honorarium	-	-	-	-	-
600	Subscription Copies of Publications	200	46.13.4	-	153	55.16.6
8,380		5,774	5,794.11.1	449	429 + 20	5,375.10.8
400	Reserves:					
-	For Re-printing Publications	133	133.0.0	-	-	133.0.0
100	For Headquarters	-	-	-	-	167.0.0
8,880	For Pensions Fund	33	33.0.0	-	-	-
590	Surplus to meet Contingencies	5,940	5,960.11.1	-	-	5,675.10.8
	Deficit	-1,000	-551.1.3	-449	-	-925.9.8
<u>£2,470</u>		<u>£4,940</u>	<u>£5,409.9.10</u>	<u>£4,750.1.0</u>		

NOTE: Although a surplus of £590 is estimated for the full year, owing to the small proportion of subscription income received in the first four months, a deficit of £1,000 was anticipated. The actual deficit was £551.1.3.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at the Society's Headquarters, 12 Coates Crescent, Edinburgh, on Saturday, 26th November, 1955, at 10.30 a.m.

PRESENT: Mr G. Hardie (in the Chair)  
Mr Adam, Mr Aitkenhead, Mr Davison, Miss McFeat, Miss Milligan,  
Mrs Thomson, Miss Vaughan (Treasurer), and Miss Hadden,  
(Secretary).

APOLOGIES: An apology for absence was received from Mr McKell.

1. MINUTES: The Minutes of the last meeting held on the 29th July, which had been circulated, were approved and signed.

2. BUSINESS ARISING:  
Films (5): The Secretary read a letter from the Films of Scotland Committee, giving a report on the present position concerning the film to be made on Scottish Country Dancing. It was estimated that the film should be completed by the beginning of next Summer and it was confirmed that the Society's payment would be £500.

Miss Milligan reported on her meeting with Dr J. Grierson who is to produce the film, and spoke of the satisfaction he had expressed with notes she had written on some of the dances which had been published in the Scot's Pictorial.

3. FINANCIAL STATEMENTS:  
(a) Accounts paid since the last meeting totalling £9,009. 4. 5d. were examined and approved.

(b) A statement of estimated and actual income and expenditure for the four months ended 31st October, 1955, was examined. The Treasurer reminded the Committee that this was the period when the Society's income from subscriptions was at its lowest. The deficit for the period was £551. 1. 3d. as against an estimated figure of £1,000, and an actual figure of £925 for the same period as in the previous year.

(c) A schedule of bank balances and investments as at 24th November showed £619. 15. 7d at the Bank, and that investments stood at £5,575, with £158 still to be invested as soon as funds permitted.

(d) The financial statement covering the 1955 Summer School at St. Andrews was examined and it was noted that the surplus income was £343 as compared with £368 in the previous year.

4. ANNUAL GENERAL MEETING: (At this stage Mrs Lesslie joined the meeting).

(a) Presentation of accounts by the Convenor. The Chairman outlined the explanatory remarks and comments he proposed to make to the members at the Annual General Meeting, and these were approved.

(b) Resolution from Aberdeen Branch, proposing that the annual subscription be increased to 7/6d of which the Branches should retain 2/- to meet increased costs in running the Branches. The effect of the proposed increase in the subscriptions on Life Membership fees was first discussed and it was agreed that an amendment should be moved increasing Life Membership proportionately.

As the proposed increase was primarily intended to help the Branches, the Treasurer was asked to report on the effect of the increase taking last year's

year's figures as a basis. Miss Vaughan stated that 56 Branch returns out of 76 had come in and of these, 22 showed a deficit for last year. If those Branches had received 2/- instead of 6d from each subscription, the number of Branches still showing a deficit would be 15. In almost all cases where a deficit occurred, this arose from losses on classes which the increase in subscriptions would not remedy but might, through a loss of membership aggravate. It was agreed that these facts should be placed before the members at the Annual General Meeting.

5. NOTES FOR THE GUIDANCE OF BRANCH TREASURERS:

The Treasurer stated these had been prepared as a guide to Branch Treasurers and it was agreed they should be circulated with the Branch account forms.

6. ANY OTHER BUSINESS:

(a) Pretoria Festival: It was reported that as a result of the appeal, industrial firms and others had contributed £417. 19. 0; Branches had collected and contributed £358. 18. 9d and the Society had added £150. There was still some more money to come in and the balance was being met from monies raised in South Africa by Dr Pellissier.

(b) Headquarters: The Convenor reported that expenditure on 12 Coates Crescent to date was as follows:

Cost of acquisition:	£4,130. 10. 0d.
Alterations and decorations:	1,284. 8. 2.
Furniture and equipment:	367. 3. 7.
	<hr/>
	£ 5,782. 1. 9d.

The Secretary stated that some bills for furniture etc. had still to come in, but the Society had received many gifts from Branches and individuals which were greatly appreciated. It was anticipated that the final figures would be available at the next meeting and that the total cost would be well within the sum allocated for the purpose.

(c) Scottish Official Board of Highland Dancing: A letter was read from Brigadier H. Clark asking for a donation towards a Presentation to Mr Fairley, Chairman, as an appreciation of his work for the Board. The Society is represented by two delegates.

It was agreed to recommend that a donation of £3. 3. 0d should be given.

(d) Four Set Dances: The Secretary reported that it was necessary to reprint 500 copies of this leaflet and it was agreed that this should be done provided the cost was not excessive.

Miss Milligan proposed a vote of thanks to the Chairman.

The meeting ended at 12.15 p.m.

Gordon Hardie  
28/1/56



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID: JULY, 1955.

SALARIES:

Miss Hadden	42. 1. 0
Miss Vaughan	22.15. 0
Miss Mair	22.15. 8
P.A.Y.E.	<u>6.16. 0</u>
	94. 7. 8

COMMITTEE EXPENSES:

Finance (29/7/55)	15. 0. 0
(refund £9.18. 6)	
Executive (12/7/55)	40. 0. 0
(refund £25.17.10)	<u>55. 0. 0</u>

PRINTING AND STATIONERY:

Aird & Coghill	11.16. 0
Gestetner Ltd.	<u>9.18.10</u>
	21.14.10

DEMONSTRATION TEAM EXPENSES:

Miss Milligan	15. 0. 0
Mr. Wm. Clement	2. 7. 4
Campbell & Hall (Flag)	<u>15.10. 0</u>
	32.17. 4

EXAMINATION EXPENSES:

Miss Milligan	17. 8. 7
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PUBLICATIONS:

Dr. Herbert Wiseman	26. 5. 0
Paterson's Publications	<u>14.18. 0</u>
	41. 3. 0

HEADQUARTERS:

J.H. Sutherland (on a/c)	200. 0. 0
Muir Simpsons	64. 8.10
Scott & Brown	4. 9.11
James Gray & Son	<u>70.12. 0</u>
	339.10. 9

SUMMER SCHOOL EXPENSES:

University Hall	642.13. 6
Summer School account	300. 0. 0
Refund Fees	<u>14. 0. 0</u>
	956.13. 6

MISCELLANEOUS EXPENSES:

Cheque Book	10. 0
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PETTY CASH:

Secretary	29.14.11
Treasurer	5. 0. 0
Secretary (additional float)	<u>20. 0. 0</u>
	54.14.11
	<u>£1,614. 0. 7</u>



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID AUGUST, 1955

SALARIES:

Miss Hadden	41. 5. 6	
Miss Vaughan	22.15. 0	
Miss Mair	21.15. 2	93.16. 8
P.A.Y.E.	<u>8. 1. 0</u>	

REFUND SUBSCRIPTIONS:

Dumfries Branch	4.14. 6	
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EXAMINATION EXPENSES:

Miss Milligan	15. 0. 0	
Mrs. Hutchison	<u>3. 2. 6</u>	18. 2. 6

SUMMER SCHOOL EXPENSES:

University Hall, Residence	1,881. 0. 0	
University Hall, Gratuities	189. 0. 0	
Residence	1,213.11. 6	
Residence	90.19. 6	
Miss Robertson, S.C.P.R.	4.15. 0	
Refund Fees	14. 0. 0	
Hire of Hall	4.10. 0	
Hire of Hall	<u>10. 0. 0</u>	3,407.16. 0

DEMONSTRATION TEAM EXPENSES:

Mr. I. Robertson	1.19. 4	
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PETTY CASH:

Secretary's Float	50. 0. 0	
Secretary's Float	<u>25. 0. 0</u>	
	<u>75. 0. 0</u>	
	<u><u>£3,601. 9. 0</u></u>	



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID: SEPTEMBER, 1952

SALARIES:

Miss Hadden	41. 6. 0	
Miss Vaughan	22.15. 0	
Miss Mair	21.19. 8	
P.A.Y.E.	<u>8. 7. 0</u>	94. 7. 8

PRINTING AND STATIONERY:

Banks & Co.	5.19. 5	
Gestetner Ltd.	18. 4	
Aird & Coghill Ltd.	<u>17.10. 0</u>	24. 7. 9

SUMMER SCHOOL EXPENSES:

J. MacGregor Ltd.	18. 6	
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HEADQUARTERS:

Martin & Son	9. 0. 0	
James McNeill	6.10. 0	
Smalls	6. 4. 4	
Patrick Thomsons	6. 7. 5	
Findlater Smith	<u>34. 6. 0</u>	62. 7. 9

INVESTMENTS:

Dunfermline Building Society		
(£400 less interest £5.11. 7)	394. 3. 5	
Dunfermline Building Society	500. 0. 0	
Post Office Savings Bank		
(£300 less interest £12.16. 0)	<u>287. 4. 0</u>	1,181. 7. 5

MISCELLANEOUS EXPENSES:

Tees-side Branch:		
Inaugural meeting expenses	3. 0. 0	
Transfer to H.Q. Fund	10. 0. 0	
Bank Charges	<u>1. 6. 6</u>	14. 6. 6

HONORARIUM:

Miss J. Milligan	50. 0. 0	
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PETTY CASH:

Secretary	33.13. 7	
Treasurer	<u>4.12. 6</u>	
		<u>38. 6. 1</u>
		£1,466. 1. 8



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID: OCTOBER, 1955

SALARIES:

Miss Hadden	41.11. 0	
Miss Vaughan	22.15. 0	
Miss Mair	22. 1. 8	
P.A.Y.E.	<u>8. 0. 0</u>	94. 7. 8

PRINTING AND STATIONERY:

Aird & Coghill Ltd.	880.18. 9	
Featherhall Press	2.15. 0	
Adrema Ltd.	<u>15.13. 8</u>	899. 7. 5

POSTAGE AND TELEPHONE:

Re-imbusement: Miss Milligan

10. 0. 0

OFFICE ACCOMMODATION:

Bruce Lindsay Brothers

1.18.11

DEMONSTRATION TEAM EXPENSES:

Trek Airways (on a/c) 803.11. 6

Rehearsal Expenses (Float) 20. 0. 0

823.11. 6

HEADQUARTERS EXPENSES:

Patrick Thomson	35. 0. 9	
Robert Adams & Son Ltd.	5.10. 5	
R.T. Hogg	247. 8. 8	
Gordon & Dey	21. 0. 0	
A.M. Macdougall	51.17. 0	
J.H. Sutherland	66.14. 0	
J. Bower	<u>8.10. 0</u>	436. 0.10

PUBLICATIONS:

Paterson's Publications

27. 6. 6

PETTY CASH:

Secretary	30. 0. 2	
Treasurer	<u>5. 0. 2</u>	
	<u>35. 0. 4</u>	
	£2,327.13. 2	



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

SUMMER SCHOOL ST. ANDREWS,

1955

<u>Expenditure</u>			<u>Income</u>		
<u>1954</u>			<u>1954</u>		
3,449	To Residence and Gratuities	4,017. 4. 6		By Fees from Students:	
25	" Rent of Halls	29.10. 0	167	Registration	190. 0. 0
18	" Printing	9.10. 0	3,774	Residents	4,250. 0. 0
87	" Teachers' and Pianists' Fees	86. 2. 0	128	Non-Residents	157.16. 0
63	" Travelling Expenses and Residence	80. 1. 4			
9	" Cost of Lectures	- - -			
7	" Hire of Coach	- - -			
20	" Hire and Removal of Pianos	11.11. 6			
	" Sundry Expenses: postage, stationery, gratuities, telephone calls, etc.	21. 4.10			
23					
368	" Balance being excess of Income over Expenditure	342.11.10			
<hr/>		<hr/>	<hr/>		<hr/>
£4,069		£4,597.16. 0	£4,069		£4,597.16. 0
<hr/>		<hr/>	<hr/>		<hr/>



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

BANK BALANCES AND INVESTMENTS

24th NOVEMBER, 1955

£619.15.7

CASH AT BANK

INVESTMENTS:

2½% Defence Bonds	500. 0. 0
3% Defence Bonds	1,000. 0. 0
National Savings Certificates	375. 0. 0
Post Office Savings Bank as at 30/6/55	200. 0. 0
Invested since	<u>300. 0. 0</u>
	500. 0. 0

Dunfermline Building Society  
(for publications)

as at 30/6/55	800. 0. 0
Invested since	<u>400. 0. 0</u>
	1,200. 0. 0

For Films

500. 0. 0

Edinburgh Trustee Savings Bank 1,500. 0. 0

Scottish Amicable Building Society

as at 30/6/55	3,500. 0. 0
withdrawn since	<u>3,500. 0. 0</u>
	- - -

£5,575. 0. 0

Note: The following investments have to be made as soon as funds permit.

