

*The Royal Scottish Country Dance Society*  
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE  
HELD ON SATURDAY 20 FEBRUARY 1999  
AT 10:30 HRS, 12 COATES CRESCENT, EDINBURGH

**Present:** Miss I Bennett (Convenor), Mrs L Gaul (Chairman), Mr A Mair (Vice Chairman), Mr W Clement (Past Chairman), Mr A MacPherson (Archivist), Mrs C Catto, Ms M Johnstone, Miss A Young.

**Apologies:** Miss C Traynor

**In Attendance:** Miss G Parker (Secretary)

PR99/31. At this point Mr Clement raised a matter from the last meeting which he wished the Committee to be made aware of. Following the last meeting, the Chairman had spoken to him. She had indicated that as Past Chairman he should not reply to official correspondence without the courtesy of informing her (as Chairman) of the content of his reply before it was sent out. Mr Clement advised the meeting that he would continue to respond to correspondence addressed to him.

PR99/31.1. The Convenor indicated that the subject of the correspondence under consideration had been discussed at the last meeting and the matter should be left.

PR99/32. **MINUTES OF LAST MEETING**  
The Minutes of the meeting of 9 January were approved by the Committee.

**PR99/33. Income and Expenditure Figures**

It was noted that the Treasurer had produced figures showing the expenditure in comparison with budget. These would continue to be issued regularly.

**PR99/34. IVP VIDEO**

It was noted that Mrs Gaul had spoken with Mrs McKenzie regarding this project. The video was almost complete and a copy would be sent to RSCDS as soon as it was ready.

PR99/34.1. Miss Parker had obtained a quotation for the production of full colour sticky labels for the front of the video cases. These were available at 5.5p each for 1,000. It was agreed to delay ordering the stickers until the final version of the video could be inspected.

PR99/35. **CD ROM OF ANIMATED DIAGRAMS (Mr Smith)** The sample video was shown to the committee although it was

noted that the sample disk was not complete and did not include all the coding required. Miss Parker reported that she had asked Mr Cunningham of Thane Multimedia to contact Mr Smith direct. Apparently Mr MacPherson had been in contact with Mr Smith. Copy correspondence was requested.

**PR99/36. "HOW DO YOU DO IT?" – video of manual dances**

Miss Young had produced a sample video which was viewed by the committee. No money had been spent on making the sample tape other than the cost of the tapes. A considerable amount of time had been involved due to the lack of appropriate time coding on the two cameras. The committee approved the sample and asked Miss Young to complete the job.

PR99/36.1. Before each dance the screen would show:

- Dance title and source
- book number
- number of dance within book
- Original tune and source
- Number of bars, rhythm and how many times shown (ie Full dance 8 x 32 Strathspey, seen here 4 times through)

PR99/36.2. During the dance, the top left hand corner of the screen will show the name of the dance and the barring in 8 bar phrases.

PR99/36.3. At the end there will be an acknowledgement section. With thanks to the dancers, musician, and dance directors (each individually named).

PR99/36.4. It was further agreed that the dance directors and Miss Young would be given honoraria for the considerable amount of work that had been put into the project. (The musician had already been paid for his services).

PR99/36.5. It was agreed that the unedited Beta master tapes of the original recording sessions would be retained at HQ and that there were no plans to make these generally available in PAL or NTSC format.

PR99/37. **Book 40 (Subscription Copy 1999)** A layout had been made available to

the members of the Committee prior to the meeting. The Committee agreed that the publication would be most helpful for musicians were the text and music on separate pages with the music on the right hand page. It was noted that this would mean that the number of pages in the book would have to be increased and this would incur additional expenditure. Miss Parker agreed to obtain a quotation for the additional pages. (This indicated approximately £300 additional expenditure)

PR99/37.1. Miss Parker agreed to provide new examples of the cover layout for the Committee's consideration. The design for the CD and cassette inlay cards was approved by the committee and it was noted that the expected cost for the use of the photograph was £250

#### PR99/38. BOOK 41 (2000 SUBSCRIPTION COPY)

It was noted that as at the date of the meeting 21 dances had been submitted. Two dances had been received which had not come via the branches. It was agreed to return the dances to the devisors and that they should be encouraged to submit the dances via their local branch.

PR99/38.1. It was agreed to have a dance-through of the dances submitted on 17 and 18 April 1999. Mr Richard Austin would be asked to play and RSCDS Edinburgh Branch would be asked to provide 4 dancers for each of the days. The dancers should be advanced dancers but should not be demonstration dancers.

#### PR99/39. GRANITE PRODUCTIONS CD ROM

Mr Bowring gave a presentation to the members of the Committee of his proposed CD ROM. He explained that there was some technical problems in getting the figures to move naturally but he hoped to solve this even if it meant using a manikin figure for now.

PR99/39.1. The project included information on the history of SCD, steps, formations, and would include approx 3 or 4 dances incorporating the steps and formations. The animation could be seen from top, front and side angles and could be played with notation. There would also be a voice over.

PR99/39.2. The committee agreed to allow use of reference to the RSCDS Manual but suggested that the full project would have to

be available for viewing before they could give their approval. Mr Bowring agreed to provide copies to HQ shortly.

#### PR99/40. RECORDING OF BOOK 25

Ms Johnstone advised the Committee that due to illness the usual fiddler had been unable to play on this recording. The band had not settled into the recording until later in the day and the sound quality was not as good as had been expected.

#### PR99/41. RECORDING OF BOOK 26

Miss Johnstone reported that although the recording was due to take place at the weekend, the band involved in this recording had just only just submitted the full information on use of tunes etc.

PR99/42. It was noted that the contract stated that six weeks prior to the recording the melody copies with simple chord arrangements should have been submitted and four weeks before the recording full details of the composers, arrangers etc should have been submitted.

PR99/42.1. The band leader had indicated that the band would not be able to produce the maximum quality of sound due to the Society's requirement that they include a fiddle. After consultation with Mr Cunningham and Mrs Gaul, Ms Johnstone had advised Mr Gardiner to exclude the fiddler if that would, in his opinion, provide a better quality sound.

PR99/42.2. The problems involved with the past two recordings have shown that the Music Convenor should meet with the band and discuss both their and the Society's requirements for the recording before they are finally appointed to do the recording.

#### PR99/43. NEW RELEASES ON CD

It was agreed to consider this further at the next meeting. It was agreed to consider the protocol of future recordings and whether they should be complete recordings of books or compilations. The books currently not on CD were 1-22 and 27-39. Ms Johnstone agreed to listen to the recordings and give her opinion on whether the quality of the original recording would merit re-release on CD.

#### PR99/44. STANDARD RECORDING CONTRACTS

It was noted that some years ago a standard recording contract had been agreed whereby the Musicians Union rates were used to calculate the recording fees. This did not

apply to the arrangement fees, and it was agreed that in future these would be calculated at £35 per dance.

#### PR99/45. BOOK REVISIONS

It was agreed that any revisions should be worded in terms of the current Glossary produced by the Society. Any terms which were not adequately covered in the Glossary should be advised to the Committee so that the Glossary could be updated when necessary.

PR99/45.1. Miss Parker also raised the question of typesetting for the revisions. Book 15 had some 26 diagrams each of which would have to be redrawn. This would take a considerable amount of time. A quotation had been received from the current printers at £195. If 200 books were purchased this would mean that the cost of typesetting the diagrams alone would be £1 per book!! Mr MacPherson agreed to look into whether he could produce the diagrams.

PR99/45.2. Miss Parker also suggested that a more efficient form of editing the text would have to be found. The current six books under revision had now been corrected five times! This was a considerable amount of work for the HQ staff and could not be sustained.

PR99/45.3. It was agreed to seek assistance from any members willing to typeset, proof-read, or redraw diagrams. This would be included in the next issue of the Newsbrief.

#### PR99/46. CLASS MUSICIANS HANDBOOK

Miss Johnstone advised that this project was still under consideration by the Music sub-committee. She agreed to report to the next meeting of the Committee.

#### PR99/47. ARCHIVIST'S REPORT

Mr MacPherson advised that he would give his report at the next meeting of the Committee.

#### PR99/48. ANNUAL CORE PROGRAMME

It was suggested that the annual core programme of dances could form the basis of a CD release each year. The Committee were asked to provide ideas of eight dances for the programme before the next meeting.

#### PR99/49. ADDITIONS TO PUBLICATIONS LIST

Two publications and a CD were submitted for inclusion in the Society's publication list. Mr

MacPherson and Miss Young agreed to consider these for the next meeting.

#### PR99/50. CORRESPONDENCE

A letter concerning the plethora of new dances being published was considered by the Committee. They sympathised with the comments and agreed that the member concerned should try to become more involved at branch level.

#### PR99/51. TIMING OF MEETINGS

It was agreed to delay the start of the next meeting until 10:45 to allow Miss Young to catch the later shuttle.

#### PR99/52. TO BE CONSIDERED AT NEXT MEETING

- FORMATION INDEX
- DESIGN AND LAYOUT FOR BOOK 41
- VIDEO OF BOOK 41
- CHOICE OF BANDS FOR FUTURE RECORDINGS

*The meeting closed*

*The Royal Scottish Country Dance Society*  
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE  
HELD ON SATURDAY 20 MARCH 1999 AT 10:30 HRS  
AT 12 COATES CRESCENT, EDINBURGH

**Present:**

Miss I Bennett (Convenor), Mr A Mair (Vice Chairman), Mr A MacPherson (Archivist), Miss C Catto, Ms M Johnstone, Miss A Young.

**Apologies:** Mrs L Gaul (Chairman), Mr W Clement (Past Chairman), Miss C Traynor,

**In Attendance:** Miss G Parker (Secretary)

**PR99/53. Minutes of Last Meeting**

The Minutes of the meeting of 20 February were approved after amendments. It was agreed that a new set of Minutes would be distributed to the Committee. It was also noted that the Minutes were a record of the decisions taken by the Committee and the tasks still to be done. They were not a verbatim record.

**PR99/54. BOOK REVISIONS**

It was noted that there had been considerable revisions required to both Book 3 and Book 8. Book 34 was also being revised.

PR99/53. Five of the books under revision were now ready to go to the printers after final corrections. Book 15 had been revised and the music had been rearranged, but there was still a question regarding the figures. Mr MacPherson had not been able to check whether all the figures needed to be included in the revised book. He agreed to do so immediately. A quotation had been available at the last meeting for the printers to redraw all 26 diagrams for £195. The Committee agreed that the printers would be asked to redraw the diagrams following confirmation from Mr MacPherson as to how many should be reproduced.

PR99/53.1. It was agreed that in future the office would not be expected to typeset the books. Miss Parker agreed to provide a quotation for the next meeting of production costs.

**PR99/54. ARCHIVIST'S REPORT**

Mr MacPherson advised the Committee that as of the last meeting he had his own set of keys for HQ and access to a computer within HQ. This included printing, E-mail and Internet facilities. A separate scanner was also being considered.

PR99/54.1. He had made progress on updating the database of the archive material with 850 entries, and hoped to maintain a copy at HQ shortly. He had also catalogued the 78 rpm records and indicated that he was seeking a means by which these recordings could be transferred to CD or audio tape.

PR99/54.2. There had been 10 requests received since the AGM and two, regarding tunes, were outstanding but would be dealt with shortly. There was a steady flow of material for the archives.

**PR99/55. MUSIC HANDBOOK**

Ms Johnstone reported that the music sub-committee had selected 56 tunes for this publication. It was expected that these would be laid out 4 per double page spread and should be spiral bound.

PR99/55.1. Ms Johnstone had received a quotation of £1.50 each and The Secretary agreed to obtain an alternative.

**PR99/56. CORE PROGRAMME**

It was suggested that the Core Programme should include a dance from each of the decades of the Society (1920s - 1990s). The Committee were asked to submit their ideas for suitable dances to the Secretary by **20 May**, to allow the suggestions to be collated for the next meeting.

PR99/56.1. It was further suggested that a recording should accompany the Core Programme and that it should incorporate material from musicians around the world, making use of traditional styles and different sounds, perhaps even including a young person's band.

PR99/56.2. It was agreed to discuss this at the next meeting.

**PR99/57. ADDITIONS TO SOCIETY STOCK LIST**

It was agreed to add the following items to the Society's publications list. The Committee members also agreed to provide a review for publication in the Bulletin.

Name	Type	Reviewer
Sound of Feolin	CD	A MacPherson
To Dance To	CD	A Young
Tunes for SCD	Book	A Young

PR99/57.1. Muriel Johnstone submitted three CDs for consideration: Dancing Live at Blair Castle, Cairngorms, and Haste Ye Back.

PR99/57.2. These would be considered by Ms Young and Mr MacPherson.

#### PR99/58. Formations Index

It was noted that this index had last been updated in 1996. There were currently 917 indexes at HQ with an average annual sales of 165. It was agreed not to update this publication at the moment.

#### PR99/59. Dance Index

It was noted that both versions (A4 and PE) had been revised in 1996 and therefore did not require to be updated at the moment.

#### PR99/60. IVP Video

Mr MacPherson reported that the video, by IVP, containing dances from the Collins Book, was likely to be ready for mid April and that a sample would be made available to the Committee as soon as possible.

PR99/60.1. The Committee agreed to proceed with ordering the sticky labels at a cost of £55 for 1,000.

#### PR99/61. How do you do it? Video

Angela Young reported that the editing was likely to take place in the next fortnight. The Secretary had omitted to provide the list of dancers and agreed to do so. She further agreed to contact the duplicating house to find out the optimum format required for duplicating purposes.

PR99/61.1. The video inlay card, which was being produced in-house, was further amended by the Committee.

PR99/61.2. Miss Young agreed to provide the master video, ready for duplication, by 30 April. The final video was expected to be 50 minutes duration.

#### PR99/62. CD ROM - Mr Smith

Thane Multimedia had been in contact with Mr Smith regarding the compatibility of the sound and animation. Further information was required from Mr Smith before an estimate could be provided.

PR99/62.1. The Secretary agreed to contact Thane Multimedia for a quotation before the next meeting.

#### PR99/63. CD ROM - Granite Productions.

Mr Bowring had provided 3 copies of his sample CD ROM. Mr MacPherson had tried one out and commented that the verbal description did not always match what was required.

PR99/63.1. He agreed to contact Mr Bowring to offer him advice. Miss Young asked to receive a copy, and agreed to contact Mr Bowring with her comments as well. Miss Parker agreed to contact Mr Bowring and advise him that the Society was prepared to allow him use of copyright material provided due acknowledgement was given.

#### PR99/64. Book 40

Miss Parker had provided 4 different samples of layout for the book cover. Mr Clement had also submitted an alternative. After some discussion, the Committee agreed the basic items and layout and asked Miss Parker to submit this to Fizzy design for a professional design. This would be considered at the next dance-through.

PR99/64.1. The Committee agreed that the book cover should be printed in full colour on a gloss finish card and the Secretary agreed to obtain a quotation. Should colour not be possible (financially) the colour of the book should be blue not lemon, which was the membership card colour for 1999/2000.

PR99/64.2. Miss Young agreed to supply the additional note for the title page which she had prepared at the last meeting.

PR99/64.3. Ms Johnstone was in the process of arranging the music for the publication. Unfortunately, it seemed that some of the tunes had been submitted on behalf of the devisers and it was proving difficult to contact the devisers and ascertain whether they were prepared to grant copyright to the Society.

PR99/64.4. Ms Johnstone agreed to contact all concerned and ensure that the copyright was sorted out before the recording took place on 10 and 11 April. Miss Parker agreed to contact those people whose tunes had been rejected, after this question of copyright had been arranged.

#### PR99/65. REPRINT OF BOOK 1

It was noted that Dr MacFadyen had a copy of a first edition Book 1 and was prepared to lend it to the Society for the purposes of producing a reprint. It was agreed that as this was a commemorative reprint the size should be as near to the original as possible. It was thought this was B5.

PR99/65.1. Miss Parker and Mr MacPherson agreed to obtain alternative quotations.

#### PR99/66. BOOK 41

PR99/66.1. It was noted that there had been 62 dances submitted. Copies of the dances were made available to the Committee and each member was allocated several dances to read through before the dance-through. Miss Parker agreed to confirm whether Richard Austin was available to play at the dance-through on Sat 17 and Sun 18 April.

PR99/66.2. Mr MacPherson agreed to bring 2 dancers on the Saturday and Mr Mair to bring 2 dancers on Sunday. Edinburgh Branch would provide 4 dancers on each of the days. The Committee were asked to arrive by 10:00 and the dancers by 10:30.

#### PR99/67. Video Production

Miss Young suggested that the Committee should consider for what use the Society videos were intended.

PR99/67.1. The videos were currently produced on a low budget and were intended only to provide an archival record of the patterns in the dances.

PR99/67.2. Another suggestion was that the Society should produce a video making use of different camera angles, close-ups etc to bring out the teaching points. This would be primarily of use for teachers

PR99/67.3. Miss Young suggested that the Society should produce a more commercial video which, as well as including the dances, could include a short interview with the deviser, could bring out the teaching points, and could include an interview with the band undertaking the recording.

PR99/67.4. It was agreed that the views of the Executive Council would be sought as to how to proceed on the question of video production.

#### PR99/68. CHOICE OF BANDS FOR RECORDING

Ms Johnstone and Miss Young suggested that there should be a "Band Day" when the music sub-committee would meet with various band leaders to discuss how the Society undertook its recordings. This would help to make the whole recording procedure more transparent, and may avoid any last minute problem caused by a misunderstanding of the band or the Society.

PR99/68.1. If the bands undertaking the Society recordings were to be invited to play at Summer School, the Summer School Committee would have to know by October.

PR99/68.2. The Committee agreed that it would be helpful to investigate new bands which had not already recorded for the Society. It was agreed, therefore, that a small article should appear in the next Newsbrief asking all branches to suggest bands to undertake a Society recording. If possible they should submit a sample tape.

#### PR99/69. RECORDINGS

##### PR99/69.1. Book 40 and Children's Book

Ms Johnstone reported that all information required from The Craigowl Band had been submitted and she did not foresee any problems with the recording, which was due to take place on 10 and 11 April.

##### PR99/69.2. Book 25

The editing for this recording, by Alastair Hunter and his band, was still to be completed.

##### PR99/69.3. Book 26

Despite the lack of fiddle Ms Johnstone said that the recording, by the Alan Gardiner Band had gone very well and the sound was good.

#### PR99/70. REISSUING PREVIOUS RECORDINGS ON CD

Ms Johnstone advised the Committee that she felt that the policy for reissuing the previous recordings on CD should be as follows:

- one book per CD
- each recording should be full length

PR99/70.1. It was noted that the approximate cost of reissuing a previous recording on CD was £1,600 for 500 CDs. The cost of re-recording was likely to be in the region of £6,000.

PR99/70.2. Ms Johnstone agreed to continue to assess each of the recordings and to collate together the information of whether they were full recordings, and whether the sound quality was acceptable.

PR99/70.3. It was suggested that 3 or 4 bands could be engaged to record several books for the Society.

PR99/70.4. It was agreed that the original Society recording of Book 1 would be transferred to CD for release with the Commemorative reprint of Book 1 in 2000.

#### PR99/71. BOOK 41

A new recording would be made for Book 41. It was agreed that David Cunningham (jnr.) would be asked to do this recording. Miss Parker agreed to confirm dates with the studio for February 2000.

#### PR99/72. Future Recording Format

As CD machines were now widely available and, on the continent and in the USA, cassettes were not used, it was agreed that, with immediate effect all future new recordings, would only be available on CD.

#### PR99/73. MUSIC COURSE AT SUMMER SCHOOL

The Summer School Committee had agreed with the principle of holding a music course at Summer School. The Committee requested to be informed of all the proposals, and it was agreed to ask that Muriel Johnstone be invited to attend the next Summer School Committee meeting to expand on the idea.

#### PR99/74. RED THISTLE DANCERS VIDEO

A request had been received for the use of The Gentle Shepherd, The Dashing White Sergeant, The Glasgow Highlanders and The Buchan Eightsome Reel in their second video. Ms Johnstone agreed to deal with this

#### PR99/75. USE OF NEW FIGURES

The Marketing sub-committee had submitted an alternative style of graphics for use in the Society publications. It was suggested that the graphics used by the RSCDS Leeds Branch in *The Silver Thistle Collection* were a clearer representation than the current "square and circle" graphics used in Society publications. The "Leeds graphics" made use

of shading to differentiate between the male and female figures.

PR99/75.1. If permission was given from the branch it was agreed that these figures should be used for the next book. Due acknowledgement would be provided. The Secretary was asked to contact the branch.

#### PR99/76. PRESENTATION TO ARCHIVES

It was noted that a lady in Canada had contacted Dr MacFadyen to advise him that she was willing to present a notebook of dances from the early 1900's to the Society. Mr MacPherson suggested that a presentation should be arranged where the lady could meet the Archivist and other members of the Society. He agreed to contact Dr MacFadyen to suggest that a reception could be arranged in Headquarters for 8 May, after the Executive Council meeting.

#### PR99/77. DANCE-THROUGH FOR SUMMER SCHOOL TEACHERS

It was agreed that a dance-through would be arranged for the teachers who would be teaching the new book at Summer School. This would take place at Summer School on the first day at 4 pm. The Summer School Director would be contacted to discuss this.

#### DATE OF NEXT MEETING

The next meeting will take place on Saturday 5 June 1999 at 10:45 hrs.

## The Royal Scottish Country Dance Society

### MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE

HELD ON SATURDAY 5 JUNE 1999 AT 10:45 HRS  
12 COATES CRESCENT EDINBURGH.

**Present:** Miss I Bennett (Convenor), Mrs L Gaul (Chairman), Mr A Mair (Vice Chairman), Mr W Clement (Past Chairman), Ms M Johnstone, Miss C Traynor, Miss A Young.

**Apologies:** Miss C Catto and Mr A MacPherson (Archivist) had sent their apologies.

**PR99/52. MINUTES OF LAST MEETING**  
The Minutes of the meeting of 20 March, having been approved at the Executive Council meeting were accepted.

#### PR99/53. PROOF READERS AND TYPESETTERS

It was noted that two members had responded to the recent request for assistance in preparing the books for the printers. It was agreed to consider this matter further at the next meeting when, hopefully, further offers would have been received.

#### PR99/54. ARCHIVISTS REPORT

Although Mr MacPherson was not present, he had sent in his report on the following items:

PR99/54.1. It was noted that an informal reception, had been organised by Mr MacPherson at HQ for the handing over of a notebook of dances belonging to Maggie MacDonald (a student of Miss Milligan before the Society was established). Several members of the Committee expressed their disappointment that they had not been informed of the arrangements for the event.

PR99/54.2. An 18th century aide memoire had been donated to the archive. The background details of the manuscript are sketchy, but it was hoped that further information would be forthcoming.

PR99/54.3. Mr MacPherson and Dr MacFadyen had examined memorabilia and dance artefacts from the late Bobby Watson's estate. An offer of £100 was made for items for the archive. To date no response has been received.

PR99/54.4. Two requests had been received for information from the archive. One had been answered and the other was pending.

#### PR99/55. REVIEWS AND ADDITIONS TO SOCIETY PUBLICATIONS LIST

It was agreed to add the following items to the Society stock list:

##### Book

To Dance To Muriel Johnstone  
The London Branch Book for Musicians

##### CD

Sound of Feolin David Hall  
Haste Ye Back Muriel Johnstone  
Caringorms Keith Smith & M Johnstone

#### PR99/56. CORE PROGRAMME

It was agreed that the members around the world had appreciated the core dances which were suggested for events to celebrate the Society's 75th Anniversary. It was agreed that a similar list should be issued to all branches to encourage them to include the core dances in their programmes throughout the year 2000.

PR99/56.1. It was further agreed that a theme involving dances through the decades (with one dance from each of the decades 1920's - 1990's) should be included. Several dances were suggested and due to the need to get the information out to branches as quickly as possible, Mrs Gaul, Ms Johnstone and Miss Young agreed to submit the final programme to the Secretary by 30 June.

#### PR99/57. SUMMER SCHOOL MUSIC COURSE

It was suggested that the current Music Course, which was organised by the Examinations Committee was not always at the most convenient location and time for musicians to take advantage of it. Ms Johnstone, as Convenor of the Music Sub Committee had suggested that it may be possible to run a music course at Summer School. Ms Johnstone had not been able to contact Mrs MacRae but agreed to do so. Once more information was available the Examinations Committee would also need to be consulted.

PR99/57.1. It was noted however that the current arrangements were that the Examinations Committee organised the course, the General Purposes Committee agreed the funding through the Jean Milligan Memorial Fund and the Music Sub Convenor was usually invited to direct the course. It was suggested that it would be easier if the Music sub-committee were given more input into the course.

**PR99/58. RED THISTLE DANCERS VIDEO**  
The Secretary asked Ms Johnstone what had been the outcome of this item from the last meeting. Unfortunately Ms Johnstone had not contacted the group, but the Committee agreed that they would be given permission to make use of the Society dances provided due acknowledgement was given to the Society.

## PR99/59. VIDEOS

### PR99/59.1. IVP

It was noted that the video containing dances from the Harper Collins book was almost complete but apparently the commentary was still not quite ready. The Committee agreed that unless members of the Committee had seen a copy of the final version prior to Summer School, the Society could not stock it or sell it at the Summer School shop. Miss Bennett agreed to contact Mrs Mackenzie.

### PR99/59.2. HOW DO YOU DO IT?

Miss Young showed the Committee a final edited version which was now ready for duplication. The Committee thanked Miss Young for all her work. The video would now be sent for duplication and the agreed payments issued to the dance directors and Miss Young. A gratis copy of the video would be issued to all those involved in the production with sincere thanks.

### PR99/59.3. FUTURE VIDEO POLICY

Several questions were raised as to intended audience for the Society:

- *Should we produce a video of each book?*
- *Should we produce a more commercial video which could be taken up by the TV companies?*
- *Should we just produce a simple video for use in the archives including people's memories of the era?*
- *Should we just produce one per decade?*

PR99/59.3.1. Miss Young agreed to produce a proposal and budget for a project to include 2 or 3 dances from Book 40 danced by children, with 2 or 3 dances from Book 1, and all the dances from Book 41 (the 2000 subscription book).

PR99/59.3.2. If the Summer School Director agreed, it may be possible to record a video for the archives of one of the classes at Summer School dancing Book 40. This was not intended as a video for sale but merely as a record for the archives.

### PR99/60. CD ROM

Thane Multimedia had submitted their suggestions and an estimate of the work involved in producing a CD ROM making use of the animated diagrams from Mr Smith. It appeared that there were considerable technical difficulties to get the music and diagrams synchronised properly. The Committee agreed that this project would not be financially viable at this point and agreed not to proceed at the moment.

PR99/60.1. Thane Multimedia had also provided details of a CD extra, which allowed the tracks to be split into bars for easier access to a specific bar.

PR99/60.2. These could be played via a computer CD or an audio CD player. While the Committee did not wish to proceed with this at the moment, it may be considered in the future.

## PR99/61. PUBLICATIONS

### PR99/61.1. CLASS MUSICIANS HANDBOOK

Ms Johnstone had not been able to finish this yet, but agreed to try to do so for the next meeting.

### PR99/61.2. COMMEMORATIVE REPRINT –

**BOOK 1** Mr MacPherson had indicated in his report that a copy of Book 1 was available in the archives. It was not clear where it was and Miss Parker agreed to continue to try to find a first edition copy. Ms Johnstone agreed to draft a Foreword to the new edition.

### PR99/61.3. MILLENIUM PUBLICATION

It was agreed that this should be numbered Book 41 with a sub title "Dance 2000". The first dance-through had produced a short-list of 29 dances for further consideration, of which there were 9 reels, 9 jigs and 11 strathspeys. It was agreed that a further dance-through would be arranged during Summer School at a time and venue to be decided.

## PR99/62. RECORDINGS

PR99/62.1. **Book 40** It was noted that because the recording included all the dances from Book 40 and the Children's Book the recording length was 78 mins. This was approximately 4 minutes longer than the accepted standard and some lower quality CD players may not be able to play the CD to the end. Due to the large number of tunes an additional page was needed for the inlay card to include all the information required. The Craigowl Band had finished the recording in 1 day, although it had been made clear that an additional session may be required. They had used the tunes in a recent Robbie Shepherd recording which was to be broadcast on 12 June.

PR99/62.1.1. It was agreed that in addition to the 25 gratis copies to the audio distributor, and 1 copy per band member, six copies would be made available to selected ceilidh callers. Mrs Gaul agreed to look into this.

### PR99/62.2. FUTURE RECORDING BANDS

Several suggestions were considered of bands that should be considered for future recordings, as well as a possibility of making a recording with a fiddle orchestra. A possible long term project would be to record different bands around the world on one recording.

### PR99/62.3. REISSUING PREVIOUS RECORDINGS ON CD

It was noted that Ms Johnstone and Miss Young had listened to all the previous recordings with a view to the quality of the recording for transfer to CD.

Suitable for transfer	Requires new recording
1,2,3,4,5,6,9,16	7,8, 10,11,12,13,14,15
16, 18,19,20,21,22	17, 27,28,30,31,32,33,
29, 39	34,35,36,37,38
Already on CD: 23,24,25,26, 40	

PR99/62.4. It was agreed to reissue Book 17 together with the CD recording of Book 17 in 2001.

PR99/62.5. It was further agreed that in order to be able to consider re-recording 20 CDs and reissuing 15 recordings on CD, sponsorship would be required. A general request for sponsorship would be put into the next issue of the Bulletin asking for donations for this specific purpose.

PR99/62.6. It was noted that the approximate costs of a new recording (including band fees, studio costs, MCPS licence) are £4600 +VAT. The approximate costs of a re-issue (cost of "cleaning up" the recording and new artwork) are approximately £750. (Note these prices are the approximate production costs excluding VAT and do not include the cost of manufacture and printing.)

PR99/62.7. *Given the financial constraints it was agreed that no new publications, beyond Book 41 would be considered until such time as all previous recordings were available on CD.*

The projects currently planned for production before June 2000 are:  
 Commemorative Re-issue of 1st Edition of Book 1  
 Subscription Copy : Book 41  
 Re-release of CD of Book 1  
 New Recording of Book 41 on CD only  
 New Recording of Book 38 on CD only  
 Video of Book 41 (also containing some dances from Book 40 and Book 1)

PR99/62.8. Ms Johnstone agreed to produce a recording plan to consider the time frame required to complete all the re-releases and re-records detailed above.

**PR99/63. MILLENNIUM PROJECT**

Mrs Gaul suggested that Branches should be encouraged to undertake a programme of recording the views, memories, comments etc., from "elder statesmen". The Committee agreed that these should be recorded using all means available including photographs, audio recording, video etc., but that branches should strive to produce the best quality possible so that this can form a valuable resource for the future. Miss Young agreed to draft guidance notes to help the branches. It was suggested that the title should be "Looking Back over the 20th century."

**PR99/64. DIRECTOR OF MUSIC**

It was noted that the current procedure for appointing the Music sub-committee Convenor was that they were elected at the first meeting of the new Publications Committee, which met after the Executive Council meeting in November.

PR99/64.1. As the recordings generally take place early in the new year, this often means that proper forward planning cannot take place as the Convenor is elected on an annual basis.

PR99/64.2. Mrs Gaul suggested that a new post of Music Director could be introduced with nominations and elections taking place prior to and at the Executive Council meeting for a 3 year term with an option to continue for a further year. In their last year of office the Music Convenor would have a designate so that there would be continuity for the changeover. The Music Director would be ex-officio on the Publications Committee, as is the Archivist.

PR99/64.3. As this required a change to the Constitution it could not be presented to the AGM until the Executive Council had considered the issue. It was agreed to consider this further for the next meeting.

**PR99/65. STOCK**

It was agreed that the Society would not continue to stock the cassette of Children's Dances as the new recording of Book 40 contained the same dances.

**PR99/66. EMMERSON**

It was noted that the cost of publications from Galt Publishers had increased considerably and this meant that the Society had to raise the retail price. The Committee agreed that the Society should continue to stock the following:

Scotland Through Her Country Dances	£19.65
Rantin' Pipe, Tremblin' String	£17.25
A Handbook of Trad. Scot. Dance	£19.65
An Evolutionary Triumph	£20.85

**PR99/67. PAY AS YOU ACCESS WEBSITE**

Following a request to make all the Society publications freely available to browsers on the website, it was agreed that the Committee would consider further whether the Society would establish a website on a pay as you access basis, containing all the dance instructions. It was noted that dancers could purchase the books, and to allow free access to the dance instructions on the website would mean a loss of income to the Society that was essential to ensure future publications.

**PR99/68. DATE OF NEXT MEETING**

*It was agreed to change the date of the next meeting to Saturday 9 October at 10:45 hrs.*

*The Royal Scottish Country Dance Society*  
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE  
HELD ON SATURDAY 9 OCTOBER 1999 AT 10:45 HRS  
12 COATES CRESCENT EDINBURGH.

**Present:** Miss I Bennett (Convenor), Mrs L Gaul (Chairman), Mr A Mair (Vice Chairman), Mr W Clement (Past Chairman), Mr A MacPherson (Archivist), Miss C Catto, Ms M Johnstone and Miss A Young.

**Apologies:** Miss C Traynor had sent her apologies.

**In Attendance:** Miss G Parker, Secretary

**PR99/70. MINUTES OF LAST MEETING**

The Minutes of the meeting of 5 June were approved as an accurate record of the meeting.

**PR99/71. ARCHIVIST'S REPORT**

Mr MacPherson advised the committee that he had put in a bid for certain items from Mr Bobby Watson's estate. Unfortunately it appeared that Aberdeen University had approached the lawyer dealing with the matter and had offered to bid for the whole estate so that it could be kept together. The University had informed the Society that they would be prepared to allow the Society to have copies of some of the material at a cost.

PR99/71.1. Mr MacPherson indicated that in the collection there was an original manuscript written by "Dancie Reid". The Committee agreed that given "Dancie" Reid's connection with the Summer School Mr MacPherson should investigate whether the Society could purchase this item from the University, as it had no real connection with Mr Watson.

PR99/71.2. Mr MacPherson advised the Committee that he had been approached by the Scottish Traditions of Dance Trust to provide assistance for their Quadrilles Day in Stirling. There were currently 6 requests for information outstanding.

**PR99/72. PROOF READING**

The Secretary reported that several Society members had offered their assistance with proof-reading. These included Mr Paul Bond, Mr Jim Walker, Mrs Mary Cant, Dr Lewis Derrick and Mrs Atsuko Yoshizawa. The Committee agreed that unfortunately as Mrs Yoshizawa lives in Japan, there could be problems of ensuring that the text arrived timeously and safely. It was agreed therefore to ask the other members that were resident in the UK to carry out the proof reading of the new and revised publications.

**PR99/73. DIRECTOR OF MUSIC (PR99/66.3)**  
Mrs Gaul explained to the Committee that the General Purposes Committee were considering a new structure for the Society following the recommendations in the Strategic Plan. One of the items being considered is that there may be separate Directors appointed for several areas i.e. Music, Training, Research etc. It was possible that these appointments could be for a set period of time as was currently the case with the Director of Summer School. This would mean that the post-holders would know what time commitment was needed and would allow projects to come to fruition. One of the problems with the current system of appointing the Convenor of the Music Sub-committee being that the appointment takes place immediately following the Executive Council meeting in November - a time when the arrangements for the following year's recordings were already agreed.

PR99/73.1. The Committee agreed to support the suggestion of the General Purposes Committee, of a Director of Music.

**PR99/74. VIDEO PROPOSALS**

It was noted that Miss Young had been unclear as to the exact terms of the proposed project to record dances from Books 40, 41 and 1 on video for release in 2000. It was noted however that Mr Malcolm Brown had been asked to film some of the younger dancers at Summer School 1999 dancing dances from Book 40. It was hoped that this footage would be available to the Society early in 2000.

PR99/74.1. The Committee agreed that before any further proposals could be considered a clear remit from the members would have to be sought. It was agreed that a questionnaire addressing issues such as price, target audience (i.e. entertainment, archival material, teaching, Scottish experience etc.) Miss Young and Miss Bennett agreed to draft the questionnaire and Miss Young agreed to have copies available to hand to all present at the AGM. A copy would also be sent to each branch secretary and an article would be put into the next Newsbrief.

**PR99/75. COMPILATION VIDEOS**

Mr Clement suggested that the length of the individual videos at 20 minutes was too short and made them expensive. He suggested that





they be made into compilations with more than one book per video. Miss Parker advised that this had been done early in 1999. These had been available at Summer School and 17 of them had been sold. Books 32, 33 and 34 are on one video, books 35 and 36 on another and 37 and 38 on a third. Book 39 is currently on a single video. (Sales of "How do you do it?" were 36 and the "75th Anniversary" were 27.)

**PR99/76. CLASS MUSICIAN'S HANDBOOK**  
Ms Johnstone advised the Committee that she had been asked to include instructions on how to play for Scottish country dance classes in the Handbook. This would include general tips and hints on tempo etc. She agreed to try to prepare this for the next meeting.

**PR99/77. COMMEMORATIVE REPRINT OF BOOK 1**

Ms Johnstone had drafted a new Foreword for the Commemorative reprint and this was approved by the Committee.

PR99/77.1. The Committee agreed that the book would be reproduced as per the original with Mrs Stewart's hand-written notes on the margins although it would be reproduced in A4 format. A glossy, removable, folder would be used as the new cover with the words "Commemorative Reprint of First Edition of Book 1 including Mrs Ysobel Stewart's notes." on the outside and the new foreword printed on the inside. An initial order of 500 books would be placed. Mr MacPherson agreed to scan in the original book to allow for it to be duplicated cheaply.

PR99/77.2. It was agreed to ask the Summer School Committee to consider using the dances from Book 1 in classes or on social programmes at Summer School next year.

**PR99/78. BOOK 41 (2000 SUBSCRIPTION COPY)**

It was agreed that the book would have a working title of "The Millennium Dances" but would have the book number printed on the front right hand corner. Several designs for CD covers were considered and one was selected with minor adjustment.

PR99/78.1. Miss Parker agreed to obtain a proof of the design made up as a book cover. Due to problems with glare, it was agreed that in future books would have a matt finish on the inside pages.

PR99/78.2. Mr Clement asked whether each Member of the Committee should receive a courtesy copy of each new publication. Committee members currently received a photocopy of each new book before Summer School along with those teachers and musicians who are teaching the new book at Summer School.

PR99/78.3. The Committee agreed that this was sufficient as each was a member and would receive their own subscription copy or could purchase another copy if they wished it.

**PR99/79. RECORDINGS**

It was agreed that a pool of bands would be used for future recordings. These would include:

- David Cunningham (jnr)
- Colin Dewar
- Jim Lindsay
- Neil Copeland
- Ron Kerr
- Gordon Shand
- Craig McCallum
- Alan Gardiner (although his band did not use a fiddler and this would mean that it may be suitable only for certain recordings)

PR99/79.1. Ms Johnstone provided a proposed recording plan for the next three years. This would result in recordings being available on CD of Books 1, 16-20, 23-30 and 38-41.

PR99/79.2. It was suggested that, should funds be available, a compilation recording, using some of the older bands that are no longer available would be a good project.

PR99/79.3. It was agreed that the recording of Book 41 would take place either on February 6 or February 13 2000, depending on the band and studio availability.

**PR99/80. BOOK 41**

It was noted that there was to be a dance-through of the dances still under consideration for Book 41 on the day following the meeting. Of the dances submitted there were 12 that were being considered.

**PR99/81. CORE PROGRAMME FOR 2000**

A list of the core dances for 2000 were included in the RSCDS Bulletin  
"The ideas is, that as we move into a new millennium we take the opportunity to look back and "dance through the decades". As you will see, the dances are selected, one from each of the decades of the Society, from the 1920's to the 1990's inclusive.



1920's	Scottish Reform	J	3
1930's	Cadgers in the Canongate	R	9
1940's	The De'il amang the Tailors	R	14
1950's	The Birks of Invermay	S	15
1960's	The Starry Eyed Lassie	J	23
1970's	Staffin Harvest	S 4 for '78	
1980's	John of Bon Accord	R	33
1990's	Gang the Same Gate	S	36

PR99/81.1. It was agreed that in future, if the Committee was to continue to issue a "core programme" it should be sent out to all branches with the June Newsbrief. This would allow them to prepare their own programmes in advance and issue them to branch members in the branch newsletters. It was agreed that no recording would be produced for the core programme.

#### PR99/82. MILLENNIUM PROJECT

Ms Young had produced a short piece including some helpful hints for branches that wished to record the memories of their older members as an archival project for the Millennium.

PR99/82.1. It was agreed that a suitable piece should be included in the next Newsbrief and Mr MacPherson was asked to write this. He further agreed to contact The Scottish Traditions of Dance Trust to ascertain if they had any notes on interview techniques as they had previously run courses on this very subject.

PR99/82.2. The Committee considered whether a list of people with a wealth of experience should be established to ensure that their experience was not lost or forgotten. Each member of the Committee was asked to prepare their ideas and submit them to the Secretary.

PR99/82.3. It was agreed that the quality and format of the material submitted would determine the final outcome. The options could be that extracts may be included in future publications or recordings.

#### PR99/83. COPYRIGHT MATERIAL

A request had been submitted from a group wishing to issue dance instructions with illustrated cartoons to their members.

PR99/83.1. It was noted with concern that there were errors in the dance descriptions and it was agreed to write to the group concerned and allow them use of the RSCDS material provided that they check that the instructions are correct. If they wished to send the instructions members of the Committee would be happy to look over them. Due acknowledgement for the source of the material must also be given.

PR99/83.2. It was further agreed that a review copy would be requested and that Miss Bennett would ask whether use could be made of the cartoons in a Society publication.

#### PR99/84. PAY AS YOU ACCESS WEBSITE

It was noted that the Oxford University Scottish Country Dancers had proposed making the full dance instructions available on the Internet. A letter had been issued to them advising them that the Society made valuable income from sale of these publications and denying them copyright to go ahead. The Committee considered whether a system could be established whereby someone wishing to get instructions of the dance could click on a button, provide credit card details and receive dance instructions over the Internet.

PR99/84.1. The Committee agreed that this was not a project that would go ahead immediately but it may be considered at some point in the future.

#### PR99/85. HARPERCOLLINS POCKET REFERENCE - REDESIGN OF COVER

It was noted that HarperCollins Publishers had decided to redesign the front cover of the Pocket Reference Book. The new design incorporated many of the features of the old design to allow for continuity for the RSCDS CDs that accompany the books. The price of the publications was also to increase to £7.99 from £5.99.

PR99/85.1. The Committee agreed to ask if the use of the photograph was essential, as this did not portray the image of Scottish country dancing favoured by the Society. It was noted that this would mean that the CD covers may need to be redesigned.

PR99/85.2. Mr Knight had suggested that he wished to revise the dance terminology of several of the dances to conform to the society's glossary of dance terminology. The Committee noted that HarperCollins were unprepared to completely revise the contents but may accept a few minor corrections.

PR99/85.3. It was agreed that the audience for this book did not warrant a wholesale rewrite and, unless there was a major error, corrections were unnecessary. Miss Parker was asked to inform HarperCollins of this decision.

PR99/85.4. It was agreed that a note would appear in the next Newsbrief indicating that HarperCollins were to reissue the Pocket Reference Book with a new cover.



#### PR99/86. PILLINGS BOOKS

It was agreed to dispense with the disclaimer currently provided with all copies of this book sold through the Society.

#### PR99/87. CORRESPONDENCE

##### PR99/87.1. DUNBARTON DRUMS

Correspondence regarding whether this dance should be Dunbarton's Drums was passed to the Archivist for reply.

##### PR99/87.2. NEW DIAGRAMS

RSCDS Leeds Branch had used diagrams in one of their publications, and they agreed that the Society could make use of these provided due acknowledgement was given.

PR99/87.2.1. The Committee agreed that as Book 41 was due to be the last publication until such time as the recordings were all available on CD there was no need to change the style for Book 41.

##### PR99/87.3. DUST ON FLOOR

Correspondence indicated that a class had been refused entry to a hall because of a dust problem following the class. The Committee agreed that this was a most unfortunate event.

PR99/87.3.1. It was agreed however that this was a matter for the branch / group to resolve with the local authority. It was noted that in some places the classes were responsible for mopping the floor after their class and perhaps this was something that could be negotiated with the school in question.

##### PR99/87.4. SUMMER NEWSBRIEF

Correspondence had been received from RSCDS Edinburgh Branch indicating that the June Newsbrief had arrived at a time when their classes had stopped and would therefore not be able to be distributed until the autumn restart.

PR99/87.4.1. It was noted that other branches had indicated that the timing was suitable. The current timetable was as follows:

Early Jan Newsbrief (prepared December following November AGM and Executive Council decisions and sent to printers for distribution 1st week in Jan)

Early June Newsbrief (prepared in May after Executive Council has ratified decisions of Committees and sent to printers for distribution 1st week in June)

Early July Subscription Copy (prepared for distribution as early in July as possible)

Early October Bulletin (prepared in June and July for printing and distribution with annual accounts as early in October as possible)

PR99/87.4.2. It was agreed that in future the Newsbrief would be numbered not dated. As five had already been issued (1/96, 1/97, 1/98, 1/99, 6/99) the January 2000 issue would be issue 6.

##### PR99/87.5. PATRON

A letter had been received indicating that the Patron was not Queen Elizabeth II as there was no Queen Elizabeth I in Scotland. In future Her Majesty would be indicated on Society publications as The Queen.

##### PR99/87.6. HOW DO YOU DO IT?

A letter had been received indicating that the Society should be keeping up with modern methods of recording videos. The Committee noted the comments and agreed that Mr Burns should be sent a copy of the questionnaire re video policy.

##### PR99/87.7. JACOBITE PAPERS

A lengthy article had been received from Mr Douglas Smith regarding a book of dances referred to in papers in the Vatican. Mr MacPherson agreed to provide a concise article for future publication by the Society.

##### PR99/87.8. MURIEL JOHNSTONE

Ms Johnstone advised the Committee members that she would, regrettably not be able to serve on this Committee for the following year as the branch which she usually represented had not submitted their papers in time.

PR99/87.8.1. The Committee members agreed that it would be necessary to co-opt Ms Johnstone onto the Committee for the year, should she be appointed as Music Convenor again next year.

##### PR99/88. DATES OF MEETINGS IN 2000

It was agreed that the dates of the meetings in 2000 would be as follow:

- 8 January
- 19 February
- 25 March
- 3 June
- 7 October
- 2 December

##### DATE OF NEXT MEETING

The date of the next meeting will be Saturday 4 December 1999 at 10:45 hrs.

*The Royal Scottish Country Dance Society*  
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE  
HELD ON SATURDAY 4 DECEMBER 1999 AT 10:45 HRS  
12 COATES CRESCENT EDINBURGH.

**Present:** Mr A Mair (Convenor), Mrs L Gaul (Chairman), Mrs B Gibbons, Mrs A Gordon, Mrs R Gordon-Harvey, Mr P Knight and Miss A Young.

**Apologies:** Mr A MacPherson (Archivist) had sent his apologies.

**In Attendance:** Ms M Johnstone (co-opted member), Miss G Parker (Secretary)

**PR99/89. WELCOME**

Mr Mair opened the meeting by thanking everyone for attending and welcoming all the new members particularly those attending for the first time: Anne Gordon, Barbara Gibbons and Rosemary Gordon-Harvey. This was, he said, a very busy and participative committee and a considerable amount of work had to be achieved between meetings. Alan had agreed to take on the position of Convenor on a temporary basis and was happy that this be kept under review. By allocating specific areas of responsibility to different members of the committee it helped to spread the work.

PR99/89.1. The Convenor then announced that Miss Parker had just tendered her resignation and would be leaving the Society shortly. This was to be her last committee meeting. He wished to record the thanks of the Committee for all her hard work over the past few years. Mrs Linda Bates (HQ staff) would be handling the correspondence for the Committee.

**PR99/90. MINUTES OF LAST MEETING**

The Minutes of the meeting of 9 October having been previously approved, were accepted as a correct record of the decisions of the Committee.

**PR99/91. MATTERS ARISING.**

**PR99/91.1. Edge Reels**

It was noted that following the previous meeting the Secretary had contacted Mr Brent-Smith to advise him that, while the Committee was happy to grant the publication use of the Society dances, it was essential that these be correctly described. A proof copy of the book had been sent to Miss Bennett who had now corrected some errors and returned the publication.

PR99/91.1.1. The cartoonist who had drawn some very attractive drawings depicting the

titles of the dances had also given the Society freedom to make use of the drawings provided due recognition of Mr Milne and Edge Reels was given. They had been supplied on CD and were in a format ready for instant use.

**PR99/91.2. Dust on Floor**

Mr Knight raised this as an item which, he felt required some further investigation. The Committee had previously discussed correspondence, which had raised the issue of dust on the floor as being a problem. It had been suggested that a local resolution should be sought. Mr Knight suggested that this was more a problem with the polish not being used correctly and causing dust. He suggested that the Society should approach the manufacturers. It was agreed that he should write to the General Purposes Committee, providing all the details and they would consider the matter.

**PR99/92. ARCHIVIST'S REPORT**

Mr MacPherson had submitted a report, indicating that he had been in contact with Aberdeen University asking if they would be prepared to either donate or make available for purchase the John Reid notebook which was part of the Bobby Watson estate which they had purchased. They were looking into this and would report later.

**PR99/93. VIDEO QUESTIONNAIRES**

It was noted that 56 questionnaires had been returned from those issued at the AGM. One copy was still to be issued to each branch and therefore further responses were likely.

PR99/93.1. Of the responses currently available, 38 had replied that the Society should continue to produce videos of Scottish Country Dances for sale. Various helpful suggestions had been included and comments included:

- ✓ The Society should look to recover costs from sales.
- ✓ Should produce a series of videos showing dance technique and movements ranging from beginners to advanced
- ✓ Videos must be of a high professional standard
- ✓ Presentation/lighting/camera angle/happy faces needs to be considered more fully.
- ✓ We should be promoting the advantages of Scottish country dancing.
- ✓ Produce an instructional video



- ✓ Produce a video of a selection of the best dances rather than all the dances from any one book.
- ✓ Make use of a high profile presenter for any commentary
- ✓ Why not produce a promotional video showing a successful event and include the history of the Society as well.

#### PR99/94. EXECUTIVE COUNCIL DECISION

This Committee had previously agreed to recommend that in order to ensure that previous recordings could be available on CD, future dance books would not be produced. This would allow for the finance to be available for the transfers and new recordings to be made available on CD. It was noted that the Executive Council had agreed at the last meeting that the Committee should continue to issue subscription copies to members. The Executive had agreed at its last meeting:

"To produce a subscription copy with words only. A full version of words and music to be available for purchase for those who want it".

PR99/94.1. This now meant that future dance books would have two different formats produced with more proofing and production time involved. The Committee was in agreement that a book with dance instructions and music together with a recording of the music was the preferred route, if it was deemed necessary to continue to issue new dance books. Many other organisations and devisors were publishing books of dances and recently when the Committee had considered dances submitted there had not been many that were deemed suitable for publication by the Society.

PR99/94.2. It was agreed to get quotations of the following:

- 23,500 of, 2,500 of and 5,000 of
- Book with words only in A4 size
- Book with words only in Pocket size
- Book with music only in A4 size
- Book with words and music in A4 size

*The figure of 23,500 would cover the complete Society membership, and has been included to allow a full and appropriate comparison to be made so that a full report can be offered to the Executive Council.*

#### PR99/95. CLASS MUSICIANS HANDBOOK

Ms Johnstone reported that she had hoped to produce a book of 40-50 traditional tunes for use by musicians new to playing for classes. It would also include instructions on tempo and

layout of music etc. The music, which had been selected by the Music sub-committee was now ready and Ms Johnstone hoped to have a proof of the book ready for the next meeting.

#### PR99/96. REPRINT OF FIRST EDITION BOOK 1

It was noted that, the retail price was likely to be in the region of £4.95. This was based on a short run with an outer folder and a reproduction of the first edition of Book 1 (complete with Mrs Stewart's hand-written notes). Mr MacPherson had, apparently been able to scan in some of the pages onto his computer, but regrettably the format that he had used to send them to HQ meant that they could not be opened. Further investigations would be carried out.

PR99/96.1. Thane Multimedia was in production with releasing a cleaned up version of the recording of Book 1 on CD. It was agreed that the inlay card for this would be in the standard CD format, but would be white coloured with blue print to match the folder.

#### PR99/97. BOOK 41

A revised version of the CD inlay card was tabled and the Committee agreed that it was acceptable although it was noted that it made use of "fireworks" graphics which were widely used in connection with the Millennium celebrations. It was agreed that the book would contain 10 dances with a full colour cover, in A4 format. Matt paper would be used for the inside pages. The music sub-committee was still looking into the music to be used, but it was hoped that this could be forwarded shortly to David Cunningham (jnr) who was to record the tunes on 6 February 2000.

#### PR99/98. CD RELEASES

It was noted with gratitude that two members had agreed to donate £1500 in order that either Book 6 or Book 19 could be re-released on CD. The members' only request was that the inlay card showed the words "in memory of Herbert Wiseman". This kind offer was accepted gratefully and it was agreed that Book 19 should be released as soon as it could be fitted into the schedule. The standard CD layout would allow for the acknowledgement to be placed on the inside front cover.

PR99/98.1. An offer of £750 had been received from Perth & Perthshire Branch, which had certain preconditions. It required that the money was available for Book 1 and that acknowledgement of the donation was to be placed on the front cover of the inlay card.

PR99/98.1.1. The Committee considered this matter fully and agreed that as Book 1 was a

special commemorative release, which was already in production, it would not be possible to accede to these requests. Miss Parker agreed to write to the branch to explain that the design of the CD inlay did not allow for acknowledgements on the front particularly where donations did not cover the full cost of the production. It was hoped that Perth & Perthshire Branch would agree to sponsor an alternative transfer.

**PR99/98.2.** It was noted that Edinburgh Branch was considering sponsoring one of the re-releases. It was suggested that, as Book 39 had both The Duke and Duchess of Edinburgh and Prince Charles of Edinburgh, this might be deemed appropriate to be associated with a donation from Edinburgh Branch.

#### **PR99/99. MILLENNIUM PROJECT**

Miss Parker had placed a small article in the Secretaries Update, which was being distributed shortly. Miss Young agreed to have a final version of the Guidelines ready for the next meeting. This would provide simple guidance for branches carrying out recordings for the Millennium Project. Mr Mair provided a copy of the guidelines available from the Scottish Traditions of Dance Trust.

**PR99/99.1.** A letter had been received from San Gabriel Valley Branch suggesting that the Society compile a "Once in a Millennium" collection of artwork for publication in a future Bulletin. The Committee agreed that if the branches wished to submit any artwork that was available this would be gratefully received and would form a wonderful addition to the Society's archives.

#### **PR99/100. USE OF COPYRIGHT MATERIAL**

##### **PR99/100.1. Mr and Mrs Hunter**

A letter had been received asking for information on the term "collected by" and requesting use of the words to "Auld Lang Syne" as used in the HarperCollins Pocket Reference book. Miss Parker had replied indicating that the term "collected by" referred to dances where the exact origin of the dance was not entirely attributable. The permission of the individual people listed should be sought before publishing any of the dances so indicated. The version of words used in the book was that normally sung in dancing circles and copyright for Auld Lang Syne did not lie with the Society.

##### **PR99/100.2. Meryl Thomson**

A request had been received for use of RSCDS dances on a CD. This would be replied to explaining that the Society would be pleased to allow the dances to be recorded provided

appropriate licences were sought through MCPS.

##### **PR99/100.3. SYNCOOP**

A request to make use of a track from Scottish Dance Favourites Volume I was considered. Ms Johnstone agreed to investigate further and to reply to SYNCOOP direct.

##### **PR99/100.4. Scottish Traditions of Dance Trust (Sheila A Whyte)**

A request had been received to make use of "The Three Sheepskins" in a new Scottish Borders "Country of Childhood" Dance Book. Over the next year practically all borders primary schools were to work on the project to provide material to help classes, schools or groups to develop cross-generational work by looking at childhood during the 20th Century through the expressive arts. As this was not RSCDS copyright material, it was suggested that the STDT should contact the copyright holders.

#### **PR99/101. STOCK ITEMS**

It was agreed that the Red Thistle Dancers Video and the IVP video containing the SCD steps and formations should in future be stocked by the Society.

**PR99/101.1.** It was further agreed to stock the Ladies Step Dances book and cassette by Irene Fidler. In addition it was suggested that an article should be commissioned for the next issue of the Bulletin to cover Ladies Step Dancing and in particular to cover the contributions made by Hope Little, Irene Fiddler, Tibby Cramb and Nan Main. It was suggested that Esme Randall might be prepared to write the article.

#### **PR99/102. OPEN FORUM**

##### **"Do we do enough to help musicians?"**

Mr Knight had kindly provided a summary of the discussion at the Open Forum relating to this one item. Ms Johnstone agreed to draft a proposal for a Band Leaders Day. This would be further considered at the next meeting.

#### **PR99/103. Stern Polka**

A letter had been received noting that the CD to accompany the Collins Pocket Reference book had two 16 bar sections and one 8 bar section, while the book stated that it was 3 x 16 bars. The Committee agreed and asked Mr Knight when there were corrections being considered to annotate the dance to show that it could be danced with 8 bars of clapping.

#### **PR99/104. Duke of Rothesay**

It was noted that Mrs Gaul had received a

dance from Iain Robertson shortly before his death. This had been named in honour of Prince Charles – The Duke of Rothesay. The Committee agreed that this should be submitted when the next call for dances was made.

**PR99/105. Music for Teaching**

Mr Knight suggested that the Society should produce a CD of music for teaching. He already had a copy of one produced by Ms Johnstone with a voice over (saying "ready... and...") by Bill Zobel. Ms Johnstone had agreed to give the copyright to the Society and thus the only production costs would be the duplication, artwork, jewel cases and inlay cards. Mr Knight went on to suggest that the project could be funded from the Jean Milligan Memorial Fund from funds that had been donated by Miss Kitty McLauchlan. Mr Knight was asked to put together a proposal to be submitted to the next meeting of the General Purposes Committee.

**PR99/106. Correspondence**

It appeared that the Convenor had received a letter indicating that the listing of the publications revision dates was inadequate. As the secretary had not had sight of the letter she agreed to look into the matter. It was further agreed that the December stock figures should be discussed by the Committee at the next meeting, with a view to the necessity for book revisions.

**PR99/107. Revisions**

Mr Knight raised the question of the need to maintain a file of corrections at HQ so that when obvious typing errors were advised to HQ they could be corrected at the next reprint. Members of the Committee agreed with the principle although it was agreed that such errors should be picked up during the revision and proofing process. Mr Knight was asked to submit any corrections that he was aware of in writing and these would be considered further.

**PR99/108. ANY OTHER BUSINESS**

Committee members were reminded of the need to submit any items for consideration under "any other business" in writing, in advance.

PR99/108.1. Minutes of Last Meeting Note spelling of Dumbarton Drums. It was also suggested that this should be (The Earl of) Dumbarton's Drums

PR99/108.2. Collins Pocket Reference

Mr Knight raised several suggestions of changes to this publication. He further suggested that a copy of Harris Hunter's original hand-written instructions for the Reel of the 51<sup>st</sup> Division should also be reproduced in the

book. The Committee agreed that any corrections to the book would have to be submitted in writing for consideration before they could be approved. At their previous meeting the Committee had not considered any corrections necessary.

**PR99/109. DATE OF NEXT MEETING**

The date of the next meeting was agreed as Saturday 8 January 2000 at 10:45 at 12 Coates Crescent.

*The Royal Scottish Country dance Society*  
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE  
HELD ON SATURDAY 8 JANUARY 2000 AT 1045 HRS  
12 COATES CRESCENT EDINBURGH  
AMENDED 02/02/00

**PRESENT:** Mr A Mair (Convenor), Mrs. L. Gaul (Chairman), Mrs. B. Gibbons, Mrs. A. Gordon, Ms. R. Gordon-Harvey, Mr P. Knight and Miss A. Young

**APOLOGIES:** Ms M. Johnstone (co-opted member) had sent her apologies.

**PROO/01 WELCOME**

Mr Mair welcomed everyone to this first meeting of the new year, and extended his best wishes to all for 2000.

**PROO/02 MINUTE SECRETARY**

As there would be no HQ staff at forthcoming Committee meetings, Mr. Mair proposed that Ms. Gordon-Harvey should be invited to accept the role of Minute Secretary. This was seconded by Mrs Gaul and ratified by the members present. Ms Gordon-Harvey was pleased to accept the position.

**PROO/03 MINUTES OF LAST MEETING**

The Minutes of the meeting held on 4 December were accepted as a correct record of the meeting, with the following amendments:

Present: Amend Miss A. Gordon to **Mrs. A. Gordon.**

**PR99/89.1** It was noted that the Committee had not been aware that Mrs. Linda Bates would be unavailable for the meetings, and it was agreed that this sentence should be omitted from the Minutes.

**PR99/94** Amend wording of first sentence to "The Committee had previously agreed to **recommend** that".

Amend wording of third sentence in that paragraph to read "... had agreed at its last meeting...".

**PR99/94.2** Add a rider to the effect that "the figure of 23,500 would cover the complete Society membership, and has been included to allow a full and appropriate comparison to be made so that a full report can be offered to the Executive Council".

**PR99/101.1** Correct spelling of Irene Fidler.

With these amendments, the Minutes of the meeting of 4 December were approved.

**PROO/04 MATTERS ARISING**

**PR99.91.2** Dust on Floor. Mr Knight provided the Committee with a copy of the letter which it had been agreed he should write to the General Purposes Committee, asking them to pursue the matter with the appropriate authorities.

**PR99/101.1** Mrs. Randall had declined the invitation to provide the article on Ladies Step Dancing. The Committee agreed to approach Mrs Susan Nedderman (RGH to draft an appropriate letter to give to HQ to send out).

**PR99/105** Music for Teaching. As requested, Mr Knight had pursued this matter and obtained costings for 500 and 1000, and put forward a case for applying to the Jean Milligan Memorial Fund for the necessary finance for the project. The quoted cost includes copying the master copy, the case, printing the booklet and card, packaging and delivery. In addition, an additional production cost of approximately £200 was envisaged for recording a small amount of extra music and the making of a new master. Mr Peter Knight was prepared to do this at his own expense.

Mr Mair thanked Mr Knight for his contribution. The Committee agreed that a run of 500 copies should be adequate. They also agreed that an acknowledgement on the inlay should appear to Mr Knight and Ms Johnstone for their parts in the project. Ms. Johnstone was prepared to provide a full list of the music and various tunes she used.



and Miss Young also agreed to progress the artwork through Ms Johnstone in the first instance, keeping this in the Society format. A possible suggestion of "Ready . . . and" for the title would be researched. The Committee felt that this would be a very useful tool for teachers. The Committee recommended that this project be taken to the General Purposes Committee for consideration.

**PR99/106** Correspondence. Mr Mair advised that Mrs Watt (HQ) had written to London Branch and they now had the 1998 reprint (which had been revised by John Drewry).

A list of Society books showing their original dates, revisions, reprints and last prints was provided, but the Committee agreed that more date detail was required. Ms Gordon-Harvey and Mrs. Gibbons were detailed to complete this project through Headquarters. It was further agreed that the date of revision and reprint should appear in all books in future. Ms Gordon-Harvey will follow this up with HQ staff.

**PR99/107** Revisions. As requested, Mr Knight submitted the list of revisions he had noted. Mr. Knight was unhappy that it had taken so long for this matter to be resolved, and he asked for an assurance that corrected proofs from the printer are returned to the proofreaders prior to final printing. Mrs. Gaul confirmed that such an arrangement was now in place, and it was agreed that Miss Gordon-Harvey should speak with HQ staff about possible ways of holding revisions so that they were easily accessible when required. Further discussion was deferred to be dealt with under Stock Figures.

**PR99/108.2** Collins Pocket Reference. Following the previous meeting the proposed amendments had been circulated to Committee members and all suggestions were collated and have been returned to Collins. Their response is now awaited. A summary of the changes was made available to attending Committee members. It was decided that the level of the changes made were in accordance with the Glossary of Terms, the Society words being replicated identically as far as possible. All members of Committee now hold a copy of the Glossary of Terms for future revision purposes.

**PR00/05**

#### ARCHIVIST REPORT

In Mr MacPherson's absence no report was

available.

**PR00/6**

#### PUBLICATIONS

**PR00/06.1** Class Musician's Handbook. With Ms. Johnstone's absence, Miss Young reported that although work was progressing, she felt that given the lack of time between the December and January meetings which included an extended holiday period, it was difficult to come back with completed work at such short notice. Mr. Mair acknowledged the timing difficulties and suggested that in future the Committee might avail itself of an option to move the January meeting to later in the year.

**PR00/06.2** A quotation for the Commemorative Reprint of Book 1 was available. Concern was expressed that none of the Committee had yet seen this and at that point Mr Mair contacted Mr MacPherson by telephone to ascertain the current situation. Mr MacPherson confirmed that he had returned the original book to HQ, and it was subsequently learned that the work had been given to the printer on 16 December. The committee now awaits sight of the proof. Ms. Gordon-Harvey is to ascertain who has the text for the Foreword.

**PR00/06.3** Book 41.

Although quotations had been sought for books of 20 and 24 pages respectively, it was agreed that with 10 dances, we would require to go for a 24 page booklet. For a 23,000 run the cost would be £5,249.00. It was agreed that a Foreword similar to that used in "Frae a' the Airts" in conjunction with wording from the 1998 Newsbrief would be appropriate, and Mrs Gaul agreed to undertake provision of this.

The order of contents of this book (and music repeats) were confirmed as follows:

1. <i>Pelorus Jack</i>	32 bar J	x	8
2. <i>Culla Bay</i>	32 barS	x	4
3. <i>The Dancers' Wedding</i>	32 barR	x	8
4. <i>Connie's Jig</i>	48 barJ	x	8
5. <i>Peggy's Strathspey</i>	32 barS	x	8
6. <i>The Music Will Tell You</i>	32 barR	x	4

7. *The Milltimber*

*Jig* 32 barJ x 8

8. *S-Loconation*

32 barS x 4

9. *The Blackwater*

*Reel* 32 barR x 8

10. *Roselath J*

*Cross* 32 barJ x 8

Miss Young confirmed that two of these dances needed tunes. David Cunningham had been approached to provide a more original tune for the Blackwater Reel. With deviser and composer agreement, it was hoped to use a tune which had already been submitted to accompany Peggy's Strathspey.

**PR00/06.4** As the next subscription copy was scheduled to be PE 39 - 40, it was agreed to request quotations for two different sizes of Pocket Edition books - covering single editions; and the standard pocket editions which contained between one and three books, so that they could go into the budget for 2001. (Buccleuch Printers are the current suppliers). Mrs. Gibbons and Ms Gordon-Harvey were asked to proofread the two volumes for possible corrections.

**PR00/07**

#### RECORDINGS

**PR00/07.1**

Miss Young reported that the updates for Books 19 and 1 should be available by the sub-Committee meeting on 6th February. They involved straight transfers which were in progress.

**PR00/07.2** The recording of Book 41 was scheduled for 6 February and would be attended by Ms. Johnstone, Miss Young and another member of the music sub-committee. It was agreed that Mrs Dick at HQ should forward three copies of the necessary documentation to Ms. Johnstone for distribution on the day, and also ensure that she had stopwatches for the recording.

**PR00/07.3** Re-recording on CD.

The Committee was now aware that the full cost of transferring music on to CDs would run at £1,500. David Cunningham had agreed to stand by his initial figures and it was confirmed that the run of 500 disks was a special deal to us, although we would have to take the minimum quantity of 1000 inserts. £120.00 would be involved in cleaning up masters where necessary. £1,500 covered

preparation of masters - transfer, adjustments and cleaning, as well as the first 500 CDs. The Committee agreed that when a Branch met the complete cost of such a transfer, they should be given 25 complementary copies for their own purposes, in recognition of their major donation. Suitable acknowledgements would always be included on the inlay card, and the outline of this wording was approved by the Committee, generally along the following lines "The production of this CD was made possible through the generosity of the members of . . . Branch" - but to be adapted as required.

In connection with their offer to sponsor the transfer of the music for Book 1, Perth & Perthshire Branch had now confirmed their situation in accepting the siting required for the acknowledgement, authorising the full £1,500 transfer cost, and reiterated that their offer was not transferable to another CD. It was unanimously agreed to accept Perth & Perthshire's offer to sponsor the preparation and purchase of the first 500 CDs for Book 1.

Mrs. Gibbons reported that Edinburgh Branch had given approval for £700 towards the cost of transferring Book 39. However, she advised she would have to go back to her Executive to gain authorisation for the full £1,500. It was known that Book 39 had already been digitally recorded, so there would be no additional costs incurred beyond the stated figure.

The costs for the music for Book 19 had similarly been met, and an appropriate acknowledgement would be provided for the un-named sponsors.

It was noted that a donation of £100 had been received from Royal Tunbridge Wells Branch towards the price of new recordings.

**PR00/07.4** The Video of Book 40 is expected from Malcolm Brown in February, purely for archive purposes.

**PR00/08** **MILLENNIUM PROJECT**  
Miss Young advised that the Guidance Notes would be available for the February meeting.