Dunfermline Building Society

For Films 125. 0. 0

For Pensions 33. 0. 0



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID, NOVEMBER, 1955

SALARIES:

Miss M.F. Hadden	41. 0. 6	
Miss D.M. Vaughan	22.15. 0	
Miss A.P. Mair	21.15. 2	
P.A.Y.E.	<u>8. 6. 0</u>	93.16. 8

PRINTING AND STATIONERY:

William Bishop	95. 4. 2	
Featherhall Press Ltd.	<u>4. 5. 0</u>	99. 9. 2

OFFICE ACCOMMODATION:

Rates: Edinburgh Corporation	68.15. 0	
Light and Heat: Bruce Lindsay Bros.	7.15. 0	
South of Scotland		
Electricity Board	6. 7. 7	
Scottish Gas Board	<u>5. 4. 4</u>	88. 1.11

BULLETIN:

William Bishop	647. 5. 0	
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DEMONSTRATION TEAM EXPENSES:

Trek Airways	91.13. 3	
Campbell &Hall, Ltd. Flag	<u>6. 0. 0</u>	97.13. 3

HEADQUARTERS: EQUIPMENT

Binns Ltd.	20.19. 1	
Smalls	15. 2. 3	
Muir Simpsons	<u>98. 5. 8</u>	134. 7. 0

REFUND SUBSCRIPTION:

Mrs. M.L. McHardy	1. 0. 0	
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PETTY CASH:

Secretary	45.11. 4	
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MISCELLANEOUS EXPENSES:

Cheque Book	<u>10. 0</u>	
	<u>£1,207.14. 4</u>	



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

ACCOUNTS PAID DECEMBER, 1955

SALARIES:

Miss M.F. Hadden	41.12. 0
Miss D.M. Vaughan	22.15. 0
Miss A.P. Mair	21.19. 8
P.A.Y.E.	<u>8. 1. 0</u>
	94. 7. 8

PRINTING AND STATIONERY:

Featherhall Press Ltd.	3. 8. 6
William Bishop	<u>37. 2. 6</u>
	40.11. 0

OFFICE EXPENSES:

Leishman and Hughes	1. 2. 0
Adrema Ltd.	<u>14. 6</u>
	1.16. 6

BULLETIN:

William Bishop:(carriage)	28.12. 0
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EXAMINATION EXPENSES:

Miss W.J. Richardson	1. 1. 0
Mrs. M.K. Brown	<u>2.19. 0</u>
	4. 0. 0

DEMONSTRATION TEAL EXPENSES:

Royal Burgh of Edinburgh	3.15. 0
J.B. Frizell, Esq. (Photos)	<u>3.11. 0</u>
	7. 6. 0

GRANTS:

Scottish Official Board of Highland Dancing	5. 5. 0
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HEADQUARTERS: ALTERATIONS AND EQUIPMENT

R. & S. Robertson Ltd.	2. 1. 5
Bygones of Bruntstfield	10.17. 6
Peter Barrett	375.18. 5
N.G.A. Brown	220.16. 8
R.T. Hogg	<u>3.18. 2</u>
	613.12. 2

INSURANCE:

Norwich Union Fire Insurance Society	26. 7.10
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AUDIT:

Norman MacKinnon, C.A.	22. 1. 0
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TRAVELLING EXPENSES:

Miss J. Milligan	3. 5. 0
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REFUND SUBSCRIPTIONS: Hamilton Branch

	18. 8
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PETTY CASH

Secretary

23. 9. 4

£871.12. 2



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at the Society's Headquarters, 12 Coates Crescent, Edinburgh, on Saturday, 28th January, 1956 at 11.30 a.m.

PRESENT: Mr. G. Hardie (in the Chair)  
Miss Browne, Mrs. Lesslie, Miss McFeat, Dr. McLellan,  
Miss Milligan, Mr. Sharpe, Miss D.M. Vaughan (Treasurer)  
and Miss Hadden (Secretary).

The Chairman opened the meeting by extending a welcome to the new members of the Finance Committee.

APOLOGY: An apology for absence was received from Mr. Aitkenhead.

1. MINUTES:

The minutes of the last meeting held on the 26th November, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

(a) Headquarters: The Secretary reported that the cost of acquiring, adapting and furnishing 12 Coates Crescent now totalled £5,874. 0. 3 and that there were still a few small bills to pay.

(b) "Notes for the Guidance of Branch Treasurers": These had now been circulated and had been well received. The Committee wished to minute their approval of the very clear and concise information contained in the Notes prepared by Miss Vaughan.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting totalling £2,079. 6. 6 were examined and approved.

(b) A Schedule of bank balances and investments as at 28th January, 1956 showed £545. 1. 4 at the Bank, and investments totalling £6,750.

(c) A financial statement covering the Autumn School held in Edinburgh in November was examined, and it was noted that the surplus income was £27. 7. 0 as compared with £5 in the previous year. The Edinburgh Branch were congratulated on their excellent arrangements.

(d) A detailed list of donations to the Pretoria Fund was presented and it was noted that Branches had contributed £403.19. 3, industrial firms £364. 3.0. and others £29. 6. 0. Expenses had totalled £916. 9. 7 leaving a balance of £119. 1. 4 to be paid from the sum allocated for this purpose in 1955/56. Miss Hadden confirmed that she had sent a special letter of thanks to the industrial firms with a short account of the very successful South African Tour.

4. DEMONSTRATION TEAM - VISIT TO BAVARIA:

An invitation to send a Demonstration Team to Bavaria during the second half of June, 1956, had been accepted by the Executive Council subject to funds being available to meet the travelling expenses. Miss Hadden stated that the third class /

class fare from Edinburgh to London, and second class fare from London to Munich and back would be £22. 1. 8, and if 30/- was added to cover the cost of a sleeper each way, the total cost for a team of 12 would be approximately £283. This expenditure was approved.

5. ANNUAL GENERAL MEETING EXPENSES:

Applications from the Tees-side and Winchester Branches for grants towards the travelling expenses of delegates to the November Annual General Meeting were examined, and it was decided to re-imburse the full expenses amounting to £5. 5. 0 to the Tees-side Branch, as this Branch had only been started in the Autumn of 1955. After examining the accounts of the Winchester Branch, it was agreed to re-imburse part of the delegates' expenses (i.e.) £6. 0. 0.

6. SUMMER SCHOOL, 1956:

Miss Hadden reported that the cost of residence was being increased by 10/6d. a week, and as the charge to students was inclusive of gratuities, it was decided to increase the fees for the 1956 Summer School to £7:15: 0 for residents plus 5/- registration fee, but make no change in the charge for non-residents.

7. ANY OTHER BUSINESS:

(a) Branch Subscriptions and Returns: The Treasurer reported that no subscriptions had been received from the Bath, Motherwell and St. Helens Branches for 1954/55. After some discussion it was decided that if no reply was received, representatives from adjoining Branches should be asked to interview the Branch Secretary or Chairman in order to find out the position.

The Treasurer reported that no accounts had been received for 1954/55 from the following Branches:- Aberdeen, Banffshire, Bath, Boston (U.S.A.), Gatehouse-of-Fleet, Hopeman, Kirkcudbright, Leven, Nether Lochaber, St. Helens, Wigtown and Wolverhampton. It was decided to ask Mrs. Galt (Newton Stewart Branch) to see Miss Nelson of the Wigtown Branch about last year's return.

(b) Staff Salaries: Miss Mair's salary was reviewed, and in view of the increased cost of living, it was decided to recommend that her salary should be increased to £6. 10. 0 as from 1st January 1956, and that the revised scale should be £6. 10. 0 by annual increments of 10/- to £8, increments to date from 1st July in each year.

Miss Milligan proposed a vote of thanks to the Chairman.

The meeting ended at 12.35 p.m.

*Gordon Hardie*  
25/5/56



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THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at the Society's Headquarters, 12 Coates Crescent, Edinburgh, on Friday, 25th May 1956, at 6.30 p.m.

PRESENT: Mr G. Hardie (in the Chair)  
Mr Aitkenhead, Miss Milligan, Mr Sharpe,  
Miss Vaughan (Treasurer), Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were received from Miss Browne,  
Mr Davison, Mrs Lesslie, Miss McFeat, and Dr McLellan.

1. MINUTES:

The Minutes of the last meeting held on the 28th January, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Financial statement: A statement of the cost of acquiring, altering and furnishing the Headquarters was submitted by the Treasurer, and it was noted that this had totalled £6,049. 8. 10d.

3. HEADQUARTERS:

Arising from an examination of the financial statement, it was noted that expenditure on the upkeep of office accommodation had exceeded estimates by £60, and the Secretary explained that this was largely due to the present hot water system which was heated by electricity. An estimate for replacing the present system by a solid fuel 'Crane' stove, renewing the pipes and replacing the bath - for an estimated cost of up to £250, was examined and approved.

4. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting totalling £2,890. 12. 2d. were examined and approved.

(b) A statement of bank balances (£1,573. 6. 11d) and investments (£7,250. 0. 0.) as at 25th May, 1956, was received. The investment of £500 in 4% Defence Bonds, effected since the last meeting, was approved.

(c) A comparative statement of actual and estimated Income and Expenditure for the eight months ended 29th February, 1956, was examined. Income had exceeded estimates by £1, 532 and expenditure was £21 less than anticipated, leaving a surplus of £1,350 3 4d as compared with £280.19.0d at the same date in the previous year.

5. BRANCH ACCOUNTS:

The Treasurer reported that accounts had been received from all Branches for 1954/55 with the exception of Banffshire, Motherwell, St Helens and Boston (U.S.A.) and in sending in the final accounts of the Wigtown Branch, the Secretary had sent a cheque for the balance at the bank (i.e.) £2. 10. 3d.

It was agreed to accede to the Wigtown Branch's request to be disbanded and to recommend to the Executive Council that the Motherwell and St. Helens Branches should be wound up. The Treasurer was asked to write again to the Banffshire and Boston (U.S.A.) Branches for their statements. Miss Vaughan was also asked to write to Motherwell Branch for the final statement of accounts.

The Treasurer reported that the accounts for 1955/56 were coming in well, and a recommendation that accounts which were not audited by a professional firm should in future be supported by a Banker's certificate covering the balance and any investments, - was approved. The circumstances in which the Bath and Stockport Branch accounts for 1955/56 were not audited was noted and accepted.

6. PUBLICATIONS:

The following estimates for printing the Society's publications were approved:-

Pocket Edition 16 - 18: - 30,000 copies @ £345. 3. 0d

Reprints:

Pocket Edition 13 - 15: - 12,000 " " £148. 16. 6d.

Four Set Dances 1,000 " " 19. 14. 0

(approximate price)

Index (to include Books 16 - 18)  
3,000 " " 19. 10. 0

7. DEMONSTRATION TEAM'S VISIT TO BAVARIA:

The Secretary reported that the visit had had to be postponed until the autumn, and in view of the changes in dates it might be necessary to bring forward a revised estimate at the next meeting.

8. ANY OTHER BUSINESS:

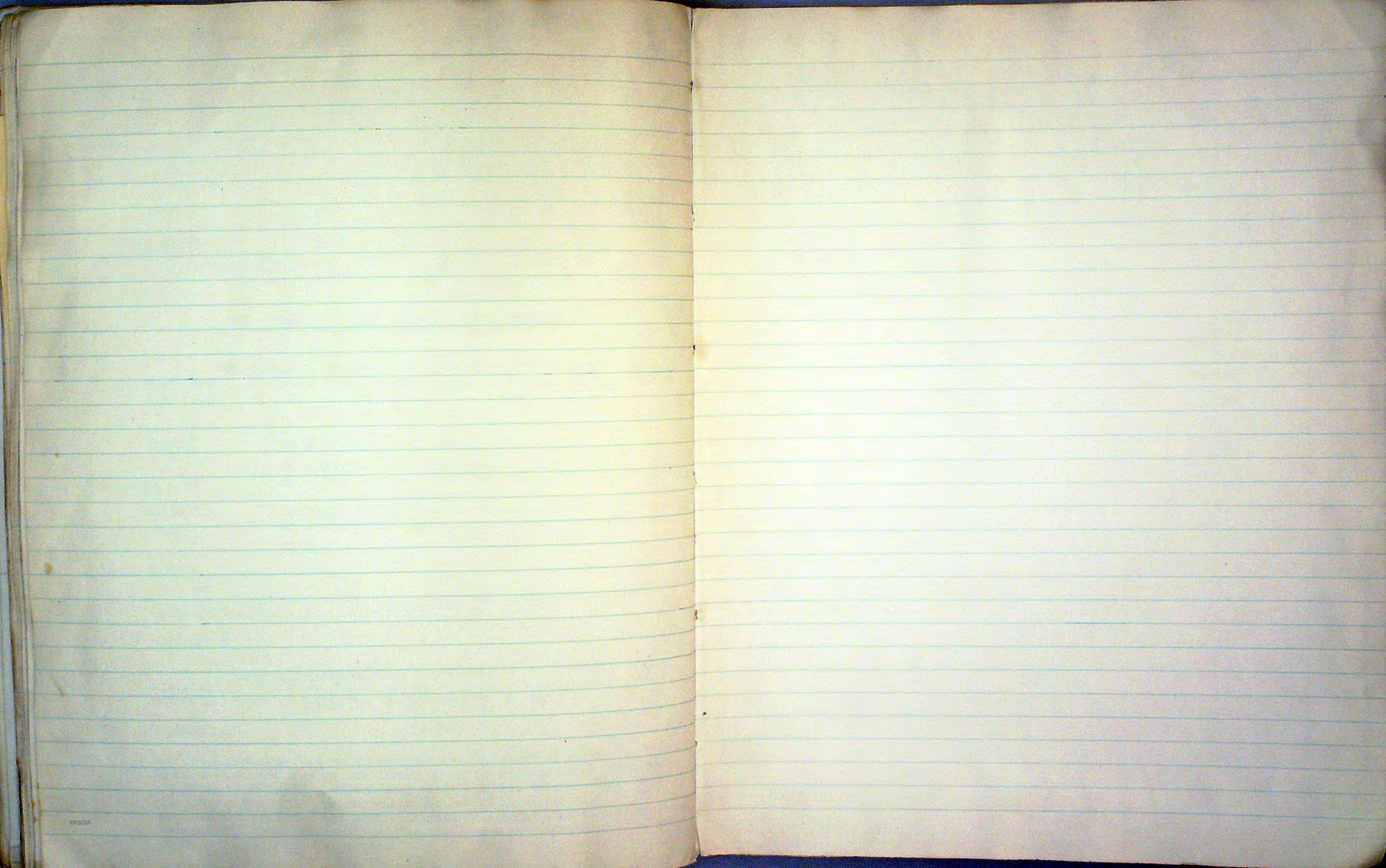
Scottish Week. A letter was read from the organisers of a Scottish Week to take place during the Highland Show this year. After some discussion the meeting agreed that no action be taken.