**PR00/09** **BAND LEADERS DAY**  
Miss Young confirmed that initial plans were under way, and fuller details would be available in February.

**PR00/10 STOCK FIGURES (AND BOOK REVISIONS)**

HQ had provided sheets showing currently available stock.

*At the moment only 2 leaflet dances have been put into the computer records, as there is a large supply of all of the other leaflet dances held in HQ. The 2 computerised dances are copied as requested. In view of the number of leaflet dances which are now available, consideration was given to making this material available in book form (either one or two volumes) with the appropriate music. The text should not require adjustment, having recently been revised for the Pocket Edition. The majority of music had already been recorded, so should not necessitate a further issue.*

As no music is available for "Trip to Glasgow" and "Frost and Snow", Ms Johnstone would be asked to provide suitable tunes. Mrs. Gordon agreed to check the list of leaflet dances for future publication.

According to the records, stock of Book 34 is low. In view of its special cover, the Committee agreed to request a quotation for printing the cover separately from the rest of the book. Mr Knight agreed to proofread the current version for amendments prior to reprinting. Once costs were available, the Finance Committee would be approached for funding. Stocks of PE 28 were also low, and it was agreed to check the revision situation with Mr. Clement before progressing the matter further.

PE 1 - 3 is currently awaiting completion of Book 3 revision and will then be available for reprint when funding becomes available.

Mrs Gaul confirmed that the sets for the Preliminary Test and Teacher's Certificate were currently photocopied as required.

The Committee also agreed to recommend that where an individual made a large bulk purchase of books, they should receive a discount, although no specific figures were mooted.

As far as recordings were concerned, Miss Young reported that from a financial situation, Book 1 was in hand, Book 2 was scheduled for transfer, book 36 was transferable and that with Book 33, these should be the priorities for the 2001 budget. Book 39 would be transferred immediately if funding became available from Edinburgh Branch.

The Committee agreed to review the figures again in June.

Mrs. Gaul advised that videos were ordered for sale by HQ staff as and when required. Reordering of the YSDA Vol 4 tape should be made only after consultation with the Youth Committee.

The Committee agreed that the wording in Books 22 and 23 should be reviewed in due course, although this was not a priority item as large quantities were still in stock.

The Committee suggested that the Branch Order Form should be amended to read "Core Programme for Tutors", and "Glossary of Dance Terminology".

Ms Gordon-Harvey agreed to confirm with HQ exactly which books had been reviewed and reprinted.

**PR00/11 BUDGET**

The Budget figures provided were considered and noted.

The Committee agreed that in view of the current staffing situation at Headquarters, it was wise to consider appointing an interim editor for the Bulletin and Newsbrief. Mr. Mair agreed to approach Mrs MacRae in the first instance.

Suggestions for suitable topics for consideration in these publications included reports from Committee Convenors, The Winter School, Youth Committee work, Musicians at summer School, Recordings, the History of Solo Dancing, Postcards from ... , a report from Scholarship candidates, Letters to the Editor, and some details from the Toronto Strategic Plan. It was agreed that the matter would be further reviewed in February or March.

Consideration of Budget proposals for 2000 - 2001 was deferred to a forthcoming meeting.

**PR00/12 LIST OF COMMITTEE MEMBERS**

Amendments were completed and the list returned to HQ for updating.

**PR00/13 ANY OTHER BUSINESS**

**PR00/13.1** Jim Healy is working on a new layout for the Web pages.

**PR99/103** Stern Polka Further correspondence regarding this matter had been received, and it was agreed that Mr. Mair should contact the writer to clarify the situation regarding the anomaly between words and music.

**PR00/13.2** Miss Young confirmed that the recently received Invoice from the BBC for £572.00 was in order and had been issued to replace one which had been stolen with other mail from her premises last August. She asked that it be paid as soon as possible.

**PR00/13.3** Mrs. Gaul reported that a meeting of Conveners was being held on 31 January to consider what was required from the new Society Secretary. As both she and Mr Mair would be attending in their senior capacities, she suggested inviting Ms Johnstone to attend on behalf of the Publications Committee as she was also Convenor of the Music Sub-Committee. This course of action was agreed.

**PR00/13.4** Mrs Gaul advised that Hugh Ferguson had submitted a new dance for possible publication at some future date, and the Committee agreed a policy for dealing with such matters. Ms Gordon-Harvey was asked to devise a suitable letter of acknowledgement which could be used in these situations. Mrs. Gaul retained the dance instructions in a holding file.

There being no further matters arising, thanks were extended to the Convener and the Secretary for their services.

**PR00/14 DATE OF NEXT MEETING**

The date of the next meeting was confirmed as Saturday 19 February 2000 at 1045 hrs in 12 Coates Crescent.

The meeting closed at 1525 hrs.



## The Royal Scottish Country Dance Society

### MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE HELD ON SATURDAY 19 FEBRUARY 2000 AT 1045 HRS 12 COATES CRESCENT EDINBURGH

**PRESENT:** Mr A Mair (Convenor), Mrs. L. Gaul (Chairman), Mrs. B. Gibbons, Mrs. A. Gordon, Ms. R. Gordon-Harvey, Ms. M. Johnstone, Mr P. Knight and Mr. A. MacPherson (Archivist).

#### **APOLOGIES:**

An apology had been received from Miss A. Young

#### **PR00/15 MINUTES OF LAST MEETING**

The Minutes of the meeting held on 8 January were accepted as a correct record of the meeting.

**Amendments to: PR99/94** (Dec. Minute) please alter the Minute (2nd para.) as agreed.

**PR00/7.3, para 4** change "un-named" to "anonymous" sponsors.

#### **PR00/16 MATTERS ARISING**

**PR99/101.1** It was confirmed that Mrs Nedderman had been approached about writing the article for Ladies Step Dancing, with particular relevance to the R.S.C.D.S., and had agreed to do this. It was also reported that Mrs Nedderman had done something similar for the Scottish Traditions of Dance Trust for their pack, and that Lesley Martin had done a talk on a similar subject, that had been subsequently published.

Mr. MacPherson confirmed that a copy of this material is held in the Society Archive. It was agreed to make Mrs Nedderman aware of these other sources of information, on which she could perhaps draw.

**PR99/105** In a further development to the Music for Teaching proposal, which had subsequently been put to the General Purposes Committee, it was noted with pleasure that they had agreed that the Jean Milligan Memorial Fund would be happy to sponsor this project. They had, however,

stipulated that the CD should retail at £5.00 only, and this was accepted.

Ms. Johnstone advised that she would shortly complete the full list of music which was used and forward this to Mr Knight. She would also undertake the artwork. It was noted that the possibility of including some extra music would not be feasible this far away from the original recording, and therefore the CD would remain in its current form.

Blue print on white (in line with other instructional material from the Society was agreed, and a title of "With the music ... ready, and ..." accepted. Consequently, it was decided to proceed with all speed so that, hopefully, the music could be ready for Summer School and the start of the 2000/2001 season.

**PR99/106** Miss Gordon-Harvey had spent a considerable time trying to ascertain the latest dates of revision and reprinting, and once the list was tidied up, it would be included in the next Society Bulletin.

**PR99/107** Miss Gordon-Harvey reported that Headquarters now felt they had a suitable system established to deal with holding revisions required in future production of books etc. Mr. Knight passed on some further amendments for inclusion in that file.

Ms Johnstone reminded the Committee of her recommendation that when Book 5 was revised, the music for Lady Susan Stewart should be redone.

**PR00/10** Headquarters had now produced a flier showing a special offer of three books of dances with music for the price of two. These had already been sent out in the most recent Secretaries mailing, and would automatically be included with all price lists for the foreseeable future.



**PR00/11** Mr Mair reported that in connection with an interim Editor for the forthcoming Newsbrief and Bulletin, he had approached Mrs. MacRae as requested, and she had agreed to undertake this work. Mrs Gaul had had a meeting with her to agree some articles which should be commissioned. It had been decided to go with the current format meantime, but using a slightly cheaper quality paper which should help to hold and even reduce paper and postage costs. An additional page of advertising had been secured.

Mr Knight reported that he would be happy to endorse a particular product of interest to the Society, and it was agreed that he should approach them about possible advertising. It was confirmed that interested advertisers were directed to Buccleuch Printers who handled that side of the Bulletin on our behalf.

**PR00/13.3** Mrs Gaul reported that following General Purposes acceptance of the suitable job description for the vacant Secretary's post, a firm of Recruitment Consultants had been appointed and the position had now been advertised.

**PR00/13.4** The Committee accepted the draft letter (with a minor amendment) to acknowledge new dances sent in to Headquarters. Mr MacPherson expressed some concern that the wording implied that these dances could well be taught before Summer School, but the Committee accepted that although this was unfortunate, they would find it difficult to justify preventing people from doing these dances beforehand. It was hoped to time the release of books of dances carefully, bearing the foregoing in mind.

#### **PR00/17 ARCHIVIST'S REPORT**

**PR00/17.1** Mr MacPherson advised that he had updated the Index two weeks ago.

**PR00/17.2** He had had a query about why men began the pousette on their left foot, and Committee members confirmed that this was because it was derived from the waltz.

**PR00/17.3** He had also received a photocopy of the John Reid Notebook, and confirmed that we could only use this for research purposes - because of the copyright situation, we ourselves

could not reprint the material except for excerpts. **PR00/17.4** With regret, he reported that the Low's Collection (on loan to us) appeared to be missing from the Archive. Ms Johnstone advised that she remembered it being available to the music course, and agreed to ascertain that it had not been incorrectly re-filed.

**PR00/17.5** Mr. MacPherson reported that he proposed to have two copies of the Gow repaired and rebound as they were currently unusable. He confirmed that there were sufficient funds available for this from the previous budget.

**PR00/17.6** The question of the situation regarding the offer of Vera Davidson's notes on country dancing and step dancing was raised, and Mr. MacPherson agreed to follow the matter up with her again.

#### **PR00/18 BUDGETS**

Mr. Mair reported that following a discussion with John Fenningworth (Finance Convener), Finance wished this Committee to provide a note of projected costs for projects together with a forecast of income. We currently receive figures for income and expenditure on all items, not merely those for which we have ultimate responsibility and there were no figures available relating to the various projects which the Committee undertook. The Committee agreed that set-up and origination costs for projects had to be kept separate from the stock figures themselves.

Mr Mair had spent some time looking at the facts available to the Committee, and presented these to them.

#### **PR00/19 PUBLICATIONS**

**PR00/19.1** Book 1. Details of this commemorative issue were now available. The Committee agreed that the cover of the book itself should be Sky Blue (similar to the original) with the inside pages printed in Soft Cream. This information would be passed to Headquarters staff to progress the matter further.

**PR00/19.2** Book 41 The Committee were reminded that this was to be in the Millennium



Design. A mock-up would be required from David Cunningham, and acknowledgement shown. In the interests of consistency, it was agreed that for all future publications, text should be in Times New Roman; Titles of Dances in capital letters; Titles of Music in Upper and Lower case; Tune Titles in upper and lower case (not italics). Mr Mair and Mrs. Gaul would consider the wording for the advertisement the Society would have at the back, and Mrs. Gaul would refine the Foreword in preparation for sending it to the printer.

**PR00/19.3** Leaflet Dances. Mrs. Gordon had, as requested, gone through the 35 leaflet dances, and advised that changes were required to the majority to bring them into line with the Glossary of Terms. In addition, she had done a complete rewrite for Queen Victoria's Visit Quadrilles. (Mr Knight reminded the meeting that the barring on the CD for this particular dance was also incorrect and would need amendment before a future reissue).

This material will now be passed to Headquarters staff for initial action. Mrs. Gordon was warmly thanked for her hard work in this connection.

**PR00/19.4** Miss Gordon-Harvey advised that Book 34 had already been revised ready for reprinting. Quotations for a suitable cover had now been received, and it was agreed that we should go for the four-colour cover. Costs had been given for 250 with a 250 run-on, and Miss Gordon-Harvey was asked to ascertain the re-order cost for a 250 run before we made a decision on the number of books required.

Costings had also been received in connection with the case we would be making to the Executive Council regarding the publication of books with and without music, but this matter was deferred to the March meeting.

**PR00/19.5** Pocket Editions 7-9 and 28-29. Miss Gordon-Harvey reported that new stocks had been received in Headquarters this week. She also advised the Committee that the printers were now having difficulty in securing a large range of colours. Previously we had been able to obtain a variety of different colours, but now only two or three shades were available. The point was noted.

**PR00/19.6** It was agreed that before any modification could be made to an erroneous diagram in "The Duke & Duchess of Edinburgh" (Book 39), it would have to be checked against the original for which we do not hold the copyright. Mrs. Gibbons and Miss Gordon-Harvey agreed to collaborate over any additional amendments to Books 39 and 40 and present these to the next meeting in March.

**PR00/19.7** A query from Headquarters staff regarding the revision of P/E 1-3 was received, and Miss Gordon-Harvey was asked to advise them that a further print run should await completion of the revision of Book 3, Books 1 and 2 having already been completed.

Mr. Knight reminded Mr. MacPherson that the wording for the Reel of Tulloch should mirror that now used in the Collins Pocket Reference (as previously agreed).

**PR00/19.8** The Committee agreed that an acceptable strategy to deal with old versions of books once they had been revised. Although there was some initial enthusiasm for selling the older versions off more cheaply, it was finally decided that this would lead to confusion, and it was preferable to remove the older versions from stock, and write them off. The Committee agreed to forward this recommendation to the Finance Committee for approval.

#### **PR00/20 RECORDINGS**

The Committee accepted the proposed draft letter acknowledging a Branch's donation for the full amount required to transfer existing music to CD. (A letter accepting lesser donations was already in existence).

**PR00/20.1** Book 41. Ms Johnstone reported that for a variety of reasons the scheduled recording on 6th February had been postponed, and it was now hoped to complete the work on either 5th or 12th March before Ms Johnstone's departure. She agreed to keep the Committee informed about those who would be attending the recording.

**PR00/20.2** Donations for Recordings. Mr. Mair advised the meeting that he had now received a cheque from Edinburgh Branch to cover



sponsorship for Book 39. However, it was unanimously agreed that the request to sub-title this "An Edinburgh Collection" would be unsuitable as other dances were included.

Bournemouth Branch had sent a donation of £50.00 towards re-recording, which had been acknowledged by Headquarters.

**PR00/20.3** A request from Headquarters to re-order copies of the Collins CD was approved. They also requested consideration be given to re-ordering CDs 3 and 4. As their contents were compilations, the Committee agreed to advise Headquarters to hold off meantime, as it was felt the money could be better spent elsewhere.

#### **PR00/21 MILLENNIUM PROJECT GUIDANCE NOTES**

As nothing had been forwarded to the meeting for consideration, in Miss Young's absence it was agreed to defer this matter to March.

#### **PR00/22 BAND LEADERS DAY**

With Ms Johnstone's imminent departure, it was agreed that this would now become Miss Young's responsibility. It was deferred accordingly until the next meeting.

#### **PR00/23 CLASS MUSICIAN'S HANDBOOK**

**PR00/23.1** Ms Johnstone reported that this Handbook was now in the final stages of preparation, and she aimed to have it completed before her departure. The Committee discussed a suitable format, and agreed to consider the possibility of using spiral binding and completing the work in house, as the number of books required might be relatively small. Miss Gordon-Harvey agreed to pursue costings for a suitable machine.

**PR00/23.2** Ms Johnstone advised that suitable music for the leaflet dances, "A Trip to Glasgow" and "Frost and Snow" would be submitted prior to the next meeting.

#### **PR00/24 CORRESPONDENCE**

**PR00/24.1** Major Hay of The Royal Scots requested permission to include "The Reel of The Royal Scots" in a book they are to produce on the history of the Regiment, with due acknowledgement. This was agreed.

**PR00/24.2** Mr. R. Laidlaw of Kihikihi, New Zealand had written requesting permission to publish "The Leap Year Jig" in a book of dances they were distributing free of charge to 20 interested parties, particularly teachers, within their region to promote Scottish Country Dances to children. A copy of the proposed book was attached for perusal.

It was agreed that this would be permitted, although they would be asked to use the copyright logo or mark the dance "Reprinted with the permission of The Royal Scottish Country Dance Society". The Committee recommended that a copy of Book 40 should be sent with the reply, advising them that a CD of that music was available, and publicising our own Introductory Pack. The material would then be passed to the Society Youth Committee.

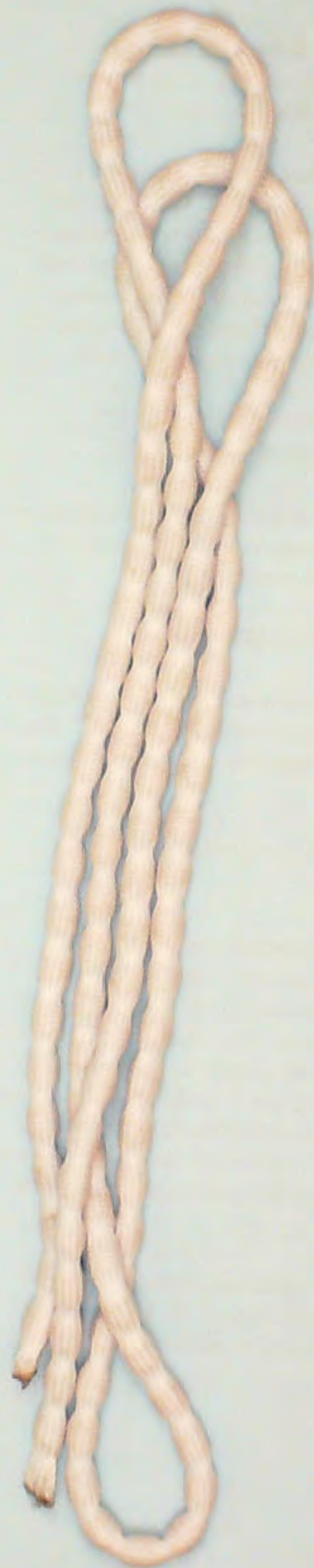
**PR00/24.3** A letter of complaint had been received from York and North Humberside Branch regarding the content of Book 40. Miss Gordon-Harvey was asked to draft a reply to the effect that agreement for this publication had been received from the Executive Council.

**PR00/24.4** Mr. Balmain's suggestion for a video in a specific format was considered and a suitable response was passed to Miss Gordon-Harvey to action.

**PR00/24.5** A letter from Lyn Cope-Robinson of Canmore Press of Florida, United States, regarding the use of the Society logo was received and an answer agreed.

**PR00/24.6** A request for an article for inclusion in the forthcoming Box and Fiddle Monthly was received. Mrs. Gaul agreed to follow this up.

**PR00/24.7** Mrs. Gaul agreed to follow up the e-mail received from Mr. D. MacLachlan regarding an historical note for a Clan Lachlan publication.



**PR00/24.8** Christian Catto's request to use Society dances in photocopied form for the Tayside Festival was considered, and although agreement was given, Miss Gordon-Harvey was asked to devise a suitable letter expressing the Committee's concern, in the light of the new package the Society had produced, specifically targeted at youth organisations, and the lost sales that this could represent.

#### **PR00/25 ANY OTHER BUSINESS**

**PR00/25.1** Mr Clement had forwarded publicity which had appeared in "The Scots Magazine" about the albums for Books 25, 26 and 40, which had been passed to them by Highlander Music. This would be acknowledged

It was also agreed that the Marketing Committee should be approached to consider making direct contact with the magazine for future issues of music to avoid misleading information going to print.

**PR00/25.2** Notification of a publication from International Folk Dance Chapter entitled "Dance A While" (8th Edition) which includes "Flowers of Edinburgh" and "The White Cockade" was received. We now await a complimentary copy of this so that we can check that the dance instructions comply with our requirements.

**PR00/25.3** Receipt of a copy of "The Sixth Martello Tower Book" for our Archives was duly noted. Mrs. Dick has already acknowledged this with thanks. Mr. MacPherson will record and archive it in the usual way.

**PR00/25.4** Mrs. Gaul signed the MCPS permission to use the music "Joe MacDiarmid's Jig and "The Dags of Craighouse" in forthcoming recordings.

**PR00/25.5** Headquarters had requested guidance for providing amplification for the piano in the Younger Hall. Ms Johnstone advised that she would use either strip mikes, or a matched pair of external mikes, complete with stands. She favoured the latter option, and suggested a price of approximately £300 should be adequate. It was agreed that Mr. Mair should contact David Cunningham in the first instance to seek his advice

on the specification, before we also asked David Watson to quote for supply.

**PR00/25.6** It was with regret that the Committee received the resignation of Ms. Johnstone as Music Convener, because of her imminent departure for the United States. She advised that Dorothy Hamilton (Glasgow) would be available to see current projects to their conclusion, but that a replacement would be required for November. The best wishes of the Committee were conveyed to Ms Johnstone and Mr. Zobel.

**PR00/26 DATE OF NEXT MEETING**  
Confirmed as 25/3/00, 1045 hrs, 12 Coates Cresc.

The Royal Scottish Country Dance Society  
**MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE**  
HELD ON SATURDAY 25 MARCH 2000 AT 1045 HRS  
12 COATES CRESCENT EDINBURGH

**PRESENT:** Mr A Mair (Convenor), Mrs. B. Gibbons, Mrs. A. Gordon, Ms. R. Gordon-Harvey, Miss D. Hamilton, Mr P. Knight, Mr A. MacPherson (Archivist), Miss A. Young.

**IN ATTENDANCE:** Ms. E. Gray (Society Administrator)

**APOLOGIES:** Mrs. L. Gaul (Chairman).  
Mr. Mair opened the meeting by welcoming Miss Hamilton (replacing Ms. Johnstone as Music Convenor), and the new Society Administrator attending her first meeting.

**PR00/27 MINUTES OF LAST MEETING**  
The Minutes of the meeting held on 22 February were accepted as a correct record of the meeting, their adoption being proposed by Mr. MacPherson and seconded by Mrs. Gordon.

**PROO/28 MATTERS ARISING**  
**PR99/107**  
Miss Gordon-Harvey confirmed to Mr. Knight that the folder of amendments in Headquarters had been located and was now with the new system which had been put in place. She advised that this file would be actioned with Mrs. Watt in due course.

**PR17.4**  
Mr. MacPherson reported that there had been no progress on locating the missing Low's collection. The Committee agreed that in view of the situation, he should endeavour to locate a copy of this work so that it could be returned to Dr. McFadyen in the future if he wished to terminate the loan in the future. Mr. MacPherson agreed to ascertain the replacement cost and check how we were placed in insurance terms.

**PR00/19.4**  
It was confirmed that the cost for a re-order run for Book 34 was still awaited.

**PR00/19.8**  
Contact had been made with the Finance Committee regarding a strategy for dealing with older versions of dance books, and they awaited greater details from ourselves once we had agreed our policy. They asked to be advised of which books had been revised and how many we would wish to write off. Headquarters staff were having difficulties with pricing books even now and a firm

policy on the matter would be beneficial to them too. It was also agreed that the Committee should seek to make more sensible decisions on stock levels for future orders, but that this might be more easily ascertained following the June stock-take.

**PR00/23.2**  
Miss Young reported that the music for the leaflet dances was still to be completed. However, she was aware that a particular tune was used regularly for "Trip to Glasgow" and was associated with it. She felt, therefore, that we should pursue that avenue before introducing a different tune, perhaps un-necessarily.

**PR00/25.2**  
The "Dance Awhile" book has not yet been received by Headquarters, and Mrs. Dick has been asked to pursue the matter further, as indicated in their original letter.

**PR00/25.5**  
Mr. Mair reported that he was still pursuing the matter of amplification with David Cunningham and would continue to advise the Committee of progress.

**PR00/29 ARCHIVIST'S REPORT**  
Mr. MacPherson reported that the two volumes of Gow's music were now with the binders. Cost for this work would be £170.00 + VAT.

He also confirmed that the database was being updated.

Headquarters had received a complementary copy of "Round the World in 40 Years" by Michael Halstead for the Archive. Miss Young agreed to review this book for either the Newsbrief or the Bulletin.

The Green Ginger CD "Gang the Same Gate" would be reviewed by Miss Hamilton before being archived.

Also received for the archive, "Kardinia Capers" by David South and his Band would be reviewed by Miss Young. Headquarters were also asked to acknowledge this gift.



**PR00/30 BUDGET**  
**PR00/30.1 Subscription Copy Costings**

These figures were made available to Committee members, and it was noted that the cost savings in producing the subscription copy in two versions (with and without music) was not large. The Committee felt strongly that it was in the Society objectives to promote both the dances and the music and that producing Subscription Copies containing words and music met that objective well. It was further pointed out that if we did not make available the music at the same time as the new dances, we could not then insist that Bands and pianists played the original tunes - it could be more difficult for them to procure that music easily, and would effectively play into the hands of those who did not want to use the original tunes. Members were reminded that although dances could be photocopied provided they were for limited private use, this dispensation could not be applied to dance music - that would very definitely infringe copyright. Additionally, if people wanted the words only, these could be obtained from the Pocket Editions which were produced regularly. In the light of the foregoing, the Committee agreed that they had a valid case for the Executive Council meeting, should the matter arise.

**PR00/30.2 Binding Machines**

Miss Gordon-Harvey had obtained costings for several different types of binding machines and associated materials which could be suitable for our future purposes, and these were passed on to Headquarters so that they could make a case for securing funding to purchase their preferred option.

**PR00/30.3 Budgets 2000-2001**

Mr. Mair had produced details of the Committee budget for the Finance Convenor, and indicated that the latter hoped to produce monthly budgets for the Committee's perusal next year. Initial reaction noted that no video projects were scheduled for 2000-2001. Miss Young indicated she would return to this matter later in the Agenda.

**PR00/31 PUBLICATIONS**  
**PR00/31.1 Commemorative Issue**

This is currently with the printer. The sleeves have already been received at Headquarters ready for assembly in due course.

**PR00/31.2 Book 41**

The Committee spent a considerable time working on this publication. It was noted that a Contents page and page numbering would also be required in due course, as would the music. Miss Gordon-Harvey agreed to complete the re-write on this as soon as possible so that final proof-reading could be undertaken by Mrs. Gibbons and Mr. MacPherson.

**PR00/31.3 Book 3**

Mr. MacPherson confirmed that he had now completed his work on this and that it was ready to be reprinted, once a quantity had been agreed.

**PR00/31.5 Books 29 & 40**

Miss Gordon-Harvey confirmed that she and Mrs. Gibbons had agreed the amendments required to Books 39 and 40, and that these would be incorporated into the Headquarters files for action at an appropriate time.

**PR00/31.6 Historical notes**

Headquarters staff had requested help in compiling some general historical notes on the Society which could be sent to interested enquirers. Following discussion, it was agreed that this should be remitted to the Marketing Committee for their action.

**PR00/32 RECORDINGS**  
**PR00/32.1 Book 41**

Miss Young circulated a report on the recording which had taken place shortly before Ms. Johnstone's departure for the States. She felt it had been a disappointing experience for all concerned, and hoped that the final product would not reflect the difficulties which had been experienced.

Disquiet was expressed that our representation had not included a member of Publications not on the Music Committee.

It was confirmed that all contracts were issued for individual projects, and not as a block booking.

**PR00/32.2 Book 1**

It was confirmed that the transfers were being done, with the tracks in the same order as in the book.

**PR00/32.3 Donations**

Two new donations had been received: New Zealand Branch had sent £150.00 with a request that this be put towards Book 41 because of the inclusion of "Pelorus Jack" in that Book; £10.00 had also been received from Mrs. Brown of Lockerbie. Headquarters was asked to acknowledge these in the usual way.

**PR00/32.4 Inlay cards**

The colour on the inlay card for Book 1 currently in our possession is incorrect. Miss Young advised that the inlay cards had been proof-read by Ms. Johnstone and herself while they were at the recording of Book 41. Changes were requested, but had not been received to date.

The inlay card for Book 19 is the correct colour. However, some changes in the running order were required and "Tweedside" should be amended to 8 x 36 bars.

For the inlay card of Book 39, some text changes are required, and it was noted that "Prince Charles of Edinburgh" should be listed as a 128 bar Reel.

Miss Young currently has these matters in hand.

**PR00/32.5 Teaching CD**

It was reported that the Teaching CD is still being actioned, and the inlay card modified appropriately. Ms. Johnstone still has the details, but Miss Young agreed to contact her about these. It was agreed that completion deadline was availability for Summer School.

**PR00/32.6 CD equipment**

In view of the increasing number of CDs devoted to Scottish Country Dancing, Mr. Knight had been asked to produce an article on using CD Players. At the AGM members had complained of difficulties in using this type of equipment for teaching purposes, and this Paper responded to those concerns. It was agreed that Mrs MacRae and Ms. Gray would consider publishing this item in the Bulletin.

**PR00/33 MILLENNIUM PROJECT GUIDANCE NOTES**

Miss Young agreed to print this off for Headquarters for circulation purposes. She explained that this was so that memoirs of members could be gathered and its format covered

"how to do interviews on tape". The Committee agreed that a push on this matter would be required from Edinburgh.

**PR00/34 CLASS MUSICIANS' HANDBOOK**

This matter is on-going, and Miss Young agreed to follow it up with Ms. Johnstone.

**PR00/35 BAND LEADERS DAY**

Miss Young explained that discussion with David Cunningham on this matter had been deferred.

For the benefit of the new members, she explained that it was hoped to set up a meeting for Band Leaders and MCs during Summer School to talk about new music, recordings, tempi, etc. The idea for liaison with band leaders had come from the AGM Open Forum discussions in an effort to break down barriers between the Branches and the bands they hired for various events. It was felt that perhaps Bobby Crowe could be asked to speak. The Committee agreed that we needed to know who might be interested in such an event, and exactly what aspect(s) they wished addressed. Miss Young agreed to initiate these enquiries and report back.

**PR00/36 STOCK RECORDS**

This item was deferred to a later meeting.

**PR00/37 CORRESPONDENCE**  
**PR00/37.1 Mr I Watson**

The Committee considered a letter regarding matters of concern to members for video production, and accepted that the idea of colour co-ordinating partners should be seriously considered for any future videos.

**PR00/37.2 Mr Daniel**

Mr. Daniel's letter regarding the use of core dances in programmes was considered. Some of the ideas were rejected, and it was confirmed that in general teachers did teach the more difficult dances on any programme within their class setting in order to encourage dancers to go along to functions. It was confirmed that the core dances had been produced only for special celebratory years, and the format would be reviewed annually.

PR00/37.3

Mr C Brent-Smith

It was agreed that Chris Brent-Smith's book of dances and cartoons could be made available at Summer School, and that Headquarters should advise him accordingly to get appropriate stock to them.

PR00/37.4

Edinburgh Branch

The Edinburgh Branch book of dances had also been received with a request that Headquarters held stock for sale. It was agreed that this publication should also be reviewed for possible inclusion as a stock item at Summer School on the same basis as above.

PR00/37.5

Other

Three other items of correspondence were noted as acknowledgements for previous correspondence which had been successfully actioned.

PROO/38

ANY OTHER BUSINESS

PR00/38.1

Video - Mr M Brown

Nothing further had been received from Malcolm Brown regarding the video of Book 40, and it was agreed that Headquarters should chase him for an update.

PR00/38.2

Video Questionnaires

Miss Young reported that she had now received about 100 responses to this, especially from overseas. The ratio of 3:1 was heavily in favour of continuing to produce videos, particularly to illustrate teaching points. They had come from both Branches and from individuals, and many of the people had taken time to comment quite fully on the matters raised by the questionnaire. Some had also suggested that we should produce a promotional video, produce videos for teachers as opposed to members, and perhaps include dances from several books rather than concentrating on a single issue. Moreover, the issue of good quality was a recurrent theme. Miss Young agreed to have the conclusions ready for the forthcoming Executive Council meeting.

PR00/38.3

Book 41 run-through

Mr. Mair explained that in the past the teachers for the Summer School had always met at the June Publications Committee meeting to go through the new dances (Book 41 in this case). However, this year it was agreed they would meet on 10 June, as our Agenda was too heavy to accommodate both groups satisfactorily.

PR00/38.4

Leaflet dances

The updating of the leaflet dances was currently being undertaken by Mrs. Gordon and Miss Gordon-Harvey and would continue to be progressed. However, it was confirmed that this matter was not of the highest priority and would continue during the summer months when the rest of the schedule had calmed down somewhat.

PR00/38.5

Mr I Matheson

Ian Matheson's request for midi files for country dance music would not be considered because of copyright restrictions. Headquarters were asked to respond.

PR00/39

DATE OF NEXT MEETING

This was confirmed as Saturday, 3 June, in Coates Crescent, with Miss Gordon-Harvey again taking the Minutes in Ms Gray's absence.

There being no further business, the meeting closed at 1620 hrs.

## The Royal Scottish Country Dance Society

### MINUTES OF MEETING OF PUBLICATIONS & RESEARCH COMMITTEE HELD ON SATURDAY 3 JUNE 2000 AT 10.45HRS AT 12 COATES CRESCENT, EDINBURGH.

#### PRESENT

Mr A Mair (Convenor), Mrs L Gaul (Chairman), Mrs B Gibbons, Mrs A Gordon, Ms R Gordon-Harvey, Miss D Hamilton, Mr P Knight, Mr A MacPherson (Archivist).

#### IN ATTENDANCE

Mrs June Dick (Assistant Secretary)

#### APOLOGIES

Apologies had been received from Miss A Young.

#### PROO/39 MINUTES OF MEETING HELD ON SATURDAY 25 MARCH 2000

The Minutes of the Meeting of 25 March 2000 had been approved at the Executive Council Meeting of 13 May 2000.

#### PR00/40 MATTERS ARISING

##### PR17/17/4 Archivist Report

Mr MacPherson advised the Committee that he had not been able to trace the Low's Collection. Mr MacPherson will now try to obtain a replacement.

##### PR0019/4 Book 34

An order of 500 of Book 34 with the new cover had been received from the Printer as agreed by the Committee.

##### PR0025/5 Loud Speaking Equipment

Mr David Cunningham had been approached and he is of the opinion that the equipment we have is adequate for use in the Younger Hall during Summer School, although we may need to borrow a stand.

##### PR0019/8 Old Versions of Books

After discussion with the Finance Committee it was agreed to retain book stocks of 500 in order that there would be ample stock for subscription copies if needed.

It was however agreed that anything over that amount from Book 39 down and excluding all reprints should be disposed off.

The Committee agreed that musicians may have a set of old stock books, free of charge, as most of the music is not subject to change.

#### Executive Council Minutes

Dr Wilson Nicol had requested clarification on the format of the Poussette.

Mr Alan MacPherson agreed to write an article giving his opinion for the Bulletin on this matter.

#### PR0041 ARCHIVIST REPORT

##### PR00/41/1

Mr MacPherson reported that he had had 2 queries regarding a relationship to J McGill. Unfortunately Mr MacPherson was unable to assist.

##### PR00/41/2

He also reported that an overseas student had requested that he undertake research on her behalf for her thesis. Although Mr MacPherson was unable to help he would offer access to the Archives.

##### PR0041/3

Mr MacPherson had received a request from a lady in Canada wishing access to the Archives. He will arrange a date and advise Headquarters.

##### PR00/41/4

Mr Mair raised a request received from IVP (Independent Video Productions) as it relates to Archival material.

A request from IVP had been received requesting permission to use a selection of Society Dances and Archival material in the production of a new video film similar to an earlier video "First Lady of the Dance".

At this point Mr Knight advised the Committee that the P & R Committee 6 years ago had approached Dr MacFadyen regarding

an archival video of his lectures and although it had been approved it had been taken no further.

The Committee discussed this matter in detail and agreed that although access to Society dances was acceptable, the archival material had to be retained by the Society and IVP would be approached with a request for a price if they were to undertake this project on our behalf.

Mr Mair will contact IVP regarding this matter.

**PR0042 BUDGET REPORT FROM EXECUTIVE COUNCIL**

A budget plan had been distributed and approved. After discussion the following decisions had been taken at the Executive Council Meeting.

- All future publications will be published in the usual format as books with music.
- All donations of 50% and over towards re-recording on CD will entitle the donor to have their name on the CD cover. *The inscription on the CD cover will require to be reworded to reflect the contribution*
- All new re-releases of CD's will retail at £10.00.

This Committee will request the Youth Committee to submit plans for publication of books, videos and CD's for consideration.

**PR0043 PUBLICATIONS  
PR0043/1 Class Musician's Handbook**

Mr Mair informed the Committee that Miss Johnstone had contacted him on this matter. She will have the material with her when she returned in early July.

When the material was to hand it was agreed that a binder should be purchased together with the necessary equipment to produce 50 Handbooks. Volunteers would assist with the assembly.

**PR0043/2 Book 41**

The Committee had received draft copies of Book 41. After discussion a few amendments were noted. The amended version will go to the printer as soon as possible and the necessary proofs will be required.

**PR0043/3 Subscription Copy 2001**

The Committee agreed that the subscription copy for 2001 will be the Pocket Edition 39-40-41.

**PR0043.4 Subscription Copy 2002**

The Committee agreed that a request for dances should be put in the Bulletin on the Web and through Branch Secretaries. It was further agreed that the dances should be tried and tested and should preferably be submitted with music. The Committee agreed that previously submitted dances will also be considered.

**PROO44 RECORDINGS**

**PROO44/1 Proofing**

The CDs for books 1, 19 and 39 had been received from David Cunningham. Miss Dorothy Hamilton had agreed to proof them and check they are in the order of the books.

The inserts had also been received and proofed by Mrs Barbara Gibbons. Various errors had been noted and they will be returned to David Cunningham for amendment.

The insertion of the inscription in respect of the donors should also be inserted on the appropriate CD's.

The following recording numbers will apply to the above CD's:

- Book 1 RSCDSCD17
- Book 19 RSCDSCD18
- Book 39 RSCDSCS19
- Book 40 RSCDSCD16
- With the Music Ready And RSCDSCD20

**PROO44/2 Book 41**

Mrs Gibbons had proofed the insert for the above CD and various errors had been noted. Mr Mair will return it to David Cunningham and request another proof copy.

Miss Dorothy Hamilton had checked the music received from Miss Muriel Johnstone and would speak to David Cunningham re proofing the CD.

Mrs Gibbons was thanked for all her work on the inserts.

**PRO044/3 Re-recording on CD**  
The Committee discussed the possibility of recording a double album of book 36 and 37 onto CD format, together with other dances which had not previously been recorded if space was available.

It was agreed to contact David Cunningham and obtain a quotation for an initial run of 250 with a possible run on of 250.

**PRO044/4 Video of Book 40**  
The video of Book 40 had been received from Mr Malcolm Brown. The Committee was delighted to receive this and a letter would be sent to Mr Brown expressing the Committee's appreciation of his work.

The video was given to Mr Alan MacPherson for the Archives.

The Committee agreed that this would be of interest to our members and therefore it is intended to make this available by order from HQ. Mr Brown will be contacted to ascertain the costs of production on an order only basis.

**PRO044/4 Copyright/Masters**  
The Committee had been advised that all masters had now been received at HQ. The purchase of a fire proof safe was being looked into.

**PRO044/5 Music For Teaching**  
The CD Music for Teaching had been sent to Mr Peter Knight from Miss Muriel Johnstone. Miss Dorothy Hamilton had agreed to proof the CD as soon as possible.

The Committee agreed that in the meantime the artwork and cover should proceed as soon as possible and Mrs Linda Gaul will attend to this.

The CD is to be funded from the Jean Milligan Memorial Fund at the quoted price of £810.00. The CD's will sell for £5.00 each.

**PRO044/6 McNab Dances**  
The Committee discussed the possibility of producing a video of the McNab Dances and it was agreed that the video should include only the contents of the books.

It was suggested the Mr Peter Knight and Mr Malcolm Brown should get together to ascertain costs for studio time and editing.

It was also suggested that Miss Angela Young should be contacted for her expertise in this field.

This video should be produced as resource material.

Mr Knight confirmed the above and would provide copies in due course.

**PRO045 BOOKS & CD REVIEWS**  
**PRO045/1 Green Ginger CD**  
When this review has been returned the CD will go into the Archives.

**PRO045/2 Round the World in 40 Years**  
The review for this has not yet been received.

**PRO045/3 Kardinia Capers**  
The review for this item had not yet been received.

**P0045/4 Scottish Reels are Fun**  
The Committee agreed that this would be stocked at Summer School. A request for 50 would be sent stipulating the usual trading conditions.

**PRO045/5 Five Anniversary Dances**  
The Committee again agreed to stock this at Summer School. A request for 50 would be sent stipulating the Society's usual trading conditions.

**PRO045/6 Dance a While**  
A request for a complimentary copy had been sent but so far nothing had been received.

**PRO045/7**

**Celebrate 50 Years  
of Dancing**

The above has been sent for review and when this is received, the book and CD will be given to the Archivist.

**PR0046**

**STOCK**

As discussed with the Finance Committee it was agreed to reduce books, prior to Book 39 and excluding the reprints, to 500.

It was noted that there are now no stocks of Book 40. The Committee agreed that quotations should be obtained for 100 and 250 both of the book with a plain cover and with the special cover.

Pocket edition 1-3 was in hand and would be available for proofing in due course.

The Committee agreed to re-order the following:

- Scotland Through her Country Dances
- Handbook of Trad SD
- An Evolutionary Triumph
- CD McNab Vol 1
- CD Haste Ye Back

The Committee agreed that cassettes would no longer be ordered.

**PRO048 GUIDANCE NOTES**

Miss Angela Young has this in hand and it is expected in HQ shortly.

**PRO049 BAND LEADERS DAY**

Miss Angela Young has this in hand and it is expected in HQ shortly

**PRO050 CORRESPONDENCE**

**PRO050/1 John Laurie**

A letter had been received from Mr Laurie highlighting various errors in our publications and CD's. HQ had replied indicating that all errors will be attended to when reprints are necessary.

**PRO050/2 John Laurie**

A letter had been received from Mr Laurie regarding the Leaflet Dances. The Secretary had replied that although the Leaflet Dances were in the process of being revised, there was no firm schedule in place for their reprint. Mr

Laurie's comments will of course be taken into account when the dances are reprinted.

**PR0050/3 Michael Scott**

An e-mail had been received requesting that dance instructions are included with CD's. A reply will be sent thanking Mr Scott for his comments and that we hope that this will be taken on board in the future.

**PR0050/4 CD Rom**

It had been noted that a CD Rom of animated Pillings is now available on the Web.

The Committee agreed that a donation should be requested regarding the Society material that was included.

**PRO050/5 Highlander Music**

An application form from Highlander Music requesting donations towards tracks of "Your Favourite Dance on CD" was considered.

The Committee discussed the matter and agreed that the agreement between the Society and Highlander Music should be re-negotiated with the Finance Committee.

**PRO0-50/6 Tim Wright  
Recordings**

The Committee agreed to write to EMI and enquire if they will release the copyright on recordings of Tim Wright done in the early 50's. The Committee would like to reproduce these recordings on CD.

**PRO051 ANY OTHER BUSINESS**

There was no other business.

**PRO051 DATE OF NEXT  
MEETING**

The next meeting will be held of Saturday 7 October at 10.45hrs



## The Royal Scottish Country Dance Society

### Minutes of Meeting of the Publications and Research Committee held on Saturday 7 October 2000 at 10.45am at 12 Coates Crescent, Edinburgh

**PRESENT:** Mr A Mair (Convenor), Mrs L Gaul (Chairman), Mrs B Gibbons, Mrs A Gordon, Ms R Gordon-Harvey, Miss D Hamilton, Mr P Knight, Mr A Macpherson (Archivist)

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator)

**APOLOGIES:** Miss A Young

#### PR00/52 MINUTES OF MEETING OF 3 JUNE 2000

The last word of column 1, page 1 should be amended to "of". Mr Knight queried whether the reference to the McNab Vol 1 CD in PR00/46 was correct, and was assured that it was. With the above amendment, the minutes of the meeting were accepted as an accurate record, as proposed by Ms Gordon-Harvey and seconded by Mr Knight.

#### PR00/53 MATTERS ARISING PR00/53.1 Dance a While

A copy of this book had now been received, and Ms Gordon-Harvey had briefly reviewed it. It is a very comprehensive guide, with lessons well laid out. The Scottish country dancing section contains a couple of RSCDS dances, each attributed. Mrs Gaul would also review it and pass it to Mr Macpherson for the archive.

**PR00/53.2 Reel/jig poussette**  
Wilson Nicol's letter had been brought up at the Examinations Committee, and was presented to this Committee for information. There was a general discussion about Mr Nicol's point of view, and Mr Macpherson confirmed that he was part way through completing his article on this topic.

Mrs Gibbons pointed out that there is a spelling error in the corrigenda to the Manual, where poussette is spelled with only one 's'. This will be noted in the update file.

#### PR00/53.3 Class Musician's Handbook (Any Good Tune)

88 copies of this have been sold, and it has been very well received. The Committee's appreciation to Muriel Johnstone for all her hard work was recorded.

**PR00/53.4 Low's Collection**  
The original has still not turned up. Mr Macpherson is still searching for a replacement, but so far without success.

**PR00/53.5 Ladies Step Dancing Article**  
Ms Gordon-Harvey queried whether anything had come of the suggestion that Susan Nedderman write an article on this. It was confirmed that Mrs Nedderman had completed the article shortly before her untimely death, and that it would be included in the Bulletin.

**PR00/54 ARCHIVIST'S REPORT**  
Mr Macpherson had received a number of submissions for the archive, mostly photographs and news articles. He confirmed that Annual Reports are coming in from the Branches. The Seniors' section from Glasgow Branch had visited HQ, where Dr A MacFadyen had conducted a "guided tour", and this appeared to have been very successful. He felt that another cupboard was required for the paper archives, and Ms Gray agreed to consider this in the work being planned for the basement. The database has been updated again. Requests for access had been received from Middlesex University, Dept of Dance Research (information provided) and from Peter & Pat Clark, who wanted to investigate revision dates of books, mainly pocket editions.

There was discussion as to whether the database could be made available to others, particularly via the website. Mr Macpherson expressed reservations about it being put on the website in its current state. However, it was agreed that it would be preferable to be seen to be making it available as it is now rather than wait. The host server would have to be compatible with the database software, and Mr Macpherson agreed to contact Jim Healy and Ian Brockbank to discuss with them how this could be taken forward.

**PR00/55 BUDGET**  
There was nothing to report on this, other than the purchase of a wire binding machine, which had been used to produce the Class Musician's Handbook.

PR00/56  
PR00/56.1

**BOOK 41**  
**S-Locomotion**

Letters had been received from the deviser, Ken Jones, and Sheffield Branch. Both expressed disappointment, firstly that the dedication was not as originally submitted. However, a copy had been sent to the deviser prior to publication and had been approved. Secondly, they were unhappy that the music on the CD was not as recommended. The dance had been submitted not with original music, but with suggested tunes. Ms Hamilton reported that these tunes, Orange and Blue, and Castles in the Air, were entirely different rhythms, and were also used widely as second tunes. The Committee felt it was better for the dance to have a dedicated tune that would give it individuality.

PR00/56.2

**R Mackay Letter**

Robert Mackay had written to express disappointment with the standard of the music for Book 41. The committee welcomed Mr Mackay's comments, which will be borne in mind, but felt that this book had succeeded in its aim to record dances and music that were popular at this time. The membership had been consulted about the choice of these dances more than any previous publication. It was also stressed that the dances and music were chosen together, and the same thorough approach was applied to the music as to the dance.

PR00/56.3

**Connie's Jig**

Mrs Gibbons questioned the term "promenade position" given in this dance. This was felt to be a valid point, and will be noted in the update file.

PR00/56.4

**Milltimber Jig**

Mr Knight reported that there had been discussion in his class as to whether reels of three were diagonal or straight across. It was noted that the original said reels across.

PR00/56.5

**Blackwater Reel**

Mr Mair's email correspondence with Ron Mackey regarding half rights and lefts in this dance was noted.

PR00/57

**PUBLICATIONS**

PR00/57.1

**A Henry Email**

Angus Henry had emailed a list of comments with regard to instructions for a number of dances in different publications. These will all be noted in the update file for when they are to be revised.

PR00/57.2

**None So Pretty/London Pride**

Mr Macpherson had acquired a copy of a letter to Dr E Garvie from Miss Milligan approving the alternative name, London Pride. Mr Knight proposed that a facsimile of this letter be included in Book 19 when it is reprinted. The original would be

required to do this, and it was agreed that attempts should be made to acquire this now.

PR00/57.3

**Blackwater Reel**

Wilson Nicol had notified HQ of what he believed was an incorrect copyright ascription on Book 41 CD for two tunes. This will be forwarded to David Cunningham for his attention. He would also be asked to ensure that the band's name appears on the outside CD cover in future reprints.

PR00/57.4

**Book 3 Revision**

The most recent version had now been proof-read by 2 members. It was agreed that there was inconsistency of wording in Dance 2, and that the wording for bars 17-24 should be as suggested by Mrs Gibbons. In Dance 4, bars 1-8, it was suggested that the original or earliest edition be checked, and that it should probably read "four hands round to the left".

PR00/57.5

**Book 31**

A letter had been received pointing out that there was a mistake on one page of the reprint done approximately one year ago, with the instructions for the wrong dance. It was agreed to destroy the 165 remaining copies, and have a small run reprinted, in whatever way was most economical.

PR00/58

**RECORDINGS**

PR00/58.1

**Donations**

Donations since July 2000 have been received or are to come from:

Liverpool Branch	£100
Edinburgh Branch	
(Life & Long Term Members)	£1,460
Mrs Yasumuro	£552.64
Glasgow Branch	£750
Ayr Branch	£1,500

PR00/58.2

**St Andrews Branch**

The Branch particularly wanted to include St Andrews Fair and/or Fife Ness in its sponsored CD. Mr Mair had circulated his suggestions and had received feedback from most Committee members. It was agreed to do the 3 Golden Jubilee dances, 4 for 1978 and 5 for 1982. Mr Mair confirmed that although they were all different bands, Muriel Johnstone was happy with this selection and David Cunningham was happy with the recordings. The target for this CD will be Winter School 2001. It was noted that work on the inlay card would be required.

PR00/58.3

**Ayr Branch**

Ayr Branch had requested Book 33 for their sponsored CD. It was noted that this had been listed for re-recording rather than straight transfer, and that it contained only 8 dances. It was pointed out

that a combination of 8 + 8 cannot be fitted on CD. Book 5 had also been suggested to the Branch, as it was the same band and was listed for transfer, but no response had been received. It was agreed to do either Book 33 or Book 5. Miss Hamilton would review cassettes of both, and Miss Young would be informed.

PR00/58.4

**Edinburgh Branch Life/ Long term Members**

Books 21 or 22 had been suggested, but the choice had been left to the Committee. Mrs Gibbons felt that the preference was for Book 22, and it was agreed that this would be the first choice. It was agreed that more than 500 copies could be ordered. It would be impractical to list all the contributors' names on the inlay card, therefore the wording should be taken from Peter Carpenter's letter.

PR00/58.5

**Glasgow Branch & Mrs Yasumuro**

Glasgow Branch's donation of £750 would ensure the inclusion of their name in a dedication, and no preference had been expressed as to which recording should be chosen. It was agreed to transfer Book 21, paid for by Glasgow Branch and others. The dedication wording could be, for example "More than 50% of the cost of producing this CD came from Glasgow Branch, along with contributions from other Branches and individuals". Ms Gordon would confirm this with Glasgow Branch.

PR00/58.6

**Next Recording**

It was agreed that following the above, the next book to be done should be 20 or 18, with 20 being preferred.

PR00/58.7

**Leaflet Dances**

Taking out MacNab dances, the 3 Golden Jubilee dances, Leaflet 32 & 33, the remaining leaflets would conveniently make up two CDs - some would be straight transfer, some would need to be re-recorded. It was suggested that the re-issue could come from a sponsor, and the Society cover the re-record.

PR00/58.8

**South East Branches**

It was noted that the South East Branches may be making a joint donation in the near future. If this goes ahead, they could be asked to sponsor either Book 20 or the re-issue of Leaflets.

PR00/58.9

**Re-issues generally**

Mr Mair felt that the project was progressing very well. He suggested that the list of re-recordings / re-issues should be revised, as the Society cannot afford to re-record all. He proposed that a detailed record be kept of sales of the re-issues, and that a proportion of the income from these could then be

put to funding other re-issues. The 1,000 copies of Book 41 CD have already sold out.

PR00/59

**RECORDINGS**

PR00/59.1

**Book 1**

Muriel Johnstone had sent an email suggesting including a 9/8 version of Strip the Willow, which is on the recording of Book 30 (RSCDS CD6) rather than the 6/8 version, but unfortunately it had arrived too late. It was suggested that this be noted in the file, and the track referred to could be used as a "filler" on another CD. Investigations could also be made as to whether it could be added when further stocks of the Book 1 CD are required.

PR00/59.2

**CD8, Collins Vol 1 (Ceilidh)**

The Collins book had been updated, with a slightly different cover. It was agreed that there was no need to change the cover of the CD to match it.

PR00/59.3

**Tim Wright Recordings**

It had been established that there would be a charge of around £1,000 for copyright if the Society were to do anything with these recordings now. Once the recordings are 50+ years old, the copyright drops; however, they would then be available to anyone use. Mrs Gibbons had seen a CD of some Tim Wright music, consisting of '78 recordings put on CD. It was pointed out that if EMI did not have a master copy and recordings had to be made from '78s, a proper sound studio would be required, and the cost would be greater. It was agreed to request information for each dance from EMI. It was also suggested that this kind of project might be able to attract Lottery Heritage Fund money.

PR00/59.4

**Books 35-36**

A quotation had been received from David Cunningham. However, it was agreed to defer this in the meantime.

PR00/59.5

**Teaching CD**

The Committee wished to record its thanks to Peter Knight and to Muriel Johnstone for their generosity.

PR00/60

**VIDEOS**

PR00/60.1

**Book 40**

It was confirmed that Malcolm Brown had agreed to provide additional copies of Book 40 video on an order only basis. An order form was produced, to be completed and sent with payment direct to Malcolm, and these forms were distributed with the July output and also at Summer School. The cost was £7.50 (including p&p) per video.

PR00/60.2

**First Lady of the Dance**

There is only one copy of this video left, and by modern standards the quality is very poor. It was agreed to ensure that a copy was in the archive, then

remove this item from the price list. If the master is in our possession, it would always be possible to get a few done if there was demand.

**PR00/60.3** **Book 41**  
It was felt important that at least an archive video of Book 41 dances should be undertaken. It was agreed to check with Malcolm Brown how many copies of Book 40 he had sold, and if he had received any feedback on the quality of the videos. If Book 41 dances were to be recorded, it was important that a degree of control would be essential, to ensure the dances were done correctly. If this were done anywhere other than Summer School, there would be costs in hire of hall, musician's expenses etc. It was agreed that these dances should be filmed at Summer School 2001, and that Irene Bennett should be asked to teach, and Malcolm Brown should be asked to make the video.

**PR00/60.4** **MacNab Dances**  
Mr Knight confirmed that there will eventually be one tape with all the dances. He will ask Vera Davidson and Mary Murray to look at the accuracy of the dancing, as these dances are very open to interpretation. The project is continuing, but progress is slow.

**PR00/60.5** **IVP Millennium Video**  
It was confirmed that the video proposed by IVP is not just a film of Alastair MacFadyen's "talk", but is the story of the Society illustrated with dancing. Mr Macpherson reported that plans were well developed, with the first day of filming planned for the following week. Mr Mair reported that this project had been raised at the Finance Committee meeting on 26 August, where difficulties were foreseen in using the archives unless the Society was involved.

Following discussion of various aspects of the project, Mr Knight proposed that the Society should be involved with this project. This was seconded by Ms Gordon-Harvey, and agreed unanimously. Mr Knight further proposed that IVP should have access to the Society archives for making this film. This was seconded by Mrs Gibbons, and agreed unanimously. It was agreed that Mr Macpherson should formally act as liaison between the Society and IVP.

There was discussion regarding the possible extent of the Society's involvement. Mr Knight proposed that the Society go 50/50 with this project, up to a maximum of £7,500. This was seconded by Ms Gordon-Harvey and agreed unanimously.

It was suggested that a formal proposal should go to the Finance Committee.

**PR00/61** **REMITS FROM OTHER COMMITTEES**  
**PR00/61.1** **Finance Committee**  
The Finance Committee had agreed that with regard to re-recordings and transfers, each case should be looked at separately and that some recordings would warrant no more than the transfer cost being spent.

The Finance Committee had agreed a recommendation to go to the Executive Council with regard to discounts, and this was discussed briefly.

**PR00/61.2** **Youth Committee**  
Mr Mair's view was that the CDs to be produced for the schools pack being prepared by the Youth Committee should be dealt with by this Committee. He reported that General Purposes had agreed to give £5,000 from the JMMF to support this project, as a one-off payment.

**PR00/61.3** **Summer School Committee**  
Summer School Committee had questioned the timing of the distribution of subscription copies, as several complaints had been received about not having them for Summer School. After discussion, it was agreed that they should be distributed to the Branches in time for Summer School, and it was then up to the Branches whether or not they reached the relevant individuals immediately.

**PR00/61.4** **Marketing Sub-Committee**  
The Marketing Sub-Committee had suggested preparing a list of "featured dances" for the year.

**PR00/62** **GUIDANCE NOTES**  
Miss Young was under the impression that these were to be produced if any requests were received, and to her knowledge none had been. It was agreed to ask Miss Young to produce the notes in any case; they could be sent out to Branches, which might encourage them to undertake recordings.

**PR00/63** **BAND LEADERS' DAY**  
It was agreed that this item should be deferred in the meantime.

**PR00/64** **DATES FOR 2001 MEETINGS**  
It was agreed to delete the January date, and the remainder of the dates were agreed:

17 February  
24 March  
2 June  
6 October  
1 December

**PR00/65** **CORRESPONDENCE**  
**PR00/65.1** **Mr M Tweedie**  
It was agreed that the submitted dance should be added to the file for consideration.

**PR00/65.2** **Mrs A Murphy**  
Mrs Murphy's points regarding terminology should be noted in the update file.

**PR00/65.3** **Mr B Hewitt**  
It was agreed to respond to Mr Hewitt with information regarding the Musicians' Course.

**PR00/65.4** **Mr C Brent-Smith**  
It was noted that Mr Brent-Smith's book had sold well at Summer School, and that it was for the Marketing Committee to decide whether it should be stocked normally.

**PR00/65.5** **Mr R Johnson**  
The committee agreed that Mr Johnson, in association with Hamilton & Clydesdale Branch, could advertise his "cribs" service and dance index on his website. It was also agreed that including the text of RSCDS dances would prejudice the sales of dance books. It should also be pointed out that Alan Paterson's index is already available.

**PR00/65.6** **Mrs B Gibbons**  
It was acknowledged that the Society has no mechanism for reserving the copyright on material, eg dances, on the devisor's death, but it was agreed that it is for each individual to do as they wish.

**PR00/65.7** **Mr P Hardham**  
Mr Hardham's query was noted and Mr Mair will respond.

**PR00/66** **ANY OTHER BUSINESS**  
**PR00/66.1** **Fireproof Safe**  
It was noted that the cost of the above was still to be established.

**PR00/66.2** **Information on Recording Studios**  
It was noted that the information and quotes on recording studios needed updating, and agreed that Miss Young could take this on if she had time to do so.

**PR00/66.3** **Committee Members**  
Mr Knight noted that this was his last meeting, as he was no longer acting as representative for Vancouver Branch. Mrs Gibbons would also not be returning to the Committee. Both were thanked by the Committee for their hard work and great contributions to the work of the Committee.

**PR00/66.4** **Leaflet Dances**  
The Leaflet Dances have been reviewed and Ms Gordon-Harvey was now in the process of typing up changes.

**PR00/66.5** **Stirling Branch Crib Cards**  
It was agreed that the Committee did not wish to be involved in publishing these crib cards. Permission was not required, and they can therefore go ahead and print them if they wish.

**PR00/67** **DATE OF NEXT MEETING**  
The next meeting will be held on Saturday 2 December 2000 at 10.45am.

**PR00/68** **VOTE OF THANKS**  
Mr Mair concluded the meeting by thanking all Committee members for a hard year's work, and gave special thanks to those who would not be returning.





The Royal Scottish Country Dance Society

Minutes of Meeting of the Publications and Research Committee held on Saturday 2 December 2000 at 10.45am at 12 Coates Crescent, Edinburgh

PRESENT: Ms R Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman), Mrs L Gaul (Past Chairman), Mrs A Gordon, Mr P Hyssett, Mr A Macpherson (Archivist), Mr J Murphy, Miss A Young.

IN ATTENDANCE: Ms E Gray (Secretary/Administrator)

PR00/69 WELCOME Ms Gordon-Harvey welcomed everyone to the first meeting of the year 2000-01, particularly Mr Hyssett and Mr Murphy, who were joining the Committee as new members. She reminded members of the aims and objectives of the committee, stressing that as a very busy and productive group, the input of all members was important.

PR00/70 MINUTES OF MEETING OF 28 OCTOBER 2000 These were ratified at the Executive Council meeting of 18 November 2000.

PR00/71 MATTERS ARISING PR00/71.1 (PR00/53.4) Lowe's Collection It was confirmed that the Lowe's Collection referred to was given to the archive by Dr Alastair MacFadyen, not by Bill Clement. However, Mr Macpherson pointed out that there is more than one book with Lowe's name on it, and it was agreed that Mr Macpherson would establish from Mr Clement exactly which book he was referring to at the Executive Council meeting.

PR00/71.2 (PR00/59.3) Tim Wright Recordings It was confirmed that copyright now drops after 75 years, not 50.

PR00/71.3 (PR00/56.3) Book 41, Connie's Jig The wording had now been amended on computer.

PR00/71.4 (PR00/57.1) A Henry Email Further to Angus Henry's email, it appeared that many of the most recent versions of instructions are incorrect, as the comments are all from 1999 revisions. Mr Macpherson agreed to take the list and the relevant books (revised and original) and review them.

PR00/71.5 (PR00/57.5) Book 31 It was confirmed that all stock copies of Book 31 had been destroyed, and not yet replaced.

PR00/71.6 (PR00/58.2) Sponsored Recordings, St Andrews Branch It was agreed that the target for the release of this CD should be Winter School. Miss Young had asked David Cunningham to send an update on the position regarding recordings/ transfers/ inlay cards etc. Miss Young agreed to also contact John Laurie to check the information on additional tunes etc.

PR00/71.7 (PR00/58.3) Sponsored Recordings, Ayr Branch Miss Gordon-Harvey reported that Dorothy Hamilton advised that both recordings were acceptable for transfer, but the quality of Book 33 was better. (Post-meeting note: Ayr Branch did not receive the letter sent to them in September suggesting that they also consider Book 5. A further copy has been sent and will be considered by their committee before the P&R meeting in February 2001.)

PR00/71.8 (PR00/60.4) MacNab Dances Peter Knight intended to liaise with Miss Young regarding the quality of the recording. It was accepted that there was a need for the whole committee to view the video.

PR00/71.9 (PR00/61.4) Marketing Sub-Committee, Featured Dances Mr Mair had finalised the list, as follows:

Table with 3 columns: Item Name, Initials, and Reference. Items include St Andrew's Fair, The Laird of Milton's Daughter, Blue Bonnets, Miss Milligan's Strathspey, Balmoral Strathspey, The Braes of Breadalbane, Fife Ness, The Music Makars, The Buchan Eightsome Reel, and John of Bon Accord.

Most of the dances were from recordings that would shortly be re-issued. It was confirmed that these "Featured Dances" would be for 2001-02, giving sufficient time to advertise them in publications and on the website. The idea is that a selection of these dances can be chosen for programmes throughout the world. It is one way of bringing the "family" of dancers together, all doing the same dances in the same year.

**PR00/71.10 (PR00/62) Guidance Notes**  
Miss Young had completed these and would email them to Miss Gray, so that a copy could be sent out with the minutes. This will then be copied to Branch secretaries and put on the website.

**PR00/71.11 (PR00/66.2) Information on Recording Studios**  
Miss Young was not sure what recordings would be done this year in order to get revised quotes. If the exercise was simply about gathering information, she believed copies of the studio booklets, etc were already in the files.

**PR00/72 ARCHIVIST'S REPORT**  
Mr Macpherson had written to Jim Healy and Ian Brockbank with regard to putting the archive database on the website, and Ian had responded. Miss Gray informed the committee that Jim Healy had decided to step back from involvement in the Society's website development. The server operates UNIX, and Ian implied that this could not host an Access database, which Mr Macpherson believes is incorrect. The web space is donated; it is often the case in this situation that access to CGI bins is not made available, which would be required for a searchable database. He suggested a trial, hosting the database on the Stirling Branch website; this would give the opportunity to sort out the required code etc, then pass it on the Society site in workable condition. It was agreed to invite Ian Brockbank to the next meeting of the committee, for a short time immediately after lunch. It was also agreed that Miss Gray should contact EdNet, who provided the web space, and investigate the position.

There was discussion regarding where responsibility lay for the website. The view was expressed that it should lie with this committee, as it is in effect "publishing".

Mr Murphy commented that, with regard to the request in the Executive Council minutes (point 54) for original copies of pocket editions, Mr Macpherson could be inundated. He suggested that members be asked to inform the Archivist in the first place if they have copies. It was agreed that this request should be put in the Newsbrief and on the website, and that Mr Macpherson's home email address should be included.

There was discussion regarding a letter received from Bill Clement about items going missing from the archives, and about recording anything borrowed. It was agreed that Ms Gray would send an appropriate response to Mr Clement.

Mr Macpherson had had a request from New Zealand regarding T. Murphy's aide memoire. He had also been contacted by a lady from Middlesex University who looked at various items to assist her research.

**PR00/73 BUDGET**  
Sales at the AGM shop were £1,751. Thanks were expressed to HQ staff for organising and running the shop, which appeared to be a worthwhile exercise. No other figures were available at this stage for next year.

**PR00/74 PUBLICATIONS Bulletin**  
**PR00/74.1**  
All committee members were asked to start considering articles, photos etc for the next edition. Miss Gray would place a request in the Newsbrief for one other person to work with her to provide support in co-ordinating and editing. She would also draw up a schedule with deadlines for submission of articles, printing, distribution etc.

**PR00/74.2 Newsbrief**  
It was agreed that a Newsbrief should be published at the end of February at the latest - it would need to get to Branches before end March/beginning April.

Mr Macpherson would pass on a piece on Herbert Wiseman with a photograph for the Newsbrief. A piece on Any Good Tune should also be included.

**PR00/74.3 Book 3**  
It was recognised that there were some typos and missing diagrams, but comments were sought specifically on the wording. There was discussion on several points. Miss Gordon-Harvey would collate the individually edited copies and put the next proof version together. It was agreed that metronome markings would not be included, as recommended speeds were available in the Manual, Any Good Tune, etc.

**PR00/74.4 Leaflet Dances**  
Copies of the proof were circulated and responses requested by the February 2001 meeting, particularly with a view to up to date language. It was agreed that the deadline for issuing these should be Summer School 2001. Miss Young would compile a complete set of the music, and would contact Muriel Johnstone about arranging the music, before the February meeting. It was confirmed that it would be spiral bound in the same way as Any Good Tune was done.

**PR00/74.5 Book 42**  
It was agreed that because of the Summer School 70<sup>th</sup> anniversary in 2001, the theme would be Summer School. A piece would be put in the Bulletin and in the Newsbrief asking for submissions with a connection with St Andrews or prominent people in St Andrews. It was agreed this should be open to all members, and not restricted to one per branch. The link with Summer School must be explained. The dance can be submitted with music, in which case it must be firmly attached, or with recommended tunes. The deadline would be 7 May 2001.

It was agreed that Mr Murphy would approach John Drewry with regard to Anna Holden's Strathspey (if copyright rests with TAC, their permission to publish it could be sought).

**PR00/74.6 Book Sales & Stock**  
It was confirmed that with effect from January 2001, there would be a standardised price of £3 for the majority of books with dances. Also with effect from the same date, the discount structure would be changed, as follows:

- > An initial 10% discount to members, branches and TAC.
- > A further volume discount will then be available:
  - > Over £50 - an additional 5%
  - > Over £100 - an additional 10%
  - > Over £200 - an additional 15%
- > For non-members and everyone else, the volume discount only will be available, as above.

Following the December 2000 stock-take, Miss Young should be informed of the position regarding CDs, particularly Book 24.

**PR00/74.7 Subscription Copy 2001**  
The 2001 Subscription copy will be a Pocket Edition of Books 39, 40 and 41. Miss Gordon-Harvey will make any known amendments and distribute it for comment.

**PR00/74.8 Books 22 and 23**  
Both these books need to be updated, as all but 500 of each will be disposed of. Edinburgh Branch is sponsoring the transfer of Book 22 recording. Mrs Gaul had started work on Book 23, Mrs Martin undertook to start on Book 22, and the position will be reviewed in May.

**PR00/74.9 Schedule of Reprints**  
The priority order for reprints was agreed as follows:

1. Book 3 (to go to printer asap).
2. Leaflet Dances.

3. Subscription Copy 2001.
4. Books 22 and 23.

**PR00/75 SPONSORSHIP OF RECORDINGS**  
**PR00/75.1 Donations**  
A donation of £100 had been received from West Australia Branch.