Mr Aitkenhead proposed a vote of thanks to the Chairman.

*Gordon Hardie 20/7/56*

The meeting ended at 8.15 p.m.







THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at University Hall, St. Andrews on Friday, 20th July, 1956, at 1.45 p.m.

PRESENT: Mr Hardie (in the Chair)  
Miss L. Browne, Miss Milligan, Mr Sharpe, Miss Vaughan, (Treasurer)  
Miss Hadden, (Secretary).

APOLOGIES: Apologies for absence were received from Mr Aitkenhead, Mrs Lesslie, Miss McFeat, Dr McLellan.

1. MINUTES:

The Minutes of the last meeting held on 25th May, 1956, having been circulated, were approved and signed.

2. BUSINESS ARISING:

Demonstration Team's visit to Bavaria: The Secretary told the meeting that no final estimate of travelling expenses for this visit was available due to some delay in forwarding exact costs of tickets from Germany.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last meeting totalling £1,911. 5. 8d were examined and approved.

(b) A statement of bank balances (£2,942. 0. 4d) and investments (£3,750. 0. 0d) as at 19th July, 1956, were received. The investment of £1,500 in the British Linen Bank Savings Account and the conversion of £500 2½% Defence Bonds into 4½% Defence Bonds, effected since the last meeting, was approved.

(c) The draft accounts for the year ended 30th June, 1956, were examined and approved after the following amendments had been made:

(i) A payment of £75 to Miss Milligan to meet her out-of-pocket expenses; this to replace the Honorarium of £50 paid in previous years

(ii) A reserve of £250 for film productions, and the allocation of an additional £250 to the pensions fund.

(iii) The depreciation of the Society's Headquarters by £502.2.1d and of office furniture and equipment by £188.15.9d.

(d) A draft estimate of the Income and Expenditure for the year ended 30th June, 1957, was submitted and after various adjustments had been made it was decided to recommend the following reserves -

For re-printing of publications	-	£400
For Pensions Fund	-	£350
For General Reserve Fund	-	£250

The Secretary's salary was discussed and it was decided to recommend that the following scale be adopted:- £600 rising by £50 to £850, the first increment to be given as from 1st July, 1956.

It was also decided to recommend that an additional annual payment /

payment be made to the staff to cover extra duties in connection with the Summer School and meetings held outside office hours, and that the payments for 1955/56 should be to Miss Hadden £30, and to Miss Mair £15.

4. BANK SIGNATORIES:

It was resolved that the following be authorised to sign the Society's accounts with the British Linen Bank, Galston:-

Chairman, Vice-Chairman, Treasurer, Secretary and the Convenor of the Finance Committee, for the time being; and that the signatures of those holding these offices be sent to the Bank as and when changes occurred.

5. HEADQUARTERS' NEW HOT WATER SYSTEM:

Miss Hadden explained the position to date and presented to the meeting the estimates of the plumber and Heating Engineers respectively. After some discussion it was decided not to combine the heating and hotwater systems, but to accept the plumber's estimate for the new hotwater system, this having been previously approved.

6. ANY OTHER BUSINESS:

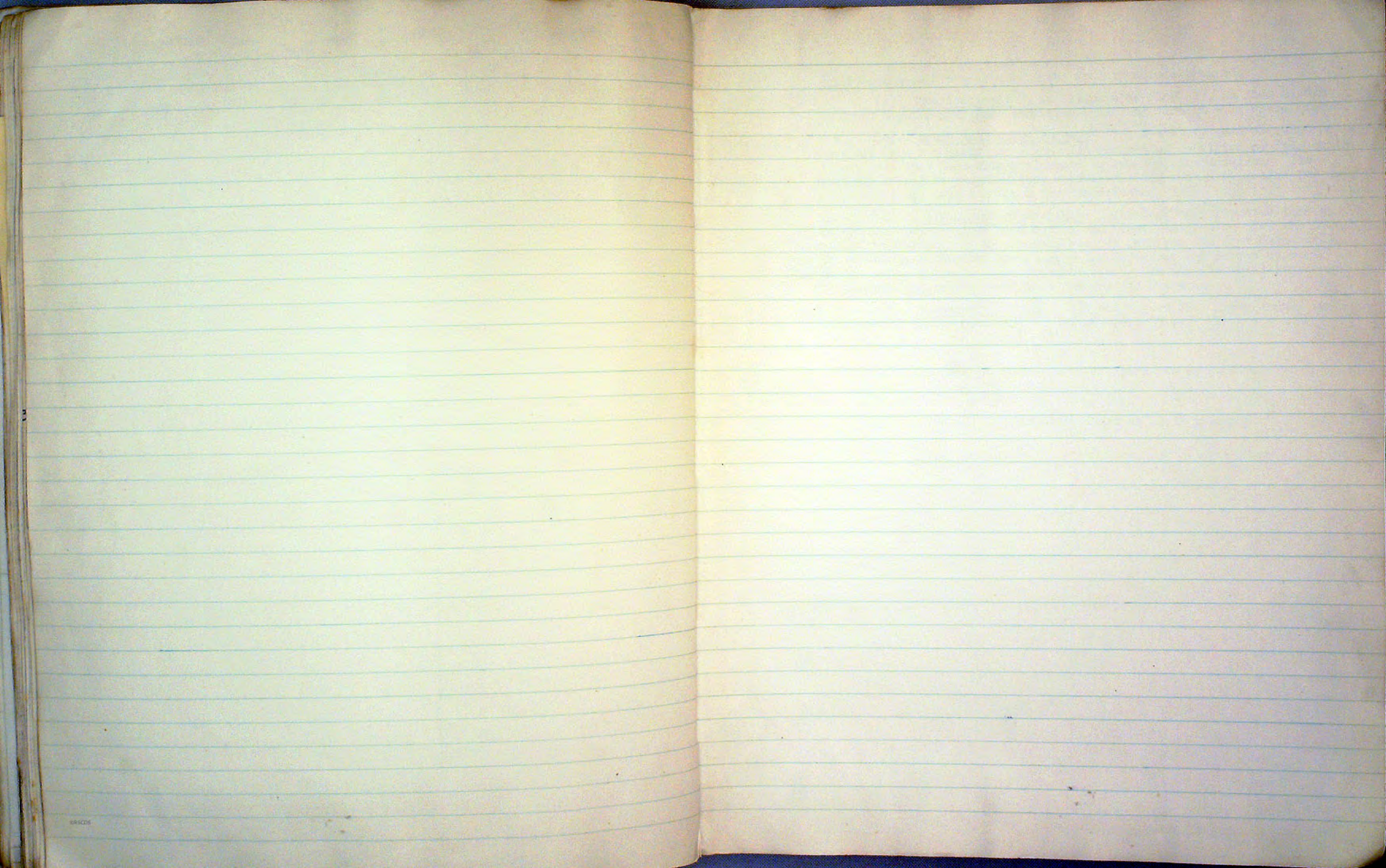
Miss Milligan requested permission to purchase five tartan capes for the use of the demonstration team members only. These would cost 8 guineas each. The Committee agreed to this recommendation.

The meeting ended at 3.30 p.m.

*Gordon Hardie*  
CHAIRMAN.

27/10/56







THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at the Training College, Park Place, Dundee, on Saturday, 27th October, 1956 at 11 a.m.

PRESENT:

Mr G. Hardie (in the Chair)

Mr Aitkenhead, Miss L. Browne, Mrs Lesslie, Miss McFeat, Miss Milligan, Mr G. Sharpe, Miss Vaughan (Treasurer), Miss Hadden (Secretary).

The Chairman opened the Meeting by reporting the sudden death of Dr McLellan, a member of the Finance Committee, and expressed the Committee's appreciation of his work for the Society in this capacity and as Chairman of the Friockheim Branch.

1. MINUTES:

The Minutes of the last Meeting held on the 20th July, 1956, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

(i) Demonstration Team's Visit to Bavaria: The Treasurer reported that this had cost £335. 5. Od.

(ii) New Hot Water System at Headquarters: The Chairman stated that this was now installed at a cost of approximately £250 and was working well and economically.

3. FINANCIAL STATEMENTS:

(a) Accounts paid since the last Meeting totalling £6,084. 12. 1d were examined and approved.

(b) A statement of the bank balance (£319. 0. 4d) and investments (£7,550) as at 19th October, 1956, was received. In order to bring the earmarked investments into line with the Reserve Funds as shown in the Balance Sheet as at 30th June, 1956, it was agreed to withdraw £1,000 from the Post Office Savings Bank and £150 from the Edinburgh Savings Bank accounts and invest the proceeds in the appropriate accounts with the Dunfermline Building Society as follows:-

(i) For Publications	-	£400
(ii) For Films	-	£250
(iii) For Pensions	-	£250

and to earmark the £500 recently converted from 2½% to 4½% Defence Bonds to the General Reserve Fund, and purchase a further £250 4½% Defence Bonds.

(c) Summer School, 1956. The financial Statement was examined and it was noted that although higher fees from students had increased the income by £342, the surplus owing to the rise in expenditure was £284 as compared to £343 in the previous year.

4. ANNUAL GENERAL MEETING:

Presentation of the Accounts by the Convenor: The Chairman outlined the explanatory remarks and comments he proposed to make about the annual accounts at the Annual General Meeting, and these were approved.

Arising out of this, it was proposed by Mr Sharpe and approved by the meeting that in future a special Summer School Bank account should be operated.

5. ANY OTHER BUSINESS:

(a) Audit Fee: It was agreed to accede to Mr MacKinnon's request that the audit fee should be increased to 40 guineas, and appreciation of his services to the Society were expressed.

(b) Publications: An estimate of £149. 17. Od from Messrs Aird and Coghill Ltd. for reprinting Pocket Edition 10 - 12 was approved.

(c) Sound Film Music Bureau: The Secretary read correspondence received from a Society concerned with collecting royalties on Film music. It was felt that more time was needed to consider the details. The Chairman therefore proposed that another meeting should be called for this purpose and the date was fixed for 9th November, 1956.

(d) Disbandment of Branches: The Secretary reported that a letter had been received from Sutherland Branch intimating that the Branch wished to disband. No accounts had yet been sent in from Motherwell, St Helens or Sutherland Branches, - the Treasurer and Secretary were instructed to write to these Branches asking for the financial statements if possible before the meeting called for 9th November

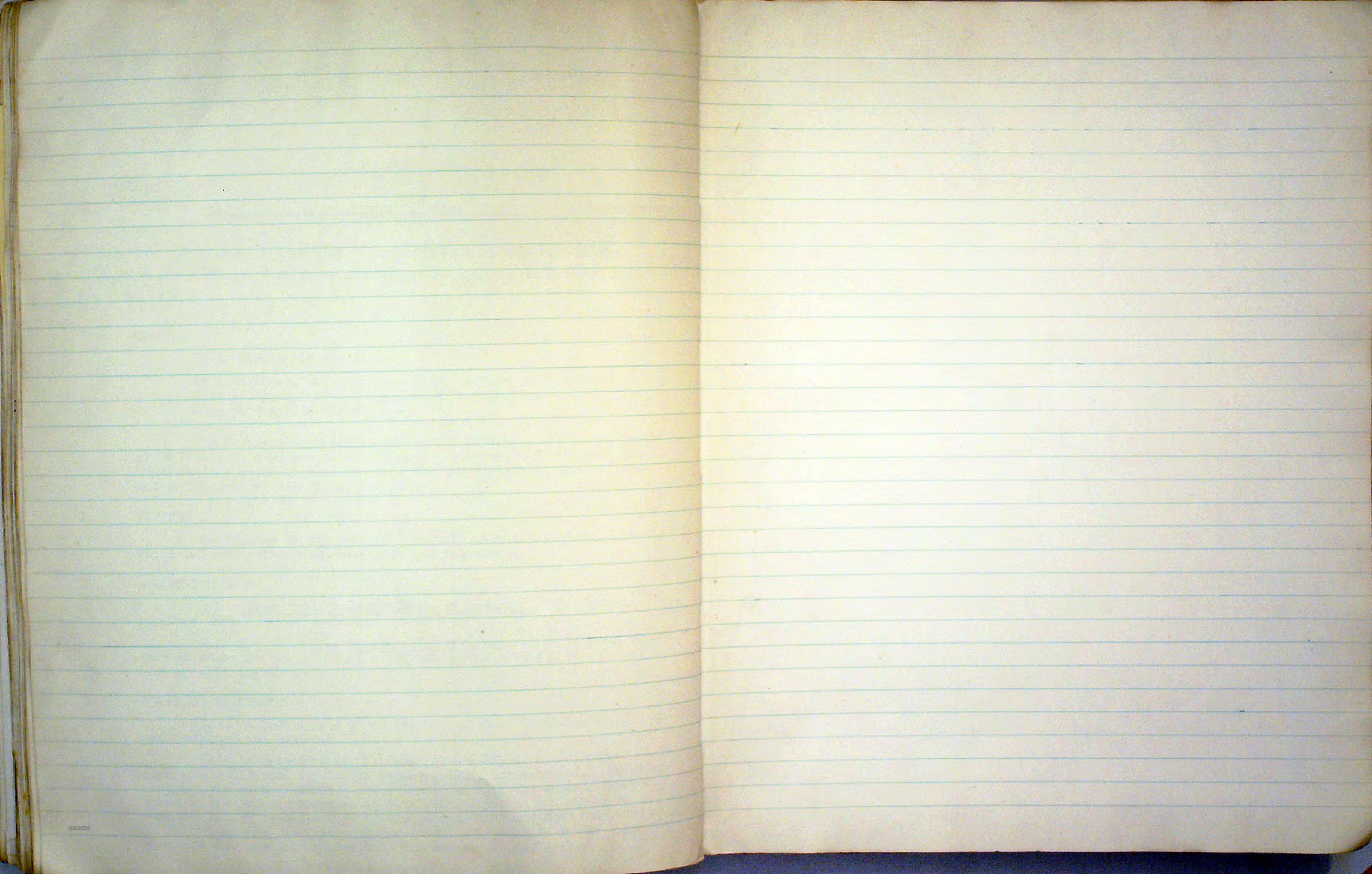
(e) Carpetaker's Wages: It was agreed that these should be increased to 30/- a week as from 1st October, 1956.