**PR00/75.2 Branch Funds**  
A query had been raised regarding the use of Branch funds for sponsorship of recordings. Mr Mair believed that it is for a Branch to decide if an activity fulfils its aims and objectives, and that it would then in effect be "employing" the RSCDS as an "agent" to pursue this activity.

**PR00/76 RECORDINGS**  
**PR00/76.1 Youth Committee - Teachers' Pack**  
Miss Young reported that the planned recording the following day by David Cunningham of the required 3 dances plus 8/16/24 bars of jig and reel time would not now take place. He would fit it in as soon as possible. The video recording would take place early February. There was discussion as to whether 3 people would be required at the recording, and it was agreed that three would not be necessary, but use should be made of people close to hand. Miss Young would help with PRS and MCPS for these.

**PR00/76.2 Leaflet Dances**  
Around half of these are for re-recording and half will need to be done for the first time. It was agreed that this needed to be taken forward, and Miss Young agreed to put something together for the next meeting. Summer School have kept one space available for whoever does the recording.

**PR00/76.3 Transfer/Re-recording List**  
It was agreed that Miss Young should update the list.

**PR00/76.4 Book 42**  
Committee members were asked to consider possible bands for Book 42 recording.

**PR00/77 VIDEOS**  
**PR00/77.1 Book 41**  
There was discussion regarding budget considerations, dancer training, set-up costs. If it were done in the same way as Book 40, no training or other costs would be involved. A half day at Summer School would be required, and an extra half-hour for a walk through. Mr Mair had spoken to Irene Bennett, who would be happy to do this, but had not yet spoken to Malcolm Brown.

**PR00/77.2 IVP Video**  
Mr Macpherson confirmed that half of the filming was complete, and would be finished in February. The narration was complete. He believed it was IVP's intention to give the Society input into the

design and marketing of the video. He would keep the committee informed of developments.

**PR00/78 MUSIC SUB-COMMITTEE**  
**PR00/78.1 Structure**

Miss Young had agreed to convene the Music Sub-Committee. In the past, the sub-committee had consisted of 3 people. This year, there would be a lot of work, and Miss Young suggested involving a broader base of people, eg Dave Hall, Gillian Cummins, James Gray, Keith Smith, Mo Rutherford and of course Muriel Johnstone, in addition to the members of the committee who have the relevant skills and experience and have expressed their interest. It was agreed that this would be a good way of involving skilled people who would be happy to be involved in projects, and the Music Sub-Committee would therefore be a project-based working group. The importance of having a cross-section of members was highlighted.

**PR00/78.2 Letter from Bruce Frazer**

The request for sets of music for musicians in Slovenia was discussed. Miss Young felt that most bandleaders were very protective of the sets and tunes they put together. It was suggested that they would find Any Good Tune helpful. Miss Young would help in responding to Mr Frazer.

**PR00/79 REMIT FROM SUMMER SCHOOL COMMITTEE**

Assistance from the Kitty MacLauchlan Fund would once again be requested for the Music Course at Summer School 2001. An application had also been submitted to the Scottish Arts Council.

**PR00/80 CORRESPONDENCE**

**PR00/80.1 Colin McEwen**  
There was discussion regarding Mr McEwen's comments. Miss Gray would draft a reply, with Miss Young's assistance.

**PR00/80.2 Ian McHaffie**

Miss Gray would respond to Mr McHaffie with information regarding recent releases.

**PR00/81 ANY OTHER BUSINESS**

**PR00/81.1 Non-RSCDS Items**

Miss Gordon-Harvey queried whether there was a policy on stocking non-RSCDS items. This committee had reviewed some potential items, with reviews being included in the Bulletin and Newsbrief. The decision on stocking would lie with Marketing or Finance Committees. Books of dances would generally not be accepted, other than for sale at Summer School. However, Ann Dix had submitted a book, and Miss Young would clarify with her whether she intended this to be sold at Summer School only. A book of dances had been submitted from Aberdeen Branch, with a view to

sale at Summer School. Miss Gordon agreed to review it.

Miss Young returned Kardinia Capers, and would do a short review for the Newsbrief.

It was agreed that any requests for review of material needed to specify whether it was for internal use or for publication.

**PR00/81.2 Warm-Up Booklet**

Mrs Gaul proposed that the Committee consider publishing a booklet on warming up to prevent injury, and the committee supported this suggestion. It was agreed it should be in two specific parts: prevention of injury, and the warm-up itself.

It was agreed to write to Bill Ireland, Mary Stoker, and Johan MacLean to ask if they would be interested in contributing, and how they would approach it. Responses should be requested by end January. Miss Young would also get information from the Royal Ballet, as a parallel body.

**PR00/81.3 Bill Clement re Scroll**

This was agreed, and a nomination would be put to General Purposes Committee.

**PR00/81.4 Bill Clement re Scotland Dances**

The only copies of this video in the archive are VHS, not masters, as it came from the Scottish Film Archive. Miss Young undertook to arrange for a copy, and it was agreed to charge £10 + p/p.

**PR00/81.5 DVD**

Mr Hyssett suggested that the Committee should be considering DVD as replacement for video. Miss Young had given Fiona Turnbull guidelines on what to ask for on the Youth video so that it could fairly easily be transferred to DVD. It was agreed that all members should consider this issue and any possible projects for discussion at the next meeting.

**PR00/81.6 Computers**

Mr Macpherson expressed an interest as Archivist in having one of the redundant computers placed in the basement at HQ.

**PR00/82 DATE OF NEXT MEETING**

The next meeting will be held on 17 February 2001 at 10.45 am.

**PR00/83 THANKS**

Miss Gordon-Harvey thanked members for their forbearance in what had been a long meeting. Committee members thanked Miss Gordon-Harvey for her effective chairing of the meeting.



*The Royal Scottish Country Dance Society*

**Minutes of Meeting of the Publications and Research Committee**  
**held on Saturday 17 February 2001 at 10.45am**  
**at 12 Coates Crescent, Edinburgh**

**PRESENT:** Ms R Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman), Mrs L Gaul (Past Chairman), Mr P Hyssett, Mr J Murphy.

**APOLOGIES:** Mrs A Gordon, Mr A Macpherson, Miss A Young.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**INTRODUCTION**

Ms Gordon-Harvey reported that Ian Brockbank had kindly agreed to attend, and that he would join the meeting after lunch.

**PR01/1 MINUTES OF LAST MEETING**

Mr Mair stated that while minute PR00/71.6 was accurate, it did not reflect the situation at the time as Mr Cunningham had received no directions. It was expected that this would be clarified later in the meeting.

The minutes of the meeting of 2 December 2000 were approved as an accurate record.

**PR01/2 MATTERS ARISING**

**PR01/2.1 (PR00/71.10) Guidance Notes**  
The full set of guidance notes had not yet been received.

**PR01/2.2 (PR00/81.1) Aberdeen Collection**

A favourable review had been received, which may be printed in a Newsbrief or Bulletin, and the book will be stocked at Summer and Winter Schools.

**PR01/2.3 (PR00/74.1) Bulletin**

Most Branches had now received the Bulletin.

Ms Gray circulated a production schedule for this year's Bulletin, together with an outline list of known contents at this stage. All ideas for articles or features would be welcomed.

Buccleuch Printers will continue to handle advertising, but they had suggested that the

Society approach some potential additional advertisers directly, eg Bank of Scotland (our own bank), British Telecom.

**PR01/2.4 (PR00/74.2) Newsbrief**

It had been agreed at the previous meeting that a Newsbrief would be printed in February, but it was felt that this was too soon after the Bulletin.

It was agreed that a special edition Newsbrief should be distributed to all members mid-March, outlining the proposals that will go to the May Executive Council from General Purposes Committee.

It should have one page of general information – featured dances, dances for publication and courses, Bulletin copy deadline and introduction from the Chairman – and the remainder would be devoted to the proposals.

**PR01/2.5 (PR00/81.3) Scroll Nomination**

The nomination from this Committee had been approved by General Purposes Committee and would go forward for ratification at the Executive Council.

**PR01/2.6 (PR00/74.5) Book 42**

Mr Murphy had contacted John Drewry regarding Anna Holden's Strathspey. He was happy to be approached and had given permission for its publication. It was also noted that copyright of his dances would pass to TAC after his death.

**PR01/2.7 (PR00/81.2) Warm-Up Booklet**

Letters had been sent to Bill Ireland, Mary Stoker and Johan MacLean, and no responses had yet been received.

**PR01/2.8 (PR00/81.6) Computer**

A stand-alone PC would be retained in the basement at HQ.

**PR01/3 CONTACT LIST**

Mrs Martin's postcode should be AB15 9AT, but otherwise the list was correct.

**PR01/4 ARCHIVIST'S REPORT**  
In Mr Macpherson's absence, no written report had been received.

**PR01/4.1 Sodger Laddie (Book 12, No. 9)**  
Angus Henry had queried incorrect instructions regarding the man crossing in front of the woman. It appears that this revision was made without consulting the Committee and it had therefore gone out as a mistake. The importance of recording all amendments when carrying out revisions was noted.

**PR01/4.2 Book 1, Circassian Circle**  
Ms Gordon-Harvey reported that the instructions were erroneous in the revised edition.

It was agreed that an addendum should be inserted, and that this could be included in the March special edition Newsbrief.

**PR01/4.3 Books for Sale**  
Mr Mair had notified Mr Macpherson of a posting on the Strathspey Network regarding a number of books for sale, which may be of interest to the Society.

It was agreed that Ms Gray should email Mr Goss requesting further information.

**PR01/5 BUDGET**  
**PR01/5.2 SAC Grants**  
It was noted that guidelines for these grants had not yet been made available.

It was suggested that a grant should be sought for the recording of Book 42 from the Recordings fund.

In addition to the Youth Committee's application for funding under the Education & Outreach programme, a submission could be made for one teacher, musician and a hall at Summer School.

It was also suggested that someone like Fiona Turnbull could perhaps consider applying for funding from the Training, Travel & Mentoring programme, which would not be appropriate for this Committee.

**PR01/5.3 Budget figures 2000-01**  
It was agreed to put a remit to Marketing Sub-Committee to ensure the analysis of the marketing questionnaires is passed to Publications & Research Committee.

It was noted that the Committee felt the current nominal codes were not providing sufficiently detailed information.

It was hoped to have the Leaflet Dances book available for Summer School. This would be copied externally and bound in-house.

The Committee was not aware of any progress on the Formation Index or Index of Dances.

It was agreed to recommend to Examinations Committee that the selection of dances in the Syllabus for Beginners should be reviewed, as many were very out of date, and the format changed to A5 hole-punched so that it could be slotted into the Manual folder.

**PR01/5.4 Budget Figures 2001-05**  
The outline paper circulated and projects requiring the Committee's attention were discussed in detail and draft costings established.

It was agreed that more detailed figures would be prepared for the next meeting, when any final adjustments could be made prior to submission to the Finance Committee.

**PR01/6 STOCK**  
**PR01/6.1 Cassettes/Recordings**  
It was noted that 411 cassettes had been sold since January.

It was agreed that once stock level of any cassette reached 25, that cassette should be withdrawn from the £2 offer and revert to full price.

It was agreed to ask Muriel Johnstone to review the RSCDS Ladies Step cassette (RSCDS 33), to consider whether it is worth transferring to CD.

Stock of MacNab Dances CD Volume 2 was nil. It was agreed to re-order a minimal quantity, say 25.

The Miscellany Volume 2 CD would not be replaced.

**PR01/6.2 Books**  
Stock of MacNab Dances Book Volume 2 was down to 50. It was noted that if the video were being produced, it would be essential to have the books available. This would be a priority for inputting on computer.

**PR01/10 RECORDINGS**  
**PR01/10.1 Youth Committee Teachers' Pack**  
Mr Mair had attended the recording, and had taken a note of the timings used, which he had passed to Miss Young.

**PR01/10.2 A Henry - Short Recordings**  
Angus Henry had submitted a note listing RSCDS recordings that have only been done in short versions. A number of dances in Book 12 were highlighted as a potential problem, given the remit from Finance to consider adding Book 12 to the priority list for transfers. It was believed that this information was taken into consideration when the original list was compiled, but the information will be passed to Miss Young, and Angus Henry would be thanked for providing a very useful resource.

**PR01/10.3 Leaflet Dances**  
There will be 20 dances to be released on 2 CDs, 10 as re-issues and 10 to be re-recorded. It was previously planned to suggest a band to Summer School Committee, who would give the band a place. However, all places had now been booked: Colin Dewar, Neil Copeland, and Fiddlers 3+2.

It was agreed to ask Neil Copeland in principle if he would be prepared to undertake the recording of 10 dances. If so, he should be asked for a quote.

Miss Young would identify the dances for re-recording, and Ms Gray would be responsible for booking the band and the studio.

**PR01/11 MUSIC SUB-COMMITTEE**  
**PR01/11.1 Miss Young**  
At this point, Ms Gordon-Harvey telephoned Miss Young as arranged and reported back the following points:

- Miss Young had a set of music for Leaflet Dances, and had left a message for Muriel Johnstone. She believed that most needed re-set rather than re-arranged. She had not realised the CDs were also being released, and would look at them again now.
- Dave Hall, Gillian Cummins, Mo Rutherford, Keith Smith and James Gray had been contacted and all were willing to help with Music Sub-Committee activity. She was collating suggestions on bands.
- There were several different videos of the MacNab Dances, inconsistent in style. She would transfer them and bring them to the next meeting for viewing.

- Miss Young would re-send the recording guidelines to Ms Gray.
- She had made a copy of the Scotland Dances video to take with her to Winter School.
- She had contacted the Royal Ballet regarding warm-ups, and would bring the information to the next meeting.
- A review of Kardinia Kapers had been completed.
- She confirmed that Anne Dix's book would be for sale at Summer School only.
- She had completed drafts of letters to Bruce Frazer and Colin McEwen, but had not received Ms Gray's drafts.

**PR01/11.2 Alternative Tunes**  
Mr Murphy agreed to find out about the Annie Shand book of alternative tunes for Books 1-7, and Mr Hyssett would identify the publisher from his records and advise.

Mrs Martin agreed to investigate the position regarding Nan Main's music, which had been passed to Olga Robertson, as permission for the Society to publish it may be possible.

It was also noted that if this latter publication were to go ahead, applications should be made to SAC and to JMMF for funding.

**PR01/12 VIDEOS**  
Mr Mair had contacted Malcolm Brown, who was happy to do the recording of Book 41 video at Summer School. As he will be at Summer School during the second fortnight, the recording is likely to take place during week 3. Although he would not receive a fee, any costs incurred would be met. Mr Mair had raised with Irene Bennett the issue of reels of 3, which will be important for this recording.

It was agreed to send formal letters to Malcolm Brown, Irene Bennett, and to notify the Summer School and Examinations Committees of the above.

It was suggested that the video could be done using the CD recording rather than a musician.

**PR01/13 REMITS FROM OTHER COMMITTEES**  
The Finance Committee recommended that transfers of Books 2, 3, 12 and 36 be given priority because of the now much reduced stock levels of cassettes. The Music Sub-Committee would be advised of this recommendation.

It was confirmed that "Scottish Country Dance Music" was not replaced by Any Good Tune, but provided alternative tunes for Books 8-14. These were felt to be "older" dances and music.

It was agreed to ask Muriel Johnstone to review this book and report if it required any work. A clean copy should also be put in the archive.

The Step Dance leaflets are currently photocopied as required. If Muriel Johnstone felt that the Ladies Step Dance cassette should be transferred to CD, then the leaflets could be released as a booklet to accompany the CD.

**PR01/7 WEBSITE**  
A separate discussion regarding the website's general development was held over lunch between Ian Brockbank, Mr Mair, Mrs Martin, Mrs Gaul and Ms Gray. Due to the absence of the Archivist, it was not possible to progress the issue of the database satisfactorily.

**PR01/8 PUBLICATIONS**  
**PR01/8.1 Pocket Edition 1-3**  
Mr Murphy, Mrs Martin and Mr Hyssett agreed to undertake proofing and were requested to return comments by the following week. It was agreed the cover would be pale blue.

It was agreed to change from using Roman numerals on all P/Es on a rolling basis, as and when they were reprinted.

**PR01/8.2 Book 3**  
This was complete, other than awaiting dance source input from Mr Macpherson. It was understood that Miss Young was reviewing the music, but Mr Hyssett should feel free to contribute any comments.

**PR01/8.3 Book 31**  
Contrary to the previous minutes, copies had not been destroyed, but set aside. Ms Gordon-Harvey had established that it would be possible to amend the centre page and re-insert it, and this would now be done in-house.

**PR01/8.4 Pocket Edition 39-41 (Sub. Copy)**  
Mr Hyssett, Mrs Gaul and Mr Mair agreed to undertake proofing. The issue of printing diagrams would be discussed with the printers this week. The advert at the back should be changed. Estimates for printing both Pocket Editions, each approximately 68 pages, should now be acquired. It was suggested that the same blue as Book 41 could be used for this P/E.

**PR01/8.5 MacNab Dances**  
There has been contact between Peter Knight and Angus Henry, and Angus had sent in a copy of his book for information. It was agreed important that the books and video should correspond.

It was agreed to thank Angus Henry for his interest and work in contributing to this ongoing matter.

**PR01/8.6 Leaflet Dances**  
Mr Hyssett had some general points regarding inconsistencies, eg use of anti-clockwise or counter-clockwise, hand or hands. Ms Gordon-Harvey would collate input and re-issue with corrections for further proofing. The cover colour for this would be yellow, to tie in with the P/E.

**PR01/8.7 Books 22 and 23**  
Revisions are ongoing. There was discussion regarding whether in Dean Bridge of Edinburgh (Book 23), hands should be given. It was agreed that the words should be left as they are, ie no hands, and a note should be put in the file for revision to the Manual.

**PR01/8.8 Youth Committee Teachers' Pack**  
Ms Gordon-Harvey had provided substantial help with proofing, the book was now with the designers, and the project was on course. Mr Mair recommended that a proof edition of the book should be checked before it goes to print.

**PR01/9 SPONSORSHIP OF RECORDINGS**  
No new donations had been received since the previous meeting.

**PR01/9.1 St Andrews Branch**  
Because this is a compilation, it would be helpful to have a title for the CD. Mr Mair agreed to consult with the Branch. David Cunningham is awaiting input for inlay cards, and Mr Mair agreed to contact John Laurie regarding this.

**PR01/9.2 Ayr Branch**  
Ayr Branch had confirmed they wished their sponsored CD to be Book 33, but were happy to consider including any "odd" dances. 4 for 1978 and 5 for 1982 are already spoken for, so it was suggested that a 9/8 version of Strip the Willow should be included.

**PR01/9.3 Edinburgh Branch Life & Long Term Members**  
It was agreed to order 550 copies, one copy for each donor to be given to the Branch.

Mr Hyssett agreed to review cassettes of Books 3 and 12.

**PR01/14 CORRESPONDENCE**  
**PR01/14.1 Michael Halstead**

It was agreed that Mr Halstead should be informed that transferring his Jimmy Shand records to cassette would not be possible as they would all be within the copyright period.

**PR01/14.2 Kenneth Robertson**  
It was discovered that the recording of the T'ree Love Song was contained on the Step Dances of Scotland cassette.

It was agreed that Ms Gray would try to identify who oversaw the recording, and would also investigate the number of copies sold since production.

**PR01/14.3 Bill Findlay**  
Mr Hyssett had reviewed the tunes submitted. Miss Young would also review them with Music Sub-Committee members.

**PR01/14.4 ScottishSport TV & Video**  
This item would be put on file for information.

**PR01/14.5 Scotia Centenary**  
It was agreed that the existing programme of work for this committee would not allow time for involvement in this suggestion. However, it was felt that it could be overseen and put out in the Society's name if someone else were able to take it on.

It was agreed to respond to Mr Copeland expressing an interest in supporting the idea and confirming that it will be investigated further.

It was agreed to contact Roy Goldring to see if he would be interested in taking this on.

**PR01/14.6 H Andrews & D Nicholls**  
A reply would be sent confirming that the Committee was taking forward ideas for a warm-up booklet.

**PR01/14.7 Clan Sutherland**  
It was agreed that permission would be given for the publication of The Sutherland Reel in this publication, so long as the words and music were attributed. A copy of the publication should be requested.

**PR01/15 ANY OTHER BUSINESS**  
**PR01/15.1 Yehudi Menuhin Video**  
Ms Gordon-Harvey had been asked for a copy of the video of Yehudi Menuhin at Blair Castle.

It was agreed that she should respond to confirm that it can be viewed at HQ, but not duplicated because of the copyright situation.

**PR01/15.2 DVD**  
Members had been asked to consider possible DVD projects. This discussion was deferred until the next meeting.

**PR01/16 DATE OF NEXT MEETING**  
The next meeting will be held on Saturday 24 March 2001. It was suggested that the meeting could start at 10.30am, and this would be checked with those not in attendance.

Mr Murphy gave his apologies for the next meeting.

The meeting closed at 4.00pm.



*The Royal Scottish Country Dance Society*

**Minutes of Meeting of the Publications & Research Committee  
held on Saturday 24 March 2001 at 10.30am  
at 12 Coates Crescent, Edinburgh**

**PRESENT:** Ms R Gordon-Harvey (Convenor), Mrs J Martin (Vice Chairman), Mrs L Gaul (Past Chairman), Mrs A Gordon, Mr P Hyssett, Mr A Macpherson.

**APOLOGIES:** Mr A Mair, Mr J Murphy, Miss A Young.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**PR01/17 MINUTES OF LAST MEETING**  
The minutes of the meeting of 17 February 2001 were approved as an accurate record.

**PR01/18 MATTERS ARISING**  
**PR01/18.1 (PR01/2.4) Newsbrief**  
The special edition Newsbrief was now with the printers for distribution the following week; draft copies were circulated.

The note of amendment to the Circassian Circle could not be included because of shortage of space, but should be included in the Bulletin.

**PR01/18.2 Bulletin**  
A revised contents list was tabled, showing items that had been received. Suggestions for other articles were requested, and ideas for the front cover. Mrs Gordon agreed to get a copy of an article previously written by June MacKay on the blind dance group.

It was suggested that a photograph of the AGM location could be used for the cover.

Mr Macpherson agreed to finalise the pieces he had been preparing on the pousette and on Herbert Wiseman and forward them to Ms Gray.

**PR01/18.3 (PR01/2.7) Warm-Up Booklet**  
Responses had been received from all contacted. Johan MacLean did not have time to contribute to the writing at this stage, but would be prepared to provide criticism/comments etc at a later stage.

There was discussion regarding the possible format of the book and other potential contributors. It was felt that teachers were looking for some simple exercises, and suggestions for music, as well as wanting to know they were not doing harm.

It was agreed that it should be a "contributed" book, edited by RSCDS. Contributors could be from a variety of backgrounds (3 or 4, eg yoga, sports injury, ballet), explaining the kinds of warm-up exercises they would use and why.

It was agreed that Ms Gordon-Harvey and Ms Gray would prepare a template to provide to each person approached and circulate this to the committee for comment. Bill, Mary and Johan would be asked if they felt this was a reasonable approach.

It was agreed to make a formal approach to Jean Yeats as a potential contributor, from a general SCD background.

Other selection of other possible contacts was considered.

**PR01/18.4 (PR01/5.3) Beginner's Syllabus**  
It was noted that the remit to Examinations had been amended, as it was realised that the booklet format is already A5 hole-punched.

**PR01/18.5 (PR01/6.1) MacNab Dances CD Vol 2**  
It was noted that a minimal stock of these had been ordered.

**PR01/18.6 (PR01/8.8) Teachers' Pack**  
An update had been received from Fiona Turnbull: the video will be edited beginning April and should be ready for voiceover by Easter; final video production should be mid-May; work on the CD is progressing; the designer is working on diagrams for the book, and hopes to have it ready by end May. If fliers are to be included in the May Curriculum Info mailing, this needs to be

confirmed by 28 March - if not, the next is October. The Committee recommended that it would be preferable to go for the May mailing.

**PR01/18.7 (PR01/14.5) Scotia Centenary**  
Roy Goldring had responded very positively and would be happy to take this forward on behalf of the RSCDS. Ms Gordon-Harvey would put Mr Copeland in direct contact with Roy Goldring.

**PR01/18.8 (PR01/15.1) Yehudi Menuhin Video**  
Ms Gordon-Harvey had contacted the individual concerned as agreed at the previous meeting.

**PR01/18.9 (PR01/4.3) Books for Sale**  
Ms Gray had contacted Dick Goss, but had not received a response.

**PR01/18.10 (PR01/5.3) Marketing Questionnaires**  
The report from the Marketing Sub-Committee was not yet available, but would be forwarded when completed.

**PR01/19 ARCHIVIST'S REPORT**  
Mr Macpherson reported that the database had again been updated, and now contained some 800 entries. The Lowe's Collection had been found in the archive; Bill Clement's copy was still there.

There had been two visitors to the archive; a research student from Glasgow Caledonian University interested in gramophone records and early recordings, and Moira Stacey. Both appeared to be satisfied with the information acquired.

The recent magazine of the English Folk Song & Dance Society has an article on the dance "Triumph" which quotes heavily from the RSCDS archive.

Ms Gray would check if the magazine was in the office and if so, circulate a copy of the article. It was suggested that the magazine could be approached with a view to printing the article or a synopsis in the Bulletin, as it was felt this would be of interest to members.

The STDT had just published an interesting book "Tak Yer Places!", on Angus dances. Mr Macpherson had received a copy, which would be placed in the archive.

Mr Macpherson would review this book for possible publication in the Bulletin.

Some musical collections were being taken for repair, which would cost around £100-150.

Mr Macpherson had reviewed the old books that Mrs Gaul had acquired; they were excellent, and he would be happy to put them in the archive.

Mr Macpherson agreed to produce an updated hard copy list of archive entries, to be kept in the Committee Room.

With regard to the website, Mr Macpherson believed that whoever was hosting the site, a CGI bin would have to be available in order to have a searchable database on the website. It was reported that Ian Brockbank had identified a group of people to take forward development of the website. This group would need to be informed of what the Committee wanted, then allowed to get on with it.

**PR01/20 PUBLICATIONS**  
**PR01/20.1 Books 22 and 23**  
Work was progressing on these items.

Mrs Martin undertook to have Book 22 completed by the end of the following week. Mrs Gaul undertook to have Book 23 completed before Easter.

**PR01/20.2 Pocket Edition 1-3**  
Ms Gordon-Harvey thanked everyone for their comments and proofs of the pocket editions. She proposed deleting a number of diagrams from P/E 1-3, and these were agreed.

It was noted that there was inconsistency in how the figures were produced - some were done by hand, some on computer.

Any textual amendments made to this P/E have been put into the file for next time the book is reprinted, and all dances are now on computer.

Ms Gordon-Harvey would make the agreed amendments and Mr Macpherson and Mr Hyssett volunteered to do a final proof-reading.

**PR01/20.3 Book 3**  
Mr Macpherson could not improve on the existing references, but has an additional reference for Dashing White Sergeant.

He would email this to Ms Gray. It would be included in the P/E 1-3.

It was also agreed to add a note to the Dashing White Sergeant that it is a Scottish dance to an English tune (information from Thurston).

**PR01/20.4** **Pocket Edition 39-41**  
Amendments have been incorporated. Ms Gordon-Harvey would check the wording in Prince Charles of Edinburgh with Rae MacIntosh, as there was an omission from the original. Notes have been placed in the file for when the books are reprinted.

Morton Jay had emailed a request for a change to dance instructions and the dedication in his dance, The Immigrant Lass.

It was agreed that no change should be made to the dance instructions. It was agreed that the dedication should be changed to "Devised by J.M. Jay, Seaforth, Australia and dedicated to his wife".

There was discussion regarding the spelling of "hooch" in bars 25-32 of Simon's Dance, Book 40, and it was agreed that it should remain as it is.

Mr Macpherson and Mrs Gordon agreed to undertake the final proof-reading.

**PR01/20.5** **Book 12**  
This has been typed onto computer and was ready for printing and proofing. With regard to Angus Henry's comment on Sodger Laddie, he had been asked to clarify which edition he referred to, but the edition checked by Ms Gordon-Harvey was correct.

**PR01/20.6** **Leaflet Dances**  
Amendments had been completed. Ms Gordon-Harvey suggested including 4 for 1978, 5 for 1982 and 5 for 1965 in this book, but it was felt that as these existed in books already, it should be restricted to leaflets.

Miss Young had yet to respond about the music.

Mr Macpherson and Mrs Martin agreed to carry out proof-reading.

**PR01/20.7** **Circassian Circle**  
The correction to this has been made for inclusion in stock copies, and will be inserted in the Bulletin.

**PR01/20.8** **MacNab Dances, Vol II**  
The wording of this book appeared to be acceptable, and was fairly recent. There were no

current plans to order any, but it could be reprinted when necessary without any further work.

**PR01/20.9** **Book 42**  
Three submissions had been received, not including Anna Holden's Strathspey. A query had been received, asking if three dances could be submitted from one individual.

It was agreed to respond that this would be acceptable, but stressing that each dance would be treated on its own merits.

**PR01/20.10** **Book Prices**  
On the basis of recent quotes received, Ms Gordon-Harvey suggested that the costing of Pocket Editions in particular needed to be re-considered.

It was agreed that P/Es 1-3 and 39-41, if available before 1 July 2001, should be priced at £2.75, but a recommendation should go to the Finance Committee that with effect from 1 July 2001, all Pocket Editions should be priced at £3.00.

It was agreed that Book 3 would be priced at £3.00, and that the Leaflet Dances book would be priced at £12.00.

Mrs Gaul, Mrs Martin and Mrs Gordon volunteered to assist with binding of the Leaflet Dances book.

**PR01/20.11** **Reviewing of Music in Books**  
Mr Hyssett requested that when books were being reviewed, Angela and he be given the music to review also.

**PR01/20.12** **Alternative Tunes for Dances 8-14**  
Ms Gray had contacted Muriel Johnstone about this book. Many of the tunes in "Any Good Tune" had appeared in a book compiled by Annie Shand (now out of print) as alternative tunes for Books 1-7. She suggested that either the Alternative Tunes for 8-14 should be reprinted with the reference to Books 8-14 omitted, or another book of music could be produced in the same format as Any Good Tune, and called eg "More Good Tunes". She would be willing to undertake this work, depending on the timeframe.

It was agreed that it would be preferable to ask Muriel Johnstone to put another book together.

It was suggested that, as Olga Robertson would be happy for RSCDS to use any of Nan Main's



music, provided it was properly acknowledged, this should be planned for the following year.

Ms Gordon-Harvey and Ms Gray would write formally to Olga Robertson to confirm that this is in the forward plan.

Mrs Martin agreed to investigate copyright from Patersons etc.

**PR01/21** **RECORDINGS**  
**PR01/21.1** **A Fife Fairing**  
St Andrews Branch had agreed this name for the CD transfer they are sponsoring.

It was agreed to investigate using a picture for the front cover of this CD; Ms Gray would approach the tourist office for suitable images (of Fife, not St Andrews), and clarify additional costs, if any, with David Cunningham.

**PR01/21.2** **Transfer CD Attributions**  
David Cunningham had received no information as to what had to be prepared. The inlay card material would be typed up and John Laurie's comments incorporated, then sent to him.

It was agreed that a note should be included in the Bulletin and put on the website listing the books that had been updated this year.

**PR01/21.3** **Step Dance Cassette**  
Muriel Johnstone believed that the quality of the recording would be fine for transfer to CD, but recommended consulting Atsuko Clement regarding the number of bars for certain dances and whether any more dances should be added. Mrs Clement was currently in Japan and would contact Ms Gray on her return.

It was noted that some of Nan Main's music was for Step Dances.

**PR01/21.4** **MCPS**  
It was noted that MCPS had requested that accurate information regarding timings of recordings should be provided. Ms Gray would ensure that Miss Young and David Cunningham were made aware of this.

**PR01/21.5** **Leaflet Dances Recording**  
Ms Gray reported that Neil Copeland would be delighted to undertake this recording, and had requested more information.

**PR01/21.6** **Donations for Recordings**  
New York Branch had expressed an interest in providing £1,500 for a transfer, and Vancouver had also requested more information, as they were also interested. It was reiterated that acknowledgement would be made if more than 50% of the transfer cost was donated.

**PR01/21.7** **Leaflet Dances**  
Ms Gray reported that Miss Young recommended that the Leaflet Dances should all be re-recorded, rather than re-record half and transfer half. Mrs Gaul represented Mr Mair's view to the meeting, which was that this was not an option, as there was not the money to do so. A priority list of those to be recorded had not yet been received.

It was agreed to request a second opinion on the priority of dances for re-recording from Dorothy Hamilton.

It was suggested that if New York and Vancouver Branches provided at least £1,500 towards re-recording the Leaflet Dances, they could be given acknowledgement.

It was agreed to seek Mr Mair's view on this, and if he agreed, to approach the Branches concerned.

**PR01/21.8** **Cassettes Book 3 and Book 12**  
Mr Hyssett reported that Book 3 cassette was a little slow by modern standards, but acceptable, and he would approve it to be copied. Book 12 was faster, but more than half the sets were short. It was noted that the information from Angus Henry on short recordings had been passed to Miss Young.

**PR01/22** **MUSIC SUB-COMMITTEE**  
No report was available, apart from Miss Young's recommendation regarding the Leaflet Dances.

The Committee was disappointed that information was not available. It was suggested that if Miss Young was not able to attend future meetings, she could delegate attendance to another member of the Sub-Committee. Ms Gordon-Harvey would write to Miss Young to request the specific information required.

Ms Gray would ensure that Miss Young had a copy of the email from Muriel Johnstone.

**PR01/23** **BUDGET**  
There was further discussion on the draft budget figures and amendments were agreed.

PR01/24

**REMITS FROM OTHER COMMITTEES**

PR01/24.1

**Summer School Committee**

The Committee has no objection to videoing Book 41 at Summer School. They suggested that the Victory Memorial Hall could be used, and that Malcolm Brown should liaise with the Director as to a suitable day and time.

PR01/25

**CORRESPONDENCE**

PR01/25.1

**Frances Murray**

A query had been received regarding the timing of the pas de basque step, in relation to the explanation in the Manual. This has been passed to the Examinations Committee, who has responsibility for production of the Manual.

PR01/25.2

**John Carswell**

Mr Carswell's comments were noted.

PR01/25.3

**New Mexico Branch**

This was noted, and it was agreed that the Four Corners Dance Book would be put in the archive. It was suggested that an exhibition of material produced by branches could be prepared for eg Summer School.

Mr Macpherson and Ms Gray agreed to discuss this further.