Miss Milligan proposed a vote of thanks to Mr Hardie.

The Meeting ended at 12.15 p.m.

*Gordon Hardie*  
9/11/56







THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at  
12 Coates Crescent, Edinburgh, on Friday, 9th November 1956, at 7.15 p.m.

PRESENT:

Mr G. Hardie (in the Chair)

Mrs Lesslie, Miss Milligan, Miss McFeat, Mr Sharpe,  
Miss Vaughan (Treasurer), Miss Hadden (Secretary).

APOLOGY: An apology for absence was received from Miss L. Browne.

1. MINUTES:

The Minutes of the last meeting held on the 27th October, 1956,  
having been circulated, were approved and signed.

2. BUSINESS ARISING:

Item 5 (a) - Disbandment of Branches: The Treasurer reported  
that the final accounts of the Sutherland Branch were being prepared  
but had not yet been received.

It was agreed to act on the decision at a previous Executive  
Council meeting to disband Motherwell Branch; the Treasurer stated that  
she understood that St. Helens Branch had a small bank balance.

3. SOUND FILM MUSIC BUREAU:

Item 5 (c): The Secretary read correspondence received  
from the Sound Film Music Bureau relating to membership of this body  
which exists for the purpose of collection royalties on copyright film  
music. Correspondence had previously been circulated to members along  
with some from Paterson's Publications who are the Society's official  
collectors for gramophone royalties. After discussion, it was agreed  
to recommend to the Executive Council that the Society should not enter into  
membership with the Sound Film Music Bureau but that meantime the  
Secretary should get information and particulars of membership from another  
London firm recommended by Mr Diack of Paterson's Publications.

The Secretary was also instructed to send a list of the Society's  
copyright recordings to the gramophone companies concerned, through  
Paterson's Publications.

4. STAFF PENSION SCHEME:

The Treasurer presented a brief statement comparing the  
advantages of joining the new scheme for pensions for the self-employed  
and those on non-pensionable employment with that of accumulating a fund  
out of which a capital annuity could be purchased for the Secretary.  
It was decided to continue the present policy of investing a sum annually,  
which should accumulate at compound interest and when £1,000 had been  
obtained quotations should be requested from various insurance companies  
specializing in this type of business.

The Treasurer was asked to obtain quotations from the Scottish  
Provident Association and other companies that might be suitable for the  
clerical staff.

The meeting ended at 8 p.m.

*Gordon Hardie  
9/2/57*



MINUTES of a MEETING of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, on Saturday, 18th May, 1957, at 11.15 a.m.

PRESENT: Mr. G. Hardie (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mrs. Lesslie,  
Miss McFeat, Mr. Sharpe, Mr. Spence,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

The Chairman opened the meeting by welcoming Miss Wotherspoon, who had recently joined the staff.

The Secretary read an appreciative letter from Miss Mair for the gift of handbag and case presented to her on leaving.

APOLOGY: An apology for absence was intimated from Miss Milligan.

1. MINUTES: The Minutes of the last meeting held on 9th February, 1957, having been circulated, were approved and signed.

2. BUSINESS ARISING: Item 4 (c) Headquarters: Mr. Hardie reported that two estimates for making the basement floor waterproof had been received and it was decided to accept the one which would cost £28. 10. -d.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the four months January to April, 1957 totalling £3,343. 17. 10d. were examined and approved.

(b) Bank balance and investments. It was reported that the balance at the bank on 30th April was £519. 9. 8d. and that an arrangement had been made for the Summer School fees to be paid into a special account. A statement of investments as at 15th May, 1957, totalling £9,500 was examined and it was noted that £1,000 had been invested in a City of Edinburgh 5½% Mortgage Loan, payable on 15th May, 1960.

Mr. Sharpe stated that he had made enquiries in Dundee and found that only a very substantial sum would be acceptable.

It was agreed that a further £2,000 should be placed on Mortgage Loan with the City of Edinburgh.

(c) A statement comparing actual income and expenditure for the nine months ended 31st March, 1957 with the estimates was examined. This showed that income had exceeded estimates by £1,389 and that expenses had been less by £230 than had been estimated. It was, however, pointed out that the results for the full year were not likely to be so satisfactory because the greater part of the year's income was received in the first nine months of the year.

4. BAVARIAN TOUR: Miss Hadden reported on the arrangements made so far. The payment of 10/-d. per day, except Sundays, to each member of the Bavarian team for pocket money was discussed and agreed. The Treasurer asked that Branches where demonstrations were to be held should send in their accounts and statements promptly.

5. ANY OTHER BUSINESS:

1) English Folk Dance and Song Society Albert Hall Festival, 1958. It was reported that an invitation had been received from the E.F.D.S.S. for Mr. Frizell and the Pretorian Team to take part in the Albert Hall Festival on 10th and 11th January, 1958. It was agreed that if the invitation was accepted by the Executive Council to recommend that £100 be set aside to meet travelling and hotel expenses.

2) International Folk Music Festival, Copenhagen. It was agreed to allocate £60 to £70 to meet the expenses of Miss Milligan, the Society's delegate to this Conference.

Mr. Sharpe proposed a vote of thanks to Mr. Hardie.

The meeting ended at 12.30 p.m.

*George Sharpe*

*acting.* CHAIRMAN.

26/7/57



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a MEETING of the FINANCE COMMITTEE held at University Hall, St. Andrews, Fife, on Friday, 26th July, 1957, at 2.30 p.m.

PRESENT: Miss L. Browne, Mrs. Lesslie, Miss McFeat,  
Miss Milligan, Mr. Sharpe, Miss Vaughan (Treasurer),  
and Miss Hadden (Secretary).

In the absence of the Convenor, Mr. Sharpe was unanimously invited to take the Chair.

APOLOGIES: Apologies for absence were intimated from Mr. Aitkenhead, Mr. Hardie, Mr. Forde Spence and Mrs. Thomson.

1. MINUTES: The Minutes of the last meeting held on 18th May, 1957, which had been circulated, were approved and signed.

2. ACTION TAKEN SINCE THE LAST MEETING:

Invitation from the Boston Branch: The Secretary read a letter from the Boston Branch inviting Miss Milligan to America in the autumn, to take classes and hold examinations for the Society's certificates, and offering her hospitality and the fare out. As an immediate reply had been necessary, a postal vote had been taken in which it had been unanimously agreed that Miss Milligan's return fare, estimated at £120, should be paid by the Society; this action was now confirmed.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the two months May and June, 1957, totalling £520. 1. 3d. were examined and approved and authority given for payment of Summer School expenses.

(b) The draft revenue and publications accounts for the year ended 30th June, 1957, with comparative figures for the previous year, and the Balance Sheet as at 30th June, 1957 were examined and approved, subject to audit, and after the following adjustments had been made:-

1. The cost of plumbing repairs at Headquarters to be charged to Revenue Account.
2. £500 to be written off the cost of Headquarters.
3. £100 to be written off the cost of furniture and office equipment.
4. An additional £500, making £750 in all, to be placed to General Reserve.

(c) The draft estimate of income and expenditure for the year ended 30th June, 1957, was examined and approved after the two following amendments had /

- 2 -

had been made:-

- i. The allocation for postage and telephone to be increased by £50 to £200.
- ii. The allocation for subscription copies to be increased to £600.

4. ANY OTHER BUSINESS:

There being no other business the meeting ended at 3.45 p.m. with a vote of thanks to the Chairman.

*Donald Hardie*  
CHAIRMAN.

2/11/57



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a meeting of the FINANCE COMMITTEE held at the Marine Hotel, Largs, on Saturday, 2nd November, 1957, at 11.15 a.m.

PRESENT: Mr. G. Hardie (in the Chair)  
Mr. Aitkenhead, Mrs. Lesslie, Miss McFeat,  
Mr. Sharpe, Mr. Forde Spence, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Miss Browne,  
and Miss Milligan.

1. MINUTES: The Minutes of the last meeting held on 26th July, 1957,  
which had been circulated, were approved and signed.

2. FINANCIAL STATEMENTS:

(a) Accounts paid during the four months July, August, September,  
and October, totalling £11,609. 13. 6d. were examined and approved.

(b) A statement showing the Society's investments and bank balance  
as at 31st October, 1957, was presented. It was noted that the  
1956/57 allocations to reserve had been invested and that a further  
£2,000 had been added to the Society's holding of Edinburgh 5 $\frac{1}{2}$ %  
Mortgage Loan; and that £750 had been borrowed from the Publications  
Fund to meet part of the cost of the current year's publication.

Notice to withdraw £750 from the Special Investment Depart-  
ment of the Edinburgh Savings Bank, had been given in order to  
provide working capital until subscriptions income came in.

(c) Summer School: A statement showing the income and expenditure  
on the 1957 Summer School was presented. The Secretary explained  
that the increased surplus arose from the fact that the additional  
charges for residence had not been as great as had been anticipated,  
but that the full increase would be payable in 1958. The Treasurer  
pointed out that expenses only included items directly chargeable to  
the Summer School, and it was agreed that a figure for overheads  
including Headquarter's salaries should be worked out and added in  
future.

3. ANNUAL GENERAL MEETING:

The Convenor indicated the general lines on which he proposed  
to present the accounts at the Annual General Meeting and these were approved.

4. ANY OTHER BUSINESS:

(a) Paterson's Publications Ltd. Agreement. The Secretary reported  
that an additional clause had been added to the Society's Agreement  
with Paterson's Publications Ltd. to enable this firm to collect  
mechanical royalties etc. on behalf of the Society. The terms of  
the clause were read and approved.

- 2 -

(b) Summer School Fees. In view of the 1957 surplus it was decided  
not to recommend a further increase in fees to meet the additional  
charges to be incurred in 1958.

(c) Receipts on Cheques. The Treasurer explained the effects of the  
Cheques Act 1957 and it was agreed to continue to use the receipts  
on the back of the cheques.

(d) Reprints. The Secretary submitted estimates as follows:-

Index - 3,000 copies costing £23. 15. -d.

Pocket Edition 4 - 6 - 12,000 copies costing £149. 13. -d.

The meeting approved and passed the estimates.

(e) Records. The Secretary reported that H.M.V. had refused to record  
Book 19 because the sales of S.C.D. records were not high enough. It  
was agreed that the Firm should be approached again, also that the  
Society should consider making its own records.

Miss McFeat then moved a vote of thanks on behalf of the Committee to the  
Convenor for the able way in which he had conducted the meetings during the past  
year.

The meeting ended at 12.30 p.m.

*Gordon Hardie*

CONVENOR.

25/1/58



Minutes of a meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 25th January, 1958, at 2.00 p.m.

PRESENT: Mr. Hardie (in the Chair)  
Mrs. Lesslie, Miss McFeat, Mr. Sharpe, Mr. Spence,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Mr. Aitkenhead,  
Miss Browne and Miss Milligan.

1. MINUTES:

The Minutes of the last meeting held on 2nd November, 1957, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Records: The Secretary reported in Miss Milligan's absence on the possibility of gramophone records being made in U.S.A. from a master tape prepared in this country. Miss Milligan had been told that this was possible and thought it a good idea. The Committee considered the possibility and thought it should be investigated thoroughly as to costs, Board of Trade Import Licence, distribution etc. and a report given at a later meeting.

Miss Hadden also reported that H.M.V. had reconsidered their decision but regretted that they could not make records for Book 19. It was agreed that Gaelfonn, a firm who made records of Gaelic songs and tunes, should be approached and also Recorded Productions Ltd. who made records for the English Folk Dance and Song Society.

3. FINANCIAL STATEMENT:

(a) Accounts paid during November and December, 1957, totalling £1,602.17.1d. were examined and approved.

(b) A statement comparing the estimated and actual income and expenditure for the six months ended 31st December, 1957, was presented. This showed that the deficit at £185 for the half year was £399 less than was estimated, largely because expenditure was lower than was anticipated, and the Summer School had done well. The Treasurer pointed out, however, that subscription income was over £1m000 less than at the same date in the previous year, and that the surplus on the sale of publications was abnormally low; both were primarily caused by Branches being slow in sending in monies due on 1st December.

(c) A statement covering the visit of the Passau (Bavarian) Folk Dance Group in September, 1957, was presented; this showed that the net amount raised by Branch Demonstrations was £58. 8. -d. in Edinburgh, £13. 6. 4d. in Glasgow and £10 in Dumfries, and after bringing in the donation of £5 from the Gowrie Group, Perth, a balance of £44. 4. 11d. was left to be met by the Society for travelling and incidental expenses not fully covered by the remaining Branch demonstrations.

4. INVESTMENTS:

A statement giving particulars of the Society's investments was examined and it was agreed that in order to obtain a better yield, the £250 held in the Special Department /

Department of the Edinburgh Savings Bank should be transferred to the Savings Account at the British Linen Bank and that six months notice should be given to encash £1,000 3% Defence Bonds.

5. BANK ACCOUNT:

Now that the Society's ex-Treasurer, Miss J. W. McLellan, had retired, it was agreed for the greater convenience of the Officers, to transfer the main banking account from the British Linen Bank, Galston, to the Branch of the same Bank at Shandwick Place, Edinburgh.

6. ANY OTHER BUSINESS:

1. Visit of a South African Team to Scotland in June, 1958.

The Secretary reported that Dr. Pellissier was organising a tour of dancers from South Africa, and hoped the Society would help with hospitality and arranging a joint programme of demonstrations to cover expenses while in Scotland. In view of the large number involved, namely sixty-six, and the time of year when accommodation would be impossible to obtain at reasonable prices, it was decided with regret to inform Dr. Pellissier that the Society could not undertake to help the South African dancers in this way.

2. Decorations and Repairs.

As the Society had occupied 12 Coates Crescent, for three years, it was agreed to recommend to the Executive Council that a sum should be set aside for repairs and decorations, so as to enable some work to be undertaken each year, and to spread the expenses that would be incurred. It was agreed that £100 should be allocated in the first instance and that the matter should be reviewed at the end of the financial year.

Mrs. Thomson moved a vote of thanks to the Convenor.

The meeting ended at 3.40 p.m.

*Sandra Hardie*  
10/5/58



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 10th May, 1958 at 11.20 a.m.

PRESENT: Mr. Hardie (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mrs. Lesslie, Miss McFeat,  
Mr. Sharpe, Mrs. Thomson, Miss Vaughan, (Treasurer)  
and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from:-  
Miss Milligan and Mr. Forde Spence.

1. MINUTES:

The Minutes of the last meeting held on 25th January, 1958, which had been previously circulated, were approved and signed.

2. BUSINESS ARISING:

a) Records. The Secretary reported that she was negotiating with Paxtons Ltd., a London Firm, who were interested in making gramophone records for Book 19 commercially for trade distribution. It was hoped that an agreement would be reached and the matter put in hand before the next meeting.

b) Visit of South African Team to Scotland in July, 1958. It was reported that since the last meeting the requirements of the visiting group had been reduced to hospitality during their stay in Edinburgh, and this was being generously met by members of the Edinburgh Branch and other organisations in Edinburgh.

c) Invitation to Albert Hall Festival, 7th July, 1958. An invitation had been received for the Pretorian team to take part in a demonstration along with the other groups which went to South Africa in 1955, but it was noted that members of this team were unable to go. It was proposed that ten dancers should be chosen from those selected at the audition on 1st February, 1958. It was decided to recommend that £100 be set aside for the expenses of the team.

d) Decorations and Repairs. Estimates for painter work and a new name plate were submitted and approved.

e) Pietermaritzburg School, 1958. Arising from the General Purposes Committee meeting Minutes of 8th March, 1958, it was recommended that in the event of Miss MacLennan being able to accept an invitation to teach at this School, £50 should be allocated towards her travelling expenses.

3. FINANCIAL STATEMENTS:

a) Accounts paid during the three months January to March, 1958, and totalling £1,967. 12. 11d. were examined and approved.

b) A statement comparing the estimated and actual income and expenditure for the nine months ended 31st March, 1958, was presented. This showed a surplus of £737, which was £648 higher than had been anticipated. It arose largely because subscription income and book money was coming in well from the Branches and no exceptional item of expenditure had been incurred.



4. INVESTMENTS:

A statement showing the Society's investments at 30th April, 1958, was presented and on it were noted changes made since the last meeting. In order to take advantage of the higher interest rates prevailing, it was decided:-

- a) To invest the Pension Fund in 5% Defence Bonds
- b) To increase the holding of National Savings Certificates (10th issue) to the maximum of £750.
- c) To invest £1,000 in a city mortgage loan offering 6%.

It was noted that arrangements had been made for the Summer School fees to be paid into a special savings account until required.

5. FINANCIAL PROCEDURE:

a) Application for renewal of Subscriptions. It was decided that in addition to a general notice in the Bulletin, a letter should be sent to all general list members informing them that their subscriptions were due as from 1st July and stating that the Bulletin would only be sent to "paid-up" members.

b) Sale of Books to Branches. It was agreed that in order that the Society could keep a better check on publication stocks and to facilitate the preparation of the quarterly accounts, a detailed sale or return statement should be sent out with the initial order for books in July, and that this should be completed and returned with the remittance at the end of each quarter when a fresh statement would be issued.

c) Branch and Headquarters receipts. It was agreed that in order to save the cost of printing and postage, a manilla cover should be substituted for the heavy board binding at present in use on the receipt books.

6. ANY OTHER BUSINESS:

a) Four Set Dances. A recommendation from the Publications Committee that the cost of Four Set Dances should be increased from 2/-d. to 2/6d., to bring it into line with similar leaflets, was approved.

b) Four Step Dances. A recommendation from the Publications Committee that this book be reprinted was approved. The Secretary was instructed to obtain estimates from the Printers for 1,000 and 2,000 copies.

c) Errata Slip for Book 19. It was noted that the cost of the errata sheet for Book 19 would be £173. 3. 3d.

d) Life Membership Subscription. It was decided after some discussion to recommend to the Executive Council that the Life Membership subscription should be £3. 3. -d. and that in future no reduction should be permitted for past years of membership.

e) Annual General Meeting, 1957. Mr. Aitkenhead reported that North West Ayrshire Branch had had a deficit of £20 on the Annual General Meeting expenses. It was unanimously agreed that the Society should reimburse the Branch.

Miss McFeat proposed a vote of thanks to the Convenor.

The meeting ended at 12.55p.m.

*Gordon Hardie*  
25/7/58



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held in University Hall,  
St. Andrews, Fife, on Friday, 25th July, 1958. 4.30 p.m.

PRESENT: Mr. Hardie (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mrs. Lesslie,  
Miss Milligan, Miss McFeat, Mr. Sharpe,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

APOLOGY: An apology for absence was intimated from:  
Mr. Forde Spence.

1. MINUTES:

The Minutes of the last meeting held on 10th May, 1958, which had  
been circulated, were approved and signed.

2. BUSINESS ARISING:

- (a) Records. Miss Hadden reported that satisfactory terms for  
making the records for Book 19 had been made with Faxton's  
and the terms of the Agreement dated 3rd July, 1958, were  
read and approved. Recordings which were being made by  
Tim Wright's Band were to be submitted to the Society for  
approval shortly.
- (b) Investments. A statement showing the Society's investments  
at 25th July was examined and the investment of £1,000 in  
the County Council of the County of West Lothian 6% Loan was  
approved. It was agreed that £1,000 3% Defence Bonds which  
were to be redeemed on 2nd August should be invested in 5%  
Defence Bonds and that the interest accruing on the 5%  
Defence Bonds earmarked for the Pension Fund should be re-  
invested for the benefit of that Fund.
- (c) Publications. An estimate for re-printing 2,000 copies of  
"Four Step Dances" at a cost of £77. 3. 9d. was approved.

3. FINANCIAL STATEMENTS:

- (a) Accounts paid during the three months April to June, 1958,  
and totalling £3,921.11. 9d. were examined and approved.
- (b) A comparative statement and a draft income and expenditure  
account for the year ended 30th June, 1958, and Balance  
Sheet as at that date were examined.  
It was decided to write £250 off the cost of 12 Coates  
Crescent, and to increase the General Reserve Fund by £250  
to a total of £2,000.
- (c) Estimates for 1958/59 were prepared and approved.
- (d) The Treasurer pointed out the drop in sales of publications  
and the Committee discussed the possibility of another book  
being published. Miss Milligan told the Committee she had

prepared a book of dances suitable for children which  
she hoped to have published by McDougall's Educational  
Co. Ltd., 80/82 Great Junction Street, Edinburgh, 6.  
Miss Milligan very generously offered the copyright  
and royalties from this book. Mr. Sharpe moved that  
a recommendation should be made to the Executive Council  
that this offer should be accepted.

Miss Browne proposed a vote of thanks to the Convenor, and the  
meeting ended at 6.00 p.m.

*Jordan Hardie*  
8/11/58



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a meeting of the Finance Committee held at St. Enoch's Hotel, Glasgow, on Saturday, 8th November, 1958 at 10.30 a.m.

PRESENT: Mr. G. Hardie (in the Chair)  
Mr. Aitkenhead, Miss Browne, Miss Milligan,  
Miss McFeat, Mr. Sharpe, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Mrs. Lesslie and Mr. Spence.

1. MINUTES: The Minutes of the last meeting held on 25th July, 1958, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Gramophone Records. Miss Hadden reported that the recordings were being made but had not yet been passed for processing. She could give no date when members might be able to purchase the records.

3. FINANCIAL STATEMENT:

(a) Accounts paid during the four months July, August, September and October, totalling £11,212.19.2d. were examined in detail and approved.

(b) A statement showing the Society's investments as at 1st November and of changes made since the last meeting was presented.

Miss Vaughan reported that an official ruling had been obtained that the Pensions Fund might be considered separately from the General Funds in so far as investments in 5% Defence Bonds were concerned, and this would enable each fund to hold up to the maximum of £2,000. At present £900 5% Defence Bonds had been purchased for the Pensions Fund and it was agreed that a further £150 should be added to make the holding up to £1,050. It was further agreed that the other Funds, namely the Publications, Film and General Reserve Funds, should not be separately invested, but that allocations from the Society's investments should be made, and changes minuted as they occurred. In this way the Society could obtain the best interest rates available and keep expenses to a minimum.

The following allocations to Special Funds were then approved:-

Publications Fund;	£2,150	4% Dunfermline Building Soc. Shares
	250	5% Defence Bonds
	<u>£2,400</u>	
Film Fund:	£ 350	4% Dunfermline Building Soc. Shares
	25	5% Defence Bonds
	<u>£ 375</u>	
General Reserve Fund:	£ 200	4% Dunfermline Buildings Soc. Shares
	1,725	5% Defence Bonds
	25	Edinburgh Trustee Savings Bank (Ordinary Department)
	<u>50</u>	4½% Defence Bonds
	<u>£2,000</u>	

The Treasurer was instructed to withdraw £25 from 3½% Dunfermline Building Society subscription shares and £25 from the Edinburgh Trustee Savings Bank ordinary Department, and invest £50 in 4% Dunfermline Building Society paid-up shares.

(c) Summer School Account 1958. A statement showing the income and expenditure on the 1958 Summer School was presented. To cover over-heads including Headquarters' salaries, one third of four twelfths of the annual administrative costs, totalling £291, had been added, with the result that expenditure had exceeded income by £188. This basis of calculating overhead expenses was approved, and it was agreed to recommend that the residents' fees for the 1959 Summer School should be increased from £8 to £8.10.-d., in addition to the 8/-d. registration fee.

(d) Quarterly Branch Stock Returns. Miss Vaughan reported that the returns had come in well, and were not causing difficulty in so far as the smaller Branches were concerned. Some modification would be necessary for the overseas Branches. It was too early yet to state whether the forms presented any special difficulties to the larger Branches.

4. ANNUAL GENERAL MEETING:

1. The Convenor indicated the general lines on which he proposed to present the accounts at the Annual General Meeting, and these were approved.

2. Mr. Sharpe who had been asked to speak to the Executive Council's resolution on Life Membership subscriptions, outlined the main points in favour of the change. These were approved.

5. REMIT FROM EXECUTIVE COUNCIL MEETING, 8th AUGUST, 1958:

It was agreed to recommend a donation of £50 to the National Folk Music Fund.

6. ANY OTHER BUSINESS:

1. London Branch. Application for a refund of expenses in connection with the South African visit which the Branch had undertaken on behalf of Headquarters amounting to £20 was received and approved.

2. Publications. It was agreed that a further re-print of 1,000 copies of "Four Set Dances" should be made.

3. South African Tour. A letter from Cape Town Branch asking whether it would be possible to send a teacher/examiner in the summer of 1959 was given further consideration. It was agreed to recommend that Miss McLaren of Jordanhill Training College, Glasgow, should be invited to go, and to inform the Branch that the Society would be responsible for air travel both ways, provided that Cape Town and other Branches should meet the full cost of travelling expenses in Africa and arrange hospitality.

4. Branch Accounts. The Treasurer reported that the following Branches had not yet submitted their 1957/58 accounts, viz:

Annan, East Lothian, Liverpool, London (also 1956/57) and Wolverhampton (also 1956/57)

The business of the meeting being over, Mr. Hardie stated that after three years as Convenor of the Finance Committee he wished to express his thanks to the Treasurer and the Secretary for their help and asked that this be recorded.