PR01/25.4

**Sophie Marchand-Vignon**

Ms Gordon-Harvey was reviewing Mlle Marchand-Vignon's thesis. She felt it was not easily readable and not suitable for RSCDS publication. However, the Society could offer to put it in the archive so that it would be available for interested parties to refer to.

PR01/25.5

**Alistair Cockburn**

Mr Cockburn had handed in a dance and music called "The Colinton Medley".

It was agreed this should be passed to Fiona Turnbull, who could be asked to do a review of it, and if it were suitable, it could be published in the Youth Newsletter. If people were interested, they could then contact Mr Cockburn directly.

PR01/26

**ANY OTHER BUSINESS**

PR01/26.1

**Any Good Tune**

In Any Good Tune, reference is made to other recordings/publications available from the RSCDS, including one that we do not actually stock.

It was agreed to order a small amount of the relevant book.

PR01/26.2

**Dancing Fingers**

It was noted that all three Dancing Fingers recordings were now available on CD.

PR01/26.3

**DVD Projects**

It was noted that the videos produced by Malcolm Brown were analogue, not digital. It was suggested that, depending on the outcome of the review of the videos of the MacNab dances, this may be a potential DVD project.

Committee members would consider other possible projects and this would remain on the agenda for future meetings.

PR01/27

**DATE OF NEXT MEETING**

The next meeting will be held on Saturday 2 June 2001 at 10.30am.

The meeting closed at 3.25pm.



## The Royal Scottish Country Dance Society

Minutes of Meeting of the Publications & Research Committee  
held on Saturday 2 June 2001 at 10.30am  
at 12 Coates Crescent, Edinburgh

**PRESENT:** Ms R Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs L Gaul (Past Chairman), Mrs A Gordon, Mr P Hyssett, Mr A Macpherson, Mr J Murphy.

**APOLOGIES:** Mrs J Martin, Miss A Young.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**PR01/28 MINUTES OF LAST MEETING**  
The minutes of the meeting of 24 March 2001 had been approved and ratified by the Executive Council in May.

**PR01/29 MATTERS ARISING**  
**PR01/29.1 (PR01/18.2) Bulletin**  
The article from June MacKay on blind dance had now been received. Mr Macpherson had almost completed the piece on Herbert Wiseman, but establishing his connections with the Society was difficult. Wilson Nicol had submitted an article on the Poussette, a copy of which was circulated.

Ms Gordon-Harvey had obtained a sketch of Troon that could be used for the front cover, but it was felt that it lacked impact, although there were currently no alternatives.

**PR01/29.2 (PR01/18.6) Dance Scottish Pack**  
There had been some delay due to illness of the video producer. However, it was now progressing well, and fliers had been circulated to all Scottish schools. Around 30 orders had already been received.

**PR01/29.3 (PR01/19) Triumph Article**  
Mr Macpherson had acquired a copy of the article, and Ms Gray would approach the magazine regarding permission to use it.

**PR01/29.4 (PR01/26.1) Newcastle Books**  
A small quantity of these books had been ordered and was now in stock.

**PR01/29.5 MacNab Videos**  
Miss Young had been asked to return these to Peter Knight.

**PR01/29.6 (PR01/20.5) Book 12**  
Mr Mair clarified that he had raised the question regarding Sodger Laddie, not Angus Henry. His point had been that members of the Publications & Research Committee should not, when revising or proofing books, include personal views on practice or terminology.

**PR01/29.7 (PR01/20.9) Book 42**  
It was confirmed that a copy of Anna Holden's Strathspey had been acquired.

**PR01/30 ARCHIVIST'S REPORT**  
Mr Macpherson had provided the additional reference for Dashing White Sergeant, which had been included in the copy for the printer for Book 3 and P/E 1-3.

A query had been received from a non-member regarding Ion C B Jamieson's work and dance/ballroom guides. A response had been supplied.

London Branch had asked for assistance in producing an article on the archive for their newsletter. Mr Macpherson would be meeting with a representative over Summer School, and he would then liaise with HQ to arrange a visit.

A group in California had requested instructions for The Reel of the Black Cocks and The Foursome Reel, which had been provided.

Mr Macpherson had been contacted by a local Airdrie newspaper regarding the dance Airdrie Lasses (Book 26). It was the last dance collected in living memory, by Florence Adams, and an account of this is in the Glasgow Branch archives. It was suggested that it might be an interesting Bulletin article, and Mr Macpherson would follow this up.

Ms Gordon-Harvey had received from Michael Halstead a copy, hand-written by Miss Milligan, of the instructions for the 32some Reel. She would acknowledge it and pass it on for the archives.

**PR01/31 BUDGET**  
The Finance Committee had requested that the price of the Leaflet Dances book be the same as Any

Good Tune, as it was a similar size and format. Ms Gordon-Harvey was concerned that the prices set by this committee were then discounted. There was a need to consider how items were costed, so that the income from sales was as expected. Part of the reasoning from Finance had been to encourage consistency of pricing. It was felt that the work done by individuals contributing voluntarily had to be costed in.

It was agreed that the Leaflet Dances would be priced at £11.75 before discount, the same as Any Good Tune.

It had been agreed some time ago that a percentage of the revenue from transferred CDs would be put back into continuing the project. Ms Gordon-Harvey proposed, after the June stocktake, to carry out an analysis of the sales figures and income generated by transfer CDs for the Finance Committee to consider.

It was agreed that this should be done and taken to the Finance Committee meeting, for their information, on 1 September 2001.

**PR01/32 PUBLICATIONS**  
**PR01/32.1 P/E 39-41 (Subscription Copy)**

This was now with the printer; proofs had been promised on 4 June.

**PR01/32.2 P/E 1-3 and Book 3**  
**PR01/32.1 Sleeve Notes**

These had been passed to the printer. Miss Young had confirmed Book 3 music was suitable.

**PR01/32.3 Leaflet Dances**  
**PR01/34.1**

Proof-reading of these was now complete. Angus Henry had queried bars 15-16 of Miss Catherine Allen. The wording in the book was confirmed as being correct and a suitable response would be provided.

The music had been sent to Muriel Johnstone, who would be working on it as quickly as possible.

'Frost and Snow' and 'Trip to Glasgow' were older dances and should have suitable music. Robert Mackay had kindly suggested a few tunes for each.

It was agreed to pass the list of suggestions to Muriel Johnstone and ask her to select the most appropriate.

It was also agreed to check the suggestions with John Laurie.

**PR01/32.4 Books 22 and 23**  
**PR01/34.2**

These books were ready for the next stage of proof-reading.

Mr Hyssett and Mrs Gordon each agreed to do both. Mr Hyssett also agreed to look through the music for both books.

It was noted that these books may not be ready for Summer School.

**PR01/32.5 P/E 10-12**  
**PR01/33 BOOK 42**

This would be the next book to be updated because of low stock level.

68 dances had been received in total: 26 strathspeys, 22 reels, 18 jigs and 2 medleys. Ms Gordon-Harvey had separated out those with only very tenuous links to Summer School, which left 43.

It was agreed to arrange a dance-through for 23 and 24 June 2001.

Mr Macpherson agreed to try to book a hall in Stirling and organise some dancers; he would liaise with Ms Gray regarding this, and arranging a pianist.

Ms Gordon-Harvey agreed to allocate dance numbers to members of the committee to prepare and instruct (6 people, 7 dances each, Mrs Gaul to add Anna Holden's Strathspey). She would produce a score sheet to be used for the dance-through.

**PR01/34 RECORDINGS**  
**PR01/34.1**

The second tune for Holyrood House (Book 22) had now been correctly ascribed.

David Cunningham appeared not to have received the sleeve information, although it was sent a number of weeks previously. However, he had confirmed that if the information was provided and checked over the next two weeks, they could still be ready for Summer School. Mr Mair would take a copy of the sleeve information and deliver it, and a further copy would be sent by email.

Ms Gray would progress permission from the National Gallery for use of the painting for A Fife Fairing.

It was agreed that the covers for Books 22 and 33 would be similar to the CD covers for the other numbered books.

**PR01/34.2 South East Branches**  
**PR01/34.1**

A cheque had been received from the South East Branches (10 contributing Branches).

It was agreed that there would not be space on the insert to list all the Branches, but a piece listing them would be put in the Bulletin.

It was agreed that 50 extra copies should be produced, to give 5 to each contributing Branch.

**PR01/34.3 New York Branch**

It was agreed to suggest the transfer of Books 2, 12, 18 or 23 to New York Branch.

**PR01/34.4 Scottish Country Dancing  
In Diagrams**

A generous donation had been received from Sue Duckett on behalf of SCDD. It was noted that they wished to be associated with a new recording rather than a transfer.

It was agreed to ask David Cunningham to investigate if Books 36 and 37 (Frae a' the Airs Volumes I and II) could be put on one CD. If this were possible, this re-recording would be offered to SCDD.

It was agreed that Ms Gordon-Harvey would approach Jim Johnstone regarding this recording, and ask him to identify costs.

**PR01/34.5 Vancouver Branch**

Nothing further had been heard from Vancouver, but if they were still interested, once New York had made a choice, they would be offered the remaining three.

**PR01/34.6 Re-recording Costs**

It was noted that the basic cost of approximately £4,500 for a re-recording did not include the production of 1,000 copies. The addition of the cost of these copies would make the total approximately £6,000.

**PR01/34.7 Overseas Band**

It was suggested that if an overseas Branch were to sponsor a re-recording, consideration would be given to using an overseas band.

**PR01/34.8 Ladies Step Dances**

Atsuko Clement had provided a number of comments on the possible transfer of this cassette to CD, including suggestions for additional music.

It was agreed to pass these comments and suggestions to Muriel Johnstone and ask if she would be prepared to re-record where necessary.

**PR01/34.9 Tim Wright Recordings**

A sample recording on CD supplied by Ken McFarland, San Francisco, was heard.

It was agreed to pass copies of the sample to David Cunningham and/or Muriel Johnstone to give their comments.

It was agreed to let Ken McFarland know that the Committee could not give a response yet, as they had asked experts to listen to the sample. An indication should be given that, on first hearing, the tempo was fast.

**PR01/34.10 Leaflet Dances**

The decision of the last meeting was that the majority of the dances should be re-recorded. However, the question of financing this had been raised. Mr Mair's view was that there was the prospect of selling only 600-700 CDs in total, which would not cover the production costs if all were re-recorded, and would have a significant effect on the Society's finances. Ms Gordon-Harvey agreed that the committee would reconsider the position.

Of the 31 dances, 9 were on the 75<sup>th</sup> Anniversary CD and 3 were earmarked for the St Andrews Branch sponsored transfer. It was agreed that 3 tracks from the Andrew Rankine tape (The McCulloch Strathspey, Miss Catherine Allan, My Spouse Nancy) would be transferred along with the 6 Bobby Crowe tracks. The remainder would be re-recorded.

The South East Branches would be informed that the committee suggested they sponsor the transfer disc, and the re-record will come within the committee's planned budget.

Following Muriel Johnstone's decision (PR01/32.3 above), it was agreed to pass Robert MacKay's suggestions to the band to consider for the recording of A Trip to Glasgow and Frost and Snow.

**PR01/35 MUSIC SUB-COMMITTEE**

Miss Young had resigned from Publications & Research Committee and therefore from her role as Music Convenor. The committee agreed that this was regrettable, but understood the pressures exerted by Miss Young's work commitments. Mr Mair agreed to respond formally to Miss Young on the committee's behalf.

Given the need to seek a replacement quickly, it was agreed to approach Maureen Rutherford to ask if she would be prepared to take on the role of Music Convenor on a temporary basis. If she did not wish to do so, the committee agreed that Ms Gordon-Harvey, Mr Mair, Mrs Martin and Ms Gray should choose a suitable candidate.

**PR01/36**

**SCOTIA CENTENARY**

Key dates for this project were as follows:

National Youth Orchestra:	August 2002
Fundraising Dinner:	November 2002
Exhibition:	March 2003
Geographical Congress:	August 2004

Roy Goldring was working on providing material by next summer, and had already completed two dances, copies of which were circulated. A further two dances were being produced. At least two of the dances would be simple enough for children, and may tie in with a future Youth programme.

**PR01/37**

**REPORTS FROM OTHER COMMITTEES**

**PR01.37.1**

**General Purposes**

It was agreed to revert to a Newsbrief published in January, as recommended by General Purposes.

**PR01/37.2**

**Strategic Plan Working Party**

Mrs Martin, as leader of the Working Party, had circulated a letter and template to all Convenors and Office Bearers, with a return date of 1 November 2001. Ms Gordon-Harvey copied the template to all members and asked them to consider ideas and suggestions for this committee by the end of August. She would then collate the responses and distribute a paper for discussion at the next meeting.

**PR01/38**

**CORRESPONDENCE**

**PR01/38.1**

**L Jardine**

This letter had questioned instructions for a section of Pelorus Jack; Ms Gordon-Harvey confirmed her understanding and would send a response. A question regarding the pas de basque had been passed to Bruce Frazer.

**PR01/38.2**

**B Clement**

With regard to PR00/78.2, Bill Clement suggested that Barbara McOwen had a book of music with sets of tunes which, if still available, might be helpful.

**PR01/38.3**

**Kardinia Capers Review**

An unsolicited review of Kardinia Capers had been received for the Bulletin, written by Andrew Smith from Atlanta, USA. If it had already appeared in TacTalk, it was suggested that it be re-worded and/or permission sought to reproduce.

**PR01/38.4**

**A Mackenzie**

An update had been received from IVP on the progress of the video on the history of the Society, which will be called "Scotland dancing again!".

It was agreed that the Society's logo could be used in the titles and on the sleeve. It would also be appreciated if suitable wording, such as "produced with the assistance of the RSCDS" were included.

It was agreed that the committee would prefer to see the video on the RSCDS publications list, rather than as a non-RSCDS item.

**PR01/38.5**

**T Rayner**

Trevor Rayner had asked permission to print and record 3 tunes that have appeared in RSCDS publications. It was noted that the Society did not "own" the tunes, they were all traditional. It appeared that none of them was associated with a particularly well-known dance, but it was agreed that this would be checked before responding.

**PR01/39**

**ANY OTHER BUSINESS**

**PR01/39.1**

**Herbert Wiseman**

Mr Macpherson noted that Herbert Wiseman had arranged Book 13, but the 1999 reprint made no mention of a musical arranger. This would be noted in the reprint file, and checked with Muriel Johnstone.

**PR01/39.2**

**Archivist**

Mr Macpherson notified the committee that, if no nominations for the post of Archivist were received, he would be happy to continue in the post on an interim basis.

**PR01/40**

**DATE OF NEXT MEETING**

The committee would next meet at the dance-through on 23 and 24 June 2001.

The next formal meeting will be held on Saturday 6 October 2001.

Ms Gordon-Harvey was thanked for her effective chairing of the meeting, and she thanked all members for their contributions.

The meeting closed at 2.30pm.



## The Royal Scottish Country Dance Society

Minutes of Meeting of the Publications & Research Committee  
held on Saturday 6 October 2001 at 10.30am  
at 12 Coates Crescent, Edinburgh

**PRESENT:** Ms R Gordon-Harvey (Convenor),  
Mr A Mair (Chairman), Mrs L Gaul (Past  
Chairman), Mrs A Gordon, Mr P Hyssett, Mr A  
Macpherson, Mr J Murphy.

**APOLOGIES:** Mrs J Martin, Ms M Rutherford.

**IN ATTENDANCE:** Ms E Gray (Secretary/  
Administrator).

### WELCOME

Ms Gordon-Harvey welcomed members to the  
final meeting of this session. Much had been  
achieved, but the work of this Committee was  
never-ending. She informed the Committee that  
Maureen Rutherford had been invited to take on  
the role of Music Convenor, and had accepted,  
but was unfortunately not able to attend the  
meeting that day.

### PR01/41 MINUTES OF LAST MEETING

The minutes of the meeting of 2 June 2001 were  
approved as an accurate record.

### PR01/41 MATTERS ARISING PR01/41.1 Bulletin

Ms Gray reported that all material was with the  
printer and it was hoped that copies would be  
available to distribute to delegates at the AGM,  
and they would be sent out to Branches at the  
same time.

Ms Gray proposed to approach an individual or  
individuals to co-edit the Bulletin next year, and  
the Committee was in favour of this.

### PR01/41.2 The Triumph

Mr Macpherson agreed to approach the writer  
with regard to some minor queries on the article,  
and if permission to reproduce were given, it  
would be included in the January Newsbrief.

### PR01/41.3 "dance Scottish" Pack

The pack was available and was promoted at  
Summer School. A further supply of flyers had

been printed, which would be circulated to  
Branches and Youth Co-ordinators.

**PR01/41.4 Ladies Step Dance Music**  
This had not been progressed further.

**PR01/41.5 Tim Wright Recordings**  
This issue was still progressing.

**PR01/41.6 IVP Video**  
The video had proved very popular at Summer  
School. Some regret was expressed that the  
Society had chosen not to be involved in the  
production.

**PR01/42 ARCHIVIST'S REPORT**  
Mr Macpherson reported that restoration of 3  
volumes was now complete, but 3 other volumes  
of music were in poor condition and needed to be  
done. He had received several queries about  
particular dances, one concerning the Reel of the  
51<sup>st</sup> to which he had responded wherever the  
information was known.

Mr Mair reported that he had been given material  
from Nancy Arnott; he felt that some of this  
rightly belonged to the Kirkcaldy Branch. Mr  
Macpherson agreed to look through all the  
material and let Kirkcaldy Branch know what he  
proposed. There was additionally a complete  
record of Bulletins; Mr Mair proposed that these  
be passed to each Chairman on election, as they  
provided invaluable background information. The  
Committee agreed with this proposal.

### PR01/43 PUBLICATIONS PR01/43.1 Pocket Edition 39-41

Some faulty copies had been discovered; a note  
would be kept of all returns, and this would be  
followed up with the printers.

### PR01/43.2 Pocket Edition 1-3, Book 3 and Leaflet Dances Book

All had been made available during Summer  
School. The advertised price for the Leaflet  
Dances book was held. It was noted that the final

production cost was very close to the budget figure, and included an allowance for the large amount of voluntary work done by Ms Gordon-Harvey in typing up, copying and binding the book.

**PR01/43.3** **Books 22 and 23**  
These were still progressing. The words were almost completed, but work was still required on the music. Ms Gordon-Harvey raised several points from these books for clarification, and the Committee agreed the results.

**PR01/43.4** **Pocket Edition Index**  
The updating and input of all this material on to computer was now complete, and had been passed to the printer.

**PR01/43.5** **Manual**  
These were now out of stock. Ms Gordon-Harvey was aware that there was a need for revision of the manual, in terms of both amendments and additions such as formations, and Examinations Committee was in agreement. 250 copies of the inserts had therefore been ordered, to last until such time as the manual had been revised. Ms Gordon-Harvey had been inputting the entire manual on to computer, and this was almost complete. It was suggested that it might be helpful to have the book more clearly "sectioned", so that sections could be easily replaced.

**PR01/43.6** **Formations Index**  
This also needed to be updated; adequate supplies were currently in stock.

**PR01/43.7** **Warm-up Booklet**  
Ms Gordon-Harvey had had a very useful meeting with the Director of Manor Ballet School, and received various suggestions from her. It was suggested that some members could go along to the School to try out some of the suggested exercises. Examinations Committee was in favour of producing a booklet, and would like to be involved. It was suggested that the representative from the Yvonne Murray Centre in Dundee, who gave a talk at Summer School, would also be worth contacting. In order to get a number of teachers and members from different parts of the country, it was suggested that the night before an Executive Council meeting, or during Winter School, could be good times. Ms Gordon-Harvey would progress this project.

**PR01/43.8** **80<sup>th</sup> Anniversary**  
It was agreed that the Society's 80<sup>th</sup> anniversary in 2003 did not warrant a special publication.

There was discussion regarding the content of future new books. It was suggested that some dance devisers could be commissioned to write dances including specific formations; some dances in eg John Young manuscript could be re-cast; there could be a mixture of old and new in one publication; some simple quadrilles could be brought into the country dance style.

It was agreed that all members would consider this further for discussion at the next meeting.

**PR01/44** **BOOK 42**  
Ms Gordon-Harvey thanked everyone for their help with the dance-throughs. Members were asked to declare their interest in any of the dances being considered. Mrs Gaul declared that one dance was to the tune written for her by Muriel Johnstone, and declined to be involved in any decision on that dance.

The shortlist of 13 dances was identified. Ms Gordon-Harvey would prepare a "dummy" book, with the music, and send it out with the minutes.

It was agreed that there should be a dance-through to select the final ten before the next meeting. Ms Gordon-Harvey would make arrangements for this, probably in Edinburgh.

With regard to the recording of Book 42, approaches would first be made to the bands that have agreed to play at Summer School next year.

**PR01/45** **MACNAB VIDEO UPDATE**  
Vera Davidson had kindly come to HQ twice to view the video provided by Peter Knight, and Ms Gordon-Harvey circulated a detailed summary of her comments. In all, 17 dances were acceptable in terms of dancing, and 12 would need to be re-done. It was noted that if the project proceeded, it would be in order to produce a "reference" to the dances, rather than a video that would be expected to sell in large numbers.

Following lunch, Peter Knight joined the Committee to view the video. There was wide-ranging discussion about the positive and negative aspects of the recorded dances.

It was agreed to ask Branches to check if they have any videos of the MacNab dances in their own Branch records, as long as they were in digital format, or S-VHS, or similar quality, and in good lighting. A note would be put in the Newsbrief, for videos to be submitted by the end of March.



Peter Knight was thanked for all his efforts on this project, and the Committee was pleased to see progress being made.

**PR01/46** **MUSIC REPORT**  
**PR01/46.1** **Introduction**

The report from Ms Rutherford was circulated. A copy of Muriel Johnstone's original recommendations regarding transferring/re-recording had been received and would be passed on to Ms Rutherford.

Ms Rutherford only had access to suitable software for re-setting music at her workplace, and had suggested that the Society acquire Sibelius software for installation at HQ, where it could be used by musicians. The Committee agreed this should be taken forward.

**PR01/46.2** **Leaflet Dances**

Robert Mackay, who was acting as Music Adviser for the Leaflet Dances recording, had informed Ms Gordon-Harvey that the band's music contained some key changes, that the Committee should be aware of. These were noted, and it was agreed to advise the band to go ahead with the changes they had made.

**PR01/46.3** **Book 23**

It had been pointed out that there were errors in the track timings on the CD inlay card. There were currently 92 in stock, and it was agreed to either produce labels with the correct timings for these, or to re-order and at the same time order 100 extra inlay cards.

**PR01/46.4** **Frae a' the Airts**

Ms Gordon-Harvey had tried to contact Jim Johnstone with regard to re-recording these, but had had no response. David Cunningham had confirmed that the two tapes would not fit on one CD. An informal approach had been made to Iain McPhail, and he had expressed interest. It was agreed to formalise this request.

**PR01/46.5** **Book 38**

It was agreed to check stock levels before making a decision as to whether it would be re-recorded.

**PR01/46.6** **The Miscellanies**

With regard to the music for these dances, in Miscellany 1 there were 19 dances with no recommended tunes, and 11 with original or recommended tunes, and in Miscellany 2 there were again 19 with no recommended tunes, and 7 with original or recommended tunes. Muriel Johnstone's two CDs cut across the two volumes.

In total, there would be 30 dances to record from Vol. 1 and 36 from Vol. 2.

Muriel Johnstone had written to suggest transferring stock and copyright to RSCDS for both the Miscellanies and the MacNabs.

It was agreed that this was an excellent idea, and that Ms Gray would discuss the detail further with Muriel Johnstone, particularly to clarify the potential cost.

It was suggested that in any case, it would be worth carrying on to produce sheet music for those dances that have none. It was also suggested that the remaining recordings on tape, which were not transferred to CD, could possibly be transferred.

**PR01/46.7** **CD Costs**  
It was noted that actual income for CDs can be as little as £7, because of the discount system.

**PR01/46.8** **Donations**  
Ms Gray updated the Committee on the position regarding donations. New York Branch had confirmed they wished to donate £1,500 for a transfer, but had unfortunately selected Book 23, which had already been done. Ms Gray would give them a revised selection.

**PR01/47** **BUDGET**  
Some reductions in the budget for the year 2001-02 had been made. It was noted that the pattern previously had been for around £20,000 margin to be made from sale of books and recordings. Last year, it appeared that there had been around £40,000 margin, because stocks were apparently no longer being taken into account.

It was noted that there appeared to be nothing in the budget for straightforward stock replacement. The Committee believed that its budget should be for initial/set-up costs, not stock replacement. It was also felt that it was better for this Committee to produce two CDs than one, as this would generate more income for the Society.

**PR01/48** **SCOTIA CENTENARY**  
Roy Goldring had confirmed that he was prepared to come to Edinburgh or Glasgow to let Mr Copeland and the Royal Scottish Geographical Society (RSGS) see the choice of dances he had produced. The Committee felt it would be better for the choice to be made by the Committee, and the final results presented to them.

It was agreed to ask Roy Goldring to let the Committee have the dances by December, if he wanted a choice to be made. It was also agreed that January would be a good time for a presentation to Mr Copeland and the RSGS.

**PR01/49 STRATEGIC PLAN**

The Committee discussed the forward planning paper produced by Ms Gordon-Harvey, and agreed the following:

- As one of the highlights of the Strategic Plan was better communication with members, the Newsbrief should be continued. It was important to stick to deadlines, so that Branches could plan circulation to members.
- The Manual should be revised over the next year, in liaison with Examinations Committee.
- Written music for the Miscellanies would be put together over the next two years.
- The cost of the Sibelius software should be added to the budget.
- Production of a "Miscellanies 3" CD was possible, but if Maureen Rutherford took this project on board, it would be for her to decide how to deal with it.
- A "publishing policy" should be reviewed/created, to include whether a new book should be produced 3 years in every 4.
- The idea of a "bandleaders/musicians forum" event should be re-considered, and funding could be sought from the Jean Milligan Memorial Fund.
- Adobe Illustrator software could be purchased, and training included.

**PR01/50 REMITS FROM OTHER COMMITTEES**

**PR01/50.1 Marketing Sub-Committee**  
The Committee rejected the idea of stocking other types of music.

**PR01/50.2 Examinations Committee**  
The remit regarding the warm-up booklet had been discussed elsewhere on the agenda, and this Committee was in agreement.

**PR01/51 DATES FOR MEETINGS 2002**

The following dates were confirmed: 16 February, 23 March, 1 June, 5 October, 30 November. It was noted that there was concern because of the long gap between June and October, but noted also that an "emergency" meeting at Summer School would be an option.

**PR01/52 CORRESPONDENCE**  
**PR01/52.1 Crowood Press**

It was agreed that Mrs Gaul would try to arrange to have a meeting with them to discuss this project further when she was in the area the following week.

**PR01/52.2 Ian McHaffie**  
Mr McHaffie's comments regarding the benefits of providing accompanying text for the "How Do You Do It?" video were noted, but it was felt that the video was intended to be looked at in conjunction with the relevant book and the manual.

**PR01/52.3 Donna Robinson**  
It was pointed out that Book 33 CD was a re-issue, and had been requested by the sponsoring Branch.

**PR01/52.4 Ellie Briscoe**  
It was agreed that having a clear book number on the CD spine was a good suggestion.

**PR01/52.5 Deay Music**  
Ms Gray would contact Bobby Crowe to try to clarify this query.

**PR01/52.6 Tokyo Branch**  
It was noted that producing books in a smaller format, with cheaper paper, would not produce cost savings. A4 was the industry standard, and music shows through cheaper paper.

**PR01/53 ANY OTHER BUSINESS**

It was agreed that the Music Convener acted as a co-opted member, and strictly speaking would not have a vote on the Committee.

**PR01/54 DATE OF NEXT MEETING**

The next meeting would be on Saturday 1 December 2001.

Ms Gordon-Harvey thanked all Committee members for their hard work and input. There was a vote of thanks to Ms Gordon-Harvey for all that she had done as Convener, much of which was unseen, but had taken the work of the Committee forward.

The meeting closed at 4.45pm.



## The Royal Scottish Country Dance Society

Minutes of Meeting of the Publications and Research Committee  
held on Saturday 1 December 2001 at 10.30am  
at 12 Coates Crescent, Edinburgh

**PRESENT:** Ms R Gordon-Harvey (Convenor), Mr A Mair (Chairman) (part), Mrs J Martin (Vice Chairman) (part), Mr S Adam, Mrs A Gordon, Mr P Knight (part), Ms Roz Scott-Huxley.

**APOLOGIES:** Mr J Healy (Archivist).

**IN ATTENDANCE:** Ms M Rutherford (Music Convenor) (part), Ms E Gray (Secretary/Administrator).

**WELCOME:** Miss Gordon-Harvey welcomed everyone to the meeting, particularly those serving on the committee for the first time or returning after a gap. All had a valuable contribution to make to this busy Committee.

### PR01/55 MINUTES OF LAST MEETING

The minutes of the meeting of 6 October 2001 had been approved and ratified at the Executive Council meeting of 17 November 2001, with the following amendments:

- PR01/52.5 – amend name to “Deeay” Music.
- PR01/43.7 – the minute reflected the discussion, but the name of the Centre referred to was the Liz McColgan Centre.

### PR01/56 MATTERS ARISING

#### PR01/56.1 Bulletin

Ms Gray informed the Committee of the delay in circulating the Bulletin, but the printers assured distribution would begin the following week.

She also confirmed that she had asked Linda Gaul to act as co-editor of the Bulletin for next year, which would be a great help. Assistance with proof-reading may be sought from other members of the Committee.

#### PR01/56.2 Newsbrief

It was confirmed that the plan was for the Newsbrief to be issued at the end of January. Ms Gray requested that all copy be submitted by Friday 21 December at the latest.

It was agreed that Alan Macpherson should be asked to finalise the Triumph article synopsis for inclusion in the Newsbrief.

#### PR01/56.3

#### Donations

It was noted that nothing further had been heard from New York Branch. Vancouver Branch wished to put their donation towards Book 5.

#### PR01/57

#### ARCHIVIST'S REPORT

##### PR01/57.1

##### Alan Macpherson

Mr Macpherson had submitted a short report. As of 31 October 2001, the archive database had been reviewed and updated, and all outstanding requests and queries cleared. Two archive items were presently with the bookbinder for restoration, and were not expected to be ready for collection until February/March. A further book was being scanned and transferred to CD. Mr Macpherson would attend to the completion of this work and the return of the items to the archive.

It was agreed that Miss Gordon-Harvey would thank Mr Macpherson in writing for his services as Archivist, and would ask him to complete the Triumph article.

##### PR01/57.2

##### Jim Healy

Miss Gordon-Harvey looked forward to Mr Healy attending the following meeting, when his role and activities could be discussed in more detail. In the meantime, Mr Healy had raised a few issues for the Committee to consider. He asked if approximately £500 could be budgeted to buy software and writeable DVDs to transfer master copies of Society videos to DVD; he noted that video tape was inherently unstable and this would enable production of cheap digital copies of the masters which could be stored and viewed more easily.

It was agreed that £500 would be included in the budget as suggested.

Mr Healy made some comments regarding possible music by Muriel Johnstone for one of the dances on the shortlist for Book 42, and these would be followed up.

Mr Healy had already received a query via HQ, from someone researching the Battle of St Valery and seeking background on the devisors of the Reel of the 51<sup>st</sup>. He had emailed him a copy of the 1997 article in Soldier Magazine. Stewart Adam believed he had an article on it which may be of interest. It was also noted that Bill Clement would be a useful source of further information, if required.

It was suggested that it would be good to have more archive material available on display.

In response to a query from Ms Scott-Huxley, it was confirmed that Iain Stuart Robertson's diaries had not been received by the Society. Mr Knight suggested that the service sheet from his funeral should be placed in the archives.

**PR01/58 PUBLICATIONS**

**PR01/58.1 Book 42**  
A "dummy" book, containing all the dances on the shortlist, had been circulated. A final dance-through would be held in Edinburgh to select the ten required. This would need to be in December or early January to give the Music Convenor time to deal with the music, but it was confirmed that the Committee would make the final decision on the music. Ms Rutherford played through the tunes (summary of comments attached for Committee members).

Ms Gordon-Harvey reminded Committee members that anyone who had an interest in any dance must declare that interest and take no further part in discussion on that dance.

There was discussion as to whether one or two tunes should be included; in the past, two tunes were sometimes given, more recently there has only been one. It was suggested that possible other suitable tunes/recommended alternatives could be listed, rather than printed in full.

It was decided that the band to record the CD for the next book would be one that played at Summer School.

Committee members were asked to consider the cover format, given that the book is in honour of the 70<sup>th</sup> Summer School - possibilities discussed were a colour photograph, a pen & ink drawing, or plain coloured cover (possibly deep pink). A request for possible photographs would be included in the Newsbrief.

Ms Gordon-Harvey read out the text of proposed letters to those who had submitted dances for

consideration, clarifying whether a dance was still being considered or not.

It was agreed to issue these letters before the end of the year.

**PR01/58.2 Books 22 and 23**  
The proposed wording for Dean Bridge was circulated.

With regard to bars 17-20, it was agreed to take out the reference to grand chain, and just give the instructions. Miss Gordon-Harvey and Mrs Martin would draft suggested wording to circulate with the minutes.

Robert Mackay was reviewing the music, and the books would then be ready for printing.

It was agreed to have the book covers the same as the CD colours. It was also agreed to retain two tunes, where two were given.

**PR01/58.3 Warm-Up Booklet**  
A session had been arranged at Manor Ballet School on Friday 11 January 2002. Two people from Exams Committee had volunteered to attend, and Miss Gordon-Harvey proposed to include volunteers from Publications Committee, and some teachers. The maximum number should be 12.

It was agreed to send a letter to Jean Yeats, requesting her involvement in the project, and Mrs Martin would then follow this up.

It was suggested that input from some overseas teachers might be useful.

Ms Scott-Huxley and Mr Adam agreed to investigate the "Glendaroch sheets" produced for Hugh Foss by Bill Ireland in the 70's, and would check with Alan Macpherson about the Foss material.

Miss Gordon-Harvey agreed to send a copy of the proforma letter to Ms Scott-Huxley, and Roz would then contact Ron Wallace and Bruce Hamilton.

**PR01/58.4 Book 43**  
The usual timetable was to invite contributions by the end of May the year before publication. In view of the forthcoming structural changes, Miss Gordon-Harvey suggested that it might be helpful

to push this project forward more quickly, and this was agreed.

With regard to the suggestion in the previous minutes about commissioning dances, it was felt that this was not necessarily a good idea, and that submitted dances should be relied on in the first place. Dances previously submitted would be considered, and a call for dances could be included in the Newsbrief. It was agreed to have a mixture of old and new dances.