Mrs. Thompson then moved a vote of thanks to the Convenor for the able way in which he had conducted the meetings during the past year.

The meeting ended at 11.45 a.m.

*Genevieve Rankin 14/2/59*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 14th February, 1959, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Cruickshank, Mr. Hardie, Mr. Murdoch,  
Miss Ross, Mrs. Thomson, Miss Vaughan (Treasurer)  
and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Miss Milligan,  
Mr. Aitkenhead and Miss McFeat.

1. MINUTES:

The Minutes of the last meeting held on 8th November, 1958, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

- (a) Gramophone Records. Miss Hadden reported on the progress made since the last meeting, and on certain copyright difficulties which might necessitate one record being made outwith the Society's auspices.
- (b) South African Tour. Miss Hadden reported that Miss McLaren had accepted the Society's invitation, and that details of her tour were being worked out by the Branches concerned. The cost of air travel to be borne by the Society would be approximately £324.
- (c) Branch Accounts. The Treasurer reported that the outstanding Branch accounts had now been received, except those due from Annan (2 years) and London (1957/58).

3. FINANCIAL STATEMENTS:

- (a) Accounts paid during the three months November, and December, 1958, and January, 1959, totalling £1,211 14. -d. were examined in detail and approved.
- (b) A comparative statement of estimated income and expenditure for the six months ended 31st December, 1958 was presented. The reduced surplus on the sale of publications, together with the increased cost of the Bulletin were the main factors in increasing the deficit to £243 above the estimated figure.
- (c) The Treasurer reported that the balance at the bank on the 31st January, 1959, was £1,303. 4. 10d. and as this would be needed shortly for reprinting publications £850 was being placed in the Savings account.

Miss Hadden stated that two publications required reprinting and the following estimates from Aird & Coghill Ltd. were accepted:-

10,000 copies Book 7 .....	£318. 11. 9d.
10,000 copies 16 Popular Dances .....	£397. 5. 6d.

- (d) Bank Mandate. In view of recent changes the Bank had requested confirmation of their mandate as follows:-

"The /

"The committee unanimously agreed that all items lodged for safe keeping at the British Linen Bank, 56 Shandwick Place, Edinburgh, shall be uplifted on the written authority of any two of the following Office Bearers: Chairman; Vice-Chairman; Treasurer; Secretary; Member of Finance Committee".

3. (e) A statement showing the Society's investments with a note of the changes since the last meeting, and their allocation to special funds, was presented and approved.

Authority for the Convener and Treasurer in consultation to invest additional Pension Fund money in 5% Defence Bonds and any general surplus in City Mortgage loans bearing 5 1/2% interest or other suitable trustee stock, was approved.

(f) A statement giving details of the Autumn School in Glasgow was presented.

4. BRANCH ACCOUNTS:

(a) The Treasurer presented a general report on the financial position of the Branches, based on the audited accounts for 1957/58. These reached, in the majority of cases, a good standard, and were submitted promptly.

(b) Although under the Cheques Act 1957 a receipt was not necessary when payments were made by cheque, it was decided after some discussion that in so far as subscriptions were concerned, a receipt must be issued irrespective of the method of payment, in order that members could produce evidence of payment when required to do so.

5. ANY OTHER BUSINESS:

(1) Performing Rights Society. The Secretary reported that the Society had been invited to give evidence for the forthcoming enquiry by the Monopolies Commission. As the income received by the Society from this source, averaging only £40 a year, was small, and complaints over the years of excessive charges were very few, it was decided to make no representations at present.

(2) Expenses of Committee Members: Under present rulings members attending the Executive Council and Sub-committees were entitled to be re-imbursed their 2nd class railway fare and 5/-d. for lunch, and when attending a sub-committee, to charge where necessary for overnight accommodation.

It was decided to recommend to the Executive Council that the following amendment be made:-

- i. that an overnight allowance, not exceeding 30/-d., where the return journey cannot be undertaken in one day, be also applicable to attendance at Executive Council meetings.
- ii. that a subsistence allowance of up to 7/6d. be allowed.

Mr. Hardie proposed a vote of thanks to the Chairman.

The meeting ended at 1.00.p.m.

*Ken Sharpe*  
*Banner* 9/5/59.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 9th May, 1959, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Aitkenhead, Mr. Cruickshank, Mr. Hardie,  
Miss McFeat, Miss Milligan, Miss Ross, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGY: An apology for absence was intimated from Mr. Murdoch.

1. MINUTES:

The Minutes of the last meeting held on 14th February, 1959, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

(a) Gramophone Records. A letter from Paxton & Co. Ltd. was considered suggesting, in view of the limited market for the records, 15/3d. as the retail price, inclusive of purchase tax. As the Jimmy Shand records were retailed at 11/-d., it was agreed to reply that 13/6d. should be the maximum price for the Society's records.

(b) Branch Accounts. Miss Vaughan reported that the London Branch accounts for 1957/58 had not yet come in and that a letter from the membership secretary had been received explaining that receipts were only issued when requested by members and a stamped addressed envelope was enclosed.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the three months February to April, 1959, totalling £2,138. 2. 11d. were examined in detail and approved.

(b) A comparative statement of estimated income and expenditure for the nine months ended 31st March, 1959 was examined. This showed a small deficit of £8. 13. 3d. for the period.

(c) Investments and Bank Balance. A statement showing the Society's investments totalling £13,800, which included £850 on Bank Deposit Receipt, was examined and changes since the last meeting were noted.

The bank balance at 1st May was £920. 15. 5d.

It was agreed that as two large bills for reprinting publications were expected, no additional investments could be contemplated at present.

4. BRANCH BOOK RETURNS:

Miss Vaughan reported that, with the exception of one large and a few small Branches, the returns were coming in well. The choice of book for the subscription copy had added a special problem, which would not occur in normal years. As most Branches did not start activity until September, it was decided to dispense with the September return in future and to accept the March return as the final one for the year in cases where Branch activities had ceased by that date.

5. DEMONSTRATION TEAM:

In view of the cost, estimated at £165 per person, and of the recent visit to Pretoria, it was decided not to recommend that the invitation to the Centenary Celebrations be accepted. Miss Milligan emphasised that the sending of examiners abroad was a far more useful way of spending the Society's money at the present time.

6. ANY OTHER BUSINESS:

(a) Maintenance of 12 Coates Crescent, Edinburgh. It was agreed to redecorate the ceiling in the general office, the front hall and a back bedroom in the Caretaker's flat.

(b) Royal Caledonian Schools. A letter was read asking for a donation from The Royal Scottish Country Dance Society. It was pointed out that the Society was unable to donate any of its income to charity otherwise it would forfeit its exemption from income tax.

(c) Ladysmith Branch. A letter from the Secretary stating that in view of the heavy postage, the ten per cent deduction from subscriptions would not be made by the Branch, was gratefully accepted.

Miss Milligan proposed a vote of thanks to Mr. Sharpe.

The meeting ended at 12.00 p.m.

*George Sharpe*  
*honoree 31/7/59.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held in University Hall, St. Andrews, Fife, on Friday, 31st July, 1959, at 4.30 p.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Cruickshank, Mr. Hardie, Miss Milligan, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were intimated from Mr. Aitkenhead,  
Miss McFeat, Miss Ross and Mr. Murdoch.

1. MINUTES:

The Minutes of the last meeting held on 9th May, 1959, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Gramophone Records. Miss Hadden reported that Paxton's had agreed to 13/7d. as the retail price for the Society's records. Unfortunately the delivery date had been delayed because of the printers' strike, which had held up the labels and sleeves.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the two months, May and June, totalled £1,159. 8. 2d. were examined in detail and approved.

(b) Comparative statements of estimated and actual income and expenditure for the year ended 30th June, 1959, were examined. Miss Vaughan pointed out that the subscription income included an unusually high proportion of life members because the concessional rates were withdrawn at the end of June.

(c) The Draft Income and Expenditure Account for the year ended 30th June, 1959, and Balance Sheet as at that date were examined. Arising from an examination of the Publications Account, it was decided to recommend to the Executive Committee that branches who paid at the time they sent an order to Headquarters for books, should be given a 10% discount.

It was decided to write £250 off the cost of Coates Crescent, £50 off Furniture and Equipment and to add the following sums to the reserve funds:-

- i. for re-printing publications - £4.00
- ii. for pensions - £3.50
- iii. for General Reserve - £2.50

It was agreed that, until the maximum was reached, the Pension Fund should be invested in 5% Defence Bonds.

(d) The estimates for 1959/60 were examined and approved.

4. ANY OTHER BUSINESS:

(a) Maintenance of 12 Coates Crescent. The Chairman reported that the redecorations approved at the last meeting were now in hand, and would cost

less than had been ear-marked for the purpose.

(b) Hopeman Branch. The Secretary read a letter from the Hopeman Branch, asking for permission to disband because of the serious fall in members. It was agreed to place this request before the Executive Council.

(c) Staff Salaries. It was decided to recommend the following increases as from the 1st July, 1959:-

- i. Miss Hadden - £50 p.a.
- ii. Miss Wotherspoon - 7/6 p.w.

Both salary scales to be extended by these amounts respectively.

- iii. Miss Vaughan - an increase to £300 p.a.

There being no other business, Mr. Hardie proposed a vote of thanks to the Chairman.

The meeting ended at 5.55 p.m.

*George Sharpe*

*Barbara 24/10/59.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held in the Music Hall, Aberdeen, on Saturday, 24th October, 1959, at 10.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Aitkenhead, Mr. Cruickshank, Mr. Hardie, Miss McFeat,  
Mr. Murdoch, Miss Ross, Mrs. Thomson, Miss Hadden  
(Secretary) and Miss Vaughan (Treasurer).

APOLOGY: An apology for absence was intimated from Miss Milligan.

1. MINUTES:

The Minutes of the last meeting held on 31st July, 1959, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Gramophone Records. Miss Hadden reported that specimens of the records, (minus sleeves and labels) had been received and were to be submitted to the band for approval. This was the final stage in the preparation of the records for sale.

3. FINANCIAL STATEMENTS:

- (a) Accounts paid during the three months July, August and September, 1959, totalling £1,037.17.2d., £5,655.2.4d. and £294.5.6d. respectively were examined in detail and approved.
- (b) Investments - a statement showing the investments held on General Account and on behalf of the Pensions Fund was examined. £350 5% Defence Bonds had been added to the Pension Fund holding.
- (c) Summer School, 1959 - a detailed statement was presented. This showed a surplus of £45 after overhead expenses of £308 had been included.

4. ANNUAL GENERAL MEETING:

Mr. Sharpe went through the report on the 1958/59 accounts which he was presenting as Convener of the Finance Committee at the Annual General Meeting, and this was approved.

Arising from the report it was decided to show "Donations" as a separate item in future published accounts; to consider at a subsequent meeting the over-all requirements of the Publications Reserve which was at £2,800 on 30th June, 1959, and to which it was proposed, in the estimates for 1959/60 to add £400.

5. WORLD FEDERATION OF SCOTTISH SOCIETIES AND INDIVIDUALS:

Miss Hadden reported that when the application for membership was received it asked for a subscription of £1.1.-d. from the parent body and 9d. a head from the members, to be collected through the Branches. She had seen the Interim Secretary and explained that this was not a possible basis for the

Society. Mr. Sharpe had also seen Mr. Anderson and suggested a larger subscription from the Society, possibly based on the number of Branches, but this proposal had not been acceptable. It was decided to bring the matter up in the "Open Forum" in order to obtain the views of members and particularly those Branches to whom a direct application for subscription on the per capita basis had been received.

6. ANY OTHER BUSINESS:

Miss Hadden asked for approval for the purchase of a Hoover polisher for Coates Crescent, and, on learning that the vacuum cleaner at present in use belonged to the caretaker, it was agreed to allocate £50 to be spent on a cleaner and polisher for Headquarters.

Miss Ross proposed a vote of thanks to the Chairman.

The meeting ended at 12 noon.

*George Sharpe*

*Convener 30/1/60.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 30th January, 1960, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Cruickshank, Miss Milligan, Mr. Murdoch, Miss Ross,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

1. MINUTES:

The Minutes of the last meeting held on 24th October, 1959, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Gramophone Records. Miss Hadden reported that the gramophone records were now on sale in the music shops.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the three months October, November and December, 1959, and totalling £1,110. 2. 8d., £373. 5. 6d. and £342. 3. 11d. respectively, were examined and approved.

(b) Comparative statement of estimated and actual income and expenditure for the six months ended 31st December, 1959, were examined. Miss Vaughan pointed out that the accounts covered the lean part of the year. A deficit of £104 had been forecast and this had been exceeded by £100, largely through the small surplus on the Summer School. Subscriptions from Branches had come in well in January.

(c) Investments. A statement showing the Society's investments totalling £12,450 in General Account and £1,460. 8. 1d. in the Pension Fund was examined. It was noted that the only change since the last meeting was the withdrawal of £300 from the Bank Savings Account to meet normal running expenses. It was decided to review the holding of National Savings Certificates at the next meeting.

(d) Autumn School. It was noted that the Autumn School in Aberdeen had made a small deficit owing to the high charges for the halls and a decline in the numbers attending the classes.

4. BRANCH ACCOUNTS:

Miss Vaughan reported on the Branch accounts and stated that nine Branches had still not sent in copies of their audited accounts for 1958/59. She was instructed to write and enquire the reasons for the delays.

It was noted that a number of Branches incurred a deficit during the year, and it was agreed to make special enquiries where classes incurred a loss.

A number of Branches had failed to send in a Book Return, and it was decided to ask those Branches which held substantial stocks and had few sales in the year, to consider returning all except "specimen copies" and order books in future on the new discount basis.

4. (contd.) The Secretary reported on a letter which she had received from Montreal Branch asking if it was in order for the Branch to charge a subscription of \$1 as against 5/-d. sterling. The Committee recommended that where more than 5/-d. was requested from a member, Branches must clearly state that the excess was used for Branch purposes and not remitted to the Society.

5. ANY OTHER BUSINESS:

(a) Summer School Fees. Miss Hadden reported that the cost of residence at St. Andrews was to be increased. To meet this, and put the finances of the School on a more satisfactory basis it was decided that the charges were to be:-

- (1) For residents - £9.10.-d. per week plus a 10/-d. registration fee.
- (2) For non-residents - £1.10.-d. per week plus a 10/-d. registration fee.
- (3) Odd classes - 7/6d. per day or 3/6d. per class.

(b) Callander Branch. The Secretary reported that she had received a formal notification from the Callander Branch of their desire to disband. The final accounts were being prepared and would shortly be submitted.

(c) Reprint of "Four Set Dances" It was agreed to reprint 2,000 copies of "Four Set Dances (1st Series)".

(d) Annual General Meeting - Delegates' Expenses. The Secretary of Nottingham Branch had asked for an interpretation of Section VII, Paragraph 4, of the Constitution and Rules and submitted bills for two delegates' attendance at the Annual General Meeting held in Aberdeen. As it was a new Branch it was decided to refund their expenses for one delegate at a figure of £10. 7. 10d. and inform the Branch that it was hoped that the Branch would endeavour to cover the expense in future.

(e) Gramophone Records. Miss Milligan reported on a letter she had received from Mr. Douglas Gray, Park Film Studios Ltd., Glasgow, who had been recommended by Mr. Elliott of The Scottish Film Council, in which he offered to make records for the Society on a guarantee plus royalty basis, and undertook to deliver them in three months.

It was agreed that Miss Milligan, Miss Ross, Mr. Cruickshank and, if the date was convenient the Convener, together with the Secretary should meet Mr. Gray and hear some records which he had made, and discuss the project in detail. It was decided to hold a special meeting of the Finance Committee on Saturday, 20th February, 1960, at 11.30 a.m., when a report would be received from the sub-committee.

Mr. Murdoch proposed a vote of thanks to the Chairman.

The meeting ended at 1.00 p.m.

*Henry Rankie*

*Convener 20/2/60.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 20th February, 1960, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Cruickshank, Miss Milligan, Mr. Murdoch, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were received from Mr. Aitkenhead,  
Mr. Hardie, Miss McFeat and Miss Ross.

1. MINUTES:

The Minutes of the last meeting held on 30th January, 1960, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Item 5(c) - Four Set Dances (1st Series) The Secretary reported that an estimate amounting to £29. 10. -d. for the reprinting of 2,000 copies of "Four Set Dances (1st Series)" had been received. This was unanimously accepted.

Item 4 - Branch Accounts. The Treasurer reported that the outstanding Branch accounts were gradually being returned.

3. REPORT from SUB-COMMITTEE:

The Chairman submitted his report which was as follows:-

"Report on visit by Miss Milligan, Miss Ross, Miss Hadden, Mr. Cruickshank and Mr. Sharpe to Park Film Studios Limited, Glasgow, on Saturday, 13th February, 1960.

This visit was arranged by the Finance Committee at their Meeting on Saturday, 30th January, 1960, and the deputation kept the appointment knowing that Mr. Gray, the proprietor of Park Film Studios Limited, had been well recommended as a man thoroughly reliable and capable.

The deputation was most favourably impressed first of all with Mr. Gray himself, with his businesslike manner and with the samples of recordings which were played to them. The deputation were absolutely unanimous that they should recommend to the Finance Committee that arrangements should be made for this Company to undertake the production of gramophone records (45 E.P. recordings) for Book 20 as soon as possible.

Park Film Studios Limited, while apparently a fairly new Company, has arrangements with a record factor who has outlets through more than a thousand retail shops and this number, of course, will increase. The Company already deals in a series of records named "Music of Scotland" and the deputation recommends in the first instance that the R.S.C.D.S. should take out a contract with Park Film Studios Limited to make three discs (six dances) possibly to be named "Dances of Scotland" in line with the "Music of Scotland" series, with suitable labels and covers acceptable to the Society.

If the Society contracts with this Company it will be necessary for the Society to guarantee the sale of 1,000 records by paying over at the outset the sum /

sum of £250 for each disc ordered, i.e. £750 for three. This sum would be repaid to the Society proportionately on the sale of 250, 500 and 1,000 records. In this line of business there is no "sale or return" and the actual parcels leaving the studio for orders received constitute a sale. It is expected the records will sell at 11/2d. in this country. This includes 2/9d. tax and leaves the sum of 1/-d. available for Royalties. It has been the custom on previous occasions for the artistes to be paid a lump sum for their services in making records, the R.S.C.D.S. receiving royalties in toto. It may be necessary on this occasion to offer the artistes a lump sum plus 6d. royalty on each of the first 1,000 records, and thereafter the total royalty of 1/-d. would be the property of the R.S.C.D.S."

The Committee unanimously approved the report. It was agreed that approval of the Finance Committee's decision to allocate £750 towards the making of three records should be given by the Executive Council before any agreement was signed.

The Secretary was instructed, therefore, to circularize copies of the Finance Minute, containing the Sub-Committee's Report, to Branch Representatives in the United Kingdom, asking that any objections should be submitted within seven days. If no reply was received in the time given it would be understood that the Branch approved the Minute.

This postal notice was necessary owing to the urgency of making the records available for the Summer School.

It was proposed that the following dances from Book 20 should be recorded:-

- (Captain McBride's Hornpipe
- (Quiet and Snug
- (Miss Bennet's Jig
- (Village Reel
- (Miss Burns's Reel
- (Up in the Air

4. ANY OTHER BUSINESS:

The Secretary reported on a meeting she had had with Mr. Laing of Jeffrey's, Earl Grey Street, Edinburgh, on the matter of Scottish country dance records his Firm wished to produce, and for which the Society's approval was sought. It was agreed that several members of the Society should hear the records and, if found to be satisfactory with regard to barring etc., the approval should be given.

Miss Milligan proposed a vote of thanks to the Chairman.

The meeting ended at 12.15 p.m.

*George Frank 2/5/60.  
Lammer.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 7th May, 1960, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Aitkenhead, Mr. Cruickshank, Mr. Hardie,  
Miss Milligan, Mr. Murdoch, Miss McFeat, Miss Ross,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

1. MINUTES:

The Minutes of the last meeting held on 20th February, 1960, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Branch Accounts. Miss Vaughan reported that the Blair Atholl and Richmond accounts for 1958/59 had not yet been submitted. Miss Milligan stated that in each case there had been changes in the Office Bearers and promised to make enquiries.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the four months January to April, 1960, and totalling £1,302.3.11d., £343.2.-d., £188.17.2d. and £1,501.15.5d. respectively were examined and approved.

(b) The comparative statement of estimated and actual income and expenditure for the nine months ended 31st March, 1960, was examined. This showed a small deficit of £56, which had arisen from a change in policy not yet reflected in the "budget" figures, namely, that only one-twelfth of life membership subscriptions received were to be credited in each accounting year. In the period under review these subscriptions had totalled £220.

(c) Bank Balances and Investments

(i) Bank balance Main Account (7th May, 1960) £417. 9. 7d.

(ii) Investments. A statement dated 30th April, giving details of investments on the general account totalling £12,750, and on behalf of the Pension Fund of £1,662. 8. 3d. was examined, the changes being £300 added to the Savings Account at the British Linen Bank, and a purchase of £225 5% Defence Bonds on behalf of the Pensions Fund. In April £750 had been paid to the Park Film Studios for new gramophone records, and as this was to be met from the Publications Fund which was invested with the Dunfermline Building Society, it was agreed that £750 of this money should now be earmarked as on account of the General Account, in order to avoid the expense of withdrawing the money and reinvesting. An examination of the National Savings Certificates held by the Society showed that 375 purchased in June, 1951 would mature on 6th June, 1961, when a total of £506. 5. -d. would be due. It was decided to leave the Savings Certificates until that date.

4. GRAMOPHONE RECORDS:

Miss Hadden reported that specimens of the records had been received and would be played to the EXECUTIVE COUNCIL after the meeting that afternoon. The Agreement which had been vetted by the Society's Solicitor, Mr. Black, had now been signed by the Park Film Studios Ltd. and would be signed on behalf of the Society within the next few days. The gramophone records would be available for sale at the Summer School and generally in the music shops this summer at a cost of 11/2d.

5. NEW BOOK OF DANCES:

An estimate for printing the new book of dances was received from Aird & Coghill and it was decided to order 30,000 copies at a cost of £1,095. 1. 6d.

6. ANY OTHER BUSINESS:

(a) Reprint of Pocket Edition 7 - 9. The Secretary announced that as there were now only approximately 700 copies of Pocket Edition 7 - 9 in stock she had requested an estimate for a reprint of 12,000 copies. The estimate of £151. 10. -d. was approved.

(b) Redecoration of Headquarters. It was agreed that the Committee Room should be redecorated at a cost of £58. 9d. -d., that the caretaker's bedroom should be repainted for £9. 18. 6d. and that the caretaker's kitchen should be repapered and painted at a cost of £19. 4. -d. It was also agreed that before the painting was put in hand, the parquet flooring in the Committee Room should be cleaned and repolished.

(c) New Portable Typewriter. The Convener reported that the portable typewriter at present in use was 22 years old and asked the Committee to approve the purchase of a new one, mainly for use at St. Andrews. A new Imperial portable typewriter would cost £34. 7. 6d. less £8 which had been offered for the old machine. The Committee approved.

Mr. Aitkenhead proposed a vote of thanks to the Convener.

The meeting ended at 12.30 p.m.

*Ernie Sharpe*

*Convener 29/7/60.*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at University Hall, St. Andrews, on Friday, 29th July, 1960, at 2.30 p.m.

PRESENT: Mr. G. Sharpe (in the Chair)  
Mr. Hardie, Miss Milligan, Mr. Murdoch,  
Miss Ross, Mrs. Thomson, Miss Vaughan  
(Treasurer) and Miss Hadden (Secretary)

APOLOGIES: Apologies for absence were intimated from  
Mr. Aitkenhead, Mr. Cruickshank and  
Miss McFeat.

1. MINUTES:

The Minutes of the last meeting held on 7th May, 1960, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Branch Accounts. Miss Vaughan reported that the Richmond Accounts for 1958/59 and the Blair Atholl accounts for 1959/60 had now been received. Blair Atholl accounts for the previous year had still to come in.

Reprint of Pocket Edition 7-9. During the annual stocktaking the Printer reported that stocks of this book exceeded 3,000. If this proved the case on a re-check, it was agreed that the re-printing should be delayed for the time being.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the months of May and June totalling £311.18.4d. and £1,209. 7. 2d. respectively were examined and approved.

(b) The comparative statement of estimated and actual income and expenditure for the year ended 30th June, 1960, was examined. This showed a surplus of £705. 2. 6d. before allocations to reserve funds had been considered.

The draft accounts for the year ended 30th June, 1960, were examined and approved after certain drafting improvements had been made and wordings altered, and the following additional allocations approved.

- (i) £250 to the Pension Fund
- (ii) £150 to the Publications and Records

Arising from examination of investments, it was agreed to take advantage of the increased amount of 5% Defence Bonds that might now be held and to convert the holdings of 4% and 4½% Defence Bonds to 5% Bonds at the appropriate time.

(c) The draft estimates for 1960/61 were examined, and, after certain minor adjustments had been made, were approved.

(d) Invitation to Bloemfontein. Arising from the discussion of estimates the Secretary read a letter from Bloemfontein Scottish Country Dance Society enquiring as to the possibility of a Society Examiner being sent to South Africa in June, 1961. The members of Committee unanimously decided

to recommend to the Executive Council that, because of the recent visits by Miss McLaren and the International Team, at present such an invitation should not be considered. It was agreed that in the event of all expenses being met by Bloemfontein S.C.D. Society the matter would be given further consideration.

4. ANY OTHER BUSINESS:

Pension Fund. Mr. Sharpe reported that he had had a meeting with Miss Vaughan at which the question of the new Government pension scheme and the alternative of "contracting out" and establishing a private scheme were examined. After correspondence and meetings with representatives of insurance companies, they recommended that the Society should remain in the Government scheme. This was unanimously accepted by the Finance Committee, and it was decided to recommend to the Executive Council that, subject to satisfactory service and conditions ruling at the time of retirement, the Society should aim at providing funds for the purchase of an annuity to give a pension equal to half the salary at the date of retirement.

Miss Ross proposed a vote of thanks to the Convener.

The meeting ended at 4.10 p.m.

*George Sharpe.*  
5/11/60.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held in the City Halls, Perth, on Saturday, 5th November, 1960, at 11.00 p.m.

PRESENT: Mr. G. Sharpe (in the Chair)  
Mr. Aitkenhead, Mr. Cruickshank, Mr. Hardie,  
Mr. Murdoch, Miss McFeat, Miss Ross,  
Mrs. Thomson, Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

APOLOGY: An apology for absence was received from Miss Milligan

1. MINUTES:

The Minutes of the last meeting held on 29th July, 1960, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Reprint of Pocket Edition 7-9. The Secretary confirmed that the printer's figure of stock were incorrect, a further supply therefore had been ordered.