It was agreed that consideration should also be given to dances in the John Young manuscript, and the Duke of Gordon's Welcome to Aberdeen.

Peter Knight agreed to investigate potential suitable quadrilles, and whether they were written for an event or person in Scotland.

**PR01/58.5 Subscription Copies**  
Multi-member households can select an alternative choice instead of the subscription copy, and the list of choices as given on the gold form was circulated.

It was agreed not to add An Album for Mrs Stewart or the MacNab books to the list. Individual Miscellany books could be added.

It was agreed that, as the Leaflet Dances book was now available, the individual leaflets should no longer be stocked, and should be deleted from this list and from the catalogue.

**PR01/58.6 Pocket Edition Index**  
Having received a competitive quote, this was being printed by Miller Print.

**PR01/58.7 Pocket Edition Books 10-12**  
Ms Scott-Huxley and Mrs Gordon agreed to proof-read this, and a copy would also be sent to Mrs Martin (to be circulated with minutes).

With regard to Angus Henry's note on Fiddle Faddle, Ms Gordon-Harvey would amend the diagram in the P/E to match those in the Manual, the instructions have been slightly amended, and the individual books would be amended in due course.

**PR01/58.8 Book 25**  
Robert Mackay had pointed out that the format of this book was extremely difficult, as the music was printed on the lower half of the pages. There were 110 copies in stock, and this would be a priority to re-format after Books 22 and 23.

**PR01/58.9 Leaflet Dances**  
Peter Knight had drawn Miss Gordon-Harvey's attention to an error in Queen Victoria's Visit Quadrilles. An erratum slip with the amended bars 9-24 would be inserted, and the master copy corrected.

**PR01/59 MUSIC REPORT**  
**PR01/59.1 Book 42**  
Ms Rutherford had looked over the tunes for dances on the Book 42 shortlist, as previously discussed.

**PR01/59.2 General Points**  
Ms Rutherford believed many bandleaders have said that the original tunes in many books, particularly earlier ones, were not "user-friendly". Any band for recording should be chosen by the full Committee, and Ms Rutherford was in complete agreement that a meeting should be held with the band as early as possible to highlight the Society's requirements. She also felt strongly that terms and conditions should not be negotiable, and that bands should be paid Musicians' Union rates. She would supply a copy of these to Ms Gray.

**PR01/59.3 Music Sub-Committee**  
Ms Rutherford confirmed that she had asked Robert Mackay and David Cunningham Jnr to join her on the Music Sub-Committee. She would also consult with Neil Copland, and would contact Pat Clark, who had also offered advice.

**PR01/59.4 Frae a' the Airts**  
A letter had been sent to Ian McPhail detailing requirements.

**PR01/59.5 Miscellanies and MacNabs**  
No response had been received from Muriel Johnstone.

**PR01/59.6 Transfer to CD Priorities**  
Finance Committee had allocated £18,000 towards the progression of this project.

Vancouver Branch had nominated Book 5 as their sponsored CD, and this was agreed.

Stock levels of Book 5 would be checked, to see if it needed to be revised to coincide with production of the CD.

Production of the current CDs had been delayed due to David Cunningham Jnr's severe illness.

It was suggested that consideration be given to alternative studios for the next recording.

A letter had been received from Wanda van Zon pointing out that the cover of the Fife Fairing CD did not show which band played which tune. This was noted for future covers.

There was agreement that the £18,000 should be put towards re-records rather than transfers. Cassette stocks would be checked and a selection of suggestions would be brought to the next meeting.

The Committee had previously discussed the possibility of using an overseas band for a re-recording. It was agreed to discuss this further with Muriel Johnstone.

**PR01/60** **VIDEOS**  
**PR01/60.1** **Book 41**  
Malcolm Brown had said he would be prepared once again to send these out on receipt of orders sent directly to him. They would be advertised in the Newsbrief, and a note added to the Catalogue. With regard to the music used, the tunes belonged to the RSCDS and could be used for any purpose.

It was agreed that "free" copies of the video would not be given to participants.

It was agreed to ask Mr Brown for a note of the expenses he had incurred.

**PR01/60.2** **Book 42**  
As the largest potential market for sales was at Summer School, the possibility of producing the video before then was discussed. Ms Rutherford would speak to Ken Mutch and her sister regarding use of the BBC studio. It was also suggested that some colleges with video suites may be prepared to consider it as a student project.

It was agreed to discuss the possibility of filming at the Easter School with Malcolm Brown.

Mrs Martin agreed to approach contacts in colleges to establish potential interest.

**PR01/61** **BUDGET**  
Ms Gordon-Harvey would review book stocks and prioritise transfers accordingly.

There was discussion regarding the purchase of Sibelius software for printed music production. Ms Rutherford had acquired a quote of £1,003 + VAT for two copies of the package (one to be

installed at her home on extended "loan"), and this would include training.

It was agreed to get other quotes for two copies of the software plus training, for comparison.

The addition of £500 in the budget for software for transferring video to DVD (see PR01/57.2) was noted.

Sales figures of all stock for October were £3,700 and for November were £8,030. The sharp increase in November's figures was mainly due to sales of Dance Scottish. It was noted that the pack was due to be reviewed in the Times Education Supplement (Scotland) early in 2002.

**PR01/62** **STRATEGIC PLAN**  
The final version of the paper passed to Mrs Martin was circulated. Mrs Martin reported that the Strategic Plan Working Party had met and had altered some objectives slightly. It was planned to circulate a revised plan to committees and representatives at the beginning of March, as it needed to be in suitable form by the end of April for submission to Executive Council in May.

**PR01/63** **REMITTS FROM OTHER COMMITTEES**  
**PR01/63.1** **Website Working Party**  
Responses from GP to the Working Party's proposals were of interest to the Committee, particularly putting the Formations Index and the Glossary onto the website. Putting a "change history" for publications online had also been agreed - ie a note of alterations made to dances. It was noted that the Formations Index needed to be updated, and that the Glossary should be checked.

Ms Scott-Huxley took a copy of the Glossary to scan in, and Mrs Martin took a copy to check with John Drewry.

**PR01/63.2** **Finance Committee**  
Ms Gordon-Harvey was reviewing the SORP2000 document for anything relevant to the Committee.

**PR01/63.3** **Executive Council**  
It was noted that several suggestions had been made at the Open Forum regarding communications between HQ and members/Branches. It was noted that if some suggestions made there were developed, it could impact on the Committee's work.

**PR01/64** **SCOTIA CENTENARY PROJECT**  
The dances devised by Roy Goldring had been circulated, and he recommended that 6 be chosen.

He would like the Committee to dance through those circulated and make the final choice for presentation to Mr Copeland and the RSGS early in 2002. He had approached Muriel Johnstone about providing music.

It was agreed to have dance-throughs as follows:  
Sunday 17 February - Book 42  
Sunday 3 March - Scotia Centenary Project

Miss Gordon-Harvey would investigate suitable accommodation.

**PR01/65** **CROWWOOD PRESS**  
Several suggestions were made of individuals who may be able and willing to take this project on.

It was agreed to approach Alastair MacFadyen in the first instance, and if he did not wish to undertake the project, to then approach Linda Gaul.

**PR01/66** **CORRESPONDENCE**  
**PR01/66.1** **Anne Campbell**  
With regard to this query about Monymusk, it was agreed the answer was to give the right hand on crossing.

**PR01/66.2** **Keith Oughton**  
It was agreed to note these comments and discuss when the Manual was revised.

**PR01/67** **ANY OTHER BUSINESS**  
There was no other competent business.

**PR01/68** **DATE OF NEXT MEETING**  
The next meeting would be held on Saturday 16 February 2002 at 10.30am.

Dates for the remainder of the year were confirmed as follows:  
2 March (additional meeting)  
23 March  
1 June  
5 October

The primary focus of the meeting on 23 March would be to finalise Book 42 music. The schedule of meetings following the AGM will be confirmed at a later date.

Miss Gordon-Harvey thanked all the Committee members for their patience and perseverance. She was thanked for her effective chairmanship of the meeting.

The meeting closed at 4.00pm.

[Good wishes for Christmas and New Year to all Committee members.]



*The Royal Scottish Country Dance Society*

**Minutes of Meeting of the Publications & Research Committee  
held on Saturday 16 February 2002 at 10.30am  
at 12 Coates Crescent, Edinburgh**

**PRESENT:** Ms R. Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman), Mr J Healy (Archivist), Mr S Adam, Mrs A Gordon, Mr P Knight.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**APOLOGIES:** Ms M Rutherford (Music Convenor), Ms R Scott-Huxley.

**WELCOME:** Ms Gordon-Harvey welcomed everyone to the meeting, and in particular Mr Healy who was attending for the first time as Archivist.

**PR02/1 MINUTES OF LAST MEETING**  
The minutes of the meeting of 1 December 2001 were approved.

**PR02/2 MATTERS ARISING**  
**PR02/2.1 (PR01/56.1) Bulletin**  
Ms Gray reported that Linda Gaul had agreed to act as Editorial Assistant for the 2002 Bulletin. A detailed production schedule and outline contents had been agreed. Some quotations had been received, but the final decision on the publisher would not be made until all the figures were to hand. Wilson Nicol and Jimmie Hill would be contacted for suggestions regarding content, and the proposed item on dance change history should cover only one or two dances at a time.

**PR02/2.2 (PR01/56.2) Newsbrief**  
Ms Gray confirmed that the Newsbrief would be sent to print before the end of the coming week, with distribution as soon as possible thereafter.

Mr Mair advised that a Special Edition Newsbrief should be published following the May Executive to explain nomination and voting procedures etc to members. It was suggested that a notice be included in the forthcoming issue alerting members and Secretaries. P&R would be responsible for production, but GP would be responsible for the cost.

**PR02/2.3 (PR01/57.1) Alan Macpherson**  
Ms Gordon-Harvey had written to Mr Macpherson acknowledging his contribution as Archivist, and

confirming that the Triumph article was still required. It had not been received in time for the Newsbrief, but consideration may be given to including it in, for example, the next Bulletin.

**PR02/2.4 (PR01/57.2) Reel of the 51st Division**  
Mr Adam had handed in the article on this topic, which was passed to Mr Healy.

**PR02/2.5 (PR01/57.2) DVD Writer**  
Mr Healy reported that the DVD writer for installation in HQ had not yet been purchased, but he hoped to do so in a few months when the price would have dropped.

**PR02/2.6 (PR01/60.1) Book 41 Video**  
Malcolm Brown had provided a note of his expenses for producing the Book 41 video. It was agreed to pay him £250.00.

**PR02/2.7 (PR01/60.2) Book 42 Video**  
The possibility of filming Book 42 at Easter School had been considered, but was not now considered feasible. Ideally, a four-week period was required to produce the video following recording. Production prior to Summer School was not realistic, particularly as it was unlikely that many more copies would be sold if it was available at Summer School itself, and the additional costs were not justified.

Ms Gray would approach Johan MacLean for permission to video the dances during Summer School.

It was agreed to ask Malcolm Brown to carry out the recording during Summer School, for production shortly thereafter.

The Committee noted Mr Brown's comments regarding management of the project. Mr Knight suggested that it would be easier and cheaper to mix input live during recording, and offered to lend Mr Brown a mixer if required.

Contact with a FE college had been made with a view to students making the video as a project, but it was agreed that this would not be investigated further at this stage.

PR02/2.8 (PR01/65)

Crowwood Press

Mr MacFadyen had declined to undertake production of the book proposed by Crowwood Press. However, Linda Gaul had accepted, and she would seek input from various Society and other sources. She was now liaising directly with Crowwood and would keep the Committee advised of progress. The Committee wished her well with the project.

PR02/3

ARCHIVIST'S REPORT

PR02/3.1

"Paper" Archive

Mr Healy tabled a detailed report for information. The current "database" was useful, although little more than a catalogue. It currently recorded 900 bundles. Mr Macpherson had confirmed that some books were currently being scanned onto CD, but there appeared to be no log of those items going out, and Committee members were not aware of this being done.

Mr Healy could trace no historical Archivist correspondence files, and indicated that he and Ms Gray had discussed the introduction of a clear process for dealing with correspondence. He was aware that there were items not included in the catalogue. There appeared to be little material prior to 1952 when Coates Crescent became the head office. It appeared that there was a lot of work to be done and he would welcome volunteer help. He would consider a plan and would report further in due course. Committee members were invited to tour the Archive during lunch.

PR02/3.2

Mr G Robertson

George Robertson of the Edinburgh Strathspey & Reel Society had contacted Mr Healy, seeking a recording of "The Flowers of Edinburgh" done under the auspices of the SCDS.

PR02/3.3

Recorded Music

Recordings were located throughout the basement, and a project to list these was known to have been begun by Frances Gordon, although no trace of that listing seemed to be available. Mr Healy would prepare a plan for cataloguing material and would set up templates before seeking help from volunteers.

The Society had John Drewry's list of tunes up to Book 34, and there was discussion as to whether this should be updated. It was noted that Alan Paterson had almost all the same information in DanceData, with the exception of original sources and dates, and it was agreed to investigate the instigation of a more formal relationship with Alan Paterson to share information. Mr Healy would speak to him shortly.

Mr Knight advised that George Meikle of the Lothian Band had a good music database that might also be worth investigating. Dorothy Leurs had a

copy, and it was agreed to approach her in the first instance.

PR02/3.4

Archive Purpose

Mr Healy suggested that the Committee must consider exactly what should constitute the Archive. The contents could be broadly categorised into dances, music, Branch records and memorabilia. There was general agreement that the archive should be something to use to further the aims and objectives of the Society. It was agreed one essential was to include at least one copy of each edition of each book, with a clear record of how they changed and developed.

It was agreed that Ms Gray and the architect should look at the possibility of putting the archive into the front right basement room (in addition to other current works). If feasible, material could be transferred there as it was catalogued. Mr Healy hoped to put together a proposal for the Committee's consideration by 23 March.

It was also agreed that part of Mr. Healy's report might be incorporated into a Bulletin article in due course.

PR02/4

PUBLICATIONS

PR02/4.1

Book 42

Ms Rutherford had prepared music to accompany all the dances being considered. She would contact Muriel Johnstone regarding the possibility of using some of her tunes.

It was agreed that final decisions would be made on 23 March.

A simple score-sheet would be given to each dance-through participant, to rate the dances and add brief comments. Ms Gordon-Harvey would collate the data for the next meeting. 10 of the 14 dances would be selected.

Ms Gordon-Harvey had written to those who had submitted dances, requesting transfer of copyright to the Society in the event of selection. One deviser had indicated that it was hoped to use their dance in a Branch publication. The Committee agreed that this should not preclude selection.

PR02/4.2

Book 43

As a sufficient number of dances had already been submitted, there would be no need to request additional material. All devisers had been contacted; in one case, the letter had been returned and it had not been possible to trace the author. It was agreed to retain the dance meantime, pending consideration. Mr Healy and Ms Gordon-Harvey had extracted 3 dances from the David Young manuscripts as possible contenders, and would also look again at

the Confetti Dances. Miss Grace Hay's Delight and the Rifleman would be researched further. Jean Martin would contact Quentin Cramb regarding his mother's material.

Mr Knight had researched possible Quadrilles. The main concern was that Quadrilles often contained five figures, and it was felt that country dancers preferred a single figure rather than whole sets of figures. Ellis Rodgers had agreed to research the possibility of finding a suitable single figure Quadrille. Robin Lambie was suggested as another possible source of material. It was agreed that The Lancers should be considered, as the dance was now in danger of disappearing, although it had been popular until relatively recently.

**PR02/4.3 Warm-up Booklet**

Members of this Committee, some members of Examinations and other dancers attended a session at the Manor School of Ballet in January. Participants had enjoyed it and found it a valuable starting point. The exercises would not all be suitable for all classes, but would help provide a range of material teachers could select from.

Mrs Martin had met with Jean Yeats, who would send her suggestions to HQ. She was concentrating on exercises useful for SCD rather than aerobic exercises, ie those which would strengthen the muscles used in SCD. She had offered on loan a manual produced at an Ottawa day school in 1984 that might be useful. It was felt that illustrations would be helpful.

Neither Mr Adam nor Ms Scott-Huxley had been able to progress further with their contacts at this stage.

**PR02/4.4 P/E Index**

Ms Gray was awaiting final quotations from Miller Print, who had produced a design in a different style. It was agreed to consult the Marketing Subcommittee and if they had no objection, the new design should be accepted. It was indicated that Marilyn Healy would be happy to proof-read this item, and her offer was acknowledged with thanks.

**PR02/4.5 Subscription Copy and Publications List**

It was confirmed that these had both been amended and updated in accordance with the decisions made in December.

**PR02/4.6 Books 22 & 23**

The Committee was now happy with the wording and diagrams for "Dean Bridge of Edinburgh".

Robert Mackay had reviewed all the music in these two books, and the Committee agreed that he should receive appropriate payment. Arrangement of the

tunes was still to be completed, and this would be considered under the Music report.

Mr Mair queried some of the instructions in Book 23 for Miss Janet Laing's Strathspey and for Holyrood House. Mrs Martin would try to clarify the queries with Quentin Cramb and John Drewry.

**PR02/4.7 Glossary**  
Comments had been received from John Drewry. It was agreed that there were a number of inconsistencies in the current edition, and that a major update was now required. It should be entitled "Glossary of Terms", excluding the reference to "descriptions of movements" which was inaccurate.

It was agreed to ask Roy Goldring, Derek Haines, Angus Henry and Ian Boyd to contribute their comments.

The current Glossary was now on computer. Mr Knight would try to source his copy of the original document for information purposes.

**PR02/4.8 P/E 10 - 12**  
Mrs Gordon and Mrs Martin had completed and returned proof copies. Ms Scott-Huxley's contribution was still awaited, but meantime it would be updated ready for second proofing.

Mrs Martin noted that her original edition of Book 12 contained "The Border Reel", but this has been replaced by "The Laird of Dumbiedykes" in more recent versions. It was agreed to try to trace the history of this change.

**PR02/4.9 Book 25**  
This was now on computer and Robert Mackay was reviewing the music.

**PR02/4.10 Book 5**  
In light of Vancouver's sponsorship of Book 5 transfer to CD, this book was to be reviewed. Muriel Johnstone had asked to review the music for Lady Susan Stewart's Reel as she was unhappy with the earlier revision.

**PR02/4.11 Other P/E Revisions**  
P/E 32 + Leaflets: Mrs Gordon, Mr Mair and Mr Adam agreed to proof Book 32 for 2 March.

P/E 30, 31, 5 for 82 + Children's Book: will be ready for proofing by 2 March. Mr Knight, Mr Healy and Mrs Martin agreed to proof read.

Ms Gordon-Harvey reported that only nine books remained to be computerised.



**PR02/4.12** **Featured Dances 2002-03**  
The Committee drew up a programme of Featured Dances for inclusion in the Newsbrief, concentrating on dances contained in recently released or forthcoming CDs:

The Earl of Mansfield	R	Leaflet Dances
Broadford Bay	R	Leaflet Dances
Mrs. Stewart of Fasnaclloch	R	Leaflet Dances
The Reel of the Royal Scots	R	Leaflet Dances
Braes of Breadalbane	S	21
Fair Donald	S	29
Frae a' the Airts	M	Leaflet Dances
The Happy Meeting	J	29
Muirland Willie	J	21
Teviot Bridge	J	5

**PR02/4.13** **Correspondence**  
A very complimentary letter had been received about the Leaflet Dances Book from a member in New Zealand.

**PR02/** **MUSIC REPORT**  
**PR02/5.1** **Convenor's Report**

Ms Rutherford reported that Sibelius software had now been installed and she had received training. She would in turn train relevant personnel at HQ once the computer was upgraded and the software installed there.

She had acquired costings for Ca Va Studios in Glasgow, and as both she and Iain MacPhail were familiar with their facilities, it was hoped to use that studio for one of the forthcoming recordings.

**PR02/5.2** **Books 37 and 38**  
Iain MacPhail was progressing well with the music for recording Books 36 and 37 (Frae a' the Airts), and hoped to meet with Ms Rutherford in the near future to confirm suitability of tunes and discuss recording dates.

**PR02/5.3** **Book 42**  
A response from Marian Anderson was awaited, and it was hoped that a studio booking could be made at an early date.

**PR02/5.4** **Book 21**  
Once Thane had received the DAT master for processing, it was discovered that it was approximately five minutes too long for a single CD. Options were to reduce the length of some of the strathspeys to six times through, or to produce a double CD. Several other recordings yet to be transferred would produce the same problem. It was noted that some older CD players had difficulty in coping with the maximum play time in any case, and a double CD seemed the safer option.

Following discussion, it was agreed to opt for a double CD, meeting the additional costs incurred from Society funds.

There were two consecutive books earmarked for re-recording that would fit onto a single CD, and the Committee agreed this would be acceptable.

**PR02/5.5** **CD Sponsorship**

The Committee agreed to Vancouver Branch's proposed wording on the CD cover for Book 5.

New York Branch had confirmed that they wished to sponsor Book 29.

**PR02/5.6** **Musical Arrangements**

For a number of years, Muriel Johnstone has been the sole arranger of music for new books. However, Ms Rutherford, as the current Music Convenor, was happy to undertake the musical arrangement for Book 42 and the Committee had assumed that this would be the case.

The Committee agreed that it was good for the Society to spread responsibility for arrangements and to encourage the development of additional talent. However, it was very much hoped that Ms Johnstone would continue to have an involvement with RSCDS musical arrangements.

It was agreed to ask Ms Johnstone to undertake the arrangements for Books 22 and 23 and, if she agreed, Mr Mackay's comments would be passed to her. No decision would be made regarding the musical arrangement for Book 25 until Mr Mackay had completed his work and Ms Rutherford's commitments were clarified.

It was agreed that where Ms Johnstone had been responsible for producing the music for particular Books, she would be asked to proof these prior to any revisions being published.

Roy Goldring had asked Ms Johnstone to undertake the musical arrangements for the Scotia Suite and it was agreed that the Society would be responsible for her fee.

**PR02/5.7** **MacNab and Miscellany CDs**  
It was noted that further details from Ms Johnstone on the possible transfer of copyright and stocks of these items were still awaited. This would be followed up.

**PR02/6** **BUDGET**  
Sales figures for December and January had been slow, but should receive a boost when the Leaflet Dances CDs were available. Bulletin advertising had brought in £2,400. The Committee was advised of

forthcoming stock replacement items. Detailed figures for the 2002-03 budget would be prepared for the next Committee meeting.

**PR02/7 STRATEGIC PLAN**

Ms Gordon-Harvey reported that as it had been agreed to exclude "standard work" from the plan, some slight changes from the original submission had been made. Mrs Martin advised that it was hoped to have a complete draft available for all Committees by the meeting on 23 March.

**PR02/8 REMITS FROM OTHER COMMITTEES**

**PR02/8.1 Marketing**

Marketing Sub-Committee had asked P&R to look again at stocking "easy listening" Scottish music, or promoting the Colin Dewar CD. The Committee did not agree with this proposal, as they felt that the Society had a niche market. There were sufficient suppliers of this type of music already, and such a move was not a priority for the Society.

**PR02/8.2 Examinations**

Examinations had reviewed various publications and confirmed that the Index to Formations was a P&R responsibility, and that they would like sight of the Glossary before its re-release. Members of Examinations were reviewing the Manual prior to their next meeting, and once complete, it would be passed to P&R for production. Examinations were also reviewing Pat Clark's book of Music Notes.

**PR02/8.3 Finance**

Finance Committee had requested budgets from committees for 2003-03, for their April meeting.

**PR02/8/4 General Purposes**

A draft schedule of meetings for 2002-03 had been provided for comment. Ms Gordon-Harvey was concerned with the distribution of the three Publications meetings. Mrs Martin explained that the Membership Services Committee would decide the number of meetings each sub-committee would have, but there was some scope for manoeuvre of dates to spread them more evenly.

It was agreed that Ms Gordon-Harvey would review the schedule and make any recommendations she felt appropriate.

**PR02/9 CORRESPONDENCE**

There was no correspondence for consideration.

**PR02/10 ANY OTHER BUSINESS**

Mr Knight requested that the Committee look again at the possibility of reinstating a distribution agreement with Highlander Music, who produced a comprehensive index of CDs which did not now include RSCDS.

Mr Mair indicated that this was more properly the responsibility of Finance, who had already dismissed the matter, as the number of items sold by Highlander did not justify the high discount rate they sought. The Society had sold more CDs directly since discontinuing the agreement. Additionally, by selling directly, the best margins were retained.

It was agreed to request Finance to review contracts with a view to increasing sales of CDs.

**PR02/11 DATE OF NEXT MEETING**

The next meeting will take place on 2 March 2002 at 10.30am. The Agenda for that meeting would accompany the Minutes.

The meeting closed at 3.00pm.



*The Royal Scottish Country Dance Society*

**Minutes of Meeting of the Publications & Research Committee  
held on Saturday 2 March 2002 at 10.30am  
at 12 Coates Crescent, Edinburgh**

**PRESENT:** Miss R. Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman), Mr J Healy (Archivist), Mr S Adam, Mrs A Gordon, Ms R Scott-Huxley.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**APOLOGIES:** Mr P Knight, Ms M Rutherford (Music Convenor).

**PR02/12 MINUTES OF LAST MEETING**  
Minutes of the meeting of 16 February 2002 were approved as an accurate record.

**PR02/13 MATTERS ARISING**  
**PR02/13.1 (PR02/2.2) Newsbrief**  
This was with the printers and about to be distributed. Copies were circulated.

**PR02/13.2 (PR02/4.12) Featured Dances**  
The final list of Featured Dances for 2002-03 was included in the previous minutes, and had been incorporated in the Newsbrief.

**PR02/13.3 (PR02/5.7) MacNab and Miscellany CDs**  
The possible transfer of copyright and stocks was still pending, as Ms Johnstone had not had time to propose figures, but she would do so shortly.

**PR02/13.4 (PR02/2.5) DVD Writer**  
Commercial rates for transfer of videos to DVD had been acquired. Given the number of videos held, it was clear that purchase of a DVD writer would be economical.

**PR02/13.5 (PR02/4.3) Warm-up Booklet**  
Ms Scott-Huxley was still awaiting input from her contacts. Material received from Jean Yeats was circulated for information; she had indicated that the Committee could do with it as they wished.

It was agreed that, because of the range of material to be incorporated, it would be advisable to have an editor for the booklet. Members would bring suggestions to the next meeting.

**PR02/13.6 (PR02/3.1) Paper Archive**

Elizabeth Allen and Margaret Renton had previously volunteered to help at HQ, and it was agreed to ask them to help with some aspects of work in the archive, under Mr Healy's supervision.

**PR02/13.7 (PR02/4.6) Books 23 Queries**

It was agreed to write to Quentin Cramb to request his assistance in clarifying the query regarding Miss Janet Laing's Strathspey.

**PR02/13.8 (PR02/7) Strategic Plan**

Mrs Martin noted that it was likely to be the end of March before the complete revised plan was available, and it would be submitted to General Purposes before going to other Committees.

**PR02/14 ARCHIVIST'S REPORT**

Mr Healy had been in contact with a professional archivist and with a post-grad student working on an archive project at St Andrews. Both had suggested offering the cataloguing and ordering of the archive as a project to a student. There were only 5 UK universities offering courses in archiving, none of which was in Scotland. If this was not successful, it might be possible to approach students on librarianship courses. Mr Healy would continue to investigate. Ms Scott-Huxley would find out if any Scottish-resident students were on the course at Manchester.

Mr Healy had contacted Alan Paterson regarding DanceData, and he was happy to be involved. He had raised a technical question regarding original tunes, but he was keen to move forward.

A query had been received from someone in Australia who had a set of signed programmes from a Jimmy Shand tour, and was seeking a suitable home for them. It was suggested that there might be interest in Auchtermuchty, and Mr Mair would investigate.

There was a query from a re-enactment group in the USA, asking if original music on original

instruments from the 1840's was available. Mr Healy would speak to Robin Lambie as to whether the Early Dance Group might be able to help.

**PR02/15 PUBLICATIONS**

**PR02/15.1 Book 42**  
Miss Gordon-Harvey reported the results of the dance-through scoring, and listed the proposed final ten dances and proposed order. It was agreed the order on the CD should be the same as the book. Ms Rutherford would report on 23 March with regard to the music.

Ms Johnstone had indicated that she would be willing to have any of her tunes used, but those already published elsewhere could obviously not have copyright transferred to RSCDS.

It was agreed to request use of the full set of tunes for a particular dance from Ms Johnstone, and if she agreed, to check with Marion Anderson if she was happy with this, as she had agreed to do the recording.

**PR02/15.2 P/E Books 10-12**  
Proofs had been received from Mrs Martin and Mrs Gordon.

It was agreed that tune titles should be in italics, without quotation marks, and that the word 'Note' should be in italics, but the rest not. It was agreed to use 'Source' rather than 'From' throughout.

The instructions were examined in detail and a number of changes agreed. A revised copy would be available by 23 March for further proofing.

**PR02/15.3 Book 22**  
There was discussion regarding the instructions for Holyrood House, and it was agreed to leave the instructions as given.

As noted in PR02/13.7, Quentin Cramb would be contacted regarding Miss Janet Laing's Strathspey. It was noted that Figure 1 was incorrect.

**PR02/15.4 P/E Index**  
Revised proofs would be delivered on Tuesday 5 March.

**PR02/15.5 Glossary**  
Requests for assistance with revising the Glossary had been sent to Roy Goldring, Derek Haynes, Angus Henry and Iain Boyd.

In response to some postings regarding terminology, Mrs Martin had posted a message on Strathspey to the effect that the Glossary was in the process of being revised and that when completed, it would be available on the RSCDS website. Eric Ferguson had responded that he was a member of a small web discussion group interested in terminology, and they were keen to collaborate.

It was agreed to write to Eric Ferguson and Andrew Smith, welcoming their input.

**PR02/15.6 Scotia Centenary Suite**  
A scoring sheet would be provided for the dance-through, and again Miss Gordon-Harvey would collate responses and report back to the Committee. It was suggested that six dances would form a viable booklet.

It was essential, once the final dances had been identified, to clarify whether the Royal Scottish Geographical Society or the RSCDS would be responsible for publication.

**PR02/16 RECORDINGS**  
**PR02/16.1 Overseas Band**

It was agreed to approach Bobby Brown regarding doing a recording for the Society, and to give him the choice of Books 10, 12 or 31/32 (31 and 32 would fit on to one CD).

It was also agreed that if he agreed to undertake one of the above, Muriel Johnstone would be asked if she would be prepared to supervise the recording.

**PR02/16.2 Book of Graded Dances**  
Stocks of this tape were running low. Of the 24 dances in the book, 12 were on tape.

It was agreed that the existing tape should be transferred, and the remaining 12 dances recorded, to be sold together as a double CD.

It was agreed to ask David Cunningham to record the previously unrecorded 12 dances.

**PR02/16.3 30 Popular Dances**  
There had been some requests for a CD of these dances. However, it was noted that because of the times, it was not feasible even for a double CD, and that most dances were already on other recordings.

**PR02/16.4 Tweedside**

It was agreed that this compilation should be discontinued once current stocks run out.

**PR02/16.5 Selling Prices**

It was agreed to recommend to Finance Committee that the selling price of the Book 21 CDs, as discussed at the last meeting, should be £10.

It was agreed to recommend to Finance Committee that the selling price of the double CD of Graded Dances should be £20.

**PR02/17 BUDGET**

Ms Gray had prepared a draft work schedule/budget for the remainder of this financial year, and for 2002-03. This would be revised as discussed and presented to the Committee again on 23 March.

**PR02/18 REMITS FROM OTHER COMMITTEES**

**PR02/18.1 General Purposes**

With regard to the draft schedule of dates for 2002-03, it was proposed to move the February meeting to 14 December, the 22 March meeting to 15 March, and the 27 September meeting to 13 September.

**PR02/18.2 Youth**

Some enquiries had been received asking if the CD from the Dance Scottish pack was to be available on its own, and the Youth Committee was seeking the Publications Committee's approval.

The Committee felt strongly that any such decision was for Publications Committee to make. Separate production of the CD was something that might be considered at a later date, but there were concerns that to do so now might harm sales of the pack.

**PR02/19 CORRESPONDENCE**

An email had been received from Kate Dunlay, requesting access to video material showing SCD and permission to use it as part of an online course for the University College of Cape Breton. It would be available only to enrolled students via a secure website or on CD. A link to the RSCDS website would be provided.

It was agreed to seek permission from the BBC to provide a copy of the Menuhin video, and to provide a copy of the video from the Dance Scottish pack (both NTSC).

**PR02/20 ANY OTHER BUSINESS**

**PR02/20.1 MacNab Videos**

Peter Knight had requested this topic to be on the agenda for 23 March, but this would be postponed as the Newsbrief requesting videos of MacNab dances was only just going out.

**PR02/20.2 Musical Arrangements**

It was confirmed that contracts were issued for musical arrangements on a project by project basis.

**PR02/20.3 Take the Floor**

Ken Mutch had been in touch regarding a special edition on 1 June, to mark the Queen's Golden Jubilee, and seeking RSCDS involvement. No further details were yet available.

**PR02/20.4 Golden Jubilee**

Ms Scott-Huxley proposed that a dance or dances be written specially for The Queen's Golden Jubilee. Although such dances could be presented only to her in the first instance, it was felt that it would be better if they were included in a book, so that they would actually be danced.

It was agreed to approach John Drewry and Alan Macpherson to ask if either would be interested in doing so, or if they might collaborate. Dances would be required by the end of April.

It was agreed that if either was willing to participate in the project, Muriel Johnstone should be commissioned to provide the music, and she should be forewarned of this possibility.

**PR02/20.5 Mrs J Huxley**

Ms Scott-Huxley's mother had recently celebrated her 100<sup>th</sup> birthday, and it was thought she may be the only centenarian member of the Society. She would submit some photographs with a short article for possible inclusion in the Bulletin.

**PR02/20.6 P&R Meeting, 1 June 2002**

As 3 June had been declared a special public holiday to mark the Golden Jubilee, it was agreed to move the 1 June meeting to 25 May 2002.

**PR02/20.7 World Federation of Tour Guides**

Mr Mair had been informed that the Federation was having a conference in Dunblane in January. They may be interested in having a demonstration team give a display, and it was suggested that they contact Stirling Branch. Ms Gray would arrange a meeting with the Federation President to inform her about the Society and to discuss the

possibility of making information available to tour guides.

**PR02/20.8**

**"Isabel"**

During his presentation to Winter School, Alan Macpherson had included excerpts from old books, and had referred to a dance called "Isabel". Mrs Martin would follow this up.

**PR02/21**

**DATE OF NEXT MEETING**

The next meeting will be held on Saturday 23 March at 10.30am. The main topic on the agenda will be finalising dances and music for Book 42. Additional topics will be:

- Other music issues
- Budget
- Scotia Centenary dances

The meeting closed at 4.35pm.



*The Royal Scottish Country Dance Society*

**Minutes of Meeting of the Publications & Research Committee  
held on 23 March 2002 at 10.30am  
at 12 Coates Crescent, Edinburgh**

**PRESENT:** Miss R Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman) (part), Mr J Healy (Archivist) (part), Ms M Rutherford (Music Convenor) (part), Mr S Adam, Mrs A Gordon, Mr P Knight, Ms R Scott-Huxley.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator).

**APOLOGIES:** There were no apologies.

**PR02/22 MINUTES OF LAST MEETING**  
Minutes of the meeting of 2 March 2002 were approved as an accurate record.

**PR02/23 MATTERS ARISING**  
**PR02/23.1 (PR02/13.5) Warm-up Booklet**

It was agreed to approach Bob Grant to ask if he would edit this publication.

Ms Scott-Huxley had received a partial reply from Jo Hamilton, but had not yet had time to edit it out; she would do so and forward the relevant material. Bruce Hamilton was also going to contribute something. Ms Scott-Huxley had also contacted Vicki Goodloe, and was awaiting a reply from her, as well as from Ron Wallace and Marjorie McLaughlin.

**PR02/23.2 (PR02/13.7) Book 23 Queries**  
The query regarding Miss Janet Laing's Strathspey was being followed up through Quentin Cramb.

The query regarding Figure 4 and joining hands or not in Dean Bridge of Edinburgh was discussed.

It was agreed to check this with Gary Morris. It was agreed also to inform the Examinations Committee, with reference to competition adjudicators.

**PR02/23.3 (PR02/14) Archives**  
Ms Scott-Huxley had acquired an estimate for qualified archivist time.

Mr Healy had spoken to Elizabeth Allen and Margaret Renton, and they would be happy to help.

With regard to the Shand tour programmes, Mr Mair reported that there were no plans for a museum at the moment, and suggested that Jimmy Shand Jnr be approached.

**PR02/23.4 (PR02/15.2) P/E Books 10-12**  
Revised wording for Reels of Three was agreed. Mr Healy was still investigating Grant's Rant/Reel.

**PR02/23.5 (PR02/15.4) P/E Index**  
Mrs Healy had almost finished proof-reading, and her comments would be received within the week.

**PR02/23.6 (PR02/15.5) Glossary**  
Work on this was progressing.

**PR02/23.7 (PR02/4.10) Book 5**  
Mr Adam, Ms Scott-Huxley and Mrs Gordon agreed to proof-read the version distributed.

**PR02/23.8 (PR02/19) Menuhin Video**  
As there was a master copy in the archive, it was suggested a copy could simply be made. However, it was felt that BBC permission should be acquired in any case.

**PR02/23.9 (PR02/4.2) Book 43**  
A number of dances had now been acquired from archives for consideration, as well as newly devised dances.

**PR02/23.10 (PR02/18.1) Meetings 2002-03**  
It had been requested that dates for Membership Services Committee be changed from 30 November to 11 December in the draft schedule for 2002-03, to accommodate other commitments.

**PR02/23.11 (PR02/16.1) Overseas Band**  
This was being progressed, and Muriel Johnstone had agreed in principle to supervise a recording.

PR02/24

**BOOK 42**

Muriel Johnstone had agreed to the use of her tunes as requested, so long as the appropriate acknowledgement was given. Ms Rutherford would make no changes to her arrangements.

Ms Gray would write to Andy Litster regarding the dedication of his tune.

Ms Rutherford had almost completed the music, despite a few problems with the software that she hoped to sort out within days.

The Committee agreed that the music should all be on one page, even if this meant there were inconsistencies in size. It was also agreed that where there was any history regarding the tune, this should be included at the foot.

The Committee agreed that the previous policy for original tunes to be played exactly as written, including the key, was unnecessary. It was felt that bands had unique sounds and characters, and keys played an important part in that. There was a need to make the Society band-friendly. However, it was agreed that tempi must be adhered to.

It was agreed that both Ms Rutherford's and Muriel Johnstone's names would be on the front of the book. Ms Rutherford did not wish her qualifications to appear beside her name.

It was agreed that the title of the book would include the wording "In celebration of Summer School".

It was noted that Malcolm Brown had agreed to video the Book 42 dances, and Summer School Committee had given their permission. Mr Knight would speak directly with Mr Brown about equipment.

Mrs Martin and Mr Healy left the meeting at this point.

PR02/25

**OTHER MUSIC ISSUES**

PR02/25.1

**Books 36 & 37**

Miss Gordon-Harvey and Ms Rutherford had met with Iain McPhail to discuss this recording, which was likely to be carried out at Ca Va studio in Glasgow in September.

PR02/25.2

**Book 21**

The audio proofs had been received and were passed to Ms Rutherford for comment.

PR02/25.3 **Transfer/Re-recording Priorities**

In view of reduced cassette stocks, priorities for transfer were: 2, 3, 4, 18, 9, 6, and for re-recording: 12, 14, 15, 31/32, 27, 34, 10, 30, 7, 13, 11, 8.

Once a response had been received from Bobby Brown, who had been offered Books 10, 12 or 31/32, it was agreed to offer the remaining two recordings to Craig McCallum and to Alistair Wood. These would form the 3 re-recordings that had been approved by Finance Committee.

As it was felt that some cassettes earmarked for re-recording were not big sellers, Ms Rutherford would review the list.

It was agreed to progress the transfers on a rolling basis.

It was agreed that the Committee would review sales of books and cassettes to assess their popularity.

PR02/25.4 **Scotia Centenary Suite**

Miss Gordon-Harvey had amalgamated the results from the dance-through, and the 8 most popular dances comprised 4 strathspeys, 2 reels and 2 jigs. Roy Goldring had envisaged up to 8 dances, to make a reasonable-sized book, but some members of the Committee thought 3 would be appropriate - 1 reel, 1 jig and 1 strathspey. It was also felt that, whatever size, the end product should be produced by the RSGS. It was noted that if a CD of the music was wanted, there should be around 8 dances.

It was agreed that Miss Gordon-Harvey and Mrs Gordon would meet with a representative of the RSGS to discuss the project and take it forward.

PR02/25.5 **Miscellanies and MacNabs**

Muriel Johnstone had produced detailed costs for transfer of ownership and existing stock of these CDs.

It was agreed that the quoted figures would be accepted, and these costs would be included in the revised budget for Finance Committee.

PR02/25.6 **Ladies Step Dances**

It was agreed to include a cost of £2,500 in the budget for next year. This recording would include the solo MacNab dances.

PR02/26 **ANY OTHER BUSINESS**

PR02/26.1 **Youth Committee**

It had already been agreed that whether to produce sheet music or the CD separately from the Dance Scottish pack was for Publications Committee to decide. As previously stated, this was not a priority, and was not planned.

It was agreed that photocopying existing music was not an option.

PR02/26.2 **Golden Jubilee Dances**

Dances had been received from John Drewry, and Alan Macpherson had at least two that were almost complete. It was hoped that the latter would be received soon. Mr Adam and Mr Knight would try the dances out with their respective classes.

Margaret Brander had also submitted a dance. However, it was felt that as only Mr Drewry and Mr Macpherson had been commissioned to devise dances, it would not be appropriate to include Miss Brander's dance in the Jubilee presentation.

It was agreed to inform Miss Brander that her dance would be considered for inclusion in Book 43.

PR02/26.3 **Mr R Mackay**

Robert Mackay had written to thank the Committee for payment for his work in reviewing Books 22 and 23.

PR02/26.4 **Red Thistle Group**

It was agreed to approve the use of the dances stated in the group's forthcoming video, provided acknowledgement is given and sources quoted as appropriate.

PR02/26.5 **Won't You Join the Dance**

A previous request from Ian McHaffie to approve the publication of this text on the Strathspey website was again considered, as a clear decision had not been reached.

It was agreed to give approval, provided that:

- It was made clear that the book had been superseded by the Manual,
- Permission was sought from the publisher, Paterson's, or whoever now held copyright, and
- Ian or Anselm will carry out all technical work relating to formatting of the book for web publication.

PR02/26.6 **Use of new Subscription Copy**

It was agreed that an embargo on public performance of dances from Book 42 would be in place until the start of Summer School.

The meeting closed at 2.15pm.





## The Royal Scottish Country Dance Society

### Minutes of Meeting of the Publications & Research Committee held on Saturday 25 May 2002 at 10.30am at 12 Coates Crescent, Edinburgh

**PRESENT:** Miss R Gordon-Harvey (Convenor), Mr A Mair (Chairman), Mrs J Martin (Vice Chairman), Mr J Healy (Archivist), Ms M Rutherford (Music Convenor) (part), Mr S Adam, Mrs A Gordon, Mr P Knight, Ms R Scott-Huxley.

**IN ATTENDANCE:** Ms E Gray (Secretary/Administrator) (part).

**APOLOGIES:** There were no apologies.

**PR02/27 MINUTES OF LAST MEETING**  
Minutes of the meeting of 23rd March 2002 were ratified and approved by the Executive Council in May.

**PR02/28 MATTERS ARISING**  
**PR02/28.1 Newsbrief**  
Ms Gray reported that the Newsbrief was in the final stages of preparation and distribution was anticipated around mid-June.

**PR02/28.2 (PR02/23.1) Warm-up Booklet**  
The Convenor reported that Bob Grant would be delighted to edit this publication. Ms Scott-Huxley had received feedback from her contacts and this was distributed. It was confirmed that Jean Yeats was prepared to provide additional information as soon as she was able. Bill Clement had provided a contact for the Bill Ireland/Glendarroch sheets and this would be followed up. Bob Grant was also happy to provide some thoughts on exercise plans. He had been in contact with Margaret Cook regarding the possibility of providing some material from a medical perspective for an article he hoped to include in the Edinburgh Branch newsletter, and he agreed to query whether this could also be made available to the Society. Mrs. Provan of the Manor School of Ballet was now in a position to progress the review material that had been compiled following the session with her.

**PR02/28.3 (PR02/23.2) Book 23 Queries**  
Mr Clement had provided further leads on the Tibby Cramb material, although nothing further

had been received from her son on the questions arising about Dean Bridge.

**PR02/28.4 (PR02/23.4) P/E Books 10-12**  
Mr Healy was still investigating the questions regarding P/E 10-12. Ms Gordon-Harvey had been shown a copy of Book 10, dated 1935, which showed the dance currently entitled "Miss Mary Douglas" as "Lady Mary Douglas". Mr Healy briefly explained the background to this change and suggested he should approach Bill Ireland to provide a piece for the Bulletin.

**PR02/28.5 (PR02/23.5) P/E Index**  
Ms Gray confirmed that this would be in stock in June.

**PR02/28.6 (PR02/23.6) Glossary**  
Some feedback on the Glossary had been received. It was agreed to wait until all contributions were received before discussing how to progress the work.

**PR02/28.7 (PR02/23.7) Book 5**  
Ms Gordon-Harvey reported that she had now received the music for Book 5 from Muriel Johnstone, so that printing of the book could proceed.

**PR02/28.8 Other Pocket Editions**  
Ms Gordon-Harvey confirmed that P/E 30-31 etc. and P/E 32 + Leaflets were now in the final stages of preparation for the printers.

**PR02/29 SCOTIA CENTENARY SUITE**  
Ms Gordon-Harvey reported that the RSGS had now agreed to have a total of seven dances in their Centenary Booklet and as soon as the music was received from Muriel Johnstone, the final copy would be prepared for delivery to them.

Mrs Gordon updated the Committee on the meetings that had taken place in Glasgow, and a full report was circulated.

The Committee were asked to approve the actions already detailed, and to consider possible funding

for part of a CD of music which would be a mix of contributions from the National Youth Orchestra, the piping and the dance music. The dance part of the CD would be approximately 30 minutes long. It was noted that the music would be used as background during the exhibitions.

Stewart Adam suggested asking the orchestra to play for the dances, but Ms Rutherford felt that this was not feasible, although their input into a single dance might be possible. This possibility would be discussed with the RSGS in the first instance. It was agreed that RSCDS should organise and pay for the band and band production costs, and give the RSGS the DAT to add to their material. This would allow both parties to carry the production costs 50:50, and the Society could then buy however many copies was felt appropriate to sell. It was considered that the issue of who owned the master and copyright was of lesser importance at this stage.

It was agreed that an initial 500 copies should be requested and the right to reproduce further copies as required should be negotiated.

#### **PR02/30 GOLDEN JUBILEE DANCES**

Ms Gordon-Harvey advised the Committee that a Reel and a Jig had been received from Mr Drewry and a Strathspey and Quadrille from Mr Macpherson. A further strathspey, "Strathmore", had been received from Mr Drewry. Iain Macphail had written musical accompaniments for the reel, jig and Alan's strathspey.

The dances were trialled at various venues and following consultation, Mr Macphail had considered that the Jig would provide the best fit for the "Take the Floor" programme at Holyrood.

Ms Rutherford played the tunes through. It was agreed that Iain should be asked whether it was possible to adapt the cadence between bars 16 and 17 to better fit the dance. The Committee felt that it would be inappropriate to use the title "Birkhall" for the reel, but that "The Royal Yacht Britannia" could fit the music and be acceptable.

Ms Gordon-Harvey reported that there had been insufficient time to make a formal presentation to Her Majesty during her current visit to Edinburgh, but it might be possible to do so during a visit later in the year. The Committee had still to decide whether three or four dances would be presented.

It was agreed that a leather folder would enclose the booklet which might be presented by the

devisors. It was also noted that Iain MacPhail was sometimes requested to go to Balmoral during the summer.

Ms Rutherford would provide the tune for "Strathmore", and the music for the quadrille would be commissioned following consultation with Mr MacPherson.

#### **PR02/31**

#### **BOOK 43**

In the light of the foregoing, it appeared that the Committee now had a variety of elements to consider for next year's subscription copy – Golden Jubilee dances, the remaining McNab dance, new dances that had been submitted, and old dances that had not previously been published. It was agreed to defer the old dances meantime. The dances that were eventually presented to Her Majesty would be included in the Book, and the other dances scrutinised during the summer. A small sub-committee of Roz, Stewart, Jim and Anne would begin this process, with Stewart collating their findings for consideration at dance-through sessions which would be scheduled for 8 September and 6 October. Either Guide HQ or the Corstorphine Church previously used were possible suitable venues.

#### **PR02/32**

#### **BOOK 42**

The book cover would have a picture of Wardlaw, and this would be echoed on the CD.

The dances were now complete, with Anna Holden's Strathspey properly attributed, and minor amendments had been made following the Summer School teachers' dance-through. Ms Rutherford was thanked for completing the music, which had been appropriately copyrighted to those involved.

Ms Gordon-Harvey reported that the recording had been deferred to early June to suit the band, but that the recording studio were satisfied that they could complete all work prior to Summer School. The inlay cards would be prepared prior to recording, as soon as details were made available to us. Ms Rutherford would ensure she had all the necessary information she required regarding alternative tunes.

#### **PR02/33**

#### **MUSIC REPORT**

##### **PR02/33.1**

##### **Correspondence**

A letter from Daryl Powell, addressed to Muriel Johnstone and copied to the Committee had been shown to Ms Rutherford for comment. She confirmed that musicians usually would adapt music to suit their own capabilities, and felt that

much of his comment was highly academic and not particularly relevant. It was agreed that Muriel should be asked to respond to him, and we should provide her with the information to advise him that music courses were run in New Zealand to tackle issues that arise for musicians.

Some concern had been expressed at the seeming duplication of work on Books 22 and 23. Mr Mackay had already reviewed these two books, and the Committee agreed that if Ms Rutherford produced the music for Book 22 on Sibelius, Muriel Johnstone would be asked to print up the music for Book 23 and also Book 25, once review of it had been completed. In none of these cases was re-arrangement required, only provision of hard copy for the printers to use.

#### **PR02/33.2 Recordings Update**

The masters of recordings for Books 21, 5, and 29 were in Ms Rutherford's hands for review.

Ms Rutherford had also produced an updated list of the outstanding material for transfer and re-recording. She felt transfer was possible for Books 12, 13, 14 and possibly 17, although she felt that Book 17 lacked sparkle. However, it was also noted that much of the material on Books 13 and 14 was on split recordings. Re-recording would be needed for Books 15, 27 and 38.

With regard to the process of recording, Ms Rutherford suggested that the current timetable should be brought forward and that the Band should be advised of our requirements earlier than at present, with recording scheduled for April. Working backwards from Summer School, it was agreed that the books and CDs should all be ready from the first week in July, the recording should be completed by the end of April, the dances and lead tunes provided to the Band by the end of January, and that the Band itself would be confirmed before the end of the previous year. MU rates would be applied for arrangements.

For the coming year, ie Book 43, it was agreed that Iain MacPhail should be approached as he was already involved with a number of the dances which were being included in the publication.

There was still no further word regarding the proposed Bobby Brown recording, but Alan Mair agreed to progress this when he was in Canada during the summer if it was still outstanding at that time.

Ms Rutherford also reminded the Committee that when looking for Bands to record for the Society,

it should be remembered that they would want to stick to their own sound, and some may not have a fiddle player. As this had been a pre-requisite for us in the past, it was decided to treat each Band on its own merit, rather than being too prescriptive.

The meeting adjourned at 12.45pm to allow the reception for Garden Party guests to take place, and re-convened at 2.40pm. Ms Scott-Huxley replaced Ms Gray to minute the remainder of the meeting.

#### **PR02/34 ARCHIVIST'S REPORT**

Mr Healy advised that a four-phase development was now required for the Archive:

1. Checking and amplification of the current list of material. He had requested assistance from Elizabeth Allan and Margaret Renton to double-check and extend the existing catalogue.
2. This part concerned other material in other places, such as exam results books. These had to be identified and a decision made on whether to keep this material.
3. Recorded materials. This section, in particular, required a technically proficient, official cataloguer. The system currently in place was considered inadequate.
4. Branch archives. These would require to be culled to a manageable size.

John Drewry had submitted a copy of the full catalogue of his dances for our records.

Bobby Watson material was now housed in a specific section of the Aberdeen library.

Mr Healy had still to speak with Chris Harris about the Iain Stuart Robertson material. Peter Knight indicated he would be seeing Mr Harris in June and could speak with him then.

#### **PR02/35 MACNAB PROJECT**

No further video material had been received following the request in the Newsbrief. It was therefore agreed that those dances that still required inclusion should be recorded. Sinclair Barbour would be approached to see which dances his team performed regularly, and London and Edinburgh would be approached to pick up the remainder. The tentative suggestion was for London to do Royal Salute, Maclaine of Lochbuie, Macdonald of Sleat and Jeannie o' the Witchin' E'e; Sinclair to do Moulin Dhu, Because he was a Bonnie Lad and Over the Dee and Over the Don; and Edinburgh to do Lochanside, The

Shepherd's Crook, Earl of Errol and Bonnie Anne.

Mr Knight considered that the costs of filming would be relatively small, limited to hire of halls and an editing charge. Ideally, a room with a balcony would be most suitable, and Ms Gordon-Harvey agreed to try to progress this matter, following up suggestions made. He considered the recorded music could be used, perhaps with some minor amendments. His suggestion was that he would come up to Scotland and record one group on Saturday and one on Sunday during the same weekend.

It was confirmed that The Duke of Gordon's Welcome to Aberdeen would be included in Book 43.

The Hague Branch had written enquiring why Tiran-Og had been excluded from the MacNab books. It was agreed that a response would be provided.

**PR02/36** **BUDGET**  
Ms Gordon-Harvey reported that it was hoped to separate out production costs from stock costs for budgetary purposes, so that Publications became a cost centre for production only. However, it was agreed that the Committee would still require knowledge of sales generated in order to measure the effectiveness of the programme. This matter would be taken forward in conjunction with the Finance Convenor.

It was noted that Books 36 and 37 were being recorded in the autumn, and that several books were due for printing. All of the costings for these items would be noted under the new system.

**PR02/37** **REMITTS**  
There were no remits, but it was noted that the Examinations Committee would not be reporting back on the Manual until 19 August, in time for discussion at their September meeting. Feedback would come to Publications thereafter.

**PR02/38** **CORRESPONDENCE**  
**PR02/38.1** **Ian McHaffie**  
Ian McHaffie had provided an update on his attempts to put "Won't You Join the Dance" on line, and would continue to advise of developments.

Mr Healy asked whether consideration should be given to putting the Manual on the web, and the Committee agreed to keep this matter in mind.

**PR02/38.2** **Dance Software**  
Mrs Martin reported that Donna Robinson (Cambridge) had produced some software for accessing information on dances, including material from DanceData (Alan Paterson). It was agreed that her long-term interest in this project should be ascertained. Mr Mair was asked to follow the matter up with her, as they were already in correspondence.

**PR02/38.3** **Alastair MacFadyen**  
Alastair MacFadyen had requested permission to copy some material he had provided for the RSCDS archive, and this was agreed.

**PR02/38.4** **Edge Records**  
Edge Records had requested permission to sell their booklet of cartoons at Summer School again. Last year they had sold 36 out of 50. It was agreed that a decision would be left to the Secretary's discretion.

**PR02/38.5** **Marti King**  
Marti King had requested addresses of composers so that he could approach them to get permission to make a recording during their annual Ball. Again, this matter would be left to the discretion of the Secretary.

**PR02/39** **ANY OTHER BUSINESS**  
Mr Healy expressed reservations about our part in the "Take the Floor" event at Holyrood. He wanted the Society to be more proactive in approach, although he was reminded that this was a listening programme, and the content was the band leader's choice. We were always happy to become involved in consultation, either with the band itself, or in the more informative slot which was sometimes held following the dance music.

It was agreed that attempts should be made to revive co-operation between the Music Subcommittee and band leaders, perhaps through holding a Band Leaders' Day. Further discussion on this was deferred until Ms Rutherford could comment.

**PR02/40** **DATE OF NEXT MEETING**  
The next meeting will be held on Saturday 5 October 2002 at 10.30am.

The Convenor thanked the Committee for their input both before and during the meeting, which closed at 3.55pm.



**Minutes of Meeting of the Publications & Research Committee  
held on Saturday 5 October 2002 at 10.45am  
at 12 Coates Crescent, Edinburgh**

**PRESENT:** Rosemary Gordon-Harvey  
(Convenor), Alan Mair (Chairman), Jean Martin  
(Vice Chairman), Jim Healy (Archivist), Anne  
Gordon, Peter Knight, Roz Scott-Huxley.

**IN ATTENDANCE:** Elspeth Gray (part).

**APOLOGIES:** Stewart Adam, Maureen  
Rutherford.

**PR02/41 MINUTES OF LAST MEETING**  
In PR02/28.3 – delete “Dean Bridge” and insert  
“Miss Janet Laing”.

At PR02/34 – insert “University” after  
“Aberdeen” and before “Library.”

With the above amendments, the minutes of the  
meeting of 25 May 2002 were approved as an  
accurate record.

**PR02/42 MATTERS ARISING**

**PR02/42.1 Take the Floor**  
The Holyrood event had been very successful  
with very positive feedback. 12 teams had  
participated and they had been thanked personally  
and by letter.

Good relations had been fostered with the BBC  
with several broadcasts resulting. Recording of a  
Children’s dance event (200+ participants from  
Fife Schools) had taken place and would be  
broadcast on 5 October, and a further recording  
about the RSCDS Schools (Alan Mair and Johan  
MacLean being interviewed) would be broadcast  
on 12 October.

**PR02/42.2 Jubilee Presentation to our Patron**  
The folio of 3 Jubilee dances had been prepared  
and an opportunity to present it to her Majesty  
was awaited. It was proposed to include the  
dances in Book 43.

**PR02/42.3 MacNab Update**  
The dances to be performed by the different  
groups had been amended. London, Edinburgh  
and Dumfries Branches were participating and

filming would probably take place in the late  
spring although no dates had been fixed.

**PR02/42.4 The Dean Bridge of Edinburgh**  
The Examinations Committee had responded to  
the query about the giving of hands in the final 8  
bars. They will advise adjudicators that teams  
should not be penalised if they do not give hands.

**PR02/42.5 DanceDetails**  
Members were updated on the position regarding  
DanceDetails and exploratory discussions were  
continuing.

**PR02/42.6 RSCDS Website**  
Members were informed of the need to investigate  
regulations affecting access to the website for  
those with disabilities. Roz Scott-Huxley would  
obtain further information.

**PR02/43 ARCHIVIST’S REPORT**  
Chris Harris had still to respond on the query  
about the Iain Stuart Robertson material.

A searchable listing of the boxes of Society  
archive material had been created and was  
available on the HQ network.

The Archivist was collaborating with the STDT  
on a dance still performed in Minorca, which is  
called “the Scottish dance”. It is said to have  
been danced there since the British forces were  
garrisoned on the island in the early 19<sup>th</sup> century.

DVD recorders were now affordable and so the  
earlier agreement to purchase one will go ahead.

A check was to be made that there is a copy of the  
BBC film of “The Reel of the 51<sup>st</sup> Division” in the  
archive.

Roz Scott-Huxley indicated that she was happy to  
donate material from the St Andrews Society in  
Washington to the archive. The offer was  
accepted.

PR02/44

**SCOTIA CENTENARY**

The book was ready for printing and music had been recorded. The book is to cost £10 and the CD £12. If both are purchased there would be a discount on the book of £2. 1,000 copies were to be produced with the RSCDS and the Royal Geographical Society each having 500.

The book and the CD will be launched at a celebration dinner in Glasgow on 30 October. Dancers from the Glasgow Branch and from Garscadden Primary School will demonstrate the dances with Peter Shand accompanying and Mo Rutherford and Neil Copland supporting. Royalties are to be reviewed after one year. Working with the Geographical Society had been most rewarding and it had been a successful collaborative venture. Thanks were due to all who had contributed.

PR02/45

**PUBLICATIONS**

PR02/45.1

**Book 43**

The dance-through was to be continued on 6 October when a final decision would have to be made to meet publication deadlines. The importance of meeting deadlines was stressed in order to ensure that publications were made available, if at all possible, in advance of Summer Schools.

PR02/45.2

**Policy on Testing Dances**

A method of involving Branches (UK and overseas) in the initial sifting of dances being considered for publication was proposed by Jim Healy. The current method was very onerous for the members of Publications Committee and it would also be advantageous to involve more members.

PR02/45.3

**Publication of Branch Books**

A proposal had been made on the possibility of making Branch publications available in pocket book form. A number of issues were raised and the Committee decided that the matter would be deferred at present.

PR02/45.4

**The Manual**

It was decided to support the proposal from the Examinations Committee that a small working party be asked to progress the work of revising the Manual. A priority for the group should be the development of a conceptual framework for the publication. Dr A MacFadyen would be invited to chair the group and to select two others to take the work forward.

PR02/45.5

**Warm-Up material**

The material from the class held at the Manor Ballet School was now available. All material received would be passed to Bob Grant, who had agreed to edit the booklet and he would be invited to submit proposals on format.

PR02/45.6

**Bulletin**

Final proof copy of the Bulletin was available and thanks were due to Elspeth Gray and Linda Gaul for all the hard work that had gone into the publication.

PR02/46

**MUSIC REPORT**

In Ms Rutherford's absence, copies of her report were circulated.

It was agreed to obtain costings for the Finance Committee for a suitable computer to run Sibelius.

The Committee recorded their thanks to Ms Rutherford for all her hard work over the summer in connection with the various recordings undertaken.

PR02/47

**RECORDINGS UPDATE**

PR02/47.1

**Scotia Centenary**

The situation regarding the Scotia recordings had already been reported.

PR02/47.2

**Books 36 & 37**

The Convener advised that these recordings were completed successfully at Ca Va and that final authorisation for production would be forwarded to Shielburn after today's meeting. It was hoped that these and the Scotia CDs would be available for sale at the AGM.

PR02/47.3

**Recording Studios**

The Committee discussed the situation regarding the use of Thane and Shielburn and noted that the Society places enormous reliance on Thane in many ways, and would have no wish to "transfer" all their business elsewhere.

PR02/47.4

**Graded Book**

It was noted that no progress had been made on the Graded Book, half of which was a straight transfer, with the remainder to be recorded by David Cunningham Jr. It was agreed to ensure that this work was progressed quickly.

PR02/47.5

**Next Re-recording**

The Committee noted that three re-records had been scheduled, and that two had now been completed (Books 36 & 37). Stock levels

indicated that the third book should be Book 12. This had already been offered to Bobby Brown, but in the light of the delay occasioned by his incapacity, it was agreed that this book should now be offered to Alastair Wood, with the recording being done at Thane. The Committee agreed that Bobby Brown should be offered Book 17 instead (as well as the alternatives of Book 10 or 31/32), and that Muriel Johnstone should be asked to try and promote this work as quickly as possible.

*(Post-meeting note: Alastair Wood has agreed to record Book 12, and recording will take place at Thane on 9 March 2003.)*

**PR02/47.6** **PT & TC Dances**  
Following a recent Examinations Committee decision, some changes had been made to both the Preliminary Test and Full Certificate dances that would necessitate some editing and recording of additional music. It was agreed that a solo pianist would be most suitable, and that Muriel Johnstone should be approached to record the three additional dances required for the Preliminary Certificate and the two dances needed for the Full Certificate. Thane would then be asked to produce the material within the required time-scales.

**PR02/47.7** **Miscellanies & MacNabs**  
The Convenor reported that there had been no further progress on the Miscellany and MacNab material since our previous correspondence, but it emerged from the ensuing discussion that Muriel Johnstone appeared not to have received the letter confirming approval of the transfers. The Secretary agreed to re-send the relevant correspondence.

Mr Knight noted that he would need to make changes to the music tracks for the MacNab video to ensure that the correct music went with each dance. He was reminded that he must get Muriel Johnstone's permission for any changes where material did not have our copyright.

**PR02/47.8** **Book 5**  
The Committee discussed the complaint from Angus Henry regarding the Book 5 transfer. While the Committee agreed with the policy stated at the Executive Council that where possible, only full length recordings should be produced, there were other practicalities to be considered. It was agreed that all cases should be looked at in their own right. Mr Henry would be assured that his comments had been taken on board. Mr Healy requested that each recording proposed for re-engineering, with less than full

length dances, should be considered specifically from that point of view at Committee.

**PR02/48** **REMITs**  
**PR02/48.1** **Marketing**  
Publications Committee were asked to consider the feasibility of allowing a professional photographer to attend one of the MacNab video sessions (probably Thornhill) to undertake some photography for publicity purposes. It was agreed that a sports photographer would be required, and because of the problem of trying to combine two separate issues, the photographer should be invited to attend a rehearsal rather than the video recording itself.

**PR02/48.2** **Examinations**  
The proposal regarding the formation of a Working Party to progress the Manual had already been discussed.

It was also agreed to revise the Preliminary Test and Teacher Certificate dance leaflets and produce these in conjunction with the relevant CDs.

**PR02/48.3** **Summer School**  
A request for teaching notes to accompany Books as they were issued had gone to Summer School Committee, but it was understood that this request should have come direct to Publications. Summer School Committee's view was that books should be published without any requirement for teaching notes. It was noted that with all recent publications a genuine attempt was made to provide full instructions. The section in the Manual that gave fuller descriptions of some dances and formations referred primarily to older books.

**PR02/49** **CORRESPONDENCE**  
**PR02/49.1** **Tokyo Branch**  
Tokyo Branch had donated a further £850.00 towards a CD transfer.

**PR02/49.2** **Ron Taylor and Peter Clark**  
Both had written regarding aspects of Book 42. It was agreed to issue an erratum slip where necessary. The question regarding petronella turns in tandem would be passed to the Manual working party.

John Drewry had suggested an addendum for Anna Holden's Strathspey, and it was agreed that this would be incorporated when the book was re-printed.

**PR02/49.3** **Ken Whittle**  
Mr Whittle's letter of congratulation on Book 42 was noted.

**PR02/49.4** **Use of CD tracks**  
Two requests had been received regarding the use of CD tracks, and advice had been sought from David Cunningham. Appropriate responses would be provided.

**PR02/49.5** **Sir William Arbuthnott**  
This communication concerned a "family" tune, but despite extensive research Mr Mackay had been unable to locate the music in question. It was agreed to approach Robbie Shepherd.  
*(Post-meeting note: Following the meeting the tune was identified as having been used as the second tune for "A Trip to Holland" in Book 19, listed as traditional with arrangement by Bobby Crowe. The information has since been forwarded to Sir William).*

**PR02/49.6** **William Whyte**  
This query regarding the use of specific tunes at a European event was addressed. It was noted that where tunes were listed as being "traditional", they were in the public domain. Had recorded rather than live music been used, a Performing Rights fee would have applied.

**PR02/50** **ANY OTHER BUSINESS**  
**PR02/50.1** **Strategic Plan**  
There was discussion regarding completion of the Schedule on Strategic Plan achievements and future development.

It was noted that Marilyn Healy may be interested in working on the Formations Index. The Committee noted that Bruce Frazer's example provided a half-way house between RSCDS material and that provided by DanceData (which included all the Napier material and more).

It was agreed that a revised Archivist's remit should be produced for the Management Board to consider.

With these comments, the Schedule was approved for submission.

**PR02/50.2** **Budget**  
The only expenditure involved between July and October had been approximately £10,000 for production of Book 42 (no distribution costs were included in this figure); £3,000 for the Newsbrief and £7,000 for the Bulletin. The music for Book 42 had incurred costs of £2,270.

**PR02/50.3** **Stock**  
Mr Healy raised the point that in all cases, the initial 500 copies of CDs that were acquired were sold fairly quickly, and the cost of subsequently ordering another 500 was substantially higher. It was agreed that in future, it would be more prudent to place an initial order for 1,000 items.

**PR02/50.4** **Ladies Step Dance Tape**  
The Secretary requested clarification on re-ordering this item from Newcastle. It was agreed to request CDs if available, or suggest that if Newcastle were amenable, Thane could be asked to transfer the material.

It was agreed that all the Step Dance material should be gathered into one comprehensive book. Helen Russell was suggested as a suitable co-ordinator for the project. A number of people who may have useful material and may be able to assist were listed, and this would be passed to Mrs Russell if she wished to take on the project.

**PR02/51** **DATE OF NEXT MEETING**  
The next meeting would take place on Sunday 6 October, in St Ninian's Church Hall, Edinburgh at 12.30pm.

The next Publications Committee was scheduled to meet on 14 December 2002.

The Convenor thanked all members of the Committee for their hard work and co-operation during her term of office, and specifically thanked the Secretary for her invaluable help.

The thanks of the Committee were extended to the Convenor for the enormous amount of work that she had undertaken.

The Chairman extended his thanks to everyone and offered his best wishes for the future.

The meeting closed at 4.30pm.