Invitation to Bloemfontein. The Secretary reported that she had not yet received a reply to her letter regarding a teacher/examiner's proposed visit and the formation of a Branch.

3. CORRESPONDENCE:

A letter from Mr. McKinnon (October 1960) regarding his audit fee was received, and an increase of 10 guineas was sanctioned subject to the approval of the Executive Council.

4. FINANCIAL STATEMENTS:

(a) Accounts paid during the months of July, August, September and October, totalling £1,225. 2. 7d., £4,331. 14. 11d., £1,486. 2. -d. and £1,185. 8. 8d. respectively were examined and approved.

(b) A statement of Bank balances and investments was received. It was noted that the only change in the new financial year was the transfer of £850 and £150 from the Savings to the Main account to meet current expenditure.

(c) The Summer School, 1960. The statement was examined and it was noted that the interest on the Fees Savings Account was £23. 9. 7d. and that the balance excluding this item totalled £384. 15. 4d.

5. ANNUAL GENERAL MEETING:

Item 6. The Convener indicated the lines on which he proposed to present the accounts for the year ended 30th June, 1960, and the estimates for 1960/61. They were approved. Arising out of Mr. Sharpe's report it was agreed that more publicity should be given to the sale of the gramophone records made by Park Film Studios. Miss Vaughan offered to write to the Branch Treasurers in this connection.

6. ANY OTHER BUSINESS /

- 2 -

6. ANY OTHER BUSINESS:

Miss Vaughan asked if the Committee would agree to the accounts being published to the nearest £1 in future, explaining that this would add to their clarity and was in line with modern practice. This suggestion was approved.

The Chairman thanked the members and in particular the retiring ones, Mr. Cruickshank and Mr. Murdoch, for their services.

Miss Ross then moved a vote of thanks to Mr. Sharpe for the able way in which he had conducted the meetings during the year.

The meeting ended at 12 noon.

*George Sharpe*

28/1/61.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a Meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 28th January, 1961, at 10.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mr. Hardie, Mr. Lochhead,  
Miss McFeat, Miss Milligan, Miss Ross, Miss Vaughan  
(Treasurer) and Miss Hadden (Secretary).

APOLOGY: An apology for absence was received from Mrs. Thomson.

Before the business of the meeting the Chairman welcomed Miss Browne and Mr. Lochhead as new members of the Committee.

1. MINUTES:

The Minutes of the last meeting held on 5th November, 1960, which had been circulated, were approved and signed.

2. FINANCIAL STATEMENTS:

- (a) Accounts paid during the months of November and December, totalling £502. 2. 5d. and £522. 18. -d. respectively, were examined and approved.
- (b) A comparative statement of estimated income and expenditure for the six months ended 31st December, 1960, was presented. This showed that both stationery and cost of meetings, including travelling expenses had substantially exceeded the estimates. The result for the half year was a deficit of £576 against an estimated one of £512.
- (c) A statement of bank balances and investments as at 31st December showed a balance on the Main Account of £851. 8. -d. and a reduction in General Account Investments by £1,000 being a transfer from Savings Account to meet running expenses.

It was agreed that the balance on current account held for the Staff Pension Fund should be invested in Defence Bonds, up to the maximum permitted.

3. AUTUMN SCHOOL:

A statement showing the income and expenditure for the Autumn School at Perth was examined and it was noted that after including the cost of leaflets, there was a small surplus of £2. 2. -d.

4. STAFF SALARIES:

- (a) Miss Hadden: It was decided to recommend that Miss Hadden's salary be increased by £50 per annum as from 1st January, 1961, with another increase of £50 per annum as from 1st January, 1963, the salary then paid to be considered as a maximum.
- (b) Miss Wotherspoon: In view of the fact that Miss Wotherspoon's salary was not in line with other Edinburgh scales produced to the meeting it was agreed to recommend that her salary be increased by £104 per annum as from 1st December, 1960, with increments of £30 per annum for the next three

years. As an inducement to remain in the employment of the Society, it was decided to recommend to the Executive Council that, when Miss Hadden retires, Miss Wotherspoon should be offered the post as Secretary.

- (c) Miss Vaughan: It was decided to recommend an increase of £50 per annum from 1st January, 1961.

5. BRANCH ACCOUNTS:

The Treasurer presented a general report on the financial position of the Branches based on the audited accounts for 1959/60. Accounts from eight Branches, four in Britain, viz. Inverness, Kilmarnock, London and Nether Lochaber, and four overseas, viz. Cape Town, Boston, Nairobi and Toronto, had not yet been received. Of the 79 returns submitted, it was noted that 28 showed deficits, of which only two were over £50.

6. ANY OTHER BUSINESS:

- (a) Publications: An estimate of £1,048. 5. 6d. for printing 30,000 copies of Book 21, the "subscription" book for 1961/62, was approved.
- (b) Office Furniture and Equipment: It was decided to recommend that a table be purchased at approximately £11 to act as an extension to the typing desk.
- (c) Repairs and Decoration: It was agreed that the outside paintwork should be done, the clakroom, staircase and caretaker's bathroom redecorated and where necessary the stairtreads repaired or renewed.
- (d) Royal Visit: It was agreed to allocate £150 to meet the extra costs incidental to the Royal Visit.

Miss Ross proposed a vote of thanks to the Convener.

The meeting ended at 11.45 a.m.

*George Sharpe*  
*Banner 12/5/61*



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a meeting of the FINANCE COMMITTEE held at 12 Coates Crescent, Edinburgh, 3, on Saturday, 13th May, 1961, at 11.30 a.m.

PRESENT: Mr. Sharpe (in the Chair)  
Miss Browne, Mr. Hardie, Mr. Lochhead, Miss McFeat,  
Miss Milligan, Miss Ross, Mrs. Thomson, Miss Vaughan  
(Treasurer) and Miss Hadden (Secretary).

APOLOGY: An apology for absence was intimated from Mr. Aitkenhead.

1. MINUTES:

The Minutes of the last meeting held on 28th January, 1961, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Branch Accounts: The Treasurer reported that all 1959/60 Branch Accounts had now been received, except for Boston, and that the 1960/61 accounts were coming in well.

3. FINANCIAL STATEMENTS:

- (a) Accounts paid during the months of January, February and March, 1961, totalling £815. 12. 4d., £236. 17. 6d. and £1,017. 6. 10d. respectively were examined and approved.
- (b) A comparative statement of estimated and actual income and expenditure for the nine months ended 31st March, 1961, was presented. These showed a disappointing net profit from the sale of the Society's publications. The result for the period was a deficit of £305 against an estimated one of £295.
- (c) A statement of bank balances and investments as at 31st March, 1961, showed a balance on the main account of £829. 10. 6d. and the addition of £500 in County of West Lothian 5 $\frac{3}{4}$ % Loan in the investments on the general account. A further £675 had been invested in Defence Bonds on behalf of the Pension Fund.

It was decided to realize £375 Savings Certificates on their maturing date in June, when a total of £506. 5/-d. would be due, and withdraw £1,700 from the Dunfermline Building Society, and to invest £2,200 in County of East Lothian 5 $\frac{3}{4}$ % Loan.

4. REVALUATION of 12 COATES CRESCENT:

The Secretary reported that the rateable value of 12 Coates Crescent had been increased by £82. In view of the increases of similar properties in Coates Crescent it was decided not to appeal. The Treasurer was asked to apply for the special charity reduction when the appropriate time came.

5. OTHER BUSINESS:

- a) Gramophone Records: The Secretary reported that Mr. Gray of Park Film Studios Ltd. was experimenting with a new ensemble which included a piano, and would be attending the Executive Council meeting at 3.15 p.m. to demonstrate

some new recordings. Sales of the first three records had now reached 450 and he asked if the refund of guarantee due to the Society of £150 could be utilised to produce a new record. It was agreed to recommend to the Executive Council that this should be done subject to the new recording being satisfactory.

- b) Subscriptions: A suggestion that for convenience, the subscriptions of the Society from members in the American Continent should be in dollars was discussed, and it was decided to ask the American and Canadian Branch Treasurers for their comments on such a proposal, and report to the next meeting.
- c) Life Membership: It was agreed to revise the Life Membership list, by inserting a card asking for full names, and past and present addresses when the Bulletins were circulated in the Autumn.
- d) Branch Treasurers' Meeting: It was decided to hold a Branch Treasurers' meeting in Edinburgh, on a Saturday at the end of September, or at the beginning of October.
- e) Date of Next Meeting: It was announced that the next meeting of the Finance Committee would be on 28th July, 1961, at University Hall, St. Andrews.

Miss Milligan proposed a vote of thanks to the Chairman.

The meeting ended at 12.45 p.m.

*George Sharpe*

28/7/61.



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

Minutes of a meeting of the FINANCE COMMITTEE held at University Hall, St. Andrews, on Friday, 28th July, 1961, at 2.30 p.m.

PRESENT: Mr. Sharpe (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mr. Hardie,  
Miss Milligan, Miss Ross, Mrs. Thomson,  
Miss Vaughan (Treasurer) and Miss Hadden (Secretary).

APOLOGIES: Apologies for absence were received from Miss McFeat and Mr. Lochhead.

1. MINUTES:

The Minutes of the last meeting held on 13th May, 1961, which had been circulated, were approved and signed.

2. BUSINESS ARISING:

Revaluation of 12 Coates Crescent: The Secretary reported that the valuation had been decreased by £4, the adjustment referring to the Caretaker's flat. Mr. Hardie was thanked for his assistance in this connection.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the months of April, May and June, 1961, totalled £263. 5. 8d., £341. 14. 4d. and £367. 13. 5d. together with a transfer of £2,000 to the British Linen Bank Savings Account in June. These statements were examined and approved.

(b) The draft accounts for the year ended 30th June, 1961, were examined. Certain amendments to wording were agreed, and it was decided to allocate a further £250 to the Staff Pension Fund, making the total for the year £600.

It was noted that since the Balance Sheet date, the changes in investments agreed at the last meeting had been put into effect.

(c) The draft estimates for 1961/62, were examined, and after certain amendments had been made, were approved.

4. OTHER BUSINESS:

(a) Blair Atholl Branch: The Secretary read a letter in which the Branch asked permission to disband. It was agreed to place this recommendation before the Executive Council at the next meeting, and the Treasurer was asked to write and enquire if there were any cash balances or assets belonging to the Society which should be handed over.

(b) Extension Work Overseas: It was agreed to recommend to the Executive Council that the return fare for an examiner visiting the United States and Canada this summer should be paid by the Society, it being understood /

understood that the branches would cover any expenses in America and Canada.

(c) Miss Wotherspoon: The Committee heard with great regret that Miss Wotherspoon had tendered her resignation in order to take up an appointment abroad. Miss Hadden was authorised to advertise for a successor on the same salary scale.

The meeting ended at 4.00 p.m. with a vote of thanks to the Chairman.

*George Sharpe*

28/7/61



THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

MINUTES of a meeting of the FINANCE COMMITTEE held at the Station Hotel, Ayr, on Saturday, 28th October, 1961, at 11 a.m.

PRESENT: Mr. G. Sharpe (in the Chair)  
Mr. Aitkenhead, Miss Browne, Mr. Hardie,  
Mr. Lochhead, Miss McFeat, Miss Ross,  
Mrs. Thomson,  
Miss Vaughan (Treasurer) and  
Miss Hadden (Secretary).

An apology for absence was received from Miss Milligan.

1. MINUTES: The Minutes of the last meeting held on 28th July, 1961, which had been circulated were approved and signed.

2. BUSINESS ARISING:

Item 4 - Blair Atholl Branch The Treasurer reported that she had not yet received a reply to her letter but would pursue the matter.

3. FINANCIAL STATEMENTS:

(a) Accounts paid during the months of July, August and September, 1961, totalling £2,048 3s. 11d., £5,304 16s. 11d., and £221 18s. 9d., respectively were examined and approved.

(b) Investments: The following changes since the 30th June, 1961, were noted:

1. The repayment of National Savings Certificates reducing the balance to £619.
2. The withdrawal of £1,700 from the Dunfermline Building Society reducing the holding to £1,000.
3. Withdrawal of £850 from the British Linen Bank Savings Account.
4. The investment of £2,200 in 5 $\frac{3}{4}$ % East Lothian County Council Mortgage Loan.

The Bank Balance at 30th September, 1961, was £713 14s. 11d.

(c) Summer School 1961: It was noted that interest on the School fees Savings Account had totalled £24 1s. 11d., and that the balance excluding this item was £499 11s. 2d. The Secretary explained the special circumstances which had led to this favourable result this year.

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4. ANNUAL GENERAL MEETING:

Item 6: The Convener indicated the lines on which he proposed to present the accounts and estimates at the Annual General Meeting; this was approved.

Item 8 (a): The financial implication of the proposal that 1/-d. instead of 6d. of the annual subscription should be retained by the Branches was discussed both from the point of view of the Branches and of Headquarters.

5. TREASURERS' MEETING: Miss Vaughan reported that forty-one Branches had been represented at the Treasurers' Meeting and a full and interesting discussion of the items on the Agenda, which covered all aspects of the Branch Treasurer's duties, had taken place. A revised guide was now being prepared and would be circulated shortly.

6. ANY OTHER BUSINESS: The Chairman thanked the members for their services during the past year.

Mr. Lochhead moved a vote of thanks to Mr. Sharpe for the able way in which he had conducted the meetings during the year.

The meeting ended at 12 noon.

*Gordon Hardie*  
27/1/62



